1. Presidents will forward to the Chancellor or his or her designee within the Alabama Community College System one copy of each announcement for each professional faculty or staff (employees on salary schedules B, C, and D) position vacancy.

2. The following statement must appear on each application form and should appear on the position announcements distributed by the institution:

"It is the official policy of the Alabama Community College System, including postsecondary institutions under the control of the Board of Trustees, that no person in Alabama shall, on the grounds of race, color, disability, sex, religion, creed, national origin, age, or other classification protected by Federal or State law, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment."