

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY, OCTOBER 11, 2017, 10:06 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:06 a.m. on Wednesday, October 11, 2017, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. AL THOMPSON  
CHAIRMAN**

The meeting was called to order by Mr. Thompson.

The invocation was delivered by Pastor Billy Joseph of Eastwood Presbyterian Church, Montgomery, Alabama and followed by the Pledge of Allegiance led by Mr. Al Thompson.

On roll call, the following Board members were present:

Mr. Al Thompson  
Mrs. Susan Foy  
Mr. Frank Caldwell  
Ms. Crystal Brown  
Mr. Ron Fantroy  
Mr. Milton Davis  
Mr. Chuck Smith  
Mr. Blake McAnally  
Mr. Jeffrey Newman

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Governor Kay Ivey.

**APPROVAL OF AGENDA**

On motion by Mr. Davis, second by Mr. McAnally, the agenda was approved unanimously without discussion as presented.

**APPROVAL OF MINUTES**

On a motion by Ms. Brown, second by Mr. Smith, the Board voted unanimously to adopt the Minutes of the September 6, 2017 meeting as presented without discussion.

**SECTION VI**  
**PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

**SECTION VII**

**(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL,  
INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

**ADOPTED**

**SOUTHERN UNION COMMUNITY COLLEGE**  
**ASSOCIATE IN APPLIED SCIENCE AND CERTIFICATE IN MEDICAL ASSISTANT  
TECHNOLOGY**

On motion by Ms. Foy, second by Mr. Caldwell, the Board unanimously approved Southern Union Community College's application for an Associate in Applied Science and Certificate in Medical Assisting Technology, to be implemented Spring Semester 2018. Fiscal consideration: The College estimates that a total of \$405,690 is required to support the program and \$1,060,753 is projected to be available through internal allocations, tuition and extramural funds over the first 5 years of the program.

**BISHOP STATE COMMUNITY COLLEGE**  
**ADDITION OF INSTRUCTIONAL SITES**

On motion by Mr. Davis, second by Mr. Smith, the Board unanimously approved Bishop State Community College's request to approve additional instructional sites at Theodore and Semmes. Fiscal consideration: The operation of these sites proposed herein is within the budget of the College.

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**ALLOCATION OF FY2017-2018 INDUSTRY CERTIFICATION INITIATIVE FUNDS**

On motion by Mr. Smith, second by Ms. Foy, the Board unanimously approved the allocation of a portion of the FY2017-2018 Industry Certification Initiative Funds as outlined below. Fiscal consideration: \$1,734,933 - Education Trust Fund Industry Certification Initiative Funds.

Bevill State	Surgical CHLOE Adult Full-Body Simulator	\$65,957
Bevill State	iStan Simulation Training for Nursing and EMS	\$88,334

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Central Alabama	Nursing Simulation Lab	\$163,763
Central Alabama	Electrical Motor Maintenance (Millwright)	\$165,000
Chattahoochee Valley	FANUC Robotics Trainer	\$48,829
Coastal Alabama	Expansion of Industrial Engineering Technology Program	\$78,650
Coastal Alabama	Simulated Operating Room--Functional Equipment and Supplies	\$54,026
Coastal Alabama	Aviation Maintenance Technician (AMT) Modernization	\$54,078
Gadsden State	Advanced Digital Imaging--2017	\$126,282
Jefferson State	Nursing and Allied Health Simulation and Technology Enhancement Initiative	\$153,000
Jefferson State	Strengthening Manufacturing Technology Training	\$70,000
Lawson State	MSSC Equipment and Equipment Operation	\$17,300
Northeast Alabama	Electromechanical Maintenance Cell	\$75,662
Northeast Alabama	Short-Term Construction Training Program (Workforce)	\$37,688
Northwest-Shoals	Simulation Lab for Health Studies--Muscle Shoals Campus	\$88,761
Northwest-Shoals	Manufacturing Machine Equipment Grant (Workforce)	\$134,190
Shelton State	Shelton State Injection Molding Training Program	\$218,159
Wallace State--Hanceville	Welding & Engineering Technology Resources for Oneonta	\$26,500
Wallace State--Hanceville	Basic Construction Training for Wallace State--Hanceville	\$49,434
Wallace--Hanceville	Basic Injection Molding for Apprenticeship Programs (Workforce)	\$19,320
	Totals	\$1,734,933

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**ALLOCATION OF 2017-2018 INDUSTRY CERTIFICATION INITIATIVE FUNDS**  
**CAREER COACH PROGRAM**

On motion by Mr. Davis, second by Ms. Brown, the Board unanimously approved the allocation of a portion of the 2017-2018 Industry Certification Initiative Funds – Career Coach Program as outlined below. Fiscal Consideration: \$630,000 -Industry Certification Initiative Funds.

\$30,000	Bishop State Community College
\$30,000	John C. Calhoun Community College
\$30,000	Central Alabama Community College
\$30,000	Chattahoochee Valley Community College
\$30,000	Coastal Alabama Community College
\$30,000	J.F. Drake State Community and Technical College
\$30,000	Enterprise State Community College
\$30,000	Gadsden State Community College
\$30,000	Jefferson State Community College
\$30,000	T.A. Lawson State Community College
\$30,000	Lurleen B. Wallace Community College
\$30,000	Northeast Alabama Community College
\$30,000	Northwest-Shoals Community College
\$30,000	Reid State Community College
\$30,000	Shelton State Community College
\$30,000	Snead State Community College
\$30,000	Southern Union State Community College
\$30,000	H. Councill Trenholm State Community College
\$30,000	George C. Wallace Community College
\$30,000	Wallace State Community College
\$30,000	George Corley Wallace State Community College

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**ALLOCATION OF 2017-2018 INDUSTRY CERTIFICATION INITIATIVE FUNDS-**  
**EXISTING INDUSTRY**

On motion by Mr. Smith, second by Mr. Caldwell, the Board unanimously approved the distribution through grants the sum of \$300,000 from the legislative appropriation for Industry Certification Initiative funds. Individual grants awarded by the Chancellor shall be limited to a maximum of \$15,000 for the purpose of providing training for existing businesses. The Chancellor and his staff are authorized and encouraged to use all appropriate means to expedite the award of grants to timely meet the needs of existing businesses. The Chancellor shall report to the Board of Trustees each grant awarded for Industry Certification Initiative funds at the next regular meeting of the Board of Trustees following such award. Fiscal Consideration: \$300,000 - Industry Certification Initiative Funds.

**COASTAL ALABAMA COMMUNITY COLLEGE**  
**EXTENSION OF CONSTRUCTION CONTRACT EXECUTION DATE**

Mr. Smith asked for someone from the College to address the delay from August until now regarding the extension.

Mr. McElrath, an architect from Stephen Ward and Associates, Inc addressed the Board.

Mr. McElrath stated that there were some mitigating circumstances that brought them to this point, such as where the students and faculty were going to be housed during the renovations. The phasing operations became a focal point for logistics as well as unforeseen repairs.

Chancellor Baker expressed that the timeframe for this project was unnecessary long. He asked Mr. McElrath where are we going and how quickly are we going to get there.

Mr. McElrath responded by explaining that the contractors are in the process of preparing bids subject to the building commission comments and estimated a timeframe of one week for response.

Mr. Smith expressed his concerns of not expecting a year plus delay of putting a shovel in the ground and was very disappointed.

Chancellor Baker asked Dr. Branch to provide some thoughts on the situation. Dr. Branch stated this project has been most frustrating. There was nothing on the College's part that caused the delay. Dr. Branch said he feels the Board's frustration and apologizes for being caught in a situation that they had no control over. He was very unhappy with the services the College has received.

On motion by Mr. Davis, second by Ms. Brown, the Board unanimously approved the extension of construction contracts execution for the renovation of the Career Technology Center Building and the Advanced Technology Center and to construct an Information Technology Center. Fiscal consideration: None

**SECTION VIII**

(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

**ADOPTED**

**GADSDEN STATE COMMUNITY COLLEGE**  
**REDUCTION IN FORCE POLICY/GUIDELINES**

On motion by Mr. Davis, second by Mr. Smith, the Board unanimously approved the Reduction in-Force policy and guidelines of Gadsden State Community College to become effective immediately.

**WALLACE STATE COMMUNITY COLLEGE HANCEVILLE**  
**NAMING OF CONFERENCE CENTER**

On motion by Mr. Caldwell, second by Mr. Davis, the Board unanimously authorized the President of Wallace State Community College-Hanceville, to name the Conference Center at the School of Nursing and Center for Science in furtherance of the Board of Trustees June 8, 2016 approval of the College's initiation of its Major Gifts Campaign and in accordance with Board of Trustee Policy 519.01 and further adopted a resolution honoring Dr. William F. Peinhardt for whom the Conference Center shall be named.

**NAMING THE WALLACE STATE COMMUNITY COLLEGE**  
**SCHOOL OF NURSING AND CENTER FOR SCIENCE CONFERENCE CENTER**  
**IN HONOR OF DR. WILLIAM F. PEINHARDT**

WHEREAS, Dr. William F. Peinhardt has been a member of the Cullman Savings Bank Foundation Board of Directors, and an integral part of establishing and contributing over \$100,000 in scholarships that have supported numerous students in the Cullman County area to achieve their educational goals at Wallace State Community College. The Board of Directors has recently pledged a gift of \$250,000 over the next five years to support Wallace State students.

WHEREAS, Dr. William F. Peinhardt is a graduate of Cullman High School, received his bachelor's degree from Auburn University, and studied medicine at the University of Alabama at Birmingham. After completing his residency at Carraway Methodist Hospital, Dr. Peinhardt returned home to Cullman and joined the staff at Cullman Medical Center in 1976, establishing his new practice, Cullman Internal Medicine. The practice began with one other partner and grew to include fourteen physicians and ten nurse practitioners. His distinguished career spanned forty years with his retirement July 2016; and

WHEREAS, Dr. William F. Peinhardt has been a tireless volunteer and leader in the medical community including serving as President of the North Alabama Physician's Group LLC; President of the Physician's Resource Network; President of Cullman Internal Medicine; Chief of Staff for Cullman Regional Medicine Center; State Board Member for the American College of Physicians; State Board Member and Secretary for the Alabama Society of Internal Medicine; Medical Director of Cullman Regional Medical Center Home Health; Medical Director for the Cullman Regional Medical Center Congestive Heart Failure Program; twenty-year member of the local American Heart Association Board; member of the Primary Care Advisory Committee for the University of Alabama at Birmingham; Clinical Associate Professor of Medicine for the University of Alabama in Huntsville; State President of the American Heart Association from 1980-1981; Medical Director for

the Good Samaritan Health Clinic; and is currently serving as the Medical Director for Cullman Regional Hospice; and

WHEREAS, Dr. William F. Peinhardt is an active member of St. Andrews Methodist Church, serving as medical director of two international peace camps and four volunteer mission service trips to South America; and

WHEREAS, the Peinhardt family operates a living history farm, providing tours for local children and the community. He is also active in various conservation, environmental and forestry efforts; and

WHEREAS, Dr. William F. Peinhardt is widely respected, admired, and loved by his patients, colleagues and community members for his servant leadership. In addition to his devotion to Cullman Regional Medical Center, he has served as a Cullman Savings Bank Board member for over seventeen years, and is also a member of the Cullman Savings Bank Foundation Board, which is responsible for contributions totaling over \$600,000 to nonprofit organizations in the Cullman area; and

WHEREAS, the Chancellor of the Alabama Community College System recommends this action:

NOW, THEREFORE, BE IT RESOLVED that the Alabama Community College System Board of Trustees hereby recognizes and honors Dr. William F. Peinhardt for his contributions to this community and the College by authorizing Wallace State Community College to name the Conference Center at the School of Nursing and Center for Science as the Dr. William F. Peinhardt Conference Center.

#### **SECTION IX (PERSONNEL)**

Chancellor Baker introduced Tony Holland and Charles Jones as new employees to the System Office. Chancellor Baker stated that Tony Holland will lead and help develop an institute for teaching and learning. He said that this is something that we are really serious about and are going to focus on for the next several years. Charles Jones brings a lot of people skills and is committed to the project we are working on in Demopolis to expand the Black Belt to grow our footprint in that area. We are excited to have them both on board.

#### **SECTION X MARION MILITARY INSTITUTE PRESENTATION**

Mr. Thompson introduced the delegation from Marion Military Institute led by, Colonel David. J. Mollahan. Colonel Mollahan expressed his gratitude for the opportunity to give his

presentation about Marion Military Institute. Colonel Mollahan said that “Marion Made” will be MMI’s brand for the next five years and that their 175<sup>th</sup> anniversary will be their logo for the next year. Colonel Mollahan provided an overview of the College’s history, educational uniqueness, leadership development and snapshots of Marion Military Institute’s campus. Colonel Mollahan introduced First Sergeant Michael Dunfee, a twenty year United States Army veteran along with six cadets. Mrs. Suzanne McKee, Vice President for Institutional Advancement discussed the fund rising developments for Marion. At the end of his presentation, a ninety-second audio of a parent’s telephone voicemail message was played which provided insight into the origin of “Marion Made”, a former cadet’s tribute to what Marion Military Institute meant to him.

Mr. Thompson thanked Colonel Mollahan, Mrs. McKee and First Sergeant Dunfee for what they are doing and what they have done for developing leaders for tomorrow.

**SECTION XI**  
**(CHANCELLOR’S REPORT)**

Chancellor Baker asked Jeff Lynn to make some comments about the MSSC certification process. Jeff Lynn reported to the Board that at the Southern Automotive Conference in Birmingham Governor Kay Ivey made an announcement on what we were doing in workforce in regards to rolling out MSSC certification for both manufacturing and logistics at all of our Colleges. He thanked the Board for its leadership in allowing them to do this. Mr. Lynn stated that the unique thing about this is that we can roll it out to 9<sup>th</sup> and 10<sup>th</sup> graders, we can put it in adult education and in our prisons so we can really make an impact in what we are doing. He stated that the Chancellor has been tasked and has tasked me and my team with putting together the first strategic workforce plan the State has ever had.

Chancellor Baker said that we are going through the process and training all the way up to the presidents in the program. We are not there yet, but we are getting there as fast as we can possibly can. Jeff Lynn said they will begin rolling the program out in January. He said that many of the Colleges are already offering it.

Mr. Davis commended Jeff Lynn on his leadership.

Chancellor Baker addressed Colonel Mollahan. He appreciated visiting the College but he also appreciated his conversation about leadership with Colonel Mollahan. Chancellor Baker stated that he and Colonel Mollahan have talked about how they could spread leadership development across the board and that he had mentioned to a few presidents about how we can get more focused on leadership in this State and in our community college system. Chancellor Baker said all we have to do is turn on the television for a little while and recognize we really need that leadership training. So we are going to continue working on that.



Mr. Thompson expressed his deep appreciation for Pastor Joseph being here and delivering a wonderful invocation.

Chancellor Baker recognized Art Rousseau and Cody Thompson for their efforts in helping staff the Emergency Management Center on a regular basis. He appreciated all that they do.

**SECTION XII**  
(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, November 8, 2017, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 10:45 a.m. and will also be held in the Board Room.

**ADJOURNMENT**

On a motion by Mr. Davis, second by Mr. Smith, the Board meeting was adjourned at 11:02 a.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Chancellor