**Buget DocumentsCarl D. Perkins Resources**

**RESOURCES**

1. 2016 - 2017 Carl D. Perkins Policy & Procedures Guidebook(7-11-16)
2. Summary of Perkins Core Indicator Performance by College (2015-2016 reporting year)
3. Omni Circular
4. OMB Slides 1-23-14
5. OCTAE Guidance Ability to Benefit, June 1, 2015
6. Alabama Economic Outlook 2014
7. Data Access & Exchange (DAX) System <https://dax.acss.edu/>
8. DAX Process Guide (2016)

**PERKINS REPORTING AND BUDGETING FORMS - REPORTING FY**

**2018**

**Perkins Budget Documentation**

FY 2018 Perkins Final Expenditure Report (3-13-18)

**2017**

**Perkins Budget Documentation**

FY 2017 Perkins Final Expenditure Report (3-13-18)

**Perkins Monitoring Documentation**

FY 2018 Perkins Monitoring Checklist (3-13-18)

**Perkins Reporting Documentation**

FY 2018 Perkins Report Documentation (3-13-18))

FY 2018 College Perkins Report I (Core Indicators 1P1, 2P1, 3P1) (3-13-18)

FY 2018 College Perkins Report II (Core Indicators 4P1, 5P1, 5P2) (3-13-18)

**PERKINS BUDGET FORMS**

FY 2018 Perkins Budget and Amendment Form (3-7-18)

FY 2018 Perkins Monthly Summary Report (3-13-18)

**PERKINS GUIDANCE**

* CTE Program Income Guidance for Federal Programs (3-28-16)
* Gender Equity in Career and Technical Education (7-25-16)
* Education Department General Administrative Regulations (EDGAR)
* <http://www2.ed.gov/policy/fund/reg/edgarReg/edgar.html>
* Guidance for Using Perkins Funds for Meals
* Required and Allowable Uses for Perkins Funds
* Perkins IV Non-regulatory Guidance - 4/13/2007
* Perkins IV Non-regulatory Guidance - 5/28/2009
* Perkins IV Non-regulatory Guidance - 4/22/15
* Memorandum #2014-LGL-053 - Reporting of Disabilities to DPE through DAX System

**Grant Resources**

**FY2018-2019 Industry Certification Initiative and Special Populations Grant Application**

* Appendix C-SEC Score Sheet and Conflict of Interest Non-Disclosure Statement (3-13-18)
* Project Guidelines and Application for ICI and Special Pops Funds (3-13-18)
* Baker Signature Page FY19 application (3-13-18)

**FY2018-2019 Dual Enrollment Grant Application**

* Dual Enrollment Funding Memorandum (2-27-17)
* Dual Enrollment Funding List (3-7-18)
* Request to Add a Dual Enrollment Program to the Funding List (3-7-18)
* Dual Enrollment Cover Sheet 2018 (3-7-18)
* Dual Enrollment Guidelines and Grant Application (3-13-18)

**FY2018-2019 Career Coach Grant Application**

* Appendix B-Career Coach Performance Report
* Project Guidelines and Application for Career Coach Funds (3-13-18)

**FY2018-2019 Ready to Work Grant Application**

Project Guidelines and Application for Ready to Work Funds (3-13-18)

**FY2018-2019 STEAM Grant Application**

STEAM Grant Application (3-13-18)

**FY2018-2019 Application for Manufacturing Skill Standards Council Funds**

MSSC Application (3-13-18)

**FY2018-2019 EXISTING INDUSTRY TRAINING PROGRAM (EITP) GRANT APPLICATION**

EITP Guidelines and Application (3-13-18)

**BUDGET FORMS**

Budget Amendment (3-7-18)

**REIMBURSEMENT AND REPORTING PERFORMANCE FORMS**

* IRPR
* Career Coach Performance Document
* Dual Enrollment Backup Cover Sheet (3-7-18)

**AFWI** *(files in AFWI Folder)*

**Academics and Student Affairs Resources**

Alabama Virtual Library

http://www.avl.lib.al.us/about/avlcouncil.php

American Association of Community Colleges

http://www.aacc.nche.edu/Pages/default.aspx

Alabama Commission on Higher Education

http://www.ache.alabama.gov/

(STARS) - Articulation and General Studies and Statewide Transfer and Articulation Reporting System

http://stars.troy.edu/

Southern Association of Colleges and Schools / Commission on Colleges

http://www.sacs.org/

**Private College Transfers Resources**

* Frequently Asked Questions about Private College Transfer
* Samford University Scholarship Opportunities for Community College Graduates**Career Training Resources**
* ACCS Credentials List (Updated 02-07-2018)
* Work based Learning Memorandum of Agreement Template
* Department of Labor Career Tool Guide
* Program Advisory Committee Guidebook (Updated 6-22-15)

**Healthcare**

**Nursing Concept Curriculum Documentation**

**2016 Concept Documentation**

* 2016 Concept Curriculum Grid
* ABON Requirements and Concept Curriculum Crosswalk 2016
* Boarding of Nursing Notification for Concept Curriculum
* Concept Based Curriculum Chancellor's Memorandum, 2016
* Concept Curriculum Minutes Feb 3, 2016
* Concept Curriculum Minutes Feb 16, 2016
* Concept Curriculum Nursing Philosophy
* Concept Curriculum Progression Policy
* NUR112 Curriculum Guide
* Part Time Option Track I
* Part Time Option Track II
* Part Time Option Track III
* Sample Forms for Concept Based Curriculum from Wallace Hanceville

**Nursing Curriculum Updates:**

* 2014 Conceptual Framework (To be implemented with Concept Curriculum)
* 2014 Mission and Philosophy (To be implemented with Concept Curriculum)

**Concept Based Nursing Curriculum (Effective February 2016)**

* NUR 112 - Fundamental Concepts of Nursing
* NUR 114 - Nursing Concepts II
* NUR 115 - Evidence Based Clinical Reasoning
* NUR 209 - Concepts for Healthcare Transition Students
* NUR 211 - Advanced Nursing Concepts
* NUR 221 - Advanced Evidence Based Clinical Reasoning

##### AFFILIATED AGENCIES, BOARDS & ORGANIZATIONS

* Accreditation Commission for Education in Nursing
* https://www.acenursing.org
* Alabama Board of Nursing
* https://www.abn.alabama.gov
* Commission on Accreditation of Allied Health Education Programs
* https://www.caahep.org
* National Registry of Emergency Medical Technicians
* https://www.nremt.org/rwd/public
* Firescience Online
* https://www.firescience.org/paramedic-training-and-degree-programs-online/

**Curriculum and Instructional Resources**

* ACCS CTE Credentials List (Updated 02-07-2018)
* Department of Labor Career Tool Guide
* Program Advisory Committee Guidebook (Updated 6-22-15)
* Learning Objects <https://www.wisc-online.com>
* Articulation Request Form
* Work based Learning Memorandum of Agreement Template
* Alabama Department of Education Credentialing Document

# **Course Directory Resources**

* Guidelines for program submission  
  Intent to Submit a New Program   
  New Program Request   
  Short Certificate addition – New Program  
  Short Certificate addition – Existing Program

**Program Documents**

* Application for a New Instructional Program
* Instructional Site Request
* Intent to Submit a Program Application Form
* Short Term Certificate for new program
* Short Term Certificate for existing program
* Standardized Course Submission Form
* Apprenticeship Alabama Slideshow

**Dual Enrollment Resources**

* Dual Enrollment Best Practices Handbook (1-14-16)
* Dual Enrollment Scholarship Eligibility (12-21-15)
* Credit for Dual Enrollment Courses (4-3-2015)
* Dual Enrollment Requirements for Secondary CTE Students (7-28-2014)
* Career and Technical Education Dual Enrollment Funding (5-28-2014)
* Procedures for Enrollment for Dual Credit (12-9-2015)

**Prior Learning Assessment Resources**

* PLA Specialist Guide
* PLA Form 1 - Application
* PLA Form 2 - Evaluation Schedule
* PLA Form 3 - Credit Recommendations

**State-Wide Articulation Resources**

* 2017-2018 Statewide Articulation Agreement (Updated 10-23-2017)
* Articulation Request Form

**ARTICULATION FILES**

The following files exhibit the alignment of student learning outcomes in the Plans of Instruction from Secondary Education and Alabama Community College System for Statewide Articulated courses. Please refer to the Statewide Articulation Procedural Guide for further details.

**CHOOSE A FOLDER OR FILE**

* Statewide Articulation MOA with SDE--10-23-2017.pdf
* Articulation Agreement Procedures

Accounting Technology (ACT)

* Advanced Manufacturing (ADM)
* Articulation Request Form.docx
* Automotive Body Repair (ABR)
* Automotive Manufacturing Technology (AUT)
* Automotive Technology (ASE-AUM)
* Building Construction (BUC)
* Cabinetmaking (CAB)
* Carpentry (CAR)
* Child Development (CHD)
* Clerical Technology (CLR)
* Commercial Art (CAT)
* Computer Science (CIS-DPT)
* Computerized Numerical Control (CNC)
* Cosmetology (COS)
* Culinary Arts - Chef Training (CUA)
* Dental Assisting (DAT-DNT)
* Drafting (DDT)
* Electrical Technology (ELT)
* Electromechanical Technology (ELM)
* Electronic Engineering Technology (EET)
* Graphics Communication Technology (GRD)
* Heating Air-conditioning Refrigeration (ACR-ASC)
* Horticulture (HOC-LOM)
* Industrial Automation Technology (IAT)
* Industrial Electronics Technology (ILT)
* Industrial Engineering Technology (IET)
* Industrial Maintenance Technology (INT)
* Machine Shop Technology (MSP)
* Machine Tool Technology (MTT)
* Masonry (MAS)
* Office Administration (OAD)
* Office Administration (SET)
* Pharmacy Tech (PHM)
* Radio and TV Broadcasting (RTV)
* Visual Communications (VCM)

###### **SAMPLE STACKABLE CERTIFICATE-DEGREE/CREDENTIAL PROGRAMS**

* Drafting & Design Technology (DDT)
* Engineering Technology (ENT)
* Industrial Electronics (ILT)
* Industrial Systems Technology – Electrical & Instrumentation Technician (INT E&I)
* Industrial Systems Technology – Multi-Skilled Maintenance Technician (INT Multi-Skilled)
* Machine Tool Technology (MTT)
* Welding Technology (WDT)

**Soft Skills Instructional Resources**

* 2014 ACCA Presentation
* Grading Personal Responsibility
* Soft Skills Grading Rubric
* Successful Interviews
* Skills That Pay the Bills

<https://www.dol.gov/odep/topics/youth/softskills/>

* Soft Skills Article

**Teaching Tips** *(Word files in folder)*