



Process to Access Data

From the DAX System

DAX Guide

Go to: https://dax.accs.edu

 Upper right hand corner – click on "login" (NOTE: obtain login credentials from IT - email: daxhelp@accs.edu).

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| DATA ACCESS & EXCHANGE | | HOME LDGIN |
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| Welcome to the Alabama Community College System's Data Access and Exchanc DAX was created by the Alabama Supercomputer Authority (ASA) as a reporting If you are looking for the Dax Data Maintenence site, please visit DDH | | |
| Help | Contacts | 1 |
| Getting assistance with DAX is easy! Just e-mail daxhelp@accs.edu. Please be sure to include as much information in your e-mail as possible to help expedite your polydon. | The DAX Steering Committee is primarily made up of individuals who work at the colleges and have full-time positions, but who also work diligently to supported courses of action within the business days of your initial request. The committee can be reached by e-mail at DAXSteeringCommittee Bacca due. Current membership (as of July 2015) is: Ferroms Crave, Jakana Community Colless Yutem | |
| | Tim Carter, Gadded Community College Jamie Class, Javanon State Community College Anthony Hardy, Jeffreson Davis Community College Linda Hodges, Enterprise State Community College Linda Hodges, Enterprise State Community College Linda Hodges, Internet, State Community College Angle Stone, Instrume School Community College | |

2. Enter login credentials and click "sign in" or "enter"

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3. First page of statistics shows snapshots of system wide data.

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| | Instructional Year Selections College: system Office instructional Year; 2015 - 2016 - Salema | | |
| 38 ⁴ MULTIYEAR TI | RENDS | INSTRUCTIONAL YEAR DATA (2015-2016) | |
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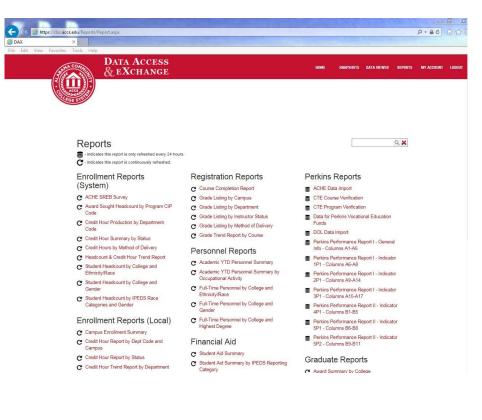
- 4. Upper right hand corner click on the desired information.
 - 4.1 Data Viewer provides overall information for selected colleges and terms

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| wards Conferred | | | | | | | | Expo | rt/Drint |
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| stitution: Alabama Southern;Bevill;Bishop; * Yes | ar Start 2014 + Ye | ar End: 2016 | | | | | | | |
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| Alabama Southern | | | | 93 | 43 | 193 | 93 | 43 | 193 |
| Bevill | 47 | 76 | 45 | 128 | 68 | 193 418 | 93 175 | 164 | 193 |
| Bevill Bishop | 47 69 | 76 30 | 45 29 | 128 201 | 60 94 | 193 418 277 | 93 175 270 | 164 124 | 193 463 209 |
| Bevill Bibhop Calhoun | 47 69 106 | 76 30 3 | 45 29 183 | 128 201 407 | 80 94 44 | 193 418 277 1.167 | 93 175 270 513 | 164 124 47 | 193 463 204 1,354 |
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| Bevill Bishop Celhon Central Alabama Chatlahoochee | 47 69 106 1 4 | 76 20 3 10 | 45 29 183 32 80 | 128 201 407 13 11 | 88 94 44 53 15 | 193 418 277 1.167 238 199 | 93 175 270 513 14 15 | 164 124 47 63 15 | 193 463 200 1.355 270 271 271 |
| Bevill Bishop Celhoon Central Alabama Chattahoochee Drake | 47 69 106 1 4 4 | 76 20 3 10 16 | 45 29 183 32 80 17 | 128 201 407 13 11 17 | 60 94 44 53 15 27 | 193 418 277 1.167 238 199 02 | 93 175 270 513 14 15 21 | 164 124 47 63 15 53 | 193 463 204 1,354 274 274 274 274 274 91 |
| Bevill Bishop Celliton Central Alabama Chattahochee Oraka Enlerprise | 47 69 106 1 4 14 | 76 30 3 10 16 | 45 29 163 32 80 17 23 | 128 201 407 13 11 17 7 | 68 94 44 53 15 27 2 | 193 418 277 1.167 238 199 02 258 | 93 175 270 513 14 15 31 7 | 164 124 47 63 15 53 2 | 193 463 200 1,350 270 271 271 271 271 271 271 273 273 273 273 273 273 273 273 273 273 |
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| Berill Sohon Cohon Cotol Abbon Chatabache Dala Teathac Faulter Teather Joddan Dadan Dadan | 47 69 106 1 4 4 14 1 1 109 99 16 | 76 90 3 10 - 16 - 1 78 41 5 | 45 29 183 32 80 17 23 41 130 41 | 128 201 407 13 11 17 7 42 339 495 71 | 88 94 44 53 15 27 2 52 282 90 32 | 193 418 277 1.167 238 199 82 258 493 653 3 148 | 83 175 270 513 14 15 31 7 43 468 468 743 67 | 164 124 47 63 15 53 2 53 338 131 28 | 190 463 200 1.359 277 27 27 27 27 27 27 27 27 28 33 28 33 28 33 28 33 28 33 28 33 28 33 28 33 28 33 28 33 28 33 28 34 33 34 34 34 35 34 35 34 35 34 35 34 35 34 35 34 35 34 35 34 35 34 35 34 35 34 35 34 35 34 35 35 35 35 35 35 35 35 35 35 35 35 35 |
| Berli Bohop Celhop Central Abbana Chatahonohe Oraka Entarprisa Fedarprisa Fedarprisa Fedarprisa Baldean Dingsm Jalferan Disa | 47 69 106 1 4 1 4 | 76 20 3 10 - 16 - 1 78 41 5 97 | 45 29 163 32 80 27 23 41 130 - 41 41 267 | 128 201 407 13 11 17 7 42 339 495 71 203 | 80 94 44 53 15 77 2 52 282 282 282 90 90 90 23 243 | 193 410 277 238 199 62 258 493 653 3 149 851 | 93 175 270 513 14 15 31 7 7 43 488 743 67 279 | 164 124 47 63 15 53 2 53 358 13 131 28 340 | 190 462 200 1.350 277 277 99 281 53- 781 53- 781 181 1.141 |
| Sevili Suhap Cahano Catala Jubano Chatalauchue Drala Braythe Faultor Faultor Gadadan Ingem Jaffeson Darie | 47 69 105 1 4 14 - 1 109 248 16 76 26 42 | 76 30 3 10 - 16 - 1 78 41 5 97 22 | 45 29 163 22 80 17 23 41 130 41 130 41 267 57 | 128 201 407 13 11 17 7 42 339 495 71 203 80 | 80 94 44 53 15 77 2 52 282 90 90 92 243 85 | 193 410 277 1.167 238 199 82 258 433 632 3 148 861 861 201 | 93 175 270 513 14 15 21 7 7 43 468 743 67 279 229 | 164 124 47 63 15 53 2 53 358 131 28 131 28 340 107 | 190 460 200 1.350 270 271 90 281 53- 781 53- 781 31 11 1.144 250 |
| Sevili Subop Colhon Control Alabama Chatahana Chatahanachae Oraka Enterprise Faulter Galdan Diraka Miferano Bule Li & Yalaan Li & Yalaan | 47 49 108 1 4 14 14 109 248 16 76 42 22 | 76 20 3 10 - 16 - 1 78 41 5 97 22 22 42 | 45 29 163 32 80 27 23 41 100 - - 41 267 57 27 | 128 201 407 13 11 27 7 42 339 405 71 203 80 192 | 88 94 44 53 15 27 2 282 90 22 282 90 22 3 243 85 152 | 193 418 277 1.167 238 493 622 258 493 623 3 623 3 623 494 881 201 246 | 93 175 270 513 14 15 31 7 7 43 488 743 67 279 | 164 124 47 63 15 53 2 53 358 13 131 28 340 | 19: 46: 200 1.35; 27: 27: 9 28: 53: 78: 53: 78: 53: 78: 53: 78: 53: 78: 53: 78: 53: 78: 53: 78: 54: 79: 54: 79: 79: 79: 79: 79: 79: 79: 79: 79: 79 |
| Berli Suhap Celhon Central Abbama Chattahonbae Draka Beagrine Facultars Draka Beagrine Saferan Draka Jafferan Drak Jafferan Suha La Svällac | 47 69 105 1 4 1 1 109 248 16 15 6 6 42 22 | 76 30 3 10 16 - 1 78 41 5 97 22 22 42 - | 45 29 183 32 80 17 23 41 10 41 20 41 57 27 25 | 128 201 407 13 11 17 7 42 339 495 71 203 80 192 - | 60 94 44 53 15 27 2 82 282 90 30 243 85 152 | 193 410 277 1.167 238 199 82 255 493 3 148 653 3 148 851 201 201 2466 210 | 93 175 270 513 14 15 31 7 43 43 468 743 67 67 279 122 214 214 | 164 124 47 63 15 53 338 131 28 340 107 194 - | 19: 46: 200 1.35: 27: 27: 27: 9: 28: 53- 78: 53- 78: 18: 18: 11: 11: 11: 11: 14: 27: 27: 12: |
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| Sevill Selvep Celhun Celhun Central Ababmu Chattahundhae Dorbar Mither Faulture Taulture Salaran Sagaran Sagaran Sagaran Sagaran Safaran Davie Jaffanon Davi | 47 69 106 1 4 4 1 4 1 4 1 5 6 76 42 2 2 39 2 2 2 2 | 76 30 3 10 - 1 78 41 3 97 22 42 42 42 42 42 42 52 | 45 29 163 32 7 23 10 41 100 - 41 207 57 57 27 27 25 27 27 27 28 3 8 | 128 201 407 13 11 17 7 42 339 495 71 203 80 192 207 164 65 | 60 94 44 53 15 77 2 85 282 90 223 243 85 152 | 193 418 277 1.167 238 199 62 258 493 633 3 148 881 201 246 201 246 379 375 42 | 93 175 270 513 14 15 21 7 43 468 468 468 468 479 279 279 222 214 - 224 5 164 88 | 164 124 47 63 15 53 2 53 338 131 28 340 107 194 | 199 465 200 1.355 277 277 279 28: 53- 53- 785 33- 785 33- 28: 29: 29: 29: 29: 29: 29: 29: 29: 29: 29 |
| Sevill Sevill Colhon Colhon Control Alabamo Chattahochos Oraka Entoprise Faultore Darka Darkan Darkan Darkan Darkan Darkan Darkan Darkan Darkan Northwat Northwat National Shah Lavan Marian Mitary Northwat Northwat | 47 69 105 1 4 4 1 4 1 5 9 8 9 8 9 8 2 2 2 3 3 3 3 3 2 2 2 2 2 2 2 2 2 2 2 | 76 20 3 10 - 1 76 41 5 97 22 22 42 42 8 1 1 322 48 | 45 29 183 32 60 17 23 41 130 | 128 201 407 13 11 17 7 42 233 8 495 71 203 80 192 207 164 65 | 60 94 45 53 15 7 2 2 52 25 2 2 52 25 2 2 90 32 3 85 152 45 152 45 152 45 152 45 152 55 2 55 | 193 436 277 1.167 288 199 423 258 493 493 148 801 201 201 204 101 204 101 205 246 101 205 246 102 107 246 107 246 107 246 240 246 240 240 240 240 240 240 240 240 240 240 | 93 275 270 513 14 15 21 21 43 468 47 743 47 743 47 279 222 214 4 5 5 4 5 4 8 79 | 164 124 47 63 15 50 2 53 338 131 28 340 107 194 - 107 194 - 101 112 96 154 | 199 465 3000 1,155 277 9 9 283 535 782 782 782 782 782 782 782 293 201 201 201 201 201 201 201 201 201 201 |
| Berill Shop Celvon Celvon Centra Ababan Chatabachae Dorka Toultors | 47 69 105 4 4 4 4 4 4 4 1 109 209 204 20 20 20 20 20 20 20 20 20 20 20 20 20 | 76 20 3 10 - 1 76 41 5 97 22 42 42 42 8 1 32 8 1 | 45 29 32 30 10 10 10 10 41 100 - 41 20 57 27 25 25 72 25 72 25 72 25 72 25 72 25 72 25 72 25 72 25 72 25 72 44 44 | 128 201 407 13 11 17 7 42 339 405 5 3203 80 203 80 203 80 203 80 203 80 203 80 203 80 203 80 203 80 203 80 203 80 203 80 203 80 203 80 203 203 203 203 203 203 203 203 203 20 | 60 94 44 53 15 72 22 22 22 23 20 22 243 52 243 55 2 243 55 2 311 44 64 5 5 | 193 418 277 238 99 92 258 493 3 493 3 148 808 201 201 201 201 201 201 201 201 201 201 | 93 275 270 513 14 45 743 468 740 677 279 122 214 47 279 122 214 48 88 769 109 | 164 124 63 15 33 338 340 107 108 - 107 108 - 101 208 5 5 | 180 466 2000 277 277 9 9 283 53 53 53 53 53 781 283 277 277 277 277 277 277 277 277 277 27 |
| Beriff Beriff Collexon Collexon Control Ababan Chattahouchue Dorale Enterprise Fauloser Dadatan Jerrann Davis Jerrann Davis Jerrann Davis Jerrann Davis Lessen Lessen Kathaus - Shola Kathaus | 47 68 106 1 4 4 4 4 4 5 4 6 20 20 20 20 20 20 20 20 20 20 20 20 20 | 76 20 3 10 - 1 78 41 5 77 22 42 42 42 42 42 43 5 5 | 45 29 183 32 80 17 23 41 120 41 41 267 57 27 25 77 25 77 25 77 25 77 25 72 25 72 25 72 25 72 25 72 25 8 10 10 10 10 10 10 10 10 10 10 10 10 10 | 128 201 407 13 11 127 7 42 2339 495 71 203 80 192 207 164 64 55 55 85 | 60 94 44 53 37 2 2 22 22 22 22 22 22 22 22 22 30 30 30 30 30 30 30 30 30 30 30 30 30 | 198 420 2277 1,167 228 99 403 3 3 449 3 3 201 201 201 201 101 327 3 737 424 424 427 751 | 93 275 270 513 14 4 45 468 743 468 743 743 279 2279 224 214 245 164 88 88 879 109 | 164 124 63 53 53 338 131 38 340 101 112 194 101 112 88 55 54 55 | 199 465 200 1,155 277 9 9 383 55 35 35 35 377 377 327 377 327 327 327 327 327 327 |
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4.2 "Reports" provides detailed information by college and term.

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| | Instructional Year Selections | | 4 | |
| | College: System Office * Instructional Year: 2015 - 2016 * | | | |
| | Submit | | | |
| | | | | |
| Set MULTIYEAR | RENDS | E INSTRUCTIONAL YEAR | DATA (2015-2016) | |
| Personnel by Employment Status | Fulltime Personnel by Race | | Hour Production By Division | |
| Full-time: 4,740 (49,59%) Cn-loan:97 (1.01%) | 4,000 | 500,000 | | |
| Part-time:4,613 (46.26%) Terminated:108 (1.13%) | 3,000 - | 400,000 - | | |
| | 2,000 - 1,601 | 300,000 | _ | |
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| Student Headcoart by JPEDS | Aminian Inden MAR-Racial Urbrown Arican Anerican Asian Pacific Slander | white Academic | CTE Health Prison | |
| White:54,104 | American Indem Multi-Race Ustroom Ancient American Assem State Category (4-23%) | white 100,000 Academic DS Deg | | |
| White:54,104 | Remembridge Altern Alterna A | White Academic DS Deg | rees Awarded by Division | |

- 5. Select report of interest.
 - 5.1 Once report type is selected click on the school(s) and calendar/semester period desired in the "options" block and click "run report".
 - 5.2 Different reports allow various multiples of schools or time periods.
 - 5.3 Some reports also allow you to include or exclude incarcerated students.



- 6. Once the report comes up you can save it in a variety of formats.
 - 6.1 Select the type of format desired (i.e. PDF, XL, ect.). NOTE: Data cannot be manipulated in the current format.
 - 6.2 Select the save option by selecting the icon to the left of desired format.
 - 6.3 The save option lets you open it on screen or save to a file folder.
 - 6.4 To run other reports in the same area simply unmark the current selection and reselect new options and repeat the above process.

| Options Colleges: | Alabama Southern - 29 Bevill - 64 Bishop - 22 Celhoun - 12 | Award Summary by College Description: This report provides a summary by college and award as provides a single report with consolidated data. | DAXAWARD-0015 reported in DAX. Drill down to the CIP code level by clicking on the name of the college. Multiple term selection |
|----------------------|---|--|---|
| Reporting Perior | All None | | |
| Incarcerated: | Include + | | |
| Run Report | 1 | | |
| 6 | Sj ki o Page | <u>1100000000000000000000000000000000000</u> | i View Query |

- 7. Once you are finished with the current report exit by clicking on the tab that is open and return to the home window to select another report.
- 8. Once completed you may either log out of DAX or close the window. NOTE: You will remain logged in to DAX unless you logout or close the window.