**Credentialing Committee Meeting**

**Via Go-To-Meeting**

**December 3, 2018**

**1:00 p.m. – 3:00 p.m.**

Present: Dr. Martha Lavender, Dr. Vicky Ohlson, Trish Jones, Jimmy Hodges, Peggy Linton, Dr. Leslie Hartley, Timmy James, Tracey Driscoll, Rodney Land, Darlene Andrews, Amy Smith, Dr. Edith Smith, Art Rousseau, Dr. Cody Thompson, Natalie English, Dana Clements, Jesse McDaniel

Absent: Dr. Perry Ward, Cynthia Buchheit, George Scott

A. Call to Order

 Dr. Lavender called the meeting to order and welcomed all committee members.

B. Minutes from Previous Meeting

 The minutes from the November 27, 2018 meeting were reviewed and approved with corrections.

C. Subcommittee Reports

1. Mistrust and Communications (Jesse McDaniel): The discussion from the November 27 meeting was continued by Mr. McDaniel. During meetings of the subcommittee, questions were raised regarding the composition of each college’s portfolio review committee and what role the supervisor will play in portfolio reviews. This is an area of mistrust and the structure of the procedure must be looked at to ensure fairness. Other concerns included the purpose in changing the policy/procedure, budget constraints, communication of the Committee’s work, vague language in current proposed procedure, professional development, appeals process, training for implementation of the revised policy/procedure, using student course evaluations in evaluating instructor effectiveness, and the differing rules for granting step placement for experience between new hires versus current employees.

 Discussion regarding the 1:1 ratio for step placement for procedure 605.02. A motion was made Jimmy Hodges that step placement be based on a 1:1 ratio for in- field teaching as well as work-related experience in the discipline or related field (in-state and out-of-state. This motion was seconded by Dr. Vicky Ohlson. Motion carried.

 b. Academic and CTE Inventories (Jimmy Hodges): The subcommittee will meet on December 13. No report at this time.

c. Alternate Salary Schedules (Dr. Vicky Ohlson): This subcommittee is still working and has no report or recommendation at this time.

 d. C4 Scale for New Hires (librarians and counselors) (Amy Smith): The subcommittee met again last week. Documentation was provided supporting the motion made by Amy Smith for Librarians and Counselors to remain on the D salary schedule, seconded by Darlene Andrews. No discussion. Motion carried.

 e. Subjectivity in Evaluation (George Scott): Darlene Andrews provided an updated in Mr. Scott’s absence. The subcommittee is still reviewing information and has no recommendation at this time.

E. Other Issues

 System-wide Mandatory Training: Discussion regarding training will not take place until all subcommittee work has completed.

 Standardized Evaluations for Faculty/Staff: No discussion from committee at this time.

F. Next meeting – Date/Time

 Committee members were asked to respond to the Doodle Poll that was emailed earlier today. Meeting adjourned.