**Credentialing Committee Meeting**

**Jefferson State Community College – Chilton-Clanton Campus**

**October 23, 2018**

**10:00 a.m. – 1:00 p.m.**

Present: Dr. Martha Lavender, Dr. Vicky Ohlson, Trish Jones, Dr. Timmy James, Jimmy Hodges, Peggy Linton, Tracey Driscoll, Cynthia Buchheit, George Scott, Rodney Land, Darlene Andrews, Amy Smith, Dr. Edith Smith, Dana Clements, Jesse McDaniel

Absent: Dr. Perry Ward, Dr. Leslie Hartley, Art Rousseau, Dr. Cody Thompson, Natalie English, William Tunnell

Dr. Bruce Crawford attended the meeting for Dr. Perry Ward.

A. Call to Order

 Dr. Lavender called the meeting to order and welcomed all committee members. She asked that committee members introduce themselves to the group.

B. Minutes from Previous Meeting

 The minutes from the May 15 meeting were reviewed and approved as circulated.

C. Review of Committee Charge and Work History

* Dr. Lavender reviewed the charge to the Credentialing Committee. The committee is charged to review and make recommendations for the faculty credentials policy to submit to the Chancellor for consideration by the BOT.
* Dr. Lavender reviewed the responsibilities and expectations of committee members.

D. Faculty Portal for Communicating with the Committee

 Dr. Vicky Ohlson reported to the committee that a portal will be available on the ACCS website for feedback on proposed revisions to policies 605.02 and 605.03 (faculty credentials and promotion/progression in rank). This link will also include the membership roster and minutes of meetings.

E. Faculty Comments Period

 Discussion followed from committee members regarding the policies and the work thus far.

F. Subgroup Assignments/Discussion

* Alternate Salary Schedules:

Dr. Vicky Ohlson

Cynthia Buchheit (Chair)

Tracey Driscoll

Jimmy Hodges

* C4 Scale for New Hires (Librarians and Counselors)

Amy Smith (Chair)

Dr. Vicky Ohlson

Rodney Land

George Scott

* Subjectivity in Evaluation

George Scott (Chair)

Tracey Driscoll

Dana Clements

Darlene Andrews

Dr. Bruce Crawford

* Mistrust at All Levels

Jesse McDaniel (Chair)

Dr. Edith Smith

Cynthia Buchheit

Amy Smith

* Academic Inventory

Jimmy Hodges (Chair)

Trish Jones

Peggy Linton

Dr. Leslie Hartley

Art Rousseau

Dr. Cody Thompson

G. Working Lunch

 Committee members continued the discussion of subgroup assignments and next steps.

H. Next meeting – Date/Time

 The next meeting will be conducted via Go-to-Meeting on November 27 from 1:00 p.m. – 3:00 p.m.

I. Adjourn

 The meeting adjourned at 1:00 p.m.