

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY, AUGUST 8, 2018, 10:03 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:03 a.m. on Wednesday, August 8, 2018, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. AL THOMPSON
CHAIRMAN**

The meeting was called to order by Mr. Thompson.

The invocation was delivered by Dr. Glenda Colagross, President of Northwest Shoals Community College and followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Al Thompson
Mr. Ron Fantroy
Mr. Matthew Woods
Mr. Chuck Smith
Mr. Blake McAnally
Mr. Jeffrey Newman

Ms. Susan Foy and Mr. Milton Davis attended via teleconference. Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent were Governor Kay Ivey and Ms. Crystal Brown.

APPROVAL OF AGENDA

On motion by Mr. Fantroy, second by Mr. McAnally, the agenda was approved unanimously without discussion as presented.

APPROVAL OF MINUTES

On a motion by Mr. Woods, second by Mr. Fantroy, the Board voted unanimously to adopt the Minutes of the July 11, 2018 meeting as presented without discussion.

**SECTION VI
PUBLIC COMMENT**

SECTION VII

(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)

ADOPTED

**LURLEEN B. WALLACE COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE IN PHYSICAL THERAPY ASSISTANT**

On motion by Mr. Fantroy, second by Mr. Smith, the Board authorized Lurleen B. Wallace Community College's application for an Associate in Applied Science in Physical Therapy Assistant, to be implemented Spring Semester 2020.

Fiscal consideration: The College estimates that a total of \$892,243 is required to support the program and \$2,230,335 is projected to be available through internal allocations, tuition, and extramural funds.

**H. COUNCILL TRENHOLM STATE COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE AND CERTIFICATE IN BUSINESS
ADMINISTRATION**

On motion by Mr. Woods, second by Mr. McAnally, the Board authorized H. Councill Trenholm State Community College's application for an Associate in Applied Science and Certificate in Business Administration, to be implemented Fall Semester 2018.

Fiscal consideration: The College estimates that a total of \$1,517,739 is required to support the program and \$1,517,739 is projected to be available through internal allocations, tuition, and extramural funds.

**ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF THE 2018-2019 TWO-YEAR COLLEGE SYSTEM AND PRISON
EDUCATION OPERATIONS AND MAINTENANCE APPROPRIATION**

On motion by Mr. Smith, second by Mr. Davis, the Board approved the allocation of the 2018-2019 Education Trust Fund (ETF) appropriation for operations and maintenance of the two-year colleges and the prison education.

Fiscal consideration: Total \$321,196,413 (\$311,662,798 - College Operations and Maintenance (ETF); 9,533,615 - Prison Education Operations and Maintenance (ETF).

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF THE 2017-2018 INDUSTRY CERTIFICATION INITIATIVE FUNDS

On motion by Mr. Smith, second by Mr. McAnally, the Board approved a portion of the FY2017-2018 Industry Certification Initiative Funds for the following initiatives:

\$500,000 Calhoun Community College is requesting these funds for equipment in support of Advanced Manufacturing and FAME AMT programs.

\$150,000 Enterprise State Community College is requesting these funds to support the Truck Driver Training Program

\$200,763 H. Councill Trenholm State Community College is requesting these funds for equipment in support of their Cyber Innovation Academy.

\$75,000 Bishop State Community College is requesting these funds for equipment in support of the revitalization of the Physical Therapist Assistant program.

\$51,000 Bishop State Community College is requesting these funds to support the Rural Health/Midwifery Project. Funds will be used for salary, equipment and accreditation.

\$32,385 Bishop State Community College is requesting these funds for equipment and staff development for the LPN/ADN Revitalization Project.

\$14,891 Bishop State Community College is requesting these funds for equipment and staff development for the Health Informatics Growth Project.

Fiscal consideration: Total \$1,024,039 – 2017-2018 Industry Certification Initiative Funds

SECTION VIII

(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

H. COUNCILL TRENHOLM STATE COMMUNITY COLLEGE
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Mr. Davis, second by Mr. Fantroy, the Board unanimously reconfirmed the approval of H. Councill Trenholm State Community College's Mission Statement.

SNEAD STATE COMMUNITY COLLEGE
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Mr. Woods, second by Mr. Smith, the Board unanimously approved Snead State Community College's current Mission Statement.

LURLEEN B. WALLACE COMMUNITY COLLEGE
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Mr. Fantroy, second by Mr. McAnally, the Board unanimously approved Lurleen B. Wallace Community College's current Mission Statement.

CHATTAHOOCHEE VALLEY COMMUNITY COLLEGE
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Mr. Smith, second by Ms. Foy, the Board unanimously approved the revision of Chattahoochee Valley Community College's Mission Statement.

JOHN C. CALHOUN COMMUNITY COLLEGE
BOOKSTORE OPERATION AGREEMENT-BBA SOLUTIONS

On motion by Mr. McAnally, second by Mr. Woods, the Board unanimously authorized the President of Calhoun Community College ("Calhoun") to enter into a bookstore operation and services agreement with BBA Solutions ("BBA") beginning August 8, 2018.

Fiscal Consideration: BBA will pay the College the greater of (a) a minimum of \$320,000.00 annually; or (b) 13.0% of all gross revenue up to \$2,500,000.00; plus 14.5% of all gross revenue annually above \$2,500,000.00; and (c) 7% of all gross revenue annually on sales generated from purely digital course materials such as access codes and e-books that do not accompany a physical textbook. Upon execution of the contract, BBA will make a one-time \$150,000.00 unrestricted donation to the College. In addition, BBA will provide \$12,000 in annual textbook scholarships on behalf of Calhoun students.

BEVILL STATE COMMUNITY COLLEGE
CONFERMENT OF TITLE OF EMERITUS
DEAN JERRY L. DOLLAR

Dr. Kim Ennis read the resolution for Conferment of Title Emeritus to Dean Jerry L. Dollar. Following the reading, Dean Dollar addressed the Board. In attendance with Dean Dollar were his son Dr. Luke Dollar and grandson, Zack Dollar.

Matthew Woods congratulated Dean Dollar on receiving the Title of Emeritus and thanked Dean Dollar for his dedication to Beville State Community College and the impact Dean Dollar made on students' lives.

On motion by Mr. Woods, second by Mr. Smith, the Board adopted a resolution conferring the Title of Emeritus to Dean Jerry L. Dollar, effective August 8.

Fiscal consideration: None

GEORGE C. WALLACE COMMUNITY COLLEGE-DOTHAN
TRANSFER OF EQUIPMENT

On motion by Mr. Smith, second by Mr. McAnally, the Board authorized George C. Wallace Community College to transfer donated equipment, consisting of a 2004 International tractor and a 2002 Wabash trailer to Enterprise State Community College.

Fiscal consideration: None.

GEORGE C. WALLACE COMMUNITY COLLEGE-DOTHAN
SALE OF REAL PROPERTY

On motion by Mr. Davis, second by Mr. Woods, the Board authorized (with all 7 members in attendance voting to approve) the President of George C. Wallace Community College - Dothan, to sell the College's Center for Economic and Workforce Development (CEWD) Building located at 5565 US Highway 231 North, Dothan, Alabama in the amount of \$2.3 million dollars and ratify the declaration of the College's President relating to the engagement of a licensed real estate broker to assist the College with marketing and sale of the property. The Board also authorized the President of George C. Wallace Community College – Dothan to execute all necessary documents to effectuate the sale and transfer of said property to the purchaser.

Fiscal consideration: \$2.3 million dollars less broker's commission (\$115,000.00) and survey costs (estimated \$1,500.00)

ALABAMA COMMUNITY COLLEGE SYSTEM
ACCEPTANCE OF CORRECTIVE DEED TO THE ALABAMA COMMUNITY COLLEGE
SYSTEM

On motion by Mr. Fantroy, second by Mr. Smith, the Board authorized the acceptance of a deed to property located in Brewton, Alabama, correcting the original deed of Sandra H. Weaver to the Alabama State Board of Education dated September 28, 2012. The corrective deed will clear title to a 30 foot by 270 foot strip of land located to the south of 215 Alco Drive in Brewton, Alabama.

Fiscal Consideration: None.

SECTION IX

(PERSONNEL)

Michelle Sylvester introduced two new employees to the ACCS System Office. Tina Ward joins ACCS as Staff and Logistical Support Assistant. Yolanda Wilson joins ACCS as the Career and Technical Education Program Analyst.

SECTION X

(CHANCELLOR'S REPORT)

None.

SECTION XI

(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on September 12, 2018 in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 10:45 a.m. and will also be held in the Board Room.

ADJOURNMENT

On a motion by Mr. McAnally, second by Mr. Fantroy, the Board meeting was adjourned at 10:31 a.m.

Chairman

Chancellor