

POLICY NAME:	218.01: Conferment of Distinguished Service Award
EFFECTIVE:	12-14-2016
SUPERSEDES:	
SOURCE:	<i>Code of Alabama</i> Section 16-60-111.4
CROSS REFERENCE:	

1. Upon the recommendation of the Chancellor, the Board of Trustees may recognize outstanding and meritorious service to an institution and/or the Alabama Community College System by conferring the “Alabama Community College System Distinguished Service Award.” This award may be presented to:
 - 1.1 Retiring Presidents who have served in various positions within an institution and/or the Alabama Community College System, but who have served less than ten (10) years as President at a single institution or
 - 1.2 Retiring faculty or staff, who have served in various positions within an institution and/or the Alabama Community College System, but who have served less than ten years in their last position.

2. The criteria to be used in determining eligibility for selection for the award shall include:
 - 2.1. Service to the institution and/or the Alabama Community College System must be exemplary.
 - 2.2. The individual must have made contributions which are generally accepted as being significantly beyond the norm.
 - 2.3. The presentation of such an award shall be based on performance in the same general areas considered during evaluations throughout the individual’s career: effectiveness of administration or teaching; professional contributions; and service and support to the institution and its community and/or the Alabama Community College System.
 - 2.4. Other qualifications which may be regarded as proper supplements to the other criteria.

3. A positive vote of two-thirds of the members of the Board of Trustees is required to award the “Alabama Community College System Distinguished Service Award.”