

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY, OCTOBER 12, 2016, 10:04 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:04 a.m. on Wednesday, October 12, 2016, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. AL THOMPSON
VICE PRESIDENT**

The meeting was called to order by Mr. Thompson. The Pledge of Allegiance followed the invocation by Dr. Humphrey Lee, President of Northwest-Shoals Community College.

On roll call, the following Board members were present:

Mr. Al Thompson
Mr. Ron Fantroy
Mrs. Susan Foy
Mr. Frank Caldwell
Mrs. Crystal Brown
Mr. Milton Davis
Mr. Chuck Smith
Mr. Blake McAnally
Mrs. Mary Scott Hunter

Also present was Mr. Jimmy H. Baker, Acting Chancellor of the Alabama Community College System. Absent was Governor Robert Bentley.

APPROVAL OF AGENDA

On motion by Mr. Davis, second by Mrs. Brown, the agenda was approved unanimously without discussion as presented.

APPROVAL OF MINUTES

On a motion by Mr. Fantroy, second by Mrs. Foy, the Board voted unanimously to adopt the Minutes of the September 14, 2016 meeting as presented without discussion.

**SECTION VI
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

**SECTION VII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)**

ADOPTED

**H. COUNCILL TRENHOLM STATE COMMUNITY COLLEGE
REVISED MISSION STATEMENT**

On motion by Mr. Davis, second by Mr. Caldwell, the Board approved the Revised Mission Statement for H. Councill Trenholm State Community College. Fiscal Consideration: None

ALABAMA COMMUNITY COLLEGE SYSTEM
POLICY 203.01: PRESIDENT: RECRUITMENT AND SELECTION

On motion by Mr. Davis, second by Mr. Smith, the Board adopted Policy 203.01: President: Recruitment and Selection, to take effect immediately. Fiscal consideration: None

ALABAMA COMMUNITY COLLEGE SYSTEM
RENAMING AND REVISION OF POLICY 307.02 AND REVISION OF POLICY 326.01

On motion by Mr. McAnally, second by Mrs. Brown, the Board adopted the revised Policy 307.02: Reserve Fund and the revised Policy 326.01: Fees – General to appropriately reflect the renaming and revision of Policy 307.02: Reserve Fund. Fiscal consideration: None

ALABAMA COMMUNITY COLLEGE SYSTEM
POLICY 501.01: CONSTRUCTION, RENOVATION AND ALTERATION

On motion by Mr. Davis and second by Mr. Smith, the Board adopted Policy 501.01: Construction, Renovation and Alteration, to take effect immediately. Fiscal consideration: None

SECTION VIII
(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL, INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)

ADOPTED

BEVILL STATE COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE DEGREE AND CERTIFICATE AWARD IN SALON AND SPA MANAGEMENT

On motion by Mr. Caldwell, second by Mrs. Foy, the Board approved Beville State Community College's application for an Associate in Applied Science Degree and Certificate Award in Salon and Spa Management with options in Barbering, Cosmetology, Cosmetology Instructor Training, Esthetics, and Nail Technology, to be implemented Fall Semester 2017. Fiscal consideration: No new funds required for program.

GADSDEN STATE COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE DEGREE IN OCCUPATIONAL THERAPIST ASSISTANT

On motion by Mrs. Brown, second by Mr. Caldwell, the Board approved Gadsden State Community College's application for an Associate in Applied Science Degree in Occupational Therapist Assistant, to be implemented Fall Semester 2017. Fiscal consideration: The College projects that a total of \$919,191 in estimated new funds will be required to support the proposed program, and a total of \$1,480,132 will be available through internal allocations, tuition, and extramural funds.

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2016-2017 INDUSTRY CERTIFICATION INITIATIVE FUNDS

Chancellor Baker asked Mrs. Annette Funderburk to explain the grant process. Mrs. Funderburk explained what how grantees are selected. Mrs. Funderburk mentioned that the funds come from a direct appropriation from the Education Trust Fund - a line item. She said they receive grant requests from our community colleges. Those grant requests go to the Regional Councils where the requests are rated – 5, 4, 3. We receive the rated requests from the Regional Councils. Staff analyze and check that the information and equipment quotes are correct. We convened a work session of sector experts in those particular areas. The experts went through all of these requests, as well as the request for special populations funds. They review the requests by need, industry need in the area and type of equipment that might or might not be needed. After the colleges

receive our grant awards, they will go through the process of implementing the grants. At the end of the process, our Work Force staff evaluate the grants to make sure the funds were spent on what was requested and that there were bids. The entire process is evaluated by our staff. The evaluation is sent to the president and we talk about it if there is any questions. Mr. McAnally asked if we could go back to in the evaluation and ask the industries involved a year later to find out what their ROI is on this investment. He said it is excellent to target industries in various areas and give them what they need and ask for. Ms. Funderburk said we would be glad to do so. She said that the industry sector experts that came in were not there for a particular grant. Each of these may not be associated with a particular industry, only the industries in general of the needs in that area. We were surprised that the industries involved were very interested in getting a report back from this meeting to see what the Board approves and to see how we took their recommendations. Mr. Smith asked if this was the first time we worked with this group. She said yes, it worked very well. She said that Mr. Smith sat on the Grant Task Force. The task force met several times with several presidents and staff. This was Mr. Smith's idea and it worked really well. The business and industry representatives were delighted to become a part of it and they now understand it better. Some had been involved with the Regional Councils. They understand the grant process more and they appreciated being included.

On motion by Mr. Davis and second by Mrs. Brown, the Board unanimously authorized the allocation of a portion of the 2016-2017 Industry Certification Funds as outlined below. Fiscal consideration: \$1,875,670 – 2016-2017 Industry Certification Funds

83	ATN	Automotive Supplier Core Tools Training (Statewide)	\$120,000
114	Bevill State	Equipment - Dental Hygienist Training - Jasper	\$60,000
115	Bevill State	Equipment - Lucina Childbirth Simulator	\$87,375
116	Bevill State	Equipment - Lucina Childbirth Simulator	\$81,380
118	Bevill State	Equipment - Motoman Robotics Trainers - Sumiton	\$56,000
121	Bevill State	Equipment - Robotic Kuka KORE Training Program	\$55,000
60	CACC	Equipment - Alexander City Welding Upgrades	\$40,000
71	CACC	Equipment - Capacity Building in Manufacturing and Electronics (Talladega Center)	\$93,000
81	Calhoun CC	Equipment - Welding Technology	\$45,000
56	CVCC	Equipment - Welding Simulator	\$18,000
57	CVCC	Equipment - Electrical Instrumentation Control Trainer	\$60,365
53	Enterprise State	Equipment - Advanced Composites Testing and Manufacturing	\$143,550
64	Enterprise State	Equipment - Aviation Training	\$200,000
27	Faulkner State	Equipment - Expansion of Industrial Maintenance and Welding Programs at the Academy at Fairhope Airport	\$245,000
28	Faulkner State	Equipment - IV Pumps and Computers on Wheels	\$35,000
65	Gadsden State	Equipment - Occupational Therapy Assistant Program Fall 2017	\$40,000

111	Jefferson State	Equipment - Nursing and Allied Health Simulation and Technology Enhancement Initiative	\$300,000
62	LBW	Equipment - Applied Technologies Capacity Building Grant	\$46,000
82	Northeast Alabama	Equipment - Retooling to Meet the Needs of Local Manufacturers	\$150,000
		Total	\$1,875,670

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2016-2017 INDUSTRY CERTIFICATION INITIATIVE FUNDS –
CAREER COACH PROGRAM

Ms. Funderburk said the following grants are under the same fund which is appropriated from the Education Trust Fund through the legislators. Industry Certification Fund has a line item for \$600,000 for Career Coaches. Those Career Coaches work through our community colleges and assist our high schools with various types of understanding more about careers, not necessarily just for our community colleges, but to learn more about careers. We take the number of requests then basically we divide that number by \$600,000.

Mr. Smith said that he understands that the career coaches are assigned to one superintendent and they cover four or five schools. They do a monthly activity report that they send to the superintendent that they report to. He would like to see their monthly activity report be sent to all the superintendents of the schools visited and, if it is not, to the colleges that are covering this area. Mrs. Funderburk said we will work with the presidents to make sure of that. She is certain that the report is sent to the presidents and to the System Office. She said we verify it through that aspect. She said we will work with the presidents to make sure it is sent to the superintendents as well.

Mrs. Hunter said she is pleased that we are aggressive on this. She said the career coaches make a big difference. Over the years there have been questions about who should own this program. It fits so beautifully and functions so well in this system. As it is successful, there will be those who will try to grab it. She believes that we should fight for it. She said the colleges receive \$26,000 each, but it doesn't pay a salary. The colleges match that amount and come up with extra. It makes such a difference for our graduating high school seniors to receive this counselling. These coaches stay on top of the trends. She feels we are doing a great job. She said "If we build this up. It will make a difference."

Chancellor Baker said that he has been meeting with the new State Superintendent. He said that he and the new Workforce Director have been talking about developing programs that would go down into the lower grades. It introduces the students to more options and opportunities that may vary from what historically have been taught. It adds to that an enrichment program. I think it is necessary for them to understand what they need in order to compete in the environment that they will be in. He said we intend to work with the Superintendent and the State Department of Education.

On motion by Mr. Smith and second by Mr. Davis, the Board unanimously authorized the allocation of a portion of the 2016-2017 Industry Certification Funds for the Career Coach program as outlined below. Fiscal consideration: \$598,000 – 2016-2017 Industry Certification Funds

Bishop State Community College	\$26,000
Calhoun Community College	\$26,000
Central Alabama Community College	\$26,000
Chattahoochee Valley Community College	\$26,000
Drake State Community and Technical College	\$26,000

Enterprise State Community College	\$26,000
Faulkner State Community College	\$26,000
Gadsden State Community College	\$26,000
Ingram State Technical College	\$26,000
Jefferson Davis Community College	\$26,000
Jefferson State Community College	\$26,000
Lawson State Community College	\$26,000
Lurleen B. Wallace Community College	\$26,000
Northeast Alabama Community College	\$26,000
Northwest-Shoals Community College	\$26,000
Reid State Technical College	\$26,000
Shelton State Community College	\$26,000
Snead State Community College	\$26,000
Southern Union State Community College	\$26,000
Trenholm State Community College	\$26,000
Wallace Community College – Dothan	\$26,000
Wallace State Community College – Hanceville	\$26,000
Wallace State Community College – Selma	\$26,000
Total	\$598,000

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2016-2017 INDUSTRY CERTIFICATION INITIATIVE FUNDS –
EXISTING INDUSTRY TRAINING PROGRAM

Mrs. Annette Funderburk spoke to the Board about the process for this award. She said this is a part of the Industry Certification Initiative Fund which is a direct appropriation from the Education Trust Fund. We, as a system, have decided that we could spend up to \$250,000 for existing business and industry training programs to provide individual grants that do partner with specific industries. Most partner with the community colleges. There is a \$15,000 cap per request that we match dollar for dollar with the industry and a \$60,000 cap per industry within four years. We receive the grant applications at the end of each quarter and we try to get the grants out to our community colleges within the first or second week of the following quarter. It is an amount the Board approved and at this time we recommend \$250,000.

During the discussion, Mr. McAnally asked if we could explore the possibility of shortening the time to receive a grant. He said it seems like every three months is too slow. Ms. Funderburk said that it is not in the action item for the grants to be awarded quarterly but it is in the application. Chancellor Baker said that if it is the will of the Board, we can be more nimble in awarding the grants.

On motion by Mr. McAnally and second by Mrs. Brown, the Board authorized the Chancellor to distribute through grants the sum of \$250,000 from the legislative appropriation for Industry Certification Initiative Funds. Individual grants awarded by the Chancellor shall be limited to a maximum of \$15,000 for the purpose of providing training for existing businesses. The Chancellor and his staff are authorized and encouraged to use all appropriate means to expedite the award of grants to timely meet the needs of existing businesses. The Chancellor shall report each grant awarded for Industry Certification Initiative Funds at the next regular meeting of the Board of Trustees following such award. Fiscal consideration: \$250,000 – 2016-2017 Industry Certification Initiative Funds

SECTION IX
PERSONNEL

Chancellor Baker introduced Mr. James Thompson, State Approving Agency Specialist, to the Board. He said that at the press conference this afternoon, we will announce another new staff member.

SECTION X
(CHANCELLOR'S REPORT)

Chancellor Baker expressed his appreciation to the Board for taking time to share their thoughts with him. He has met with the presidents. He said that he and the presidents talked about where we are going, how we are going to get there, and the timeframe we are dealing with. He expressed his appreciation to the presidents who have been most kind and cordial. They have been willing to make suggestions. He said that was important because what you encounter every day is different than what we encounter in this building and it is our job to do everything we can to make your work flow as well as it can. We end up staying focused on helping the students succeed. When I say succeed we are talking about the academic, the gen ed transfer credits, as well as workforce. I believe the presidents are committed to moving in unison toward that direction. He said he appreciates the System Office staff. He mentioned that we have moved some chairs and desks. When leadership changes you need to move some desks and chairs. He appreciates all the help he has received trying to make this transition as best as we can.

Chancellor Baker asked permission for Mr. Roger Bates to speak to the Board about Chancellor Heinrich's condition. Mr. Bates said that he had spoken to him last night and the news was not pleasant. He said that Chancellor Heinrich had received news that his sight in his right eye may not be restored. The shingles virus was so severe that the medication and treatment that he was given did not immediately show up as ineffective but apparently left the shingles virus alive and well for several weeks where the medication did not address it which has now resulted in some significant nerve damage in the right side of his head, face and eye. He met with an eye surgeon yesterday. He has an infectious disease control physician who is dealing with all of this in an integrated fashion and is continuing to seek and search for even national help to deal with this medical crisis. He did authorize me to share with you publically his situation. He is very disheartened right now. If you have time to drop him a card or letter. Due to his vision issues, he cannot travel. It's very difficult for him to read right now. Text messages or things like that are very difficult for him. So he is continuing his treatment. He is hoping to get better. He still has some fight in him. He was as down last night as I have experience him since this whole ordeal started in July. He and his wife Elaine covet your prayers and well wishes if you have the opportunity to do that.

Chancellor Baker asked that Mrs. Yarbrough send the Board Chancellor Heinrich's home address. Mr. Thompson thanked Mr. Bates for sharing with the Board and stated we have all been concerned about the Chancellor and his situation. We need to keep in him in our prayers.

Mr. Thompson mentioned that the Work Session will be held at 1:30 p.m. due to a press conference being held at 1:00 p.m. in the first floor break room of the building.

SECTION XI
(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, November 9, 2016, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 1:00 p.m. in the Presidents Conference Room.

ADJOURNMENT

On a motion by Mr. Davis, second by Mrs. Brown, the Board meeting was adjourned at 10:46 a.m.

Vice President

Acting Chancellor