



BOARD OF TRUSTEES

MEETING AGENDA

ALABAMA COMMUNITY COLLEGE SYSTEM

Board Room, 135 South Union Street

Montgomery, Alabama

September 17, 2015

10:00 a.m.

- I. Call to Order
- II. Invocation and Pledge of Allegiance to the United States Flag
- III. Roll Call
- IV. Approval of Agenda
- V. Approval of Minutes of the August 12, 2015 Meeting
- VI. Public Comment

"All non-board members wishing to be heard by the Board shall be afforded such opportunity during the portion of the meeting so designated. Such comment shall be kept to no more than three (3) minutes in order that all persons shall have an opportunity to speak. Non-members shall sign up to speak no later than 24 hours before the board meeting and shall note which agenda item or topic the speaker wishes to address. Comments shall be addressed to the Board and shall not include any personal or other comments addressed to any particular member of the Board. There shall be no debate and no action taken by the Board during this portion of the meeting. The Board may, in its discretion, limit the number of persons afforded the right to make public comment or otherwise establish procedures for determining the conduct of the public comment portion of the meeting." – from the By-laws of the Alabama Community College System Board of Trustees, adopted May 27, 2015.

VII. Instructional and Student Services, Facilities, Fiscal, Information Technology, Adult Education, and Workforce Development

A. Action Items

- 1. BEVILL STATE COMMUNITY COLLEGE
Bond Refunding
- 2. FAULKNER STATE COMMUNITY COLLEGE
Associate in Applied Science Degree and Certificate Award in Airframe
Technology

3. FAULKNER STATE COMMUNITY COLLEGE
Associate in Applied Science Degree and Certificate Award in Avionics
Technology
4. FAULKNER STATE COMMUNITY COLLEGE
Associate in Applied Science Degree and Certificate Award in Powerplant
Technology
5. NORTHWEST-SHOALS COMMUNITY COLLEGE
Additional Authorization on Construction Project – 54.320.2013.007
6. WALLACE STATE COMMUNITY COLLEGE-HANCEVILLE
Addition of Instructional Site
7. GEORGE CORLEY WALLACE STATE COMMUNITY COLLEGE-
SELMA
Addition of Instructional Sites
8. ALABAMA COMMUNITY COLLEGE SYSTEM INSTITUTIONS
2015-2016 Budgets
9. ALABAMA COMMUNITY COLLEGE SYSTEM OFFICE
2015-2016 Budget
10. ALABAMA COMMUNITY COLLEGE SYSTEM
Allocation of 2015-2016 Industry Certification Initiative Funds

VIII. Executive, Legal, Human Resources and Public Information

A. Action Items

1. CENTRAL ALABAMA COMMUNITY COLLEGE SYSTEM
Lease Agreement
2. FAULKNER STATE COMMUNITY COLLEGE
Naming of Facility
3. MARION MILITARY INSTITUTE
Board of Advisors Membership
4. SHELTON STATE COMMUNITY COLLEGE
Acceptance of Donation of Land

IX. Subsidiary Items or Other Business

A. Orientation

1. Update on Facilities – Frank Barnes
2. Legislative Process – Jimmy Baker

X. Chancellor's Report

XI. Date and Location of Next Meeting

(October 20, 2015, ACATT Theater, First Floor of the Ward Technology Building, T. A. Lawson State Community College, Birmingham, Alabama)

XII. Adjournment

(Lunch Speaker will be Jess Brown, History of ACCS)

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY, AUGUST 12, 2015, 10:02 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:02 a.m. on Wednesday, August 12, 2015, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. AL THOMPSON
VICE PRESIDENT**

The meeting was called to order by Mr. Thompson. The Pledge of Allegiance followed the invocation by Dr. Humphrey Lee, President, Northwest-Shoals Community College.

On roll call, the following Board members were present:

Mr. Al Thompson
Mr. Ron Fantroy
Mrs. Susan Foy
Mr. Frank Caldwell
Mrs. Crystal Brown
Mr. Milton Davis
Mr. Chuck Smith
Mr. Blake McAnally
Mrs. Mary Scott Hunter

Also present was Dr. Mark Heinrich, Chancellor of the Alabama Community College System. Absent was Governor Robert Bentley.

APPROVAL OF AGENDA

On motion by Mr. Davis, second by Mrs. Brown, the agenda was approved unanimously as presented.

APPROVAL OF MINUTES

On motion by Mrs. Foy, second by Mr. Caldwell, the Board voted unanimously to adopt the Minutes of the July 22, 2015 meeting as presented.

**SECTION VI
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

**SECTION VII
(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL, INFORMATION
TECHNOLOGY, ADULT EDUCATION, AND WORKFORCE DEVELOPMENT)**

ADOPTED

On motion by Mr. McAnally, second by Mr. Davis, the Board voted unanimously to approve the following three (3) items:

JOHN C. CALHOUN COMMUNITY COLLEGE
PURCHASE OF INSTRUCTIONAL EQUIPMENT

The Board authorized Calhoun Community College to purchase instructional equipment for the Industrial Maintenance Program. This purchase must be completed no later than February 28, 2016, or this authorization will expire. Fiscal consideration: \$130,000 (\$116,666 – Current Restricted Fund [Workforce Development Funds]; and \$13,334 – Current Restricted Fund [Perkins Funds])

FAULKNER STATE COMMUNITY COLLEGE
ADDITION OF INSTRUCTIONAL SITE

The Board approved an additional instructional site for Faulkner State Community College located at Brookley Field in Mobile. Fiscal consideration: The operation of the site proposed herein is within the budget of the College.

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF THE 2015-2016 TWO-YEAR COLLEGE SYSTEM AND
PRISON EDUCATION OPERATIONS AND MAINTENANCE APPROPRIATION

The Board approved the allocation of the 2015-2016 Education Trust Fund (ETF) appropriation for operations and maintenance of the two-year colleges and the prison education appropriation as recommended by the Chancellor. Fiscal consideration: \$290,378,598 (\$281,032,969 – College Operations and Maintenance [ETF]; and \$9,345,629 – Prison Education Operations and Maintenance [ETF])

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

ALABAMA COMMUNITY COLLEGE SYSTEM
MEMORANDUM OF UNDERSTANDING WITH DEPARTMENT OF COMMERCE

The Board approved the Memorandum of Understanding between the Alabama Community College System (ACCS) and the Alabama Department of Commerce, Alabama Industrial Development and Training Institute (COMMERCE/AIDT) to transfer certain ACCS personnel and assets from ACCS to COMMERCE/AIDT in order to fulfill the statewide education and workforce training goals of Act Number 2015-450.

SECTION IX
(SUBSIDIARY ITEMS OR OTHER BUSINESS)

Orientation for the new Board of Trustees continued with presentations on academic programs, student services, career and technical education, dual enrollment, and developmental education.

SECTION X
(CHANCELLOR'S REPORT)

The Chancellor introduced new employees of the System Office: Tim Alford, Special Assistant to the Chancellor for Economic Development; Dr. Doug Jensen, President and CEO of Alabama Technology Network; Charlene Finkelstein, Administrative Assistant for Human Resources; and Linda Bryan, Economic Development Assistant.

Vice President Al Thompson announced that a committee structure will be established for the Board of Trustees, starting with the Facilities and Infrastructure Committee comprised of Chuck Smith as Chairman, Milton Davis and Crystal Brown.

DATE AND LOCATION OF NEXT MEETING

The next Board meeting will be held at 10:00 a.m. on Thursday, September 17, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 1:00 p.m. in the Presidents Conference Room.

ADJOURNMENT

On motion by Mr. Davis, second by Mrs. Foy, the Board meeting was adjourned by unanimous consent at 12:10 p.m.

Vice President

Chancellor

ALABAMA COMMUNITY COLLEGE SYSTEM

RECOMMENDATION FOR ACTION

September 17, 2015
Date of Board Meeting Action

Action Item Number VII.A.1.
President's Request
Source

ACTION ITEM TITLE

BEVILL STATE COMMUNITY COLLEGE
Bond Refunding

RECOMMENDATION

It is recommended "That the Alabama Community College System Board of Trustees authorize the issuance of its approximately \$9,975,000 Bevill State Community College Revenue Refunding Bonds, Series 2015 for the purpose of refunding the State Board of Education's Bevill State Community College Revenue Bonds, Series 2005 and Series 2007." It is further recommended "That other details of the said Series 2015 Bond will be set forth in the attached resolution."

FISCAL CONSIDERATION

\$645,000 – Approximate savings on the refunding (net present value)

RATIONALE

At its September 23, 2004 and December 14, 2006 meetings, the State Board of Education authorized the issuance of \$7,500,000 and \$8,000,000, respectively, in revenue bonds for the benefit of Bevill State Community College. Current interest rates provide a favorable climate for refunding the outstanding Series 2005 and Series 2007 Bonds; resulting in an estimated net present value savings to the college of approximately \$645,000.

Code/Statute Act No. 2015-125
Policy _____

Director **Date** / /

Legal Counsel **Date** / /

Vice Chancellor **Date** / /

Chancellor **Date** / /

ALABAMA COMMUNITY COLLEGE SYSTEM

RECOMMENDATION FOR ACTION

September 17, 2015
Date of Board Meeting Action

Action Item Number VII.A.2.
Chancellor's Request
Source

ACTION ITEM TITLE

FAULKNER STATE COMMUNITY COLLEGE

Associate in Applied Science Degree and Certificate Award in Airframe Technology

RECOMMENDATION

It is recommended "That the Alabama Community College System Board of Trustees approve Faulkner State Community College's application for an Associate in Applied Science Degree and Certificate Award in Airframe Technology to be implemented Spring Semester 2016."

FISCAL CONSIDERATION

Estimated New Funds Required to Support Program						
	2015-16	2016-17	2017-18	2018-19	2019-20	Total
Faculty	\$603,745	\$603,745	\$603,745	\$603,745	\$603,745	\$3,018,725
Library	\$4,630	\$4,630	\$4,630	\$4,630	\$4,630	\$23,150
Facilities	\$82,144	\$83,787	\$85,462	\$87,171	\$88,914	\$427,478
Equipment	\$41,000	\$150,000	\$150,000	\$0	\$50,000	\$391,000
Staff	\$121,834	\$121,834	\$121,834	\$121,834	\$124,271	\$611,607
Other*	\$115,790	\$118,105	\$118,105	\$120,468	\$120,468	\$592,936
Total	\$969,143	\$1,082,101	\$1,083,776	\$937,848	\$992,028	\$5,064,896

Sources of Funds Available to Support Program						
	2015-16	2016-17	2017-18	2018-19	2019-20	Total
Internal Allocation	\$391,689	\$343,089	\$332,993	\$325,049	\$316,974	\$1,709,794
Extramural*	\$0	\$150,000	\$150,000	\$0	\$50,000	\$350,000
Tuition	\$577,454	\$589,003	\$600,783	\$612,799	\$625,054	\$3,005,093
Total	\$969,143	\$1,082,101	\$1,083,776	\$937,848	\$992,028	\$5,064,896

*Perkins Funds and/or Region 29 Workforce Development Funds

RATIONALE

On August 12, 2015, the Board of Trustees approved Brookley Field in Mobile as an instructional site for Faulkner State Community College. Approval of the site was the first step in the process for the South Alabama Aviation Sites re-alignment for Faulkner State.

The next step in this process is the approval of an Associate in Applied Science Degree and Certificate Award in Airframe Technology. This is an existing program at Brookley Field and is currently offered by Enterprise

State Community College. Approval of this program for Faulkner State Community College will assure continuity for students currently enrolled in Airframe Technology.

The College projects that a total of \$5,064,896 in estimated new funds will be required to support the proposed program, and a total of \$5,064,896 will be available through internal allocations, tuition, and extramural funds. The Alabama Commission on Higher Education approved this program on September 11, 2015. More detailed information regarding this program follows this recommendation.

Code/Statute Act No. 2015-125
Policy 702.01

_____	/ /
Director	Date
_____	/ /
Legal Counsel	Date
_____	/ /
Vice Chancellor	Date
_____	/ /
Chancellor	Date

Faulkner State Community College
Associate in Applied Science and Certificate in
Airframe Technology

Program Description:

A program that prepares individuals to apply technical knowledge and skills to repair, service, and maintain all aircraft components other than engines, propellers, avionics and instruments. This program is designed to prepare students with the knowledge and skills needed to take Federal Aviation Administration (FAA) written, oral, and practical examinations required for certification as an aviation maintenance technician with an airframe endorsement.

Program Objectives:

Along with the Airframe Technology degree the student will also receive a variety of employability skills and work ethics that will allow him/her to be competitive in other elements of the aviation industry.

FAA certification is normally required to begin a career as an aviation maintenance technician. These technicians are in high demand by regional and national commercial airlines, in general aviation, and in support of the military and other governmental agencies that use aircraft.

To assess the program, a program review will be undertaken. The program review will consist of Level I and Level II reviews and may include Level III reviews. The Level I review of all programs is conducted by the Alabama Community College System. The Level II review is a complete review of the program by the College. Level I reviews processed by the Alabama Community College System may identify a program for Level II review at an earlier date than indicated by its assigned sequence. A Level III review is a system-wide review of a specific instructional program or programs initiated by the Chancellor and predicated upon the findings of instructional program reviews at Levels I and II. An advisory committee with representation from organizations being served by the program graduates will be utilized to periodically review the program's curriculum and advise the program on the establishment, review, and revision of the program objectives. The advisory committee will provide advisement on current and future aspects of the technical field for which the graduates are being prepared.

Program Need:

Pursuant to Alabama Act No. 2015-125, the Alabama Aviation College was established as an independent institution within the Alabama Community College System for providing aviation education and training statewide. Enterprise State Community College currently operates and administers the aviation programs located at Brookley Field in Mobile and at the Fairhope Airport (collectively referred to as the South Alabama Aviation Sites).

A review of the Alabama Aviation College's programmatic, financial, and instructional needs and partnership opportunities has determined that the South Alabama Aviation Sites program administration will be enhanced and better fulfill the mandates and directives of the Act if they are re-aligned and managed under the direction of Faulkner State Community College. In order to implement, promote, and effect such a re-alignment, proper approval will be sought and gained from the appropriate regulatory and accrediting agencies, including the Alabama Commission on Higher Education (ACHE), the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), the Federal Aviation Administration (FAA), and the U.S. Department of Education. In the spirit of cooperation, the presidents of Enterprise State Community College and Faulkner State Community College are in agreement and signed the attached Memorandum of Understanding.

The Airframe Technology program is an existing program at Brookley Field-Mobile.

Projected Job Openings:

Established in 1976, the Mobile campus is located just off Interstate 10 at the Brookley Aeroplex on the western shore of Mobile Bay. It is close to the United States Coast Guard Aviation Training Center, within 40 miles of the Pensacola Naval Air Station, the primary training base for Navy and Marine aviation, and is near Eglin Air Force Base, Tyndall Air Force Base, and Keesler Air Force Base. The aviation programs offered across the AAC regions enhance our nation’s ability to provide national security and pursue international initiatives.

There are numerous aerospace employment opportunities within a 60 mile radius of the Mobile campus. Companies include, United Technologies, Segers Aero Corporation, Airbus Military, Continental Motors, ST Aerospace, Star Aviation, PHI Helicopter Inc., Southern Avionics, and the new Airbus Final Assembly Line.

Employment of aircraft mechanics and technicians is projected to show little or no change from 2012 to 2022. Job prospects are best for mechanics holding an Airframe credential. In May 2012, the median annual wage for aircraft mechanics and service technicians was \$55,210.

Aircraft mechanics and avionics technicians held about 138,900 jobs in 2012. Approximately 88 percent were aircraft mechanics. The majority worked for private companies and about 14 percent worked for the federal government.

Brookley Field, an expanding aerospace industry hub, captured the global business spotlight recently when Airbus selected Mobile for its only assembly site in the western hemisphere. Construction has been completed on this \$600 million project and the first deliveries are expected in 2016. Employment of aircraft and avionics equipment mechanics and technicians is projected to show little or no change from 2012 to 2022. Job prospects will be best for mechanics who hold an Airframe and Powerplant (A&P) certificate.

Mobile offers global aviation leaders the right combination of low business costs, skilled labor force in a right-to-work state and intermodal access to national and international markets. Industry companies including Air bus, Continental Motors and VT MAE continue to expand with commitment to the community. Mobile area aviation and aerospace companies employ an estimated 3,500 engineers, processors, mechanics, welders and other skilled workers, forming an ever-growing labor market.

An Advanced Composite program is currently under development.

Projected Job Openings

	2012	2022	Job Growth
College Service Area – Region 9	540	770	3.61%
Nationwide	121,700	124,700	2%

Distance Education

All of the General Education requirements can be met via online courses if necessary. Due to the nature of the program, classroom time is spent between theory and hands-on lab work. The program will be taught in a traditional classroom/lab environment.

Collaboration and Similar Programs

Discussions are being held with Auburn University regarding a 2+2 agreement with the University's College of Business in Professional Flight Management and Aviation Management. This program is currently being offered at the Alabama Aviation Center in Ozark. Ozark is approximately 151 miles from Brookley Field in Mobile.

Projected Enrollment and Degree Completion Projections

ENROLLMENT AND DEGREE COMPLETION PROJECTIONS						
	2015-16	2016-17	2017-18	2018-19	2019-20	5-YEAR AVERAGE
Total Headcount Enrollment (Full-time and Part-time)	64	65	66	68	70	67
New Enrollment Headcount	0	15	16	18	18	17
Degree Completion Projections	0	10	10	10	10	4-Year Average 10

Resources

Faculty

There are currently five full-time faculty and four part-time faculty employed. There are no plans to add faculty at this time.

Equipment

Current equipment in place is adequate for the program. See attached list of equipment.

Facilities

The current facility is adequate for this program. Alabama Aviation Center is located at the Brookley Complex in Mobile. A 37,200 square foot, centrally heated and cooled building with 110 and 220 electrical access contains the following areas: administrative/student services, a learning resources center, bookstore, nine classrooms, four Airframe Systems labs, two reciprocating engine labs, two turbine engine labs, two sheet metal labs, a full welding lab, a composite lab, a battery lab, an NDI lab, a computer lab, 12 offices for instructors and two student lounges. The facility has the capacity for 180 students. A hangar facility is located approximately 2 miles from the classroom area. The hangar facility is connected to the Brookley Complex runway via taxiways.

Library

Library holdings are adequate to support the program. However, additional resources may be purchased to meet FAA requirements. Library offerings are reviewed annually and faculty input is solicited to update and maintain the College collection

**MEMORANDUM OF UNDERSTANDING
AND
STATEMENT OF INTENT
TO
RE-ALIGN SOUTH ALABAMA AVIATION SITES OF
ENTERPRISE STATE COMMUNITY COLLEGE AVIATION PROGRAM
TO
FAULKNER STATE COMMUNITY COLLEGE**

Whereas, pursuant to Alabama Act No. 2015-125 (the "Act") the Alabama Aviation College was established as an independent institution within the Alabama Community College System under the direct authority and responsibility of the Chancellor of the Alabama Community College System and is responsible for providing aviation education and training statewide; and,

Whereas, the Chancellor, pursuant to the Act, is responsible for ensuring that programs and curriculum provided by the Aviation College are aligned with the needs of the aviation industry; and,

Whereas, the Chancellor is expressly authorized by the Act to establish a site or branch of the Aviation College, whether permanent or temporary, to fulfill the statewide aviation education mission of the Alabama Community College System; and,

Whereas, Enterprise State Community College ("Enterprise State"), located in Enterprise, Coffee County, Alabama currently operates and administers the aviation programs located on a Mobile, Alabama campus that is located just off Interstate 10 at the Brookley Aeroplex on the western shore of Mobile Bay and offers aviation courses at a newly constructed education training center located in Baldwin County, Alabama at the Fairhope Airport (collectively the "South Alabama Aviation Sites"). Aviation instruction and training programs being offered at the Mobile campus include Airframe, Powerplant (A&P), and Avionics. An Advanced Composite Program is also under development; and,

Whereas, the South Alabama Aviation Sites are centrally located in close proximity to several United States military training centers located along the Alabama and Florida gulf coast and the aviation programs offered across the region enhance our nation's ability to provide national security and pursue international initiatives. The aviation industry in the Alabama Gulf Coast region is sound and growing and there are numerous aerospace employment opportunities within a 60 mile radius of the South Alabama Aviation Sites; and,

Whereas, the Chancellor has studied and reviewed the Alabama Aviation College's programmatic, financial, and instructional needs and partnership opportunities with business and industry and has determined that the South Alabama Aviation Sites program administration will be enhanced and better fulfil the mandates and directives of the Act if they are re-aligned and

managed under his direction through Faulkner State Community College ("Faulkner State") located in Baldwin County, Alabama; and,

Whereas, Faulkner State and its President are committed to assuming the responsibility for the South Alabama Aviation Sites pursuant to the Act and providing the leadership, funding and management expertise to ensure a quality aviation program is maintained in South Alabama that addresses the needs of the growing aviation business and industry segments;

NOW THEREFORE, pursuant to the direction of the Chancellor of the Alabama Community College System and by mutual agreement and understanding by and between Enterprise State and Faulkner State, the parties have reached a common understanding that it is in the best interests of the general public to formally re-align the South Alabama Aviation Sites training and instructional programs currently operated and administered by Enterprise State Community College with Faulkner State under the Chancellor's direction in order to fulfill the statewide aviation education mission of the Alabama Community College System. It is acknowledged that in order to implement, promote, and effect such a re-alignment, proper approval must be sought and gained from the appropriate regulatory and accrediting agencies, including the Alabama Commission on Higher Education (ACHE), the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), the Federal Aviation Administration (FAA), and the U.S. Department of Education. In addition, the following actions, agreements, and commitments will be required:

1. **Personnel**. It is expressly understood that all South Alabama Aviation Site based aviation personnel currently assigned to Enterprise State Community College, as reflected by the official payroll and personnel records of Enterprise State, shall become employees of Faulkner State, retaining all rights, privileges, and benefits previously granted to them as employees of Enterprise State. Enterprise State shall provide Faulkner State with all personnel and human resource files pertaining to the transferred employees.
2. **Budget/Fiscal Management**. It is the intent of the parties that, subject to the authority of the Chancellor, Faulkner State shall become solely responsible for the aviation programs and operational budget, management of assets, and personnel obligations at the Aviation College's South Alabama Aviation Sites. In cooperation with the Chancellor, Faulkner State shall assume responsibility for the South Alabama Aviation Sites budgets and legislative appropriations.
3. **Accreditation/Standards**. Pursuant to the terms and conditions of this memorandum and agreement, the Chancellor and Faulkner State shall cooperate to establish and maintain all professional and regulatory standards and accreditation applicable to the South Alabama Aviation Sites aviation programs, including but not limited to FAA required certifications. Faulkner State will maintain regional accreditation with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Enterprise State shall provide Faulkner State with copies of Enterprise State's accreditation audit reports and any corrective action plans for fiscal years 2012-2013 and 2013-2014 that

may impact the aviation programs being re-aligned pursuant to the terms of this memorandum and agreement.

4. **Land, Equipment and Facilities.** In furtherance of the re-alignment, Faulkner State shall assume responsibility and Enterprise State shall, to the extent necessary, transfer and/or assign to Faulkner State all real estate, buildings, leases, licenses, contracts and equipment utilized or maintained for the provision of the South Alabama Aviation Sites aviation programs. If required, Faulkner State may enter into an appropriate sub-lease agreement with Enterprise State, which may provide for the continued use and availability of program and training space and facilities on the South Alabama Aviation Sites. Enterprise State, in cooperation with the Chancellor, shall provide Faulkner State an inventory listing and copies of all pertinent and material contracts applicable to such real estate, equipment and facilities, including warranties, manuals, deeds, leases maintenance schedules, insurance certificates or documents of any description applicable to the land, equipment or buildings transferred pursuant to this provision.
5. **Audit.** Enterprise State shall provide Faulkner State with copies of Enterprise State's Public Examiners Audit reports and any corrective action plans for fiscal years 2012-2013 and 2013-2014.
6. **Name of Separated Entity/Programs.** The Act, subject to certain specific authority reserved to the Alabama Community College System's Board of Trustees, vests and authorizes the Chancellor with the responsibility and management of any public two-year institution. Upon the formal re-alignment of the South Alabama Aviation Sites aviation programs, Enterprise State will have no authority for offering aviation courses at the applicable sites. Following the re-alignment, it is the Chancellor's directive that the Alabama Aviation College's South Alabama Aviation Sites program sites shall be designated "The Alabama Aviation College at Faulkner State Community College". Faulkner State will provide comprehensive aviation training services to the community and area served including strengthened vocational and technical degree or certificate programs; adult learning opportunities; civic, social, cultural, and personal development opportunities; business and industry training opportunities; and active involvement and support of economic development.
7. **Students.** It is the intent of the parties that all students currently enrolled in Enterprise State's aviation programs at the South Alabama Aviation Sites will be permitted to complete their programs under the same terms, conditions, understandings, and assurances they received upon entering their current program of study. Student related services and provisions will be transitional, as appropriate. Full execution of the student related re-alignment will be pending based on receipt of required ACHE, SACSCOC, FAA and U.S. Department of Education approvals.
8. **Administrative Staff.** The vacant Director's position for the South Alabama Aviation Sites shall be mutually agreed upon by the Chancellor and the President of Faulkner State. Such staff shall engage from time to time in planned professional aviation

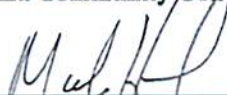
development programs designed to support and enhance the development of a comprehensive community college aviation instructional and training program.

9. Miscellaneous. Enterprise State and Faulkner State will cooperate with the Chancellor to resolve and affect all matters reasonably necessary to accomplish this transition and re-alignment, including certifying a list of assets, confirming personnel, compiling inventory listings, providing for computer and technology services, resolving any and all public utility issues, and other administrative matters related to transition. The Chancellor will require that the colleges make full disclosure of any and all commitments and obligations which may impact the Alabama Aviation College or Faulkner State and/or the Alabama Community College System, and Enterprise State will cooperate in the resolution of such matters. The Chancellor will approve all transition plans, monitor the actions taken, evaluate their effectiveness, and report annually to the Alabama Community College's Board of Trustees on the progress made. This report will be made for at least the next three years and will include fiscal accountability, program accountability, and administrative accountability.
10. Effective Date. The process for re-alignment of the South Alabama Aviation Sites programs, including the pursuit of appropriate regulatory and accreditation approvals, will commence with the signing of this Memorandum of Understanding by all parties.

Done this 30th day of July, 2015


Alabama Community College System

By: _____


Dr. Mark A. Heinrich
Chancellor

Enterprise State Community College

By: _____


Cynthia T. Anthony
Interim President

Faulkner State Community College

By: _____


Gary L. Branch
President

ALABAMA COMMUNITY COLLEGE SYSTEM

RECOMMENDATION FOR ACTION

September 17, 2015
Date of Board Meeting Action

Action Item Number VII.A.3.
Chancellor's Request
Source

ACTION ITEM TITLE

FAULKNER STATE COMMUNITY COLLEGE

Associate in Applied Science Degree and Certificate Award in Avionics Technology

RECOMMENDATION

It is recommended "That the Alabama Community College System Board of Trustees approve Faulkner State Community College's application for an Associate in Applied Science Degree and Certificate Award in Avionics Technology to be implemented Spring Semester 2016."

FISCAL CONSIDERATION

Estimated New Funds Required to Support Program						
	2015-16	2016-17	2017-18	2018-19	2019-20	Total
Faculty	\$105,325	\$105,325	\$105,325	\$105,325	\$105,325	\$526,625
Library	\$1,157	\$1,157	\$1,157	\$1,157	\$1,157	\$5,785
Facilities	\$2,054	\$2,054	\$2,054	\$2,054	\$2,054	\$10,270
Equipment	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Staff	\$30,456	\$30,456	\$30,456	\$30,456	\$30,456	\$152,280
Other	\$28,948	\$28,948	\$29,854	\$30,105	\$30,395	\$148,250
Total	\$187,940	\$187,940	\$188,846	\$189,097	\$189,387	\$943,210

Sources of Funds Available to Support Program						
	2015-16	2016-17	2017-18	2018-19	2019-20	Total
Internal Allocation	\$104,507	\$104,507	\$104,507	\$104,507	\$104,507	\$522,535
Extramural*	\$0	\$5,000	\$40,000	\$0	\$0	\$45,000
Tuition	\$92,901	\$94,759	\$96,654	\$98,587	\$100,559	\$483,460
Total	\$197,408	\$204,266	\$241,161	\$203,094	\$205,066	\$1,050,995

*Perkins Funds and/or Region 9 Workforce Development Funds

RATIONALE

On August 12, 2015, the Board of Trustees approved Brookley Field in Mobile as an instructional site for Faulkner State Community College. Approval of the site was the first step in the process for the South Alabama Aviation Sites re-alignment for Faulkner State.

The next step in this process is the approval of an Associate in Applied Science Degree and Certificate Award in Avionics Technology. This is an existing program at Brookley Field and is currently offered by Enterprise

State Community College. Approval of this program for Faulkner State Community College will assure continuity for students currently enrolled in the Avionics Technology program.

The College projects that a total of \$943,210 in estimated new funds will be required to support the proposed program, and a total of \$1,050,995 will be available through internal allocations, tuition, and extramural funds. The Alabama Commission on Higher Education approved this program on September 11, 2015. More detailed information regarding this program follows this recommendation.

Code/Statute	<u>Act No. 2015-125</u>		<u> / / </u>
Policy	<u>702.01</u>	Director	Date
			<u> / / </u>
		Legal Counsel	Date
			<u> / / </u>
		Vice Chancellor	Date
			<u> / / </u>
		Chancellor	Date

Faulkner State Community College
Associate in Applied Science and Certificate in
Avionics Technology

Program Description:

A program that prepares individuals to apply technical knowledge and skills to repair, service, and maintain all aircraft operating, control, and electronic systems. Includes instruction in flight instrumentation, aircraft communications and homing systems, radar and other sensory systems, navigation aids, and specialized systems for various types of civilian and military aircraft.

Program Objectives:

Along with the Avionics Technology degree the student will also receive a variety of employability skills and work ethics that will allow him/her to be competitive in other elements of the aviation industry. Graduates of the program will be prepared to take the Federal Communications Commission (FCC) General Radiotelephone Operator License examination.

After completion of the second semester, an Aircraft Electronics Technician (AET) certification, by the National Center for Aerospace & Transportation Technologies (NCATT);

After completion of the second semester, students may take the FCC General Radio Operators License exam, Elements 1 and 3 to become certified for Radio Operation and Repair;

After completion of the fourth semester, NCATT Endorsement Certifications in Onboard Communication & Safety Systems and Radio Communication Systems;

At the end of the fourth semester, the student may test for Institute of Printed Circuits (IPAC) IPC/WHMA-A-6208 Requirements and Acceptance for Cable and Wire Harness Assemblies Certification;

At the end of the fourth semester, students may take the FCC General Radio Operators License, Element 8 (Radar) exam to become certified for Radar Operation and Repair;

After completion of the fifth semester, students may take NCATT Endorsement Certifications in Autonomous Navigation Systems, Dependent Navigation Systems.

To assess the program, a program review will be undertaken. The program review will consist of Level I and Level II reviews and may include Level III reviews. The Level I review of all programs is conducted by the Alabama Community College System. The Level II review is a complete review of the program by the College. Level I reviews processed by the Alabama Community College System may identify a program for Level II review at an earlier date than indicated by its assigned sequence. A Level III review is a system-wide review of a specific instructional program or programs initiated by the Chancellor and predicated upon the findings of instructional program reviews at Levels I and II. An advisory committee with representation from organizations being served by the program graduates will be utilized to periodically review the program's curriculum and advise the program on the establishment, review, and revision of the program objectives. The advisory committee will provide advisement on current and future aspects of the technical field for which the graduates are being prepared.

Program Need:

Pursuant to Alabama Act No. 2015-125, the Alabama Aviation College was established as an independent institution within the Alabama Community College System for providing aviation education and training statewide. Enterprise State Community College currently operates and administers the aviation programs located at Brookley Field in Mobile and at the Fairhope Airport (collectively referred to as the South Alabama Aviation Sites).

A review of the Alabama Aviation College's programmatic, financial, and instructional needs and partnership opportunities has determined that the South Alabama Aviation Sites program administration will be enhanced and better fulfill the mandates and directives of the Act if they are re-aligned and managed under the direction of Faulkner State Community College. In order to implement, promote, and effect such a re-alignment, proper approval will be sought and gained from the appropriate regulatory and accrediting agencies, including the Alabama Commission on Higher Education (ACHE), the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), the Federal Aviation Administration (FAA), and the U.S. Department of Education. In the spirit of cooperation, the presidents of Enterprise State Community College and Faulkner State Community College are in agreement and signed the attached Memorandum of Understanding.

The Avionics Technology program is an existing program at Brookley Field-Mobile.

Projected Job Openings:

Established in 1976, the Mobile campus is located just off Interstate 10 at the Brookley Aeroplex on the western shore of Mobile Bay. It is close to the United States Coast Guard Aviation Training Center, within 40 miles of the Pensacola Naval Air Station, the primary training base for Navy and Marine aviation, and is near Eglin Air Force Base, Tyndall Air Force Base, and Keesler Air Force Base. The aviation programs offered across the AAC regions enhance our nation's ability to provide national security and pursue international initiatives.

There are numerous aerospace employment opportunities within a 60 mile radius of the Mobile campus. Companies include, United Technologies, Segers Aero Corporation, Airbus Military, Continental Motors, ST Aerospace, Star Aviation, PHI Helicopter Inc., Southern Avionics, and the new Airbus Final Assembly Line.

Employment of aircraft mechanics and technicians is projected to show little or no change from 2012 to 2022. Job prospects are best for mechanics holding an Airframe credential. In May 2012, the median annual wage for aircraft mechanics and service technicians was \$55,210.

Aircraft mechanics and avionics technicians held about 138,900 jobs in 2012. Approximately 88 percent were aircraft mechanics. The majority worked for private companies and about 14 percent worked for the federal government.

Brookley Field, an expanding aerospace industry hub, captured the global business spotlight recently when Airbus selected Mobile for its only assembly site in the western hemisphere. Construction has been completed on this \$600 million project and the first deliveries are expected in 2016. Employment of aircraft and avionics equipment mechanics and technicians is projected to show little or no change from 2012 to 2022. Job prospects will be best for mechanics who hold an Airframe and Powerplant (A&P) certificate.

Mobile offers global aviation leaders the right combination of low business costs, skilled labor force in a right-to-work state and intermodal access to national and international markets. Industry companies including Air bus, Continental Motors and VT MAE continue to expand with commitment to the community. Mobile

area aviation and aerospace companies employ an estimated 3,500 engineers, processors, mechanics, welders and other skilled workers, forming an ever-growing labor market.

Projected Job Openings

	2012	2022	Job Growth
College Service Area – Region 9	300	440	3.9%
Nationwide	17,100	17,600	3%

Alabama Department of Industrial Relations Regions 9 Occupational Projections and U.S. Bureau of Labor Statistics, Occupational Outlook

Distance Education

All of the General Education requirements can be met via online courses if necessary. Due to the nature of the program, classroom time is spent between theory and hands-on lab work. The program will be taught in a traditional classroom/lab environment.

Collaboration and Similar Programs

Discussions are being held with Auburn University regarding a 2+2 agreement with the University’s College of Business in Professional Flight Management and Aviation Management. This program is currently being offered at the Alabama Aviation Center in Ozark. Ozark is approximately 151 miles from Brookley Field in Mobile.

Projected Enrollment and Degree Completion Projections

ENROLLMENT AND DEGREE COMPLETION PROJECTIONS							
	2015-16	2016-17	2017-18	2018-19	2019-20	5-YEAR AVERAGE	
Total Headcount Enrollment (Full-time and Part-time)	55	56	57	58	59	57	
New Enrollment Headcount	0	15	16	18	18	17	
Degree Completion Projections	0	10	10	10	10	4-Year Average 10	

Resources

Faculty

There is currently one full-time faculty employed. There are no plans to add faculty at this time.

Equipment

Current equipment in place is adequate for the program. See attached list of equipment.

Facilities

The current facility is adequate for this program. Alabama Aviation Center is located at the Brookley Complex in Mobile. A 37,200 square foot, centrally heated and cooled building with 110 and 220 electrical access contains the following areas: administrative/student services, a learning resources center, bookstore, nine classrooms, four Airframe Systems labs, two reciprocating engine labs, two turbine engine labs, two sheet metal labs, a full welding lab, a composite lab, a battery lab, an NDI lab, a computer lab, 12 offices for instructors and two student lounges. The facility has the capacity for 180 students. A hangar facility is located approximately 2 miles from the classroom area. The hangar facility is connected to the Brookley Complex runway via taxiways.

Library

Library holdings are adequate to support the program. However, additional resources may be purchased to meet FAA requirements. Library offerings are reviewed annually and faculty input is solicited to update and maintain the College collection.

**MEMORANDUM OF UNDERSTANDING
AND
STATEMENT OF INTENT
TO
RE-ALIGN SOUTH ALABAMA AVIATION SITES OF
ENTERPRISE STATE COMMUNITY COLLEGE AVIATION PROGRAM
TO
FAULKNER STATE COMMUNITY COLLEGE**

Whereas, pursuant to Alabama Act No. 2015-125 (the "Act") the Alabama Aviation College was established as an independent institution within the Alabama Community College System under the direct authority and responsibility of the Chancellor of the Alabama Community College System and is responsible for providing aviation education and training statewide; and,

Whereas, the Chancellor, pursuant to the Act, is responsible for ensuring that programs and curriculum provided by the Aviation College are aligned with the needs of the aviation industry; and,

Whereas, the Chancellor is expressly authorized by the Act to establish a site or branch of the Aviation College, whether permanent or temporary, to fulfill the statewide aviation education mission of the Alabama Community College System; and,

Whereas, Enterprise State Community College ("Enterprise State"), located in Enterprise, Coffee County, Alabama currently operates and administers the aviation programs located on a Mobile, Alabama campus that is located just off Interstate 10 at the Brookley Aeroplex on the western shore of Mobile Bay and offers aviation courses at a newly constructed education training center located in Baldwin County, Alabama at the Fairhope Airport (collectively the "South Alabama Aviation Sites"). Aviation instruction and training programs being offered at the Mobile campus include Airframe, Powerplant (A&P), and Avionics. An Advanced Composite Program is also under development; and,

Whereas, the South Alabama Aviation Sites are centrally located in close proximity to several United States military training centers located along the Alabama and Florida gulf coast and the aviation programs offered across the region enhance our nation's ability to provide national security and pursue international initiatives. The aviation industry in the Alabama Gulf Coast region is sound and growing and there are numerous aerospace employment opportunities within a 60 mile radius of the South Alabama Aviation Sites; and,

Whereas, the Chancellor has studied and reviewed the Alabama Aviation College's programmatic, financial, and instructional needs and partnership opportunities with business and industry and has determined that the South Alabama Aviation Sites program administration will be enhanced and better fulfil the mandates and directives of the Act if they are re-aligned and

managed under his direction through Faulkner State Community College ("Faulkner State") located in Baldwin County, Alabama; and,

Whereas, Faulkner State and its President are committed to assuming the responsibility for the South Alabama Aviation Sites pursuant to the Act and providing the leadership, funding and management expertise to ensure a quality aviation program is maintained in South Alabama that addresses the needs of the growing aviation business and industry segments;

NOW THEREFORE, pursuant to the direction of the Chancellor of the Alabama Community College System and by mutual agreement and understanding by and between Enterprise State and Faulkner State, the parties have reached a common understanding that it is in the best interests of the general public to formally re-align the South Alabama Aviation Sites training and instructional programs currently operated and administered by Enterprise State Community College with Faulkner State under the Chancellor's direction in order to fulfill the statewide aviation education mission of the Alabama Community College System. It is acknowledged that in order to implement, promote, and effect such a re-alignment, proper approval must be sought and gained from the appropriate regulatory and accrediting agencies, including the Alabama Commission on Higher Education (ACHE), the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), the Federal Aviation Administration (FAA), and the U.S. Department of Education. In addition, the following actions, agreements, and commitments will be required:

1. **Personnel**. It is expressly understood that all South Alabama Aviation Site based aviation personnel currently assigned to Enterprise State Community College, as reflected by the official payroll and personnel records of Enterprise State, shall become employees of Faulkner State, retaining all rights, privileges, and benefits previously granted to them as employees of Enterprise State. Enterprise State shall provide Faulkner State with all personnel and human resource files pertaining to the transferred employees.
2. **Budget/Fiscal Management**. It is the intent of the parties that, subject to the authority of the Chancellor, Faulkner State shall become solely responsible for the aviation programs and operational budget, management of assets, and personnel obligations at the Aviation College's South Alabama Aviation Sites. In cooperation with the Chancellor, Faulkner State shall assume responsibility for the South Alabama Aviation Sites budgets and legislative appropriations.
3. **Accreditation/Standards**. Pursuant to the terms and conditions of this memorandum and agreement, the Chancellor and Faulkner State shall cooperate to establish and maintain all professional and regulatory standards and accreditation applicable to the South Alabama Aviation Sites aviation programs, including but not limited to FAA required certifications. Faulkner State will maintain regional accreditation with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Enterprise State shall provide Faulkner State with copies of Enterprise State's accreditation audit reports and any corrective action plans for fiscal years 2012-2013 and 2013-2014 that

may impact the aviation programs being re-aligned pursuant to the terms of this memorandum and agreement.

4. **Land, Equipment and Facilities.** In furtherance of the re-alignment, Faulkner State shall assume responsibility and Enterprise State shall, to the extent necessary, transfer and/or assign to Faulkner State all real estate, buildings, leases, licenses, contracts and equipment utilized or maintained for the provision of the South Alabama Aviation Sites aviation programs. If required, Faulkner State may enter into an appropriate sub-lease agreement with Enterprise State, which may provide for the continued use and availability of program and training space and facilities on the South Alabama Aviation Sites. Enterprise State, in cooperation with the Chancellor, shall provide Faulkner State an inventory listing and copies of all pertinent and material contracts applicable to such real estate, equipment and facilities, including warranties, manuals, deeds, leases maintenance schedules, insurance certificates or documents of any description applicable to the land, equipment or buildings transferred pursuant to this provision.
5. **Audit.** Enterprise State shall provide Faulkner State with copies of Enterprise State's Public Examiners Audit reports and any corrective action plans for fiscal years 2012-2013 and 2013-2014.
6. **Name of Separated Entity/Programs.** The Act, subject to certain specific authority reserved to the Alabama Community College System's Board of Trustees, vests and authorizes the Chancellor with the responsibility and management of any public two-year institution. Upon the formal re-alignment of the South Alabama Aviation Sites aviation programs, Enterprise State will have no authority for offering aviation courses at the applicable sites. Following the re-alignment, it is the Chancellor's directive that the Alabama Aviation College's South Alabama Aviation Sites program sites shall be designated "The Alabama Aviation College at Faulkner State Community College". Faulkner State will provide comprehensive aviation training services to the community and area served including strengthened vocational and technical degree or certificate programs; adult learning opportunities; civic, social, cultural, and personal development opportunities; business and industry training opportunities; and active involvement and support of economic development.
7. **Students.** It is the intent of the parties that all students currently enrolled in Enterprise State's aviation programs at the South Alabama Aviation Sites will be permitted to complete their programs under the same terms, conditions, understandings, and assurances they received upon entering their current program of study. Student related services and provisions will be transitional, as appropriate. Full execution of the student related re-alignment will be pending based on receipt of required ACHE, SACSCOC, FAA and U.S. Department of Education approvals.
8. **Administrative Staff.** The vacant Director's position for the South Alabama Aviation Sites shall be mutually agreed upon by the Chancellor and the President of Faulkner State. Such staff shall engage from time to time in planned professional aviation

development programs designed to support and enhance the development of a comprehensive community college aviation instructional and training program.

9. **Miscellaneous.** Enterprise State and Faulkner State will cooperate with the Chancellor to resolve and affect all matters reasonably necessary to accomplish this transition and re-alignment, including certifying a list of assets, confirming personnel, compiling inventory listings, providing for computer and technology services, resolving any and all public utility issues, and other administrative matters related to transition. The Chancellor will require that the colleges make full disclosure of any and all commitments and obligations which may impact the Alabama Aviation College or Faulkner State and/or the Alabama Community College System, and Enterprise State will cooperate in the resolution of such matters. The Chancellor will approve all transition plans, monitor the actions taken, evaluate their effectiveness, and report annually to the Alabama Community College's Board of Trustees on the progress made. This report will be made for at least the next three years and will include fiscal accountability, program accountability, and administrative accountability.
10. **Effective Date.** The process for re-alignment of the South Alabama Aviation Sites programs, including the pursuit of appropriate regulatory and accreditation approvals, will commence with the signing of this Memorandum of Understanding by all parties.

Done this 30th day of July, 2015

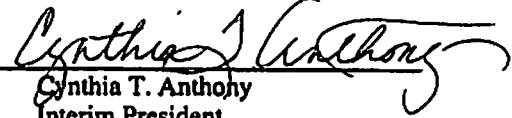
Alabama Community College System

By: _____


Dr. Mark A. Heinrich
Chancellor

Enterprise State Community College

By: _____


Cynthia T. Anthony
Interim President

Faulkner State Community College

By: _____


Gary L. Branch
President

ALABAMA COMMUNITY COLLEGE SYSTEM

RECOMMENDATION FOR ACTION

September 17, 2015
Date of Board Meeting Action

Action Item Number VII.A.4.
Chancellor's Request
Source

ACTION ITEM TITLE

FAULKNER STATE COMMUNITY COLLEGE

Associate in Applied Science Degree and Certificate Award in Powerplant Technology

RECOMMENDATION

It is recommended "That the Alabama Community College System Board of Trustees approve Faulkner State Community College's application for an Associate in Applied Science Degree and Certificate Award in Powerplant Technology to be implemented Spring Semester 2016."

FISCAL CONSIDERATION

Estimated New Funds Required to Support Program						
	2015-16	2016-17	2017-18	2018-19	2019-20	Total
Faculty	\$340,337	\$340,337	\$340,337	\$352,754	\$352,754	\$1,726,519
Library	\$4,630	\$4,630	\$4,630	\$4,630	\$4,630	\$23,150
Facilities	\$82,144	\$83,787	\$85,462	\$87,171	\$88,914	\$427,478
Equipment	\$41,000	\$100,000	\$100,000	\$75,000	\$75,000	\$391,000
Staff	\$121,834	\$121,834	\$121,834	\$121,834	\$124,271	\$611,607
Other*	\$115,790	\$118,105	\$118,105	\$120,468	\$120,468	\$592,936
Total	\$705,735	\$768,693	\$770,368	\$761,857	\$766,037	\$3,772,690

Sources of Funds Available to Support Program						
	2015-16	2016-17	2017-18	2018-19	2019-20	Total
Internal Allocation	\$423,505	\$423,505	\$423,505	\$423,505	\$423,505	\$2,117,525
Extramural*	\$0	\$50,000	\$0	\$70,000	\$0	\$120,000
Tuition	\$335,625	\$342,338	\$349,184	\$356,168	\$363,291	\$1,746,606
Total	\$759,130	\$815,843	\$772,689	\$849,673	\$766,796	\$3,984,131

*Perkins Funds and/or Region 9 Workforce Development Funds

RATIONALE

On August 12, 2015, the Board of Trustees approved Brookley Field in Mobile as an instructional site for Faulkner State Community College. Approval of the site was the first step in the process for the South Alabama Aviation Sites re-alignment for Faulkner State.

The next step in this process is the approval of an Associate in Applied Science Degree and Certificate Award in Powerplant Technology. This is an existing program at Brookley Field and is currently offered by

Enterprise State Community College. Approval of this program for Faulkner State Community College will assure continuity for students currently enrolled in the Powerplant Technology program.

The College projects that a total of \$3,772,690 in estimated new funds will be required to support the proposed program, and a total of \$3,984,131 will be available through internal allocations, tuition, and extramural funds. The Alabama Commission on Higher Education approved this program on September 11, 2015. More detailed information regarding this program follows this recommendation.

Code/Statute	<u>Act No. 2015-125</u>		/ /
Policy	<u>702.01</u>	Director	Date
			/ /
		Legal Counsel	Date
			/ /
		Vice Chancellor	Date
			/ /
		Chancellor	Date

Faulkner State Community College
Associate in Applied Science and Certificate in
Powerplant Technology

Program Description:

This program is designed to prepare students to apply technical knowledge and skills to repair, service, and maintain all types of aircraft powerplant and related systems. The program will prepare students to take the Federal Aviation Administration (FAA) written, oral, and practical examinations required for certification.

Program Objectives:

Along with the Powerplant Technology degree the student will also receive a variety of employability skills and work ethics that will allow him/her to be competitive in other elements of the aviation industry.

This program begins with a broad-based approach to the study of electronics to prepare students with a basic knowledge of electronic theory and a working knowledge of electronics equipment and components. Beyond initial instruction in those areas, students receive extensive, hands-on training with aviation electronics equipment such as communication and navigation radios, weather radars, autopilots, on-board computers, transponders and more.

FAA certification is normally required to begin a career as a powerplant maintenance technician. These technicians are in high demand by regional and national commercial airlines, in general aviation, and in support of the military and other governmental agencies that use aircraft.

To assess the program, a program review will be undertaken. The program review will consist of Level I and Level II reviews and may include Level III reviews. The Level I review of all programs is conducted by the Alabama Community College System. The Level II review is a complete review of the program by the College. Level I reviews processed by the Alabama Community College System may identify a program for Level II review at an earlier date than indicated by its assigned sequence. A Level III review is a system-wide review of a specific instructional program or programs initiated by the Chancellor and predicated upon the findings of instructional program reviews at Levels I and II. An advisory committee with representation from organizations being served by the program graduates will be utilized to periodically review the program's curriculum and advise the program on the establishment, review, and revision of the program objectives. The advisory committee will provide advisement on current and future aspects of the technical field for which the graduates are being prepared.

Program Need:

Pursuant to Alabama Act No. 2015-125, the Alabama Aviation College was established as an independent institution within the Alabama Community College System for providing aviation education and training statewide. Enterprise State Community College currently operates and administers the aviation programs located at Brookley Field in Mobile and at the Fairhope Airport (collectively referred to as the South Alabama Aviation Sites).

A review of the Alabama Aviation College's programmatic, financial, and instructional needs and partnership opportunities has determined that the South Alabama Aviation Sites program administration will be enhanced and better fulfill the mandates and directives of the Act if they are re-aligned and managed under the direction of Faulkner State Community College. In order to implement, promote, and effect such a re-alignment, proper approval will be sought and gained from the appropriate regulatory and accrediting agencies, including the Alabama Commission on Higher Education (ACHE), the Southern Association of Colleges and Schools

Commission on Colleges (SACSCOC), the Federal Aviation Administration (FAA), and the U.S. Department of Education. In the spirit of cooperation, the presidents of Enterprise State Community College and Faulkner State Community College are in agreement and signed the attached Memorandum of Understanding.

The Powerplant Technology program is an existing program at Brookley Field-Mobile.

Projected Job Openings:

Established in 1976, the Mobile campus is located just off Interstate 10 at the Brookley Aeroplex on the western shore of Mobile Bay. It is close to the United States Coast Guard Aviation Training Center, within 40 miles of the Pensacola Naval Air Station, the primary training base for Navy and Marine aviation, and is near Eglin Air Force Base, Tyndall Air Force Base, and Keesler Air Force Base. The aviation programs offered across the AAC regions enhance our nation’s ability to provide national security and pursue international initiatives.

There are numerous aerospace employment opportunities within a 60 mile radius of the Mobile campus. Companies include, United Technologies, Segers Aero Corporation, Airbus Military, Continental Motors, ST Aerospace, Star Aviation, PHI Helicopter Inc., Southern Avionics, and the new Airbus Final Assembly Line.

Employment of aircraft mechanics and technicians is projected to show little or no change from 2012 to 2022. Job prospects are best for mechanics holding an Airframe credential. In May 2012, the median annual wage for aircraft mechanics and service technicians was \$55,210.

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Mobile offers global aviation leaders the right combination of low business costs, skilled labor force in a right-to-work state and intermodal access to national and international markets. Industry companies including Air bus, Continental Motors and VT MAE continue to expand with commitment to the community. Mobile area aviation and aerospace companies employ an estimated 3,500 engineers, processors, mechanics, welders and other skilled workers, forming an ever-growing labor market.

An Advanced Composite program is currently under development.

Projected Job Openings

	2012	2022	Job Growth
College Service Area – Region 9	540	770	3.61%
Nationwide	121,700	124,700	2%

Alabama Department of Industrial Relations Regions 9 Occupational Projections and U.S. Bureau of Labor Statistics, Occupational Outlook

Distance Education

All of the General Education requirements can be met via online courses if necessary. Due to the nature of the program, classroom time is spent between theory and hands-on lab work. The program will be taught in a traditional classroom/lab environment.

Collaboration and Similar Programs

Discussions are being held with Auburn University regarding a 2+2 agreement with the University's College of Business in Professional Flight Management and Aviation Management. This program is currently being offered at the Alabama Aviation Center in Ozark. Ozark is approximately 151 miles from Brookley Field in Mobile.

Projected Enrollment and Degree Completion Projections

ENROLLMENT AND DEGREE COMPLETION PROJECTIONS							
	2015-16	2016-17	2017-18	2018-19	2019-20	5-YEAR AVERAGE	
Total Headcount Enrollment (Full-time and Part-time)	47	48	49	50	52	49	
New Enrollment Headcount	0	15	16	18	18	17	
Degree Completion Projections	0	10	10	10	10	4-Year Average 10	

Resources

Faculty

There are currently four full-time faculty employed. There are no plans to add faculty at this time.

Equipment

Current equipment in place is adequate for the program. See attached list of equipment.

Facilities

The current facility is adequate for this program. Alabama Aviation Center is located at the Brookley Complex in Mobile. A 37,200 square foot, centrally heated and cooled building with 110 and 220 electrical access contains the following areas: administrative/student services, a learning resources center, bookstore, nine classrooms, four Airframe Systems labs, two reciprocating engine labs, two turbine engine labs, two sheet metal labs, a full welding lab, a composite lab, a battery lab, an NDI lab, a computer lab, 12 offices for instructors and two student lounges. The facility has the capacity for 180 students. A hangar facility is

located approximately 2 miles from the classroom area. The hangar facility is connected to the Brookley Complex runway via taxiways.

Library

Library holdings are adequate to support the program. However, additional resources may be purchased to meet FAA requirements. Library offerings are reviewed annually and faculty input is solicited to update and maintain the College collection.

**MEMORANDUM OF UNDERSTANDING
AND
STATEMENT OF INTENT
TO
RE-ALIGN SOUTH ALABAMA AVIATION SITES OF
ENTERPRISE STATE COMMUNITY COLLEGE AVIATION PROGRAM
TO
FAULKNER STATE COMMUNITY COLLEGE**

Whereas, pursuant to Alabama Act No. 2015-125 (the "Act") the Alabama Aviation College was established as an independent institution within the Alabama Community College System under the direct authority and responsibility of the Chancellor of the Alabama Community College System and is responsible for providing aviation education and training statewide; and,

Whereas, the Chancellor, pursuant to the Act, is responsible for ensuring that programs and curriculum provided by the Aviation College are aligned with the needs of the aviation industry; and,

Whereas, the Chancellor is expressly authorized by the Act to establish a site or branch of the Aviation College, whether permanent or temporary, to fulfill the statewide aviation education mission of the Alabama Community College System; and,

Whereas, Enterprise State Community College ("Enterprise State"), located in Enterprise, Coffee County, Alabama currently operates and administers the aviation programs located on a Mobile, Alabama campus that is located just off Interstate 10 at the Brookley Aeroplex on the western shore of Mobile Bay and offers aviation courses at a newly constructed education training center located in Baldwin County, Alabama at the Fairhope Airport (collectively the "South Alabama Aviation Sites"). Aviation instruction and training programs being offered at the Mobile campus include Airframe, Powerplant (A&P), and Avionics. An Advanced Composite Program is also under development; and,

Whereas, the South Alabama Aviation Sites are centrally located in close proximity to several United States military training centers located along the Alabama and Florida gulf coast and the aviation programs offered across the region enhance our nation's ability to provide national security and pursue international initiatives. The aviation industry in the Alabama Gulf Coast region is sound and growing and there are numerous aerospace employment opportunities within a 60 mile radius of the South Alabama Aviation Sites; and,

Whereas, the Chancellor has studied and reviewed the Alabama Aviation College's programmatic, financial, and instructional needs and partnership opportunities with business and industry and has determined that the South Alabama Aviation Sites program administration will be enhanced and better fulfil the mandates and directives of the Act if they are re-aligned and

managed under his direction through Faulkner State Community College ("Faulkner State") located in Baldwin County, Alabama; and,

Whereas, Faulkner State and its President are committed to assuming the responsibility for the South Alabama Aviation Sites pursuant to the Act and providing the leadership, funding and management expertise to ensure a quality aviation program is maintained in South Alabama that addresses the needs of the growing aviation business and industry segments;

NOW THEREFORE, pursuant to the direction of the Chancellor of the Alabama Community College System and by mutual agreement and understanding by and between Enterprise State and Faulkner State, the parties have reached a common understanding that it is in the best interests of the general public to formally re-align the South Alabama Aviation Sites training and instructional programs currently operated and administered by Enterprise State Community College with Faulkner State under the Chancellor's direction in order to fulfill the statewide aviation education mission of the Alabama Community College System. It is acknowledged that in order to implement, promote, and effect such a re-alignment, proper approval must be sought and gained from the appropriate regulatory and accrediting agencies, including the Alabama Commission on Higher Education (ACHE), the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), the Federal Aviation Administration (FAA), and the U.S. Department of Education. In addition, the following actions, agreements, and commitments will be required:

1. **Personnel**. It is expressly understood that all South Alabama Aviation Site based aviation personnel currently assigned to Enterprise State Community College, as reflected by the official payroll and personnel records of Enterprise State, shall become employees of Faulkner State, retaining all rights, privileges, and benefits previously granted to them as employees of Enterprise State. Enterprise State shall provide Faulkner State with all personnel and human resource files pertaining to the transferred employees.
2. **Budget/Fiscal Management**. It is the intent of the parties that, subject to the authority of the Chancellor, Faulkner State shall become solely responsible for the aviation programs and operational budget, management of assets, and personnel obligations at the Aviation College's South Alabama Aviation Sites. In cooperation with the Chancellor, Faulkner State shall assume responsibility for the South Alabama Aviation Sites budgets and legislative appropriations.
3. **Accreditation/Standards**. Pursuant to the terms and conditions of this memorandum and agreement, the Chancellor and Faulkner State shall cooperate to establish and maintain all professional and regulatory standards and accreditation applicable to the South Alabama Aviation Sites aviation programs, including but not limited to FAA required certifications. Faulkner State will maintain regional accreditation with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Enterprise State shall provide Faulkner State with copies of Enterprise State's accreditation audit reports and any corrective action plans for fiscal years 2012-2013 and 2013-2014 that

may impact the aviation programs being re-aligned pursuant to the terms of this memorandum and agreement.

4. **Land, Equipment and Facilities.** In furtherance of the re-alignment, Faulkner State shall assume responsibility and Enterprise State shall, to the extent necessary, transfer and/or assign to Faulkner State all real estate, buildings, leases, licenses, contracts and equipment utilized or maintained for the provision of the South Alabama Aviation Sites aviation programs. If required, Faulkner State may enter into an appropriate sub-lease agreement with Enterprise State, which may provide for the continued use and availability of program and training space and facilities on the South Alabama Aviation Sites. Enterprise State, in cooperation with the Chancellor, shall provide Faulkner State an inventory listing and copies of all pertinent and material contracts applicable to such real estate, equipment and facilities, including warranties, manuals, deeds, leases maintenance schedules, insurance certificates or documents of any description applicable to the land, equipment or buildings transferred pursuant to this provision.
5. **Audit.** Enterprise State shall provide Faulkner State with copies of Enterprise State's Public Examiners Audit reports and any corrective action plans for fiscal years 2012-2013 and 2013-2014.
6. **Name of Separated Entity/Programs.** The Act, subject to certain specific authority reserved to the Alabama Community College System's Board of Trustees, vests and authorizes the Chancellor with the responsibility and management of any public two-year institution. Upon the formal re-alignment of the South Alabama Aviation Sites aviation programs, Enterprise State will have no authority for offering aviation courses at the applicable sites. Following the re-alignment, it is the Chancellor's directive that the Alabama Aviation College's South Alabama Aviation Sites program sites shall be designated "The Alabama Aviation College at Faulkner State Community College". Faulkner State will provide comprehensive aviation training services to the community and area served including strengthened vocational and technical degree or certificate programs; adult learning opportunities; civic, social, cultural, and personal development opportunities; business and industry training opportunities; and active involvement and support of economic development.
7. **Students.** It is the intent of the parties that all students currently enrolled in Enterprise State's aviation programs at the South Alabama Aviation Sites will be permitted to complete their programs under the same terms, conditions, understandings, and assurances they received upon entering their current program of study. Student related services and provisions will be transitional, as appropriate. Full execution of the student related re-alignment will be pending based on receipt of required ACHE, SACSCOC, FAA and U.S. Department of Education approvals.
8. **Administrative Staff.** The vacant Director's position for the South Alabama Aviation Sites shall be mutually agreed upon by the Chancellor and the President of Faulkner State. Such staff shall engage from time to time in planned professional aviation

development programs designed to support and enhance the development of a comprehensive community college aviation instructional and training program.

9. **Miscellaneous.** Enterprise State and Faulkner State will cooperate with the Chancellor to resolve and affect all matters reasonably necessary to accomplish this transition and re-alignment, including certifying a list of assets, confirming personnel, compiling inventory listings, providing for computer and technology services, resolving any and all public utility issues, and other administrative matters related to transition. The Chancellor will require that the colleges make full disclosure of any and all commitments and obligations which may impact the Alabama Aviation College or Faulkner State and/or the Alabama Community College System, and Enterprise State will cooperate in the resolution of such matters. The Chancellor will approve all transition plans, monitor the actions taken, evaluate their effectiveness, and report annually to the Alabama Community College's Board of Trustees on the progress made. This report will be made for at least the next three years and will include fiscal accountability, program accountability, and administrative accountability.
10. **Effective Date.** The process for re-alignment of the South Alabama Aviation Sites programs, including the pursuit of appropriate regulatory and accreditation approvals, will commence with the signing of this Memorandum of Understanding by all parties.

Done this 30th day of July, 2015

Alabama Community College System

By: _____


Dr. Mark A. Heinrich
Chancellor

Enterprise State Community College

By: _____


Cynthia T. Anthony
Interim President

Faulkner State Community College

By: _____


Gary L. Branch
President

**ALABAMA STATE BOARD OF EDUCATION
ALABAMA COMMUNITY COLLEGE SYSTEM**

ADDITIONAL AUTHORIZATION

<u>September 17, 2015</u>	<u>VII.A.5.</u>
Date of Board Meeting Action	Action Item Number
	President's Request
	Source

ACTION ITEM TITLE

NORTHWEST-SHOALS COMMUNITY COLLEGE
Additional Authorization on Construction Project – 54.320.2013.007

RECOMMENDATION

It is recommended “That the Alabama Community College System Board of Trustees grant Northwest-Shoals Community College authorization to expend an additional \$140,605 for the college’s HVAC replacement project.”

RATIONALE

On January 17, 2014, the Board authorized the issuance of \$6,000,000 in revenue bonds for multiple construction and renovation projects to include replacement of the HVAC system and controls with a total cost of \$1,140,000. On July 8, 2014, a request was approved to decrease the budgeted amount of the HVAC project to \$840,257 as the costs were anticipated to be lower than initial projections. After receipt of bids for the HVAC project, additional authorization is requested to increase the budget to \$980,862. The additional \$140,605 will be paid from remaining Revenue Bond funds.

FUNDING SOURCE

\$980,862 Revenue Bond, Series 2014

Original Approval	January 17, 2014	\$ 1,140,000 HVAC Replacement/Controls
Additional Approval	July 8, 2014	(\$299,743) Reduced HVAC projected costs
Additional Approval Requested	September 17, 2015	\$ 140,605 Increase HVAC cost
Total		<u>\$ 980,862</u>

Code/Statute Act No. 2015-125
Policy _____

Director	/ /
	Date
Legal Counsel	/ /
	Date
Vice Chancellor	/ /
	Date
Chancellor	/ /
	Date

**ALABAMA COMMUNITY COLLEGE SYSTEM
RECOMMENDATION FOR ACTION**

September 17, 2015
Date of Board Meeting Action

Action Item Number VII.A.6.
Chancellor's Request
Source

ACTION ITEM TITLE

WALLACE STATE COMMUNITY COLLEGE-HANCEVILLE
Addition of Instructional Site

RECOMMENDATION

It is recommended "That the Alabama Community College System Board of Trustees approve an additional instructional site for Wallace State Community College-Hanceville."

FISCAL CONSIDERATION

The operation of this site proposed herein is within the budget of the College.

RATIONALE

Wallace State Community College-Hanceville is requesting approval of a new instructional site at the Oneonta Armory. The College was approached by leaders in Blount County to offer general education courses to the under-served population in this region. At this time, there are no instructional sites in Blount County other than limited dual enrollment programs at high schools and adult education centers. Blount County is a shared service area between Wallace State Community College and Snead State Community College. In the spirit of cooperation, both presidents are in agreement with this request and have signed the attached Memorandum of Understanding.

Code/Statute Act No. 2015-125
Policy 704.01

Director / /
Date

Legal Counsel / /
Date

Vice Chancellor / /
Date

Chancellor / /
Date

**Memorandum of Understanding
Between
Snead State Community College
and
Wallace State Hanceville Community College**

This Memorandum of Understanding (the Memorandum) is made on this day, July 10, 2015, by and between Snead State Community College, 102 Elder Street, Boaz, AL 35957, hereinafter referred to as Snead and Wallace State Community College, 801 Main Street NW, Hanceville, AL 36116, hereinafter referred to as Wallace State for the purpose of stating intent and achieving objectives relating to the shared service area of the City of Oneonta and providing educational services from the Wallace State Higher Education Center established by the City of Oneonta.

PURPOSE: The purpose of this Memorandum is to provide a framework for current and future agreements regarding providing educational services within the City of Oneonta and does not change the manner in which Adult Education is currently provided in the City of Oneonta.

WHEREAS Snead President Robert Exley and Wallace State President Vicki Karolewics have engaged in a collaborative effort to establish comprehensive postsecondary educational opportunities at each respective College, and agree that it is appropriate for Wallace State to establish as one of its sites the Wallace State Higher Education Center at which instructional and related services will be provided. As a result of this collaborative effort comprehensive educational services will commence involving the Wallace State Higher Education Center upon its completion.

WHEREAS Wallace State is currently SACSCOC accredited and therefore prepared and confirmed to offer a full range of course offerings in the City of Oneonta.

WHEREAS Snead and Wallace State agree that both parties are currently committed to Wallace State utilizing the Wallace State Higher Education Center to provide educational services to students in the City of Oneonta. Wallace State will begin to provide educational services to students in the City of Oneonta through the Wallace State Higher Education Center at the earliest possible date.

OBLIGATIONS: Snead and Wallace State acknowledge that no contractual relationship is created between them by this Memorandum, but agree to work together in the true spirit of partnership to ensure united and responsive leadership while providing educational services to the students in the City of Oneonta. Snead and Wallace State desire to enter into this agreement in which they collaboratively provide educational opportunities to the students in the City of Oneonta and will work together to meet this stated outcome. As such, this MOU may be revised during the academic year with the agreement of both parties.


By signing this MOU, the parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a party found to be in violation of this provision shall be deemed in breach of the MOU and shall be responsible for all damages resulting therefrom.



Dr. Vicki Karolewics, President
Wallace State Community College



Dr. Robert Exley, President
Snead State Community College

Approved:


Mark A. Heinrich, Ph.D.
Chancellor
Alabama Community College System

Signed on this 10th day of July, 2015

**ALABAMA COMMUNITY COLLEGE SYSTEM
RECOMMENDATION FOR ACTION**

September 17, 2015
Date of Board Meeting Action

Action Item Number VII.A.7.
Chancellor's Request
Source

ACTION ITEM TITLE

GEORGE CORLEY WALLACE STATE COMMUNITY COLLEGE-SELMA
Addition of Instructional Sites

RECOMMENDATION

It is recommended "That the Alabama Community College System Board of Trustees approve two additional instructional sites for Wallace State Community College-Selma."

FISCAL CONSIDERATION

The operation of these sites proposed herein is within the budget of the College.

RATIONALE

Wallace State Community College-Selma is requesting approval for two new instructional sites at Selma High School and the Dallas County Career Technical Center. Instruction at these two sites is necessary due to the high demand from the public for Welding courses. The facility that houses the Welding program is at full capacity. Currently, the College has a waiting list with 115 applicants for Welding courses. Both new sites are being offered at no charge to the College.

Code/Statute	<u>Act No. 2015-125</u>		<u>/ /</u>
Policy	<u>702.01</u>	Director	Date
			<u>/ /</u>
		Legal Counsel	Date
			<u>/ /</u>
		Vice Chancellor	Date
			<u>/ /</u>
		Chancellor	Date

ALABAMA COMMUNITY COLLEGE SYSTEM

RECOMMENDATION FOR ACTION

September 17, 2015
Date of Board Meeting Action

Action Item Number VII.A.8.
Chancellor's Recommendation
Source

ACTION ITEM TITLE

**ALABAMA COMMUNITY COLLEGE SYSTEM INSTITUTIONS
2015-2016 Budgets**

RECOMMENDATION

It is recommended "That the Alabama Community College System Board of Trustees approve the 2015-2016 budgets as presented by the Chancellor for the community and technical colleges, Alabama Technology Network (ATN) and Marion Military Institute (MMI)."

FISCAL CONSIDERATION

The total 2015-2016 projected revenues for the twenty-five community and technical colleges, Marion Military Institute and the Alabama Technology Network is \$915,187,530. Revenues for the colleges and Marion Military Institute are comprised of State Education Trust Fund (ETF) appropriations, estimated fee collections, auxiliary enterprise operations, estimated Federal, State, and local grants and contracts, and other miscellaneous income. The ATN revenues include the ETF funding, and projections for Federal and State grants and other miscellaneous income.

RATIONALE

Each entity of the Alabama Community College System has prepared and submitted a budget for its annual operation based on various revenue sources for the fiscal year 2015-2016. The approval of the budgets will allow the institutions and entities of the System to continue operation into the 2015-2016 fiscal year.

Revenue sources available to **community and technical colleges** for 2015-2016 general operations, with prior year figures, are as follows:

<u>Revenues</u>	<u>Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>2015-2016</u>
ETF-Operations and Maintenance	\$ 286,784,950	\$ 287,109,219
Other State Funds	\$ 22,958,414	\$ 25,790,836
Tuition and Fees	\$ 281,992,324	\$ 278,428,632
Auxiliary Enterprises	\$ 23,808,694	\$ 22,472,514
Federal Funds	\$ 283,362,171	\$ 263,208,351
Other Fund Sources	\$ 14,753,462	\$ 13,913,148
Total Revenues	\$ 913,660,015	\$ 890,922,700

ACCS Institutions – 2015-2016 Budgets

September 17, 2015

Page 2

Revenue sources available for the ATN and MMI for 2015-2016 general operations, with prior year figures, are as follows:

<u>Revenues</u>	Alabama Technology Network		Marion Military Institute	
	Budget 2014-2015	Proposed 2015-2016	Budget 2014-2015	Proposed 2015-2016
ETF-Operations and Maintenance	\$ 4,646,762	\$ 4,896,762	\$ 6,343,936	\$ 6,843,936
Other State Funds	\$ -	\$ -	\$ -	\$ -
Tuition and Fees	\$ -	\$ -	\$ 4,275,700	\$ 4,277,725
Auxiliary Enterprises	\$ -	\$ -	\$ 2,483,800	\$ 2,945,890
Federal Funds	\$ 1,958,880	\$ 2,047,920	\$ 823,270	\$ 823,270
Other Fund Sources	\$ 2,500,000	\$ 2,081,327	\$ 348,000	\$ 348,000
Total Revenues	\$ 9,105,642	\$ 9,026,009	\$ 14,274,706	\$ 15,238,821

The primary source of revenues for the community and technical colleges include State appropriations and tuition and fees. Of the total revenues projected, tuition and fees represent 30.89 percent and federal funds account for 29.07 percent. Student Aid funds comprise a total of 75.62 percent of the Federal funds awarded.

Expenditures budgeted by the community and technical colleges for 2015-2016, with prior year figures, are as follows:

<u>Expenditures by Function</u>	Budget 2014-2015	Proposed 2015-2016
Instruction	\$ 297,099,589	\$ 290,585,733
Public Service	\$ 2,984,279	\$ 3,183,774
Academic Support	\$ 54,374,723	\$ 54,596,018
Student Services	\$ 80,936,938	\$ 79,746,096
Institutional Support	\$ 105,990,524	\$ 105,833,562
O & M of Plant	\$ 68,575,645	\$ 65,809,518
Scholarship	\$ 216,595,110	\$ 230,585,332
Mandatory Transfers	\$ 41,567,050	\$ 42,059,004
Auxiliary Enterprises	\$ 51,167,143	\$ 23,280,426
Total Expenditures by Function	\$ 919,291,001	\$ 895,679,463

Expenditures budgeted by the ATN and MMI for 2015-2016, with prior year figures, are as follows:

<u>Expenditures by Function</u>	Alabama Technology Network		Marion Military Institute	
	Budget 2014-2015	Proposed 2015-2016	Budget 2014-2015	Proposed 2015-2016
Instruction	\$ 7,834,444	\$ 7,565,080	\$ 1,574,697	\$1,628,815
Public Services	\$ -	\$ -	\$ -	\$ -
Academic Support	\$ -	\$ -	\$ 676,564	\$ 553,182
Student Services	\$ -	\$ -	\$ 2,689,853	\$2,871,771
Institutional Support	\$ 1,271,198	\$ 1,460,929	\$ 2,108,572	\$2,300,612
O & M of Plant	\$ -	\$ -	\$ 2,013,937	\$2,070,519
Scholarships	\$ -	\$ -	\$ 3,058,370	\$3,022,342
Mandatory Transfers	\$ -	\$ -	\$ 294,000	\$ 302,100
Auxiliary Enterprises	\$ -	\$ -	\$ 1,901,056	\$2,327,619
Total Expenditures by Function	\$ 9,105,642	\$ 9,026,009	\$ 14,317,049	\$15,076,960

State teachers' retirement benefit rates increased from 11.71% to 11.94% for Tier I employees and decreased from 11.05% to 10.84% for Tier II employees. Public Education Employees' Health Insurance Plan costs remained level at \$780 per month.

Plant revenues and expenditures have been excluded from the calculations as most Plant activities are funded with internal transfers from previously reported fund sources.

Fifteen colleges in the Alabama Community College System are projecting a three-month or more contingency balance in the current unrestricted fund and the unexpended plant fund with ten more projecting the two-month contingency that is required by the Chancellor. Contingency balance indicates the number of months the institution's available fund balance would pay current unrestricted expenditures, including mandatory transfers, in the event of emergency situations.

Code/Statute	Act No. 2015-281	/ /
	Act No. 2015-125	
Policy	_____	_____
	Director	Date
		/ /
	Legal Counsel	Date
		/ /
	Vice Chancellor	Date
		/ /
	Chancellor	Date

ALABAMA COMMUNITY COLLEGE SYSTEM

RECOMMENDATION FOR ACTION

September 17, 2015
Date of Board Meeting Action

Action Item Number VII.A.9.
Chancellor's Recommendation
Source

ACTION ITEM TITLE

ALABAMA COMMUNITY COLLEGE SYSTEM OFFICE
2015-2016 Budget

RECOMMENDATION

It is recommended "That the Alabama Community College System Board of Trustees approve the 2015-2016 budget for the Alabama Community College System Office and limit expenditures to available revenues."

FISCAL CONSIDERATION

The total amount of the 2015-2016 budget is \$65,591,451 based on state appropriations, estimated federal grants and contracts, and estimated fee collections.

RATIONALE

The Chancellor has prepared the budget for the annual operation of the System Office so as to comply with State statute requiring Board of Trustees approval of the budget. Revenue and expenditure details are presented below.

The annual operations budget is based on the State appropriation for the Alabama Community College System's Administration, Industry Certification Initiatives, Special Populations Training, and Dual Enrollment. A State appropriation and Federal grant are available for the Adult Education administration and services. A Federal grant from the Carl D. Perkins Vocational and Technical Education Act funds vocational education administration and leadership. A Federal grant through the Alabama Department of Human Resources provides funds for administration of an educational scholarship program for childcare center directors, teachers, and home providers. The Department of Veteran's Affairs Education Service provides funds to support veterans' educational activities through our State Approving Agency. The Private School Licensure and Alabama General Education Diploma programs generate fees to fund their operations.

Revenue sources available to the Department for the upcoming fiscal year, with prior-year figures, are as follows:

	<u>Budgeted</u> <u>2014-2015</u>	<u>Proposed</u> <u>2015-2016</u>
Education Trust Fund	34,242,334	42,330,334
Grants and Awards	19,840,346	19,454,792
Other Funds – Fees	<u>3,445,333</u>	<u>3,806,325</u>
TOTAL REVENUE	<u>\$ 57,528,013</u>	<u>\$ 65,591,451</u>

For 2015-2016, the State appropriations for the System Office administration and Dual Enrollment were increased by \$2,788,000 and \$5,300,000 respectively. All other programs were level-funded.

Budgeted 2014-2015 comparative expenditures and proposed budgeted expenditures for 2015-2016 are as follows:

	Budgeted	Proposed
	<u>2014-2015</u>	<u>2015-2016</u>
Personnel Costs	6,168,629	6,588,118
Employee Benefits	1,959,124	2,073,924
Travel - In-State	183,870	168,861
Travel - Out-of-State	139,175	147,053
Repairs & Maintenance	7,500	7,731
Rentals & Leases	1,149,916	1,291,459
Utilities & Communication	219,895	223,955
Professional Services	1,839,657	2,849,779
Supplies, Materials & Operating Expense	348,220	386,850
Transportation Equipment Operations	44,500	73,222
Grants & Benefits	45,305,249	51,638,927
Transportation Equipment Purchases	-	20,750
Other Equipment Purchases	141,450	120,822
Indirect Costs	<u>20,828</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 57,528,013</u>	<u>\$ 65,591,451</u>

Personnel Costs include 82 positions and includes annual step increases totaling \$43,447. Longevity bonuses are budgeted at \$27,200 in accordance with the Code of Alabama 1975, Section 36-6-11. State teachers' retirement benefits increased from 11.71% to 11.94% for Tier 1 employees and decreased from 11.05% to 10.84% for Tier II employees. State Employees' insurance increased from \$825 to \$850 per month.

Code/Statute	Act No. 2015-125 Act No. 2015-281		/ /
Policy		Director	Date
			/ /
		Legal Counsel	Date
			/ /
		Vice Chancellor	Date
			/ /
		Chancellor	Date

**ALABAMA COMMUNITY COLLEGE SYSTEM
RECOMMENDATION FOR ACTION**

September 17, 2015
Date of Board Meeting Action

Action Item Number VII.A.10.
Chancellor's Recommendation
Source

ACTION ITEM TITLE

ALABAMA COMMUNITY COLLEGE SYSTEM
Allocation of 2015-2016 Industry Certification Initiative Funds

RECOMMENDATION

It is recommended "That the Alabama Community College System Board of Trustees authorize the allocation of a portion of the 2015-2016 Industry Certification Initiative Funds for the Career Coach program as outlined below."

FISCAL CONSIDERATION

\$600,000 – 2015-2016 Industry Certification Initiative Funds

RATIONALE

These funds are requested by the following colleges to conduct Career Coach activities for middle and high school students. The Career Coach program provides individualized career and postsecondary education career pathway planning for high school students in grades 7–12, focusing on the 16 career pathways identified at the secondary levels. All Career Coach programs have been identified as required to address priority needs leading to industry certification and employment in their workforce development region.

College	Award Amount
Bishop State Community College	\$30,000
Calhoun Community College	\$30,000
Central Alabama Community College	\$30,000
Chattahoochee Valley Community College	\$30,000
Drake State Community & Technical College	\$30,000
Gadsden State Community College	\$30,000
Ingram State Technical College	\$30,000
Jefferson Davis Community College	\$30,000
Jefferson State Community College	\$30,000
Lawson State Community College	\$30,000
Lurleen B. Wallace Community College	\$30,000
Northeast Alabama Community College	\$30,000
Northwest-Shoals Community College	\$30,000
Reid State Technical College	\$30,000
Snead State Community College	\$30,000

Southern Union State Community College	\$30,000
Trenholm State Community College	\$30,000
Wallace Community College – Dothan	\$30,000
Wallace State Community College – Hanceville	\$30,000
Wallace State Community College – Selma	\$30,000
	Total: \$600,000

Code/Statute Act# 2014-456
 Policy _____

_____ Director	_____ Date
_____ Legal Counsel	_____ Date
_____ Vice Chancellor	_____ Date
_____ Chancellor	_____ Date

ALABAMA COMMUNITY COLLEGE SYSTEM

RECOMMENDATION FOR ACTION

September 17, 2015
Date of Board Meeting Action

Action Item Number VIII.A.1.
President's Request
Source

ACTION ITEM TITLE

CENTRAL ALABAMA COMMUNITY COLLEGE
Lease Agreement - Elite Fitness

RECOMMENDATION

It is recommended "That the Alabama Community College System Board of Trustees authorize the Interim President of Central Alabama Community College – Alex City, to enter into a three-year renewable lease agreement with Elite Fitness located on the Alex City Campus."

FISCAL CONSIDERATION

Lease will generate approximately \$12,000 per year

RATIONALE

The Interim President of Central Alabama State Community College ("CACC-Alex City") is requesting approval to enter into a three-year, renewable lease agreement with Elite Fitness for use of a state-of-the-art health and wellness center and club located on CACC's Alex City Campus. The facilities will provide access for faculty, employees, administrators of CACC- Alex City and their spouses who purchase an access key. Also, the facilities will provide access to weight training to CACC's coaches and members of athletic teams. This lease shall commence on May 8, 2015 and end on May 9, 2016, renewable with options, provided Lessee complies with all stipulations of the agreement.

Code/Statute Act No. 2015-125
Policy _____

_____	/ /
Director	Date
_____	/ /
Legal Counsel	Date
_____	/ /
Vice Chancellor	Date
_____	/ /
Chancellor	Date

ALABAMA COMMUNITY COLLEGE SYSTEM

RECOMMENDATION FOR ACTION

September 17, 2015
Date of Board Meeting Action

Action Item Number VIII.A.2.
President's Request
Source

ACTION ITEM TITLE

FAULKNER STATE COMMUNITY COLLEGE
Naming of Facility

RECOMMENDATION

It is recommended "That the Alabama Community College System Board of Trustees authorize Faulkner State Community College to name the Performing Arts Pavilion Stage on the Fairhope Campus the Halstead Amphitheater in honor of Mrs. Otilie Halstead."

FISCAL CONSIDERATION

None

RATIONALE

Mrs. Otilie Halstead of Fairhope, Alabama, has been a long-time contributor to the College for projects related to the arts and other activities and programs on the Fairhope Campus. Her gifts to the College over the years well exceed \$500,000. Her donations have been used to help fund the construction of the John L. Borom Center for Health & Natural Science located on the Fairhope Campus, which was constructed in 2010, purchase equipment for the College's music program, and currently help fund the construction of the Performing Arts Pavilion. Mrs. Halstead is by far the College's largest private donor. The College wishes to recognize Mrs. Halstead for her thoughtful contributions throughout the College's long association with her.

Code/Statute Act No. 2015-125
Policy _____

Director **Date** / /

Legal Counsel **Date** / /

Vice Chancellor **Date** / /

Chancellor **Date** / /

ALABAMA COMMUNITY COLLEGE SYSTEM

RECOMMENDATION FOR ACTION

September 17, 2015
Date of Board Meeting Action

Action Item Number VIII.A.3.
President's Request
Source

ACTION ITEM TITLE

MARION MILITARY INSTITUTE
Foundation Board of Advisors Membership

RECOMMENDATION

It is recommended "That the Alabama Community College System Board of Trustees appoint Leslie Sanders and William F. "Noopie" Cosby, Jr. to the Marion Military Institute Foundation Board of Advisors as provided by state law."

FISCAL CONSIDERATION

None

RATIONALE

The Marion Military Institute (MMI) Foundation Board of Advisors unanimously recommends for your approval Leslie Sanders and William F. "Noopie" Cosby, Jr. to fill vacant positions for membership.

Mrs. Leslie Sanders is the Vice President, Southern Division, of Alabama Power Company. She is a graduate of the University of Alabama and joined Alabama Power in 1986. She has served in her current position since August 2011, and is responsible for company operations in parts of 19 counties in South Central Alabama, including Montgomery, with 660 employees serving 220,000 customers. Mrs. Sanders previously served as Vice President of Governmental Relations responsible for overseeing all aspects of governmental affairs at the state level. She was named River Region Living's Citizen of the Year for 2014, and served as chairman of the Montgomery Area Chamber of Commerce for 2014. She continues to serve on the boards for the Alabama Department of Human Resources, Children's First Foundation, Montgomery Area Committee of 100, Alabama Archives and History, Montgomery County Public Library, Junior League of Montgomery, Metro YMCA, and chairs the Montgomery Riverfront Development Foundation. Leslie and her husband, David, live in Montgomery, have two children, and are members of St. James United Methodist Church.

Mr. William F. "Noopie" Cosby, Jr. is the owner of The Cosby Company. Mr. Cosby attended MMI and earned an Associate's Degree in 1969. He earned a Bachelor's Degree from the University of West Alabama in 1974. He served in the Alabama House of Representatives from 1978 to 1994. Mr. Cosby founded The Cosby Company, a government affairs and public relations agency, in 1994, and ran the Cosby Ice Company from 1987 to 2013. He served as the City of Selma Administrator of Comprehensive Employment Training Act (CETA) from 1976 to 1978. He also worked as a junior high and high school football coach and social studies teacher in 1976 in the Thomasville City School System. Noopie is a native of Selma, Alabama. He and his wife, Susan, have five children and five grandchildren. Noopie is a deacon at the First Baptist Church of Selma.

ACT #2006-230 stipulates that, “the MMI board shall recommend to the Chancellor, for appointment by the Alabama State Board of Education, qualified persons for appointment or reappointment to the board.” The MMI Foundation Board of Advisors feel that Mrs. Sanders and Mr. Cosby would be outstanding additions to the Board and recommends they be approved to serve effective immediately.

Code/Statute	COA 41-9-982; Act. No. 2015-125	/ /
Policy	<hr/> <hr/>	
	Director	Date
		/ /
	Legal Counsel	Date
		/ /
	Vice Chancellor	Date
		/ /
	Chancellor	Date

ALABAMA COMMUNITY COLLEGE SYSTEM

RECOMMENDATION FOR ACTION

September 17, 2015
Date of Board Meeting Action

Action Item Number VIII.A.4.
President's Request
Source

ACTION ITEM TITLE

SHELTON STATE COMMUNITY COLLEGE
Donation of Land

RECOMMENDATION

It is recommended "That the Alabama Community College System Board of Trustees authorize the President of Shelton State Community College ("Shelton State" or College"), to accept on behalf of the Board of Trustees of the Alabama Community College System ("Board") an outright donation of approximately six acres of land ("Property") located within the South Industrial Park of the City of Demopolis ("City") from the Demopolis Industrial Development Board ("DIDB"), pursuant to the substantive terms included in the attached Letter of Intent, dated June 24, 2015, from the DIDB to Shelton State."

FISCAL CONSIDERATION

None.

RATIONALE

The DIDB has agreed to deed the Property to the Board for use by Shelton State for expansion of College services in the City. The DIDB will retain in the warranty deed a reversionary interest in the Property. Title to the Property will revert to the DIDB in the event that Shelton State is not offering any services based within the City.

This transaction is part of a larger effort by Shelton State to expand its service offerings in and around the City. At its March 11, 2015, meeting, the Alabama State Board of Education ("BOE") approved Shelton State's request to add an additional instructional site in the City to meet the needs of the local community including business, industry, and K-12 constituents as requested by local City business and community leaders. This additional instructional site was further approved by the Alabama Commission on Higher Education on or around June 12, 2015.

Presently, Shelton State offers non-credit courses to the public to include dual enrollment services to qualified high school students in the City and in the surrounding area. The College's "for credit" courses are offered at the Demopolis Higher Education Center (the "HE Center"). The College operates in the HE Center through a lease agreement between the College and the City. The College will continue offering education and training services to the community from this location. Shelton State also presently offers commercial truck driver training services in the City. These services are offered at the New Era Plant Building. The College has operated in the New Era Plant Building through a lease agreement between the College and the City. The College will continue offering commercial truck driver training services in the City, but plans to move this

offering to the property to be deeded to the Board.

The College also aims to foster a cooperative relationship with the University of West Alabama. The goal will be to make it possible for students in that area to complete associate and bachelor's degree requirements without extensive travel costs.

Code/Statute	Act No. 2015-125		/ /
Policy		Director	Date
			/ /
		Legal Counsel	Date
			/ /
		Vice Chancellor	Date
			/ /
		Chancellor	Date