

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY JANUARY 9, 2019, 10:06 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:06 a.m. on Wednesday, January 9, 2019, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. AL THOMPSON  
CHAIRMAN**

The meeting was called to order by Mr. Thompson.

Chairman Thompson recognized Dr. Vicki Karolewics and the Wallace State Community College – Hanceville Leadership Academy.

The invocation was delivered by Dr. Herbert Riedel, President of Lurleen B. Wallace Community College and followed by the Pledge of Allegiance

On roll call, the following Board members were present:

Mr. Al Thompson  
Mr. Ron Fantroy  
Ms. Susan Foy  
Mr. Matthew Woods  
Ms. Crystal Brown  
Mr. Milton Davis  
Mr. Blake McAnally  
Mr. Chuck Smith

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent were Jeff Newman and Governor Kay Ivey.

**APPROVAL OF AGENDA**

On motion by Mr. Davis, second by Mr. Fantroy the agenda was approved unanimously without discussion as presented.

**APPROVAL OF MINUTES**

On a motion by Mr. Fantroy, second by Ms. Brown, the Board voted unanimously to adopt the Minutes of the December 12, 2018 meeting as presented without discussion.

**SECTION VI**  
**PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

**SECTION VII**  
**(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL,  
INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

**ADOPTED**

**SOUTHERN UNION STATE COMMUNITY COLLEGE**  
**IMPLEMENTATION OF A SPECIAL BUILDING FEE**

On motion by Ms. Foy, second by Mr. Smith, the Board unanimously authorized Southern Union State Community College to implement a Special Building Fee of \$10 per credit hour effective Fall Semester 2019. Fiscal Consideration: \$971,280.00.

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**TUITION RATE ADJUSTMENT**

On motion by Mr. Davis, second by Mr. Woods, the Board unanimously authorized an adjustment of the in-state tuition rate for community and technical colleges from \$129 to \$131 per credit hour beginning Fall Semester 2019. Fiscal Consideration: Approximately \$3 million in additional revenue.

**NORTHWEST SHOALS COMMUNITY COLLEGE**  
**PURCHASE OF REAL PROPERTY**

On motion by Mr. Woods, second by Ms. Brown, the Board unanimously authorized the Alabama Community College System to purchase for the benefit of Northwest Shoals Community College the building and property located at 1309 State Street, Tuscumbia, Alabama. Fiscal Consideration: \$376,167 - College General Funds.

**SECTION VIII**  
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

**ADOPTED**

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
RECOMMENDATION REGARDING ADOPTION OF REVISED POLICY 101.01  
BOARD OF TRUSTEES: GOVERNANCE RESPONSIBILITY

On motion by Ms. Brown, second by Ms. Foy, the Board unanimously adopted Policy 101.01: Board of Trustees: Governance Responsibility as revised. It is further recommended that the proposed policy take effect immediately. Fiscal Consideration: None.

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
RECOMMENDATION REGARDING ADOPTION OF REVISED POLICY 101.02  
BOARD OF TRUSTEES: COMPOSITION, APPOINTMENT, TERM OF OFFICE

On motion by Mr. Smith, second by Mr. McAnally, the Board unanimously adopted Policy 101.02: Board of Trustees: Composition, Appointment and Term of Office as revised. The Board further recommended that the proposed policy take effect immediately. Fiscal Consideration: None.

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
RECOMMENDATION REGARDING ADOPTION OF REVISED POLICY 500.01  
USE OF COLLEGE FACILITIES

On motion by Mr. Davis, second by Ms. Brown, the Board unanimously adopted Policy 500.01: Use of College Facilities as revised. The Board further recommended that the proposed policy take effect immediately. Fiscal Consideration: None.

**BISHOP STATE COMMUNITY COLLEGE**  
PURCHASE OF PROPERTY

On motion by Mr. Smith, second by Mr. Woods, the Board unanimously authorized the Alabama Community College System for the benefit of Bishop State Community College to purchase property located at 901 Lyons Street, Mobile, Alabama, subject to the removal of all restrictive covenants and zoning ordinance restrictions that would affect the college's use of property. The purchase agreement must be executed within six months. Fiscal Consideration: \$10.00.

**T.A. LAWSON STATE COMMUNITY COLLEGE  
OPERATION AGREEMENT FOR CAMPUS CAFETERIA**

On motion by Mr. Davis, second by Mr. Fantroy, the Board unanimously authorized the President of Lawson State Community College to enter into a cafeteria operation agreement with Gourmet Services, Inc., for the initial period beginning February 1, 2019 and ending on January 31, 2029.

Fiscal Consideration: Gourmet Services will partner with the College by investing in the College as follows: (a) one time upfront payment of \$15,000; (b) capital investment of \$75,000; (c) in-kind catering for College of \$7,500; (d) student scholarships in the amount of \$14,000; (e) marketing efforts in the amount of \$10,000; (f) technology in the amount of \$25,000; (g) in-kind catering for students in the amount \$2,500; (h) commissions (subject to review each year based on revenue generated) in the amount of \$15,949. The college will reimburse Gourmet Services \$1,480.22 for each resident hall student per semester.

**SECTION X  
PERSONNEL**

Ms. Charlene Finkelstein, Human Resources Generalist introduced the following new employees at the System office. Mohammad Obiedat, Executive Director of Reporting and Enterprise Application Support, Ebony Davis, Communication Specialist, Christy Sparks, Webmaster, Brian Harrison, Associate Director of Financial Services-System Support and Courtney Taylor, Regional Director of Workforce and Economic Development.

Chairman Thompson welcomed the new ACCS System Office employees.

Chairman Thompson recognized Board of Trustees Vice Chairman, Milton Davis who is the Chairman of the personnel committee.

Vice Chairman Davis addressed the Board. Vice Chairman Davis stated that commencing in October 2018, the personnel committee members which included Board members, Ms. Susan Foy, Mr. Blake McAnally and Mr. Davis initiated Chancellor Baker's performance review in accordance with Section 6 of the Chancellor's employment agreement which requires an annual review to be completed by December 31<sup>st</sup> of each calendar year. He stated that they utilized Alabama Community College System's customary evaluation process which provided each member of the Board of Trustees the opportunity to objectively evaluate and have input into the Chancellor's performance review with respect to the following matrix: (1) The Chancellor's embracement, promotion and advancement of the vision and mission of the Alabama Community College System; (2) The Chancellor's efforts to secure the necessary capital, legislative appropriations and other resources for proper management and operation of the

Alabama Community College System; (3) The Chancellor's leadership and direction in building a culture of integrity and excellence throughout the Alabama Community College System; (4) The Chancellor's financial efficiency in managing the budget and appropriations funds in a manner to be good steward of the State and the Alabama Community College System resources; (5) The Chancellor's efforts and intentions to work cooperatively with the Board to develop and implement a fiscally responsible plan for the Alabama Community College System.

Vice Chairman Davis stated he was proud to report that the Board's collective evaluation of Chancellor Baker was exceptional. He stated that last year the Board made long overdue adjustments to salary schedules for system presidents and staff. Based on the Chancellor's exceptional performance and the Board's confidence in him, the personnel committee recommended a salary increase to the annual amount of \$333,000, effective January 14, 2019. He stated the personnel committee planned to recommend a two-year contract extension which would require a contract amendment and it will be ready for approval at the March 2019 Board meeting. Vice Chairman Davis stated that the extension will effectively extend Chancellor Baker's contract through March 31, 2022.

Vice Chairman Davis made a motion to approve the salary increase to the annual amount of \$333,000 for Chancellor Baker effective January 14, 2019. The motion was seconded by Mr. McAnally.

Ms. Crystal Brown stated she appreciated Chancellor Baker's hard work and all he has done. Chairman Thompson thanked Chancellor Baker for his diligence and leadership.

Chairman Thompson thanked the members of the personnel committee for the work they did in assembling the evaluation and the outstanding recommendation.

The Board unanimously approved the salary increase for Chancellor Baker.

## **SECTION XI** **(CHANCELLOR'S REPORT)**

Chancellor Baker asked Ben Rosebrock of the IT department to address the Board with a brief update of the implementation of the ERP System. Chancellor Baker stated he met with the College's presidents this morning and they along with their staff across the board have stepped up to the plate in being very supportive in an environment that demands a lot of their time, attention and effort.

Ms. Karen Becker addressed the Board with a brief update on how the project is progressing.

Chancellor Baker stated that Dr. Vicky Ohlson is heading up a group that is devoted to mining data which includes research looking at what we are doing and not doing as well as working with the colleges to make sure data is being utilized appropriately.

Chancellor Baker stated that Dr. Cynthia Anthony is heading up a unit in students services. He is determined that the community college system and the System office is going to be focused on the student experience. In addition, Dr. Tony Holland is heading up teacher and learning functions.

Chancellor Baker stated that over the years he had the privilege of serving and working with a lot of boards and what makes all of this work is having a Board of Trustees that is totally committed to improving education in the State of Alabama. He stated it has been a superb pleasure to work with a group of people who are totally committed in what is needed to be successful. Chancellor Baker stated how much he appreciated the Board of Trustees and the job they do.

Chairman Thompson thanked the Chancellor for the kind words and all that he does as well as his leadership team, staff at the ACCS System office and especially the presidents, their staff and faculty.

**SECTION XII**  
**(DATE AND LOCATION OF NEXT MEETING)**

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, February 13, 2019, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 10:45 a.m. and will also be held in the Board Room.

**ADJOURNMENT**

On a motion by Mr. McAnally, second by Mr. Davis, the Board meeting was adjourned at 10:36 a.m.

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Chairman

\_\_\_\_\_  
Chancellor