The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:06 a.m. on Wednesday, October 11, 2017, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

PRESIDING: MR. AL THOMPSON
CHAIRMAN

The meeting was called to order by Mr. Thompson.

The invocation was delivered by Pastor Billy Joseph of Eastwood Presbyterian Church, Montgomery, Alabama and followed by the Pledge of Allegiance led by Mr. Al Thompson.

On roll call, the following Board members were present:

- Mr. Al Thompson
- Mrs. Susan Foy
- Mr. Frank Caldwell
- Ms. Crystal Brown
- Mr. Ron Fantroy
- Mr. Milton Davis
- Mr. Chuck Smith
- Mr. Blake McAnally
- Mr. Jeffrey Newman

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Governor Kay Ivey.

APPROVAL OF AGENDA

On motion by Mr. Davis, second by Mr. McAnally, the agenda was approved unanimously without discussion as presented.

APPROVAL OF MINUTES

On a motion by Ms. Brown, second by Mr. Smith, the Board voted unanimously to adopt the Minutes of the September 6, 2017 meeting as presented without discussion.
SECTION VI
PUBLIC COMMENT

There were no individuals registered to speak during the Public Comment portion of the meeting.

SECTION VII

(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL, INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)

ADOPTED

SOUTHERN UNION COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE AND CERTIFICATE IN MEDICAL ASSISTANT TECHNOLOGY

On motion by Ms. Foy, second by Mr. Caldwell, the Board unanimously approved Southern Union Community College’s application for an Associate in Applied Science and Certificate in Medical Assisting Technology, to be implemented Spring Semester 2018. Fiscal consideration: The College estimates that a total of $405,690 is required to support the program and $1,060,753 is projected to be available through internal allocations, tuition and extramural funds over the first 5 years of the program.

BISHOP STATE COMMUNITY COLLEGE
ADDITION OF INSTRUCTIONAL SITES

On motion by Mr. Davis, second by Mr. Smith, the Board unanimously approved Bishop State Community College’s request to approve additional instructional sites at Theodore and Semmes. Fiscal consideration: The operation of these sites proposed herein is within the budget of the College.

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF FY2017-2018 INDUSTRY CERTIFICATION INITIATIVE FUNDS

On motion by Mr. Smith, second by Ms. Foy, the Board unanimously approved the allocation of a portion of the FY2017-2018 Industry Certification Initiative Funds as outlined below. Fiscal consideration: $1,734,933 - Education Trust Fund Industry Certification Initiative Funds.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bevill State</td>
<td>Surgical CHLOE Adult Full-Body Simulator</td>
<td>$65,957</td>
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<tr>
<td>Bevill State</td>
<td>iStan Simulation Training for Nursing and EMS</td>
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<tr>
<td>Institution</td>
<td>Project Description</td>
<td>Amount</td>
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<tr>
<td>-----------------------------</td>
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</tr>
<tr>
<td>Central Alabama</td>
<td>Nursing Simulation Lab</td>
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<tr>
<td>Central Alabama</td>
<td>Electrical Motor Maintenance (Millwright)</td>
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<tr>
<td>Chattahoochee Valley</td>
<td>FANUC Robotics Trainer</td>
<td>$48,829</td>
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<tr>
<td>Coastal Alabama</td>
<td>Expansion of Industrial Engineering Technology Program</td>
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<td>Coastal Alabama</td>
<td>Simulated Operating Room--Functional Equipment and Supplies</td>
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<tr>
<td>Coastal Alabama</td>
<td>Aviation Maintenance Technician (AMT) Modernization</td>
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<tr>
<td>Gadsden State</td>
<td>Advanced Digital Imaging--2017</td>
<td>$126,282</td>
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<td>Jefferson State</td>
<td>Nursing and Allied Health Simulation and Technology Enhancement Initiative</td>
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<td>Jefferson State</td>
<td>Strengthening Manufacturing Technology Training</td>
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<td>Lawson State</td>
<td>MSSC Equipment and Equipment Operation</td>
<td>$17,300</td>
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<td>Northeast Alabama</td>
<td>Electromechanical Maintenance Cell</td>
<td>$75,662</td>
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<td>Northeast Alabama</td>
<td>Short-Term Construction Training Program (Workforce)</td>
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<tr>
<td>Northwest-Shoals</td>
<td>Simulation Lab for Health Studies--Muscle Shoals Campus</td>
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<td>Northwest-Shoals</td>
<td>Manufacturing Machine Equipment Grant (Workforce)</td>
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<td>Shelton State</td>
<td>Shelton State Injection Molding Training Program</td>
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<td>Wallace State--Hanceville</td>
<td>Welding &amp; Engineering Technology Resources for Oneonta</td>
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<td>Wallace State--Hanceville</td>
<td>Basic Construction Training for Wallace State--Hanceville</td>
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<td>Wallace--Hanceville</td>
<td>Basic Injection Molding for Apprenticeship Programs (Workforce)</td>
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<td><strong>Totals</strong></td>
<td><strong>$1,734,933</strong></td>
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</table>
On motion by Mr. Davis, second by Ms. Brown, the Board unanimously approved the allocation of a portion of the 2017-2018 Industry Certification Initiative Funds – Career Coach Program as outlined below. Fiscal Consideration: $630,000 - Industry Certification Initiative Funds.

$30,000  Bishop State Community College
$30,000  John C. Calhoun Community College
$30,000  Central Alabama Community College
$30,000  Chattahoochee Valley Community College
$30,000  Coastal Alabama Community College
$30,000  J.F. Drake State Community and Technical College
$30,000 Enterprise State Community College
$30,000  Gadsden State Community College
$30,000  Jefferson State Community College
$30,000  T.A. Lawson State Community College
$30,000  Lurleen B. Wallace Community College
$30,000  Northeast Alabama Community College
$30,000  Northwest-Shoals Community College
$30,000  Reid State Community College
$30,000  Shelton State Community College
$30,000  Sneed State Community College
$30,000  Southern Union State Community College
$30,000  H. Councill Trenholm State Community College
$30,000  George C. Wallace Community College
$30,000  Wallace State Community College
$30,000  George Corley Wallace State Community College

On motion by Mr. Smith, second by Mr. Caldwell, the Board unanimously approved the distribution through grants the sum of $300,000 from the legislative appropriation for Industry Certification Initiative funds. Individual grants awarded by the Chancellor shall be limited to a maximum of $15,000 for the purpose of providing training for existing businesses. The Chancellor and his staff are authorized and encouraged to use all appropriate means to expedite the award of grants to timely meet the needs of existing businesses. The Chancellor shall report to the Board of Trustees each grant awarded for Industry Certification Initiative funds at the next regular meeting of the Board of Trustees following such award. Fiscal Consideration: $300,000 - Industry Certification Initiative Funds.
COASTAL ALABAMA COMMUNITY COLLEGE
EXTENSION OF CONSTRUCTION CONTRACT EXECUTION DATE

Mr. Smith asked for someone from the College to address the delay from August until now regarding the extension.

Mr. McElrath, an architect from Stephen Ward and Associates, Inc addressed the Board.

Mr. McElrath stated that there were some mitigating circumstances that brought them to this point, such as where the students and faculty were going to be housed during the renovations. The phasing operations became a focal point for logistics as well as unforeseen repairs.

Chancellor Baker expressed that the timeframe for this project was unnecessary long. He asked Mr. McElrath where are we going and how quickly are we going to get there.

Mr. McElrath responded by explaining that the contractors are in the process of preparing bids subject to the building commission comments and estimated a timeframe of one week for response.

Mr. Smith expressed his concerns of not expecting a year plus delay of putting a shovel in the ground and was very disappointed.

Chancellor Baker asked Dr. Branch to provide some thoughts on the situation. Dr. Branch stated this project has been most frustrating. There was nothing on the College’s part that caused the delay. Dr. Branch said he feels the Board’s frustration and apologizes for being caught in a situation that they had no control over. He was very unhappy with the services the College has received.

On motion by Mr. Davis, second by Ms. Brown, the Board unanimously approved the extension of construction contracts execution for the renovation of the Career Technology Center Building and the Advanced Technology Center and to construct an Information Technology Center. Fiscal consideration: None

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

GADSDEN STATE COMMUNITY COLLEGE
REDUCTION IN FORCE POLICY/GUIDELINES
On motion by Mr. Davis, second by Mr. Smith, the Board unanimously approved the Reduction in-Force policy and guidelines of Gadsden State Community College to become effective immediately.

WALLACE STATE COMMUNITY COLLEGE HANCEVILLE
NAMING OF CONFERENCE CENTER

On motion by Mr. Caldwell, second by Mr. Davis, the Board unanimously authorized the President of Wallace State Community College-Hanceville, to name the Conference Center at the School of Nursing and Center for Science in furtherance of the Board of Trustees June 8, 2016 approval of the College’s initiation of its Major Gifts Campaign and in accordance with Board of Trustee Policy 519.01 and further adopted a resolution honoring Dr. William F. Peinhardt for whom the Conference Center shall be named.

NAMING THE WALLACE STATE COMMUNITY COLLEGE
SCHOOL OF NURSING AND CENTER FOR SCIENCE CONFERENCE CENTER
IN HONOR OF DR. WILLIAM F. PEINHARDT

WHEREAS, Dr. William F. Peinhardt has been a member of the Cullman Savings Bank Foundation Board of Directors, and an integral part of establishing and contributing over $100,000 in scholarships that have supported numerous students in the Cullman County area to achieve their educational goals at Wallace State Community College. The Board of Directors has recently pledged a gift of $250,000 over the next five years to support Wallace State students.

WHEREAS, Dr. William F. Peinhardt is a graduate of Cullman High School, received his bachelor’s degree from Auburn University, and studied medicine at the University of Alabama at Birmingham. After completing his residency at Carraway Methodist Hospital, Dr. Peinhardt returned home to Cullman and joined the staff at Cullman Medical Center in 1976, establishing his new practice, Cullman Internal Medicine. The practice began with one other partner and grew to include fourteen physicians and ten nurse practitioners. His distinguished career spanned forty years with his retirement July 2016; and

WHEREAS, Dr. William F. Peinhardt has been a tireless volunteer and leader in the medical community including serving as President of the North Alabama Physician's Group LLC; President of the Physician's Resource Network; President of Cullman Internal Medicine; Chief of Staff for Cullman Regional Medicine Center; State Board Member for the American College of Physicians; State Board Member and Secretary for the Alabama Society of Internal Medicine; Medical Director of Cullman Regional Medical Center Home Health; Medical Director for the Cullman Regional Medical Center Congestive Heart Failure Program; twenty-year member of the local American Heart Association Board; member of the Primary Care Advisory Committee for the University of Alabama at Birmingham; Clinical Associate Professor of Medicine for the University of Alabama in Huntsville; State President of the American Heart Association from 1980-1981; Medical Director for
the Good Samaritan Health Clinic; and is currently serving as the Medical Director for Cullman Regional Hospice; and

WHEREAS, Dr. William F. Peinhardt is an active member of St. Andrews Methodist Church, serving as medical director of two international peace camps and four volunteer mission service trips to South America; and

WHEREAS, the Peinhardt family operates a living history farm, providing tours for local children and the community. He is also active in various conservation, environmental and forestry efforts; and

WHEREAS, Dr. William F. Peinhardt is widely respected, admired, and loved by his patients, colleagues and community members for his servant leadership. In addition to his devotion to Cullman Regional Medical Center, he has served as a Cullman Savings Bank Board member for over seventeen years, and is also a member of the Cullman Savings Bank Foundation Board, which is responsible for contributions totaling over $600,000 to nonprofit organizations in the Cullman area; and

WHEREAS, the Chancellor of the Alabama Community College System recommends this action:

NOW, THEREFORE, BE IT RESOLVED that the Alabama Community College System Board of Trustees hereby recognizes and honors Dr. William F. Peinhardt for his contributions to this community and the College by authorizing Wallace State Community College to name the Conference Center at the School of Nursing and Center for Science as the Dr. William F. Peinhardt Conference Center.

SECTION IX
(PERSONNEL)

Chancellor Baker introduced Tony Holland and Charles Jones as new employees to the System Office. Chancellor Baker stated that Tony Holland will lead and help develop an institute for teaching and learning. He said that this is something that we are really serious about and are going to focus on for the next several years. Charles Jones brings a lot of people skills and is committed to the project we are working on in Demopolis to expand the Black Belt to grow our footprint in that area. We are excited to have them both on board.

SECTION X
MARION MILITARY INSTITUTE PRESENTATION

Mr. Thompson introduced the delegation from Marion Military Institute led by, Colonel David J. Mollahan. Colonel Mollahan expressed his gratitude for the opportunity to give his
presentation about Marion Military Institute. Colonel Mollahan said that “Marion Made” will be MMI’s brand for the next five years and that their 175th anniversary will be their logo for the next year. Colonel Mollahan provided an overview of the College’s history, educational uniqueness, leadership development and snapshots of Marion Military Institute’s campus. Colonel Mollahan introduced First Sergeant Michael Dunfee, a twenty year United States Army veteran along with six cadets. Mrs. Suzanne McKee, Vice President for Institutional Advancement discussed the fund rising developments for Marion. At the end of his presentation, a ninety-second audio of a parent’s telephone voicemail message was played which provided insight into the origin of “Marion Made”, a former cadet’s tribute to what Marion Military Institute meant to him.

Mr. Thompson thanked Colonel Mollahan, Mrs. McKee and First Sergeant Dunfee for what they are doing and what they have done for developing leaders for tomorrow.

SECTION XI
(CHANCELLOR’S REPORT)

Chancellor Baker asked Jeff Lynn to make some comments about the MSSC certification process. Jeff Lynn reported to the Board that at the Southern Automotive Conference in Birmingham Governor Kay Ivey made an announcement on what we were doing in workforce in regards to rolling out MSSC certification for both manufacturing and logistics at all of our Colleges. He thanked the Board for its leadership in allowing them to do this. Mr. Lynn stated that the unique thing about this is that we can roll it out to 9th and 10th graders, we can put it in adult education and in our prisons so we can really make an impact in what we are doing. He stated that the Chancellor has been tasked and has tasked me and my team with putting together the first strategic workforce plan the State has ever had.

Chancellor Baker said that we are going through the process and training all the way up to the presidents in the program. We are not there yet, but we are getting there as fast as we can possibly can. Jeff Lynn said they will begin rolling the program out in January. He said that many of the Colleges are already offering it.

Mr. Davis commended Jeff Lynn on his leadership.

Chancellor Baker addressed Colonel Mollahan. He appreciated visiting the College but he also appreciated his conversation about leadership with Colonel Mollahan. Chancellor Baker stated that he and Colonel Mollahan have talked about how they could spread leadership development across the board and that he had mentioned to a few presidents about how we can get more focused on leadership in this State and in our community college system. Chancellor Baker said all we have to do is turn on the television for a little while and recognize we really need that leadership training. So we are going to continue working on that.
Mr. Thompson expressed his deep appreciation for Pastor Joseph being here and delivering a wonderful invocation.

Chancellor Baker recognized Art Rousseau and Cody Thompson for their efforts in helping staff the Emergency Management Center on a regular basis. He appreciated all that they do.

**SECTION XII**

**(DATE AND LOCATION OF NEXT MEETING)**

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, November 8, 2017, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 10:45 a.m. and will also be held in the Board Room.

**ADJOURNMENT**

On a motion by Mr. Davis, second by Mr. Smith, the Board meeting was adjourned at 11:02 a.m.

__________________________________________
Chairman

__________________________________________
Chancellor