

**CHANCELLOR'S PROCEDURE FOR POLICY**  
**709.01: INTERNATIONAL EDUCATION EXPERIENCES**

1. College presidents will be required to monitor, up to the date of departure, the U.S. Department of State Travel Warning or Public Announcement list. In the event that the country or countries being visited appear(s) on the Travel Warning or Travel Alert list for any time period to be included during the scheduled trip, the president is advised to cancel the trip in the interest of the safety of students. Presidents who choose to allow travel to countries on the Travel Warning or Travel Alert list must notify participants in writing that the country appears on the list and must provide information regarding cancellation options to students and college personnel.

**Note: Travel Warnings** are issued when long-term, protracted conditions that make a country dangerous or unstable lead the State Department to recommend that Americans avoid or consider the risk of travel to that country. A Travel Warning is also issued when the U.S. Government's ability to assist American citizens is constrained due to the closure of an embassy or consulate or because of a drawdown of its staff. The U.S. Department of State Travel Warning or Public Announcement list can be reviewed at [http://travel.state.gov/travel/cis\\_pa\\_tw/tw/tw\\_1764.html](http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html).

2. College presidents will require participants to purchase a liability policy that will provide coverage in the event of medical, legal, and/or other travel-related emergencies.
3. Upon approval by the Chancellor, travel expenses for college personnel serving as chaperones may be paid by the college.