

Registration Process

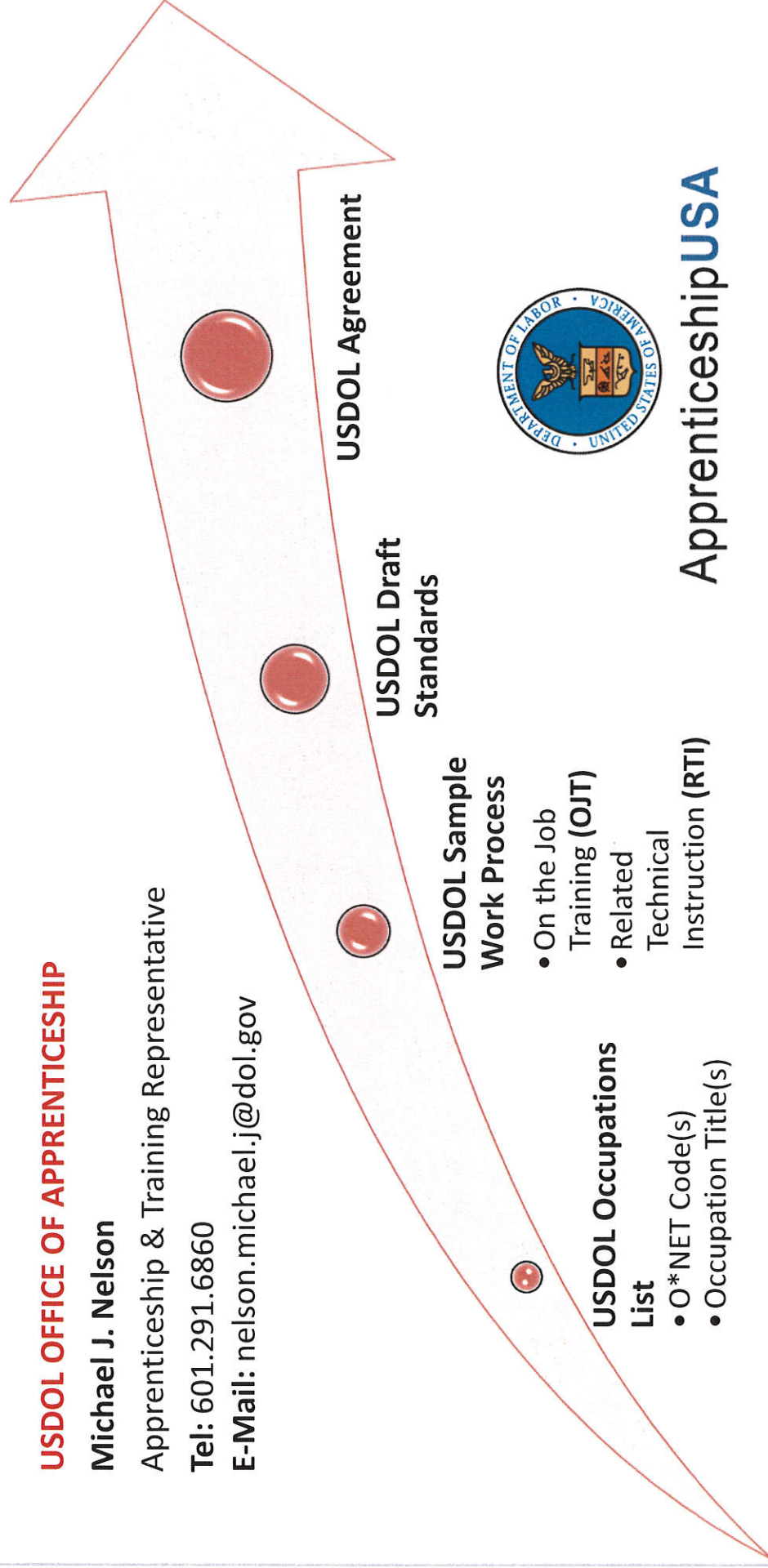
USDOL OFFICE OF APPRENTICESHIP

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Tax Credit Process

STEP 1

Company signs
and sends an
intent form to
Apprenticeship
Alabama

- All intent forms should be received on or before May 31st

Apprenticeship Alabama Intent Form
Alabama Department of Commerce | Apprenticeship Alabama
1 Technology Court Montgomery, Alabama 36116 | Phone: 334.280.4469

DATE (mm/dd/yyyy): _____ Federal EIN: _____ O'NET Code: _____
USDOL Registration Date: _____ RAPIDS Code: _____
Name of Company: _____ RAPIDS Registration #: _____
Mailing Address: _____ County: _____
Physical Address: _____ County: _____
Contact person: _____ Job Title: _____
Email: _____ Office Phone: _____ Cell Phone: _____
Please complete the area below if your training is provided by a third party: (i.e. two-year college system, training provider)
Academic/Eligible Training Provider Location: _____
Mailing Address: _____
Physical Address: _____
Contact Person: _____ Job Title: _____
Email: _____ Office Phone: _____ Cell Phone: _____

Apprenticeship Tax Credit Program

ABOUT THE PROGRAM:
An employer is allowed up to a \$1,000 tax credit for each qualifying apprentice.
An employer can claim a tax credit for up to five (5) apprentices annually, not to exceed \$5,000.
The credit can be applied against any income tax or financial institution excise tax imposed under Chapters 16 or 18 of Title 40.
The tax credit is refundable, non-transferable, and cannot be carried forward.
The credit cannot be claimed for individual apprentices more than four calendar years, regardless of employer. If applicable, Apprenticeship Alabama can verify previous credit with another employer.

TO BE ELIGIBLE FOR THE TAX CREDIT, THE EMPLOYER:
Must add apprentices on or after January 2, 2017.
Must apply for the tax credit annually by submitting an "Intent Form" to the Alabama Department of Commerce, Apprenticeship Alabama by or before May 31st of the calendar year.
Must have a registered apprenticeship agreement with the U.S. Department of Labor.
Must verify the apprentice was employed with the employer at least seven (7) full months of the prior year.

As a condition of Senate Bill 90 (SB90), Apprenticeship Alabama is authorized to obtain a copy of USDOL Appendix B (ETA-671). I have carefully read and understand this request. By my signature below, I consent to release a copy of Appendix B (ETA-671) to Apprenticeship Alabama. Also, I do understand Apprenticeship Alabama will administer a compliance review via phone or a site visit at a later date. This information will be part of an Apprenticeship Alabama database and will be used for audit purposes in order to effectively administer tax credit.

Sponsor Signature: _____ Date: _____
AA Staff Signature: _____ Date: _____

Registered Apprenticeship status will be verified with USDOL. Upon receipt of signed tax credit intent form, Apprenticeship Alabama Staff will issue confirmation within 14 business days.

MADE IN
ALABAMA

APPRENTICESHIP
ALABAMA
"Linking Talent to Opportunity"

Tax Credit Process

STEP 2



UNITED STATES
DEPARTMENT OF LABOR

Apprenticeship Alabama request USDOL Appendix B (671) agreement for
each apprentice (5 maximum)

ALABAMA
WORKS!

Tax Credit Process

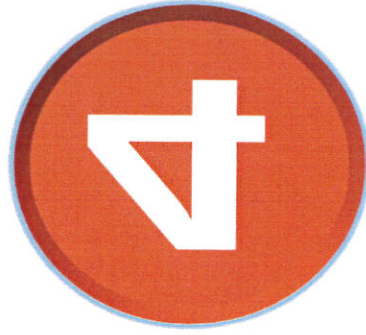
STEP 3

Apprenticeship Alabama will confirm the apprentice(s) has been employed for at least 7 months of the taxable year

Requesting an updated (B-671) verification from a sponsor or the Office of Apprenticeship should be done between the months of October and December

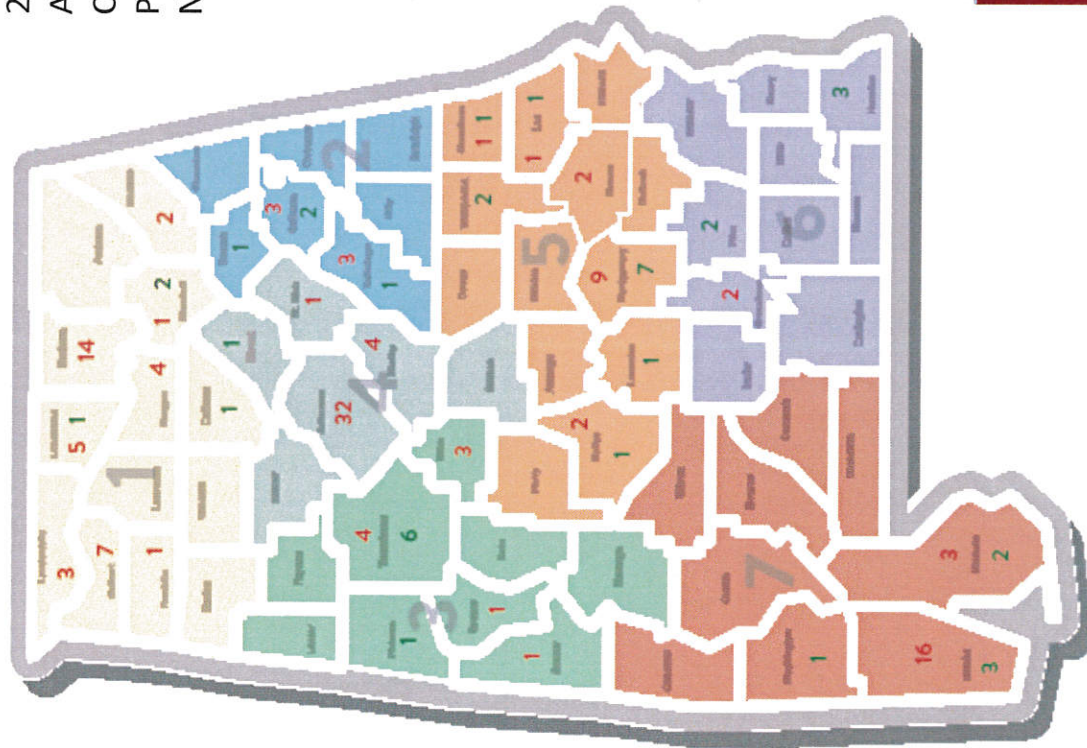
Tax Credit Process

STEP



In January of the following year, each employer will receive a tax credit certificate

- Apprenticeship Alabama will place employers that are eligibility on the Tax Credit Employer List
- This list will be forwarded to the Alabama Department of Revenue, where it is flagged for exemption



State & Regional Conversations

- Youth Involvement/Workmen's Comp (GA is very active)
- Pre-apprenticeship (WBL)
- Staffing Agencies (feeding the program)
- Timeframe to register a program (Sponsors vs. Groups)
- Registered Apprenticeship (RA) & Industry Recognized Apprenticeship Program (IRAP) - Guidelines expected in September 2019

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ALABAMA

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ALABAMA

"Linking Talent to Opportunity"

Frank Chestnut
Apprenticeship Alabama Program Manager
Alabama Department of Commerce
Workforce Development Division
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Please visit our website for more information
www.apprenticeshipalabama.org

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