

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY, APRIL 13, 2016, 10:06 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:06 a.m. on Wednesday, April 13, 2016, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. AL THOMPSON  
VICE PRESIDENT**

The meeting was called to order by Mr. Thompson. The Pledge of Allegiance followed the invocation by Dr. Linda Young, President of Wallace Community College-Dothan.

On roll call, the following Board members were present:

Mr. Al Thompson  
Mrs. Susan Foy  
Mr. Frank Caldwell  
Mrs. Crystal Brown  
Mr. Milton Davis  
Mr. Chuck Smith  
Mr. Blake McAnally  
Mrs. Mary Scott Hunter

Also present was Dr. Mark Heinrich, Chancellor of the Alabama Community College System. Mr. Ron Fantroy and Governor Robert Bentley did not attend the meeting.

**APPROVAL OF AGENDA**

On a motion by Mr. Davis, second by Mrs. Brown, the agenda was approved unanimously without discussion as presented.

**APPROVAL OF MINUTES**

On a motion by Mr. Caldwell, second by Mr. Davis, the Board voted unanimously to adopt the Minutes of the March 8, 2016 meeting as presented without discussion.

**SECTION VI  
PUBLIC COMMENT**

There were three individuals registered to speak, Senator Bobby Singleton, Representatives Laura Hall and John Knight, on HBCUs; however, none were present.

**SECTION VII  
(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL, INFORMATION  
TECHNOLOGY, ADULT EDUCATION, AND WORKFORCE DEVELOPMENT)**

**ADOPTED**

On a motion by Mr. Smith, second by Mr. McAnally, the Board voted unanimously to adopt the following four (4) items:

**GADSDEN STATE COMMUNITY COLLEGE  
PURCHASE OF INSTRUCTIONAL AND ADMINISTRATIVE COMPUTERS AND  
RELATED EQUIPMENT**

The Board authorized Gadsden State Community College to purchase instructional and administrative computers and related equipment. This purchase must be completed no later than October 31, 2016, or this authorization will expire. Fiscal consideration: \$220,803.29 – Current Unrestricted Fund.

**GADSDEN STATE COMMUNITY COLLEGE**  
**PURCHASE OF UPGRADES TO NETWORK INFRASTRUCTURE**

The Board authorized Gadsden State Community College to purchase Upgrades to Network and Infrastructure. This purchase must be completed no later than October 31, 2016 or this authorization will expire. Fiscal consideration: \$158,026.00 – College Plant Fund (Facilities Renewal Fees).

**WALLACE STATE COMMUNITY COLLEGE - HANCEVILLE**  
**PURCHASE OF INSTRUCTIONAL EQUIPMENT – MACHINE TOOL PROGRAM**

The Board authorized Wallace State Community College-Hanceville to purchase Instructional Equipment for the Machine Tool Program. Fiscal consideration: \$151,000.00 – Current Restricted Funds (Carl D. Perkins Career and Technical Education Grant) and \$70,000.00 Current Restricted (Office of Workforce Development).

**WALLACE STATE COMMUNITY COLLEGE - HANCEVILLE**  
**PURCHASE OF INSTRUCTIONAL EQUIPMENT – DIAGNOSTIC MEDICAL**  
**SONOGRAPHY PROGRAM**

The Board authorized Wallace State Community College-Hanceville to purchase Instructional Equipment for the Diagnostic Medical Sonography Program. Fiscal consideration: \$120,000.00 – Current Unrestricted Funds

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**TUITION RATE ADJUSTMENT**

Chancellor Heinrich made the recommendation that the Board approve the Tuition Rate Adjustment; however, he expressed his concerns for having to raise tuition. He stated that the System Office was making some significant changes which should result in a different recommendation next year. Also, during discussion, Trustees Hunter, McAnally, Davis and Smith expressed their concerns for having to raise the tuition rate. Recommendations were made to address affordable college tuition with the Governor's Office and the Legislature

On a motion by Mr. Smith and second by Mr. Davis, and with Mr. McAnally opposing, the Board voted to adopt the adjustment of the tuition rate for community and technical colleges from \$115 to \$117 per credit hour beginning Fall Semester 2016. The proposed adjustment would produce approximately \$3,975,000 in additional revenue for 2016-2017.

**SECTION VIII**  
**(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)**

**ADOPTED**

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**RECOMMENDATION REGARDING ADOPTION OF**  
**SERIES 100, 300, 500, 600 AND 900 POLICIES**

On a motion by Mrs. Brown, second by Mr. Caldwell, the Board voted unanimously to approve the adoption of Series 100, 300, 500, 600 and 900 Policies, effective April 13, 2016. Fiscal Consideration: None

**Series 100**

- 101.01 Board of Trustees: Governance Responsibilities
- 101.02 Board of Trustees: Composition, Appointment, Term of Office
- 102.01 Chancellor: Appointment
- 102.02 Chancellor: Responsibility for Operation of Colleges
- 102.03 Chancellor: Powers and Duties
- 102.04 Chancellor: Decision-making Authority
- 102.07 Chancellor: Consolidation or Merger of Postsecondary Institutions
- 105.01 Technical/Community College Designation
- 111.02 Conflict of Interest

**Series 300**

- 301.01 Financial Management
- 301.02 Accounting Procedures
- 302.01 Fidelity Bond Schedule
- 302.02 Treasurer
- 303.01 Accreditation Expenses
- 304.02 Electronic Posting of Financial Data
- 306.01 Short-term Debt
- 306.02 Long-term Debt
- 307.02 Bond Reserve Fund
- 308.01 Cash and Investment Management
- 309.01 Purchasing
- 310.01 Voluntary Payroll Deductions
- 313.01 Instructional Supplies
- 315.01 Gifts and Bequests
- 315.02 Solicitation of Gift or Contribution From Vendors
- 316.01 Travel
- 317.01 Cancellation of Uncollectible Debt
- 318.01 Audits
- 319.01 Federal Funds
- 321.01 Copyright, Trademark and Patent Ownership
- 322.01 Institutional Membership
- 323.01 Code of Ethics in Procurement and Contracting
- 324.01 Capital Assets
- 326.01 Fees: General
- 327.01 Refunds
- 328.01 Student Activity and Organizational Expenditures
- 329.01 Student Payments

**Series 500**

- 500.01 Use of College Facilities
- 507.01 Public Use of Institutional Facilities and Grounds
- 509.01 Easements and Rights-of-Way
- 510.01 Safety and Security
- 511.01 Firearms on Campus
- 514.01 Use of Tobacco Products
- 515.01 Agents, Vendors and Solicitors
- 516.01 Use of College Name or Logo
- 519.01 Naming of Buildings and Other College Facilities

**Series 600**

- 601.01 Equal Employment Opportunity
- 601.02 Non-Discrimination
- 601.04 Harassment

- 602.02 Hiring Practices and Procedures
- 602.03 Temporary Assignment
- 603.01 Offer of Employment
- 606.07 Campus Police; Retainment of Badge and/or Pistol
- 608.02 Work Schedules, Duty Days and Holidays
- 613.01 Drug Free Workplace
- 614.01 Fair Labor Standards Act Compliance
- 615.01 Conflict of Interest
- 616.01 Personnel Record Information
- 618.01 Abandonment of Position
- 620.01 Employee Grievance
- 623.01 Criminal Background Checks

**Series 900**

**900 Institutional Effectiveness: Planning and Evaluation**

Chancellor Heinrich, Vice President Thompson and Mrs. Brown expressed their thanks to the other Trustees, ACCS Staff and committee members for their dedicated work. The Board Policy Subcommittee was chaired by Ron Fantroy, members, Crystal Brown and Susan Foy.

**SECTION IX  
(CHANCELLOR'S REPORT)**

Chancellor Heinrich, recognized Dr. Nakia Robinson, Interim Associate Director of Transitional Education, and stated that she would make a presentation on Developmental Education (standardized testing, placement of students). Dr. Robinson's report focused on ACCUPLACER and Preparation – Pilot Initiatives (Southern Regional Education Board Readiness Courses and Academic Boot Camps – Pearson and College Board).

Vice President Thompson recognized Dr. Philip Cleveland, Interim State Superintendent of Education, and thanked him for his attendance.

The Chancellor introduced new ACCS System Office employees: Latresha Brady-Pinkston – Data Management Assistant, Samantha Ivery – Systems Administrator, Azreal Darkchylid – Operations Technician, and Chris Lewis, Special Assistant for Workforce.

Chancellor Heinrich informed the Board that he recently attended the American Association of Community Colleges (AACC) annual conference held in Chicago, Illinois. He asked Dr. Linda Young, President of George C. Wallace Community College – Dothan (WCCD), to share news of the recognition the College received at the conference. Dr. Young stated that WCCD was one of the three national finalists for an AACC Award of Excellence for Faculty Innovation. The award nomination was for their I-CAN (Improvement-Constant and Never ending) Instructional Initiative which was submitted on behalf of the entire WCCD faculty by Mr. Tony Holland, Dean, Instructional Affairs.

Chancellor Heinrich mentioned to the Board that the All-Alabama Academic Team Recognition Program would be held in Montgomery on Friday, April 15, 2016. He stated, "This is where we recognize our best of the best."

Chancellor Heinrich stated that the Board had received the 2015 ACCS Annual Report which Janet Martin, the former ACCS Interim Executive Director of Marketing and Public Relations, had produced. He said, along with the usual information provided in the report, there was a cross section of student success stories. He said these stories remind us of the impact two-year colleges have on lives that we touch.

The Chancellor stated the Board has a copy of the most recent version of the Budget that cleared the Finance and Taxation Education Committee. Also, in their books is a short 4 and a half minute DVD from Simply Southern on J. F. Drake State Community and Technical College.

Vice President Thompson recognized Blake McAnally being named by the Decatur-Morgan County Chamber of Commerce as the Miss Athelyne C. Banks Citizen of the Year. Mr. Thompson stated, "It is quite an honor to receive and congratulations."

**SECTION X**  
**(DATE AND LOCATION OF NEXT MEETING)**

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, May 11, 2016, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 1:00 p.m. in the Presidents Conference Room.

**ADJOURNMENT**

On motion by Mr. Davis, second by Ms. Brown, the Board meeting was adjourned at 11:12 a.m.

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Chancellor