

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY, JUNE 13, 2018, 10:01 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:01 a.m. on Wednesday, June 13, 2018, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. AL THOMPSON  
CHAIRMAN**

The meeting was called to order by Mr. Thompson. Mr. Thompson recognized the Instructional Administrators Association who were in attendance.

The invocation was delivered by Reverend Shane Isner, Senior Minister at First Christian Church (Disciples of Christ) of Montgomery, AL and followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Al Thompson  
Mr. Ron Fantroy  
Ms. Susan Foy  
Mr. Matthew Woods  
Ms. Crystal Brown  
Mr. Milton Davis  
Mr. Chuck Smith  
Mr. Blake McAnally  
Mr. Jeffrey Newman

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Governor Kay Ivey.

**APPROVAL OF AGENDA**

An amended agenda to include two additional action items for presidential recommendations at Jefferson State Community College and J.F. Ingram State Technical College was presented by Chancellor Jimmy Baker. On motion by Mr. Davis, second by Mr. Fantroy, the amended agenda was approved unanimously without discussion as presented.

**APPROVAL OF MINUTES**

On a motion by Ms. Brown, second by Ms. Foy, the Board voted unanimously to adopt the Minutes of the May 9, 2018 meeting as presented without discussion.

**SECTION VI  
PUBLIC COMMENT**

Mr. Thompson advised that Mr. Bill Gillespie, Jr. (Mayor of City of Prattville, Al. ), Mr. Jay Thompson (Chairman of Autauga County Commission) and Mr. Troy Stubbs (Chairman of Elmore County Commission) had signed up for public comment. Comments were deferred until Action Item VIII.A.4 which was the item they wished to address.

## **SECTION VII**

### **(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL, INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

#### **ADOPTED**

#### **LAWSON STATE COMMUNITY COLLEGE UPGRADE OF TECHNOLOGY INFRASTRUCTURE**

On motion by Mr. Davis, second by Mr. Fantroy, the Board unanimously authorized Lawson State Community College to enter into consulting contracts and purchase technology equipment to upgrade its technology infrastructure from 100mb wide area network to a 10 GB network. The work will be implemented in phases over an 18-month period. Fiscal Consideration: \$1,000,000.00. Funding will come from U.S. Department of Education – HBCU Title III B Funds.

## **SECTION VIII**

### **(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)**

#### **ADOPTED**

#### **WALLACE STATE COMMUNITY COLLEGE - HANCEVILLE BOOKSTORE OPERATION AGREEMENT -BARNES & NOBLE**

On motion by Mr. Woods, second by Ms. Brown, the Board unanimously authorized Wallace State Community College – Hanceville to enter into a bookstore operation and services agreement with Barnes & Noble for the period beginning June 1, 2018 and ending May 31, 2018. Fiscal Consideration: Barnes and Noble will pay the College annually an amount equal to the greater of a commission ranging from 14% to 18% of gross sales as determined by the volume of sales or a guaranteed amount. The guaranteed amount for the first year is \$375,000 with subsequent years guaranteed at 90% of the previous year's actual commission. In addition, the College shall receive \$5,000 each year for textbook scholarships. Barnes & Noble has committed \$200,000 for renovations for the College's bookstore.

#### **SNEAD STATE COMMUNITY COLLEGE IMPLEMENTATION OF TESTING FEE**

On motion by Mr. Woods, second by Mr. McAnally, the Board unanimously authorized Snead State Community College to implement a \$100.00 testing fee for a Challenge Examination for students who already have the experience and skillset for specific course material. Fiscal Consideration: \$100.00 Per Student for Cost of Exam.

**SNEAD STATE COMMUNITY COLLEGE**  
**INCREASE IN DORMITORY AND BOARD FEES**

On motion by Mr. Woods, second by Mr. McAnally, the Board unanimously authorized Snead State Community College to increase dormitory (room) fees in the amount of (\$50.00) and board (meals) fees in the amount of (\$162.00) per semester effective Fall Semester 2018 with an additional like increase effective in the Fall Semester 2020. Fiscal Consideration: \$10,000.00 (Approximately in additional revenue) and another \$10,000.00 increase in revenue in 2020.

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**LEASE OF PRATTS MILL SHOPPING CENTER FACILITY**

Chancellor Baker requested that Mr. Roger Bates explain the lease of Pratts Mill Shopping Center Facility. Mr. Bates expressed thanks to the Board on behalf of everyone involved in working on the Pratts Mill Shopping Center Facility lease. Mr. Bates advised that Central Alabama Community College is trying to occupy these premises by the Fall 2018 semester. The lease is the result of significant negotiations and will be for a period of 6 years. The space will be completely built out by the landlord. Although, ACCS is not directly involved in the build out, Ed Whatley has been working with Mr. Bates to make sure all issues are addressed and the scope of build out meets ACCS quality and safety standards. Mr. Whatley advised that the landlord has been gracious in dealing with ACCS on the build out.

Mr. Thompson invited those that had signed up for public comment to speak. Mr. Gillespie, Mayor of City of Prattville, addressed the Board first. Mr. Gillespie offered his thanks to the Board and stated he understands how difficult it can be serving at the state level. Mr. Gillespie thanked Dr. Susan Burrow and all others involved in the lease for their hard work. Mr. Gillespie thinks this project will be beneficial to the whole area and region as it continues to grow. Mr. Gillespie stated that in Daniel Pratt's era, foundations and partnerships were very important. Mr. Gillespie stated that no one person can do everything, but one person or entity can make a difference. Mr. Gillespie believes that this project will make a very positive impact for the whole area. He believes that the Pratts Mill facility is a great location, with great people and it is the right fit at the right time for the right location. Mr. Gillespie explained that Prattville is in both Autauga and Elmore counties and the area is growing. Prattville needs this project and is ready to get behind it. Industry is coming back to life in Prattville. James Hardie Building Products is coming into Prattville and will offer 200 plus jobs. There is a lot of workforce development needed in the area. This project can benefit the Prattville community and so many others. Workforce training is the key to success and an improved quality of life and Mr. Gillespie feels it will be a key factor in keeping area sons and daughters at home. Mr. Gillespie hopes the Board will approve this project and if so, assures the Board that there will be an

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abundance of support and that there are a lot of young people who need training and education in the area. Also, area industry needs this type of workforce development. Mr. Gillespie believes that education is so very important as it is part of improving the quality of life. This project will help communities throughout the area to bring new jobs and a bright future for all. Mr. Gillespie looks forward to working with the Board on this project for many years to come and offers his complete support and commitment from the City of Prattville.

Chancellor Baker asked Mr. Gillespie if the City of Prattville is making an investment into this project, to which Mr. Gillespie advised that both the city and the county are investing in the project. Mr. Gillespie advised that everyone is trying to make this a viable project and realizes it takes funding. Mr. Gillespie stated he thinks the project is ready to find a home. Mr. Gillespie stated he hopes it will be long term investment in this area.

Next Mr. Jay Thompson, Chairman of the Autauga County Commission, addressed the Board. Mr. Thompson stated that as we look at future growth of our area the most important topic is workforce and job creation. As a former educator, Mr. Thompson recognizes the importance of education and workforce development and sees that there is a desperate need for both in the area. The Prattville area is fortunate to be a recipient of existing industry growth and the investment of current companies and as well future growth. Mr. Thompson advised that Autauga County plans to commit funds to the Pratts Mill location to support the future of this project. Mr. Thompson feels this project will give area citizens to chance to be the best they can be and to be receiving the training and skills needed to obtain new opportunities coming to the community. Partnership between local communities gives the entire area future opportunities with companies currently in the area and those moving into Prattville such as at James Hardie, International Paper, Tanasco, and Baptist Hospital Prattville. Mr. Thompson thanked the Board for their consideration to allow Autauga County to partner with Central Alabama Community College to further the opportunities of local families.

The third speaker was Mr. Troy Stubbs, Chairman of the Elmore County Commission. Mr. Stubbs stated that he feels that it is very important that projects like this one move forward. Mr. Stubbs believes that there are three pillars to a successful community, education, infrastructure and economic development. When those 3 areas are successful, we find that a community has an improved quality of life, retention in community and the ability to provide citizens with quality jobs and opportunities for not only those living in the area now, but future residents and people that may be moving into the community. Elmore County is one of fastest growing in state in both population and economic development. The area's education system is growing and doing a tremendous job in both elementary and secondary areas. Mr. Stubbs stated that as a former math teacher, he values education. Mr. Stubbs stated that he has 4 children and feels education and specialized training, technical and otherwise, is vital to a community's success. Elmore County's perspective is that this location that has been chosen for the Central Alabama Community College facility will serve as a central location for the entire Autauga -Elmore county area. Mr. Stubbs believes that a lot of citizens will benefit from both day and night classes. Mr. Stubbs advised that Elmore County served several years ago as the starting point for the community college actions in Central Alabama. Specifically, the City of Millbrook,

Elmore County Commission, and the Board of Education started the classes that were offered at Stanhope-Elmore Highschool through Central Alabama Community College. Mr. Stubbs feels that endeavor catapulted this project and moved us to the current point. Mr. Stubbs states that if this project is approved, the county commission will encourage enrollment. Mr. Stubbs believes that this project will lead to more opportunities down the road for a larger, more permanent location that will serve the citizens of the growing area.

Mr. Al Thompson thanked the three speakers for their encouragement, support, collaboration and comments and appreciated their presence at meeting.

On motion by Mr. Davis, second by Ms. Foy, the Board unanimously authorized the Alabama Community College System, for the benefit of and of behalf of Central Alabama Community College to enter into a six-year lease for a facility located at Pratt's Mill Center, 2090 Highway 14, Prattville, AL. 36067 to be used as an instruction site by the College. Fiscal Consideration: Rent for the facility will be as follows:

Month	Minimum Annual Rent
01-12	\$45,900
13-24	\$51,300
25-36	\$54,000
37-72	\$59,400

## **SECTION IX**

### **(PERSONNEL)**

Chancellor Baker introduced new employee Barbara Jones. Ms. Jones will work in the financial office. Ms. Jones has a wealth of experience which ACCS needs as it is moving forward with changing the whole financial operation. Chancellor Baker advised that there will be more hires of this nature to come as ACCS needs to beef up that staff in that department.

Chancellor Baker made two recommendations for permanent presidents at J.F. Ingram State Technical College and Jefferson State Community College. Chancellor Baker stated that in both cases, the individuals chosen have proven themselves to be good managers, good leaders, and very committed to the improvement of the College they are serving. They have had extended experience in that area. Chancellor Baker advised he would like to move forward with the appointment of permanent presidents for both J.F. Ingram State Technical College and Jefferson State Community College. Chancellor Baker asked Michelle Sylvester to give a brief resume of the selected individuals.

Ms. Sylvester introduced Keith Brown first. Mr. Brown's relationship with Jeff State began over 30 years ago as a first-generation college student. Since then, Mr. Brown has served for nearly

20 years in roles as a Business Law Instructor, Dean of Campus Development, Campus Legal Services and most recently as Interim President. Additionally, Mr. Brown also serves the Alabama Air National Guard as a colonel and staff judge advocate. Mr. Brown has an Associate of Arts degree from Jeff State, a Bachelor and Juris Doctorate Degree from the University of Alabama. Mr. Brown also trained at the U.S. Airforce Air War College. Mr. Brown's commitment to Jeff State and his expanding and maintaining partnerships with community leaders, business and industry, educators, instructors and elected officials makes him an ideal candidate to serve as the next president at Jefferson State Community College.

Chancellor Baker made recommendation of Mr. Keith Brown as permanent president at Jefferson State Community College.

On motion by Mr. Davis, second by Ms. Foy, the Board unanimously approved the appointment of Mr. Keith Brown as President at Jefferson State Community College.

Mr. Brown addressed the Board and began by stating that he is not emotional person, but it is an emotional day. Mr. Brown thanked Chancellor Baker and the Board for the opportunity and the confidence they have placed in him to lead Jeff State. Mr. Brown thanked the faculty and staff for supporting him the last 4 years as interim president. Mr. Brown thanked those that served before him, in particular Judy Merritt and Joe Morris, for establishing a great institution. Mr. Brown acknowledged his wife and son who attended the meeting with him, Mrs. Brown is also a former Jeff State graduate. Mr. Brown ended by saying that he looked forward to many great things to come at Jeff State.

Chancellor Baker next recommended Mrs. Annette Funderburk as permanent president of J.F. Ingram State Technical College. Michelle Sylvester introduced Mrs. Funderburk by stating that Ms. Funderburk began her public service career as county administrator in two counties. Ms. Funderburk served 10 years with the Alabama Community College System in a variety of positions such as Private School Licensure, Governmental Affairs and Director of External Affairs. Mrs. Funderburk moved on to the position of Interim President at J.F. Ingram State Technical College where she has served since February 2017. Mrs. Funderburk received a Bachelor of Science in Business Administration with a minor in mass communication from the University of Montevallo, a certificate in governmental accounting from Auburn University Montgomery and a master's Degree in public administration from Troy University. Mrs. Funderburk is passionate about correctional education and feels that its impact on Alabama's workforce is vital and essential. Mrs. Funderburk's commitment to developing business and industry, along with her work in the political arena make her the ideal choice to serve as the next President of J.F. Ingram State Technical College.

On motion by Mr. Fantroy, second by Mr. Smith, the Board unanimously approved the appointment of Mrs. Annette Funderburk as President at J.F. Ingram State Technical College.

Mrs. Funderburk addressed the Board and agreed with President Keith Brown that it was an emotional day. Mrs. Funderburk thanked Chancellor Baker for his support of her and thanked

the Board members, presidents, staff and guests. Mrs. Funderburk stated that J.F. Ingram State Technical College is a unique institution among all of the ACCS colleges. Mrs. Funderburk stated that it is a privilege and honor to assume the role as leader of J.F. Ingram State Technical College. Mrs. Funderburk is humbled by the confidence shown in her and she pledges a full measure of effort to guide the college and promote its mission as they seek to serve this system and the State of Alabama. Mrs. Funderburk expressed her appreciation to the faculty and staff at Ingram State who mean a great deal to her and the students. Mrs. Funderburk stated that she sees successes each and every day because of Ingram State's faculty and staff. Mrs. Funderburk thanked those at the system office who played a role in her becoming President at Ingram State. Mrs. Funderburk gave her appreciation to her husband Ken, who was in attendance, and her family for their support.

**SECTION X**  
**(CHANCELLOR'S REPORT)**

Chancellor Baker requested that Ed Whatley update the Board on a project at Calhoun Community College. Mr. Whatley advised that last month the Board was asked for approval for a revised budget and timeline for the Calhoun Community College Automotive Technology Building. Since the last board meeting, Mr. Whatley has met with a representative of the U.S. Department of Commerce to better understand the grant requirements and what it would take to actually administer and receive the full benefit of the grant. Since the meeting, Mr. Whatley has learned the contract documents need to be modified and the project rebid. Once the documents are revised, they will be approved by grant administrator at the U.S. Department of Commerce and then approved by Alabama Building Commission. Mr. Whatley hopes to bring a final action to the board in July or August to actually pursue this contract.

Board Member Blake McAnally spoke regarding the Calhoun Community College project. Mr. McAnally stated that he deals with these types of things often in his professional practice. Mr. McAnally thinks every effort was made to gain as much knowledge as possible about this grant and what had to be included in the documents. Although a lot of documents were included, the the granting authority chose not to allow Mr. Whatley and/or Calhoun Community College to have everything before preparing the initial documents. Mr. McAnally stated that it is unavoidable to be in this situation and it's the proper path to take. Mr. McAnally thanked Ed Whatley for the amount of work that has gone into this project.

Mr. Whatley advised the Board that he believes it is the responsible decision to take the time to make sure the documents and bid are done right.

Chancellor Baker asked Jeff Lynn to make a presentation regarding the implementation of a system wide software. Chancellor Baker advised that the new software was presented to the Presidents at the recent presidents meeting.

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Mr. Lynn thanked Chancellor Baker and the Board and went on to explain that the new software will allow the Alabama Community College System to be a leader in the nation. Mr. Lynn advised that Emsi Software and ACCS are forging a software for some pilots that Emsi is not currently doing at other colleges. Mr. Lynn explained that Jobs EQ was the company ACCS initially used, but with the amazing things that Emsi is doing at the college level it is time to change. ACCS will be rolling out tools in state for academic and work force courses. Per Mr. Lynn, this new software will allow the College Presidents and their teams to be experts relating to prospects coming to town and in meeting with business and industry and regional workforce. There are three components to the software: analyst, career coach and the alumni insight. Alumni insight is a critical factor for outcome-based funding. With this new software, ACCS will have the tools that are desperately needed to find out what alumni are doing and determine what ACCS can do to reach them if they need to further their education. This software will track hiring and employment data. It is easy to use and there will be free training across the state. The system office is paying for the software for every college. ACCS will have super users across the state to provide training. Mr. Lynn advised that the career coach component gives career information for all students. Students will create their own platform and look for different programs offered. The software helps map out occupations and looks at different career assessments from job postings. The software will also help increase dual enrollment with high school students and increase enrollment with other students. The alumni program will track all alumni that come through the colleges. This tracking of alumni is critical with respect to outcome-based funding. It is going to be a great tool to track where alumni are and what they are making. It will also be a great tool to help with articulation agreements with four-year programs throughout the state.

Mr. Lynn discussed Amitrol, a leader in technology training. Mr. Lynn advised that Ivy Tech, which is the single community college system for the entire state of Indiana uses this software. The software will be offered at every college and will benefit both academic and workforce areas. The new software will be available at CACC's new Prattville location in the fall. The software will be accessible from a link on the ACCS webpage which will take the user to another link specific to each college's website. Then students will go into their website at their college of choice. The software is cloud based.

Chancellor Baker stated that in order for ACCS to compete in the market to attract more students, more adults and more people, we need to be able to provide them with the tools to be competitive in the labor market. If ACCS is going to be competitive, we must be in a position to know what is going on and offer what students need. The only way to be competitive is through advanced technology programs. As ACCS moves forward, it is going to force a lot of change in every school and in every class room. It will cause a move into the future, instead of operating as was done 25 years ago. ACCS needs to be in tune with what is happening tomorrow and with the next generation, and to do that ACCS needs to be current. The Presidents saw presentations on virtual and augmenting reality at the recent meeting. There is a risk if ACCS is not current and updated. High schools are up to date, and ACCS needs to be ahead of the curve or it will suffer as a college system. The comfortable environment where the same notes were used as 25 years ago and going to the classroom occasionally to show up and teach then go home may be

changing. Everyone needs to be prepared to accept the fact that things are going to change. It will take everyone us working together to figure out how to make that best work. As ACCS moves forward there will be a lot of questions, comments and observations. There needs to be positive input from everyone about how we design a competitive system. Chancellor Baker stated that he will only be happy if ACCS is leading the country. ACCS needs to meet the needs of the communities it serves. As ACCS moves forward the College Presidents are going to lead the way, along with their staff and faculty as ACCS moves into a different, area, arena and day in how ACCS schools are managed and instruction is delivered. Chancellor Baker and the Board are not satisfied with anything but excellence. Chancellor Baker advised that it will take everyone working hard and being in tune with what is happening to achieve the excellence that ACCS is capable of. The central office is providing new software across the system and making a common system along with the ERP so that everyone and all schools have access to the tools they need to move forward.

Mr. Lynn stated that ACCS will be able to take care of industry training needs at the college level. Mr. Lynn advised that Board that ACCS hosted the National Manufacturing Skills Council and other national leaders in workforce. Mr. Lynn also discussed the Apple initiative which is focused on coding. ACCS is currently involved in piloting some new things with Apple across the state. The new initiative will be more focused on technical training.

Chuck Smith discussed a signage board recently seen that displayed where their students were transitioning to, whether work or four-year program. Mr. Smith felt it grabbed attention and worthy of consideration by the Presidents.

Mr. Thompson thanked Chancellor Baker for his vision and keeping ACCS ahead of the curve.

**SECTION XII**  
**(DATE AND LOCATION OF NEXT MEETING)**

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, July 11, 2018 in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 10:45 a.m. and will also be held in the Board Room.

**ADJOURNMENT**

On a motion by Mr. Davis, second by Mr. Woods, the Board meeting was adjourned at 10:49 a.m.

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Chairman

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Chancellor