

**CHANCELLOR'S PROCEDURES FOR POLICY**  
**900: Institutional Effectiveness: Planning and Evaluation**

As a minimum, each institution's planning and evaluation processes shall include the following:

- An institution-wide planning and evaluation process that includes the institution's mission and goals as well as the institutional priorities which include program and facility needs.
- An institutional effectiveness management system which includes, where applicable, expected outcomes, assessment of the outcomes, and evidence of improvement based on the analysis of the results in its educational programs, administrative support services, academic/student support services, and community/public service programs.
- A list of college-level general education competencies and evidence of the extent to which students have attained them.
- Documentation of student achievement consistent with the college's mission which may include enrollment data related to retention, graduation rate, course completion, and job placement rates; state licensing examination results; and student portfolios. An institution shall gather data related to established criteria and measure performance against an expected threshold of achievement.