

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY, JULY 11, 2018, 10:07 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:07 a.m. on Wednesday, July 11, 2018, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. AL THOMPSON
CHAIRMAN**

The meeting was called to order by Mr. Thompson. Mr. Thompson recognized the Alabama Certified Workforce and Economic Developer Program participants who were in attendance.

The invocation was delivered by Dr. Robert Exley, President of Snead State Community College and followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Al Thompson
Mr. Ron Fantroy
Ms. Susan Foy
Mr. Matthew Woods
Ms. Crystal Brown
Mr. Milton Davis
Mr. Chuck Smith
Mr. Blake McAnally
Mr. Jeffrey Newman

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Governor Kay Ivey.

APPROVAL OF AGENDA

An amended agenda to include one additional action item for presidential recommendation at Southern Union State Community College was presented by Chancellor Jimmy Baker. On motion by Mr. Davis, second by Mr. Woods, the amended agenda was approved unanimously without discussion as presented.

APPROVAL OF MINUTES

On a motion by Mr. Fantroy, second by Mr. McAnally, the Board voted unanimously to adopt the Minutes of the June 13, 2018 meeting as presented without discussion.

SECTION VI
PUBLIC COMMENT

SECTION VII
NEW BUSINESS – ELECTION OF BOARD OFFICERS

Mr. Thompson opened the floor for nominations for Chairman. Mr. Smith nominated Mr. Al Thompson as Chairman. Second by Ms. Foy. Mr. Thompson asked for other nominations. There were none. Mr. Thompson was elected by acclamation.

Mr. Thompson opened the floor for nominations for Vice Chairman. Mr. McAnally nominated Mr. Milton Davis as Vice Chairman. Second by Mr. Chuck Smith. Mr. Thompson asked for other nominations. There were none. Mr. Davis was elected by acclamation.

SECTION VIII

**(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

ADOPTED

JOHN C. CALHOUN COMMUNITY COLLEGE
SALE OF REAL PROPERTY

On motion by Ms. Brown, second by Mr. Woods, the Board authorized, with Mr. McAnally abstaining, John C. Calhoun Community College to pursue the sale of approximately five acres of property located at the northeast corner of John C. Calhoun Community College property located adjacent to the property of Pryor Field Airport. Any proposed sale of this property will require subsequent final approval by the Alabama Community College System Board of Trustees. Fiscal Consideration: None.

ALABAMA COMMUNITY COLLEGE SYSTEM
2018- 2019 SALARY SCHEDULES

On motion by Ms. Brown, second by Mr. Davis, the Board unanimously adopted the 2018-2019 Salary Schedules for the Community and Technical Colleges and the Alabama Technology Network. Fiscal Consideration: \$467 million – Current Unrestricted and Restricted Funds (approximate-including salaries, benefits, COLA and step increase)

SECTION IX

(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

WALLACE STATE COMMUNITY COLLEGE - DOTHAN
CONFERMENT OF TITLE OF EMERITUS
MR. H. LYNN BELL, DEAN OF BUSINESS AFFAIRS

Mr. Bell addressed the Board. He stated his career started because of a community college. Mr. Bell stated that had it not been for the Alabama Community College System, he would not have attended college. He stated that it has been an honor to work for the System. Mr. Bell stated that change takes courage and knows that the System is evoking change in a way that has not happen before. He thanked the Board for his opportunity to serve and also what they do.

On motion by Mr. Davis, second by Mr. Woods, the Board adopted a resolution naming Mr. H. Lynn Bell as Dean of Business Affairs Emeritus of Wallace Community College - Dothan, effective July 11, 2018. Fiscal consideration: None

WHEREAS, Mr. H. Lynn Bell is a long-time resident of the Wiregrass, graduated from Auburn University in 1976 with a Bachelor of Science degree in Business Administration and graduated from Troy State University Dothan in 1990 with a Master of Science degree in Business Administration; and

WHEREAS, Mr. H. Lynn Bell has been the Purchasing Agent for Dorsey Trailers from September 1977 to October 1980; has been the Business Manager for Southeast Alabama Skills Center from November 1980 to March 1984; has been Comptroller/Custodian of Funds for Dothan City Schools from April 1984 to September 1991; has been the Chief Officer of Finance and Assistant to the Superintendent of Montgomery County Schools from October 1991 to March 1996; and

WHEREAS, Mr. H. Lynn Bell has served as the Dean of Business Affairs with Wallace Community College – Dothan since April 1996, having served as the chief financial officer of the multi-campus community college with primary areas of responsibility in Finance, Accounting, Budgeting, Purchasing, Financial Reporting, Risk Management, Fixed Asset Accounting, Management Information Systems, Telecommunications, General Business functions of the institution, Maintenance, Construction Management, Custodial Service, Food Service, Vending Service, Campus Bookstores, Printing, Transportation, and Shipping and Receiving.; and

WHEREAS, Mr. Bell has been involved in a number of professional organizations and activities throughout his career, including member and former president of the Alabama Community College System Financial Management System Association; attendee at annual conferences with the American

Association of Community Colleges and Southern Association of Colleges and Schools Commission on Colleges; has provided exceptional leadership and vision to these organizations; and

WHEREAS, Mr. Bell has demonstrated outstanding leadership and integrity throughout his career in the Business Affairs Division through streamlined business operations and services including a comprehensive overhaul of all Business Office functions resulting in 24/7/365 access to information; has overseen the renovation and construction of all College building projects, including the recent completion of the almost 100,000 square-foot, 19 million dollar Health Science Building; and

WHEREAS, Mr. Bell has excelled in promoting leadership throughout the College by supporting the development of the Wallace Community College-Dothan Instructional Leadership Challenge and the I-CAN Initiative; has served as the administrative liaison for multiple campus committees; initiated the first Behavioral Intervention Team in the ACCS; and

WHEREAS, Mr. Bell's commitment to excellence has been recognized by the Alabama Department of Public Examiners with no audit findings for the past 16 years; a Chancellor's Award Nominee for Wallace Community College-Dothan; alumnus of Leadership Dothan; the Business Officers' Association's Financial Manager of the Year; and

WHEREAS, Mr. Bell has demonstrated tireless commitment to Wallace Community College-Dothan and to its students, faculty, and staff; lived daily his commitment to excellence throughout the College; sought facts and data to support fair and just decisions with regard to student, program, or employee issues; demonstrated exceptional contributions to the College's Foundations through financial gifts; supported the achievement of national recognition by the American Association of Community Colleges for Student Success and recognition by the *Community College Times* as one of the fastest growing community colleges in Alabama; and

WHEREAS, Mr. Bell has been a distinguished community leader as demonstrated by his contributions to organizations including the Lions Club and Rotary and as an active member in his church; and

WHEREAS, Mr. Bell has led by example, is a results-oriented, data-driven servant leader, and is highly respected and regarded by his colleagues.

NOW, THEREFORE, BE IT RESOLVED that the Alabama Community College System Board of Trustees hereby recognizes and honors Mr. H. Lynn Bell for the leadership and exceptional work he has provided to Wallace Community College – Dothan, the Alabama Community College System, and students of our colleges by authorizing Wallace Community College – Dothan to confer on him the title of Dean of Business Affairs Emeritus.

Adopted by the Alabama Community College System Board of Trustees this 11th day of July 2018.

MARION MILITARY INSTITUTE
ESTABLISHMENT OF PARKING FEE

On motion by Ms. Foy, second by Mr. Smith, the Board unanimously authorized Marion Military Institute to establish a \$50 parking fee per semester effective Fall Semester 2018. Fiscal Consideration: The College anticipates the establishment of the parking fee will generate approximately \$30,000 in additional revenue per year.

ALABAMA COMMUNITY COLLEGE SYSTEM
RECOMMENDATION REGARDING ADOPTION OF PROPOSED POLICY 203.05

On motion by Mr. McAnally, second by Mr. Davis, the Board unanimously adopted the proposed Policy 203.05: Compensation of College Presidents. It was further recommended that the proposed policy take effect immediately. Fiscal Consideration: None.

ALABAMA COMMUNITY COLLEGE SYSTEM
RECOMMENDATION REGARDING ADOPTION OF PROPOSED POLICY 606.01

On motion by Ms. Brown, second by Mr. Smith, the Board unanimously adopted the proposed Policy 606.01: Compensation for ACCS Personnel. It was further recommended that the proposed policy take effect immediately. Fiscal Consideration: None.

ALABAMA COMMUNITY COLLEGE SYSTEM
RECOMMENDATION REGARDING ADOPTION OF PROPOSED POLICY 901.01

On motion by Mr. Davis, second by Ms. Brown, the Board unanimously adopted the proposed Policy 901.01: Review of College Mission Statement. It was further recommended that the proposed policy take effect immediately. Fiscal Consideration: None.

GADSDEN STATE COMMUNITY COLLEGE
SALE OF FCC RADIO LICENSE AND REAL PROPERTY

On motion by Mr. Woods, second by Ms. Foy, the Board unanimously authorized Gadsden State Community College to sell a 6300 watt FCC radio license held by the College, to sell 2 lots comprising approximately .83 acres which serves as the site for the radio tower with associated equipment and to execute all necessary documents to effectuate the transfer of the same to the purchaser. Fiscal Consideration: \$255,000.00

SECTION IX

(PERSONNEL)

Chancellor Baker announced this would be the last Board meeting for Dr. Russ Rothamer who is leaving the System. Chancellor Baker stated that Dr. Rothamer has been an asset to the System. He has brought to the table a lot of experience and wanted the Board to know his expression of appreciation. Chancellor Baker wished Dr. Rothamer the best for his future.

Chairman Thompson expressed on behalf of the Board that Dr. Rothamer will be missed and he personally enjoyed working with him.

Chancellor Baker made the recommendation for President at Southern Union State Community College. He noted that it has been at least 16 years since Southern Union has had a settled president situation. Chancellor Baker also stated that it had been over ten years since they had a permanent president. He said that he is excited about where we are heading and the opportunities to make Southern Union at all of its locations as great as they can be. During the presidential search process, there were various committees and one individual who chaired a committee was Mr. Cary Cox.

Mr. Cox addressed the Board. He discussed the strategic planning committee which was comprised of individuals from the Wadley campus, government officials from various cities and industries which Southern Union serves. Mr. Cox stated that there were three town hall meetings and work sessions. He also discussed the presidential search committee which included members from various industries, mayors and the education side. Mr. Cox stated during the process everything was transparent. He recognized the various industries from the City of Opelika present at the Board meeting.

Chancellor Baker recommended Mr. Todd M. Shackett as the incoming President of Southern Union State Community College effective August 1, 2018. Chancellor Baker asked Ms. Michelle Sylvester, Executive Director of Human Resources to provide a brief background and resume of Mr. Shackett.

Ms. Sylvester addressed the Board. She stated that Mr. Shackett has over 30 years of leadership experience. Ms. Sylvester also stated that Mr. Shackett currently serves as Director of Operations Excellence at Baxter International. Mr. Shackett is very familiar with the ever evolving workforce needs of business and industry. He is a recognized leader in the community.

Mr. Todd Shackett addressed the Board. He stated his move from Baxter International to President of Southern Union was a purpose driven move. Mr. Shackett stated that during the past nine years he has been affiliated with the Southern Union campus in Opelika. During that time he has seen the huge potential that exists for Southern Union. He stated that he is looking forward to the huge potential partnership with the K-12 school systems, existing industries and

also the transitioning of military veterans into the workforce while finding a pipeline of talent for the communities that we serve. Mr. Shackett thanked everyone for their support.

Chancellor Baker asked Ms. Michelle Sylvester to introduced new employees at the System office. Ms. Sylvester gave a brief bio of new employees, Dr. Edith Smith, Ms. Karen Becker, Mr. Joel Williams, Dr. Chris Cox and Mr. William Merrill.

Chancellor Baker stated that we are striving everyday to build a strong staff at the System office to assist our colleges. Chancellor Baker stated the importance of what the System is undertaking today is the transition to the new ERP system. It is absolute necessary that we have the skill set here to provide the leadership.

SECTION X **(CHANCELLOR'S REPORT)**

Chancellor Baker asked Ms. Susan Price to give an update on personnel compensation. Ms. Price expressed her appreciation of the Board in approving Policy 203.05 in the approach to presidential compensation. She stated that there is still a whole lot to be done in regards to compensation. Ms. Price spoke about the Phase 2 compensation study which will focus on the employees at the Colleges which includes faculty, staff and administrators. It is a pretty big endeavor. Ms. Price stated that during the search of archives, there has not been a review of salary schedules for at least 25 years. Ms. Price stated the Chancellor had appointed Dr. Campbell and Dr. Mitchell to co-chair the effort and they are already at work. The steering committees are in the process of being formed which include a cross section of employees from the System.

Chancellor Baker discussed the process of reviewing Colleges. Chancellor Baker stated that during a review visit of Wallace Community College – Selma, he saw something he wanted the Board to see. Like many of our institutions, Wallace - Selma is doing very well. Ms. Price said they were particularly impressed by the wrap-around-services that they offer to their students. Ms. Price then introduced Dr. James Mitchell, President of Wallace Community College – Selma.

Dr. Mitchell addressed the Board. He thanked the Board for the opportunity to present a presentation on student success at Wallace – Selma. Dr. Mitchell stated that over the past few years they had to deal with declining student enrollment, low retention rates and other problems students face as they enter our community college system as well as higher education. He discussed the socio-economic factors that impact the students' success.

Dr. Mitchell introduced Dr. Dorintha Griffin, Executive Assistant to the President and Dean of Students. Dr. Griffin addressed the Board. She provided a presentation regarding the wrap around services available to students at Wallace – Selma. She presented data ranging from

graduation rates to poverty rates that challenged students as they enter College. She also discussed student coaching and monitoring initiatives to help assist the students in becoming productive citizens upon their graduation. Dr. Griffin introduced a recent graduate student of Wallace Community College – Selma, Mary Claire White.

Ms. White addressed the Board. She stated that two years ago, she graduated at the bottom of her high school graduating class. Ms. White stated that she was not academically prepared for College even though she attended a private high school. She commended the support services at Wallace- Selma for helping her succeed in her classes. She graduated from Wallace – Selma with an Associate in Science Degree with a 3.67 G.P.A. Ms. White plans to study communications at the University of Montevallo. Chancellor Baker thanked Dr. Mitchell and his staff for their presentation.

Chancellor Baker asked Mr. Jeff Lynn to give a brief background of the visiting guests in attendance from the Alabama Certified Workforce and Economic Developer Program. Mr. Lynn addressed the Board. He stated that the participants in this program were undergoing a certification process in workforce and economic development. He stated that these participants will be experts in their regions to share with new prospects that come to their towns or cities information about great things about Alabama, our Colleges and future workforce.

Chairman Thompson thanked everyone in attendance and recognized the attendance of Mr. Gary Fuller, Mayor of Opelika, Alabama, Mr. C. J. Hincy of Auburn University and Mr. Leonard Riley, Mayor of Valley, Alabama.

SECTION XII
(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on August 8, 2018 in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 10:45 a.m. and will also be held in the Board Room.

ADJOURNMENT

On a motion by Mr. Davis, second by Mr. McAnally, the Board meeting was adjourned at 11:14 a.m.

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Chairman

Chancellor