



Now Accepting Applications for  
**PRESIDENT**

**Lurleen B. Wallace Community College**, a comprehensive community college with three campuses and one instructional site, seeks a visionary and experienced senior administrator, who will provide exceptional leadership as the **President**. The President reports to the Chancellor of the Alabama Community College System.



*Application materials must be received by 12:00 p.m. CST on August 19, 2019.*

## POSITION SUMMARY

The President is the chief executive officer of the college and reports directly to the Chancellor of the Alabama Community College System. The President is responsible for administering and supervising the total college program in the assigned college. As chief executive officer, the President must delegate authority and yet retain final responsibility for the effective operation of the college.

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## Responsibilities

- Follow established policies and procedures of the Alabama Community College System Board of Trustees and the Chancellor.
- Follow established channels in relating the affairs of the college to the Chancellor and the Alabama Community College System Board of Trustees.
- Represent the needs of the college at the state and national levels by attending Presidents' meetings, serving on special interest committees, and attending regional and national meetings as appropriate.
- Appoint all faculty and staff of the institution in prescribed procedures, assign their duties and responsibilities, and ensure periodic evaluation.
- Report data and information in a timely and accurate manner to the Alabama Community College System Office.
- Manage the fiscal affairs of the college efficiently and economically.
- Interpret the mission of the college to local business, industry, and civic interests.
- Involve the community in planning programs and services to be offered at the college.
- Promote the maximum utilization of the college's facilities and resources to the benefit of the community.
- Promote the articulation of the college's programs with secondary and other postsecondary institutions.
- Secure, as appropriate, governmental and other outside funding for the college projects.
- Conduct appropriate fundraising activities.
- Provide leadership for maintaining quality educational programs.
- Create an atmosphere conducive to high faculty, staff, and student morale.
- Effectively delegate responsibility and authority to appropriate administrative officers.
- Maintain open channels of communication with faculty, staff, and students.
- Direct long-range planning activities which include input from the faculty, staff, and students.
- Support continuous professional development activities of faculty and staff.
- Develop annual and long-range goals for the college.
- Provide effective leadership and management for the overall direction of the institution.

## Qualifications

- Earned master's degree from a regionally accredited college or university is required. Earned doctorate from a regionally accredited college or university is desired.
  - A background of high-level administrative experience with a minimum of five years of senior-level, full-time administrative experience in an applicable institution, government agency or industry is required.
  - Knowledge of the mission and role of public two-year institutions, particularly their important role in community economic development and workforce development is required.
  - Experience in interpreting organizational needs, programs, and activities to the employees, community organizations and agencies, area school systems, the Legislature, and providing services and training for business and industry is required.
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## Educational Philosophy

- Committed to the community college concept of quality education.
  - Committed to the professional development of faculty and staff.
  - Student-oriented in the sense of recognizing that all aspects of the college are to facilitate learning and student development, with the student obtaining a level of competency and the student being kept informed of progress.
  - Committed to the offering of programs that are relevant to the current needs of business and industry.
  - Demonstrated knowledge of the academic transfer programs and evidence of ability to work with the four-year institutions.
  - Demonstrated knowledge of the technical programs and evidence of ability to work with business and industry.
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## Personal Characteristics

- Demonstrated sensitivity to all facets of the community, including the needs of the various groups of which it is comprised.
- Demonstrated ability to communicate well, both orally and in writing.
- Demonstrated ability to work as a team member, which includes all segments of the college faculty, staff, students, and governing boards.
- Demonstrated leadership, decision-making, and coordinating abilities in a complex organization.
- Demonstrated ability to project a positive public image.

### About Lurleen B. Wallace Community College



Lurleen B. Wallace Community College, named for former Governor Lurleen Burns Wallace, began on November 22, 1965, when Douglas MacArthur State Technical College in Opp, Alabama, opened its doors, admitting 116 students in 12 departments. Douglas MacArthur State Technical College grew to 11 buildings over the next 31 years until its merger with Lurleen B. Wallace State Junior College in 2003.

In September 1969, Lurleen B. Wallace State Junior College in Andalusia, Alabama began at a temporary location until May 1970, when the college moved to its current location.

On January 23, 2003, L.B. Wallace State Junior College merged with Douglas MacArthur State Technical College to create Lurleen B. Wallace

Community College with campuses in Andalusia, Opp and Greenville, Alabama.

In January 2006, the college established a center in Luverne, Alabama, offering adult education and training for business and industry.

In October 2006, the Vermelle Evers Donaldson Cosmetic Arts Center was dedicated on the MacArthur campus. In November 2007, two new buildings were completed: the Child Development Center on the Andalusia campus and the Technology Building on the Greenville campus.

In 2009, the Luverne Center was renovated and the Wendell Mitchell Conference Center on the Greenville campus was completed. In 2013, the LBWCC Foundation created Saints Hall – a Foundation-owned student housing complex adjacent to the Andalusia Campus.

Lurleen B. Wallace Community College celebrated its 50<sup>th</sup> anniversary in 2015.

Currently, the Andalusia campus is comprised of 160 acres and joins the

LBWCC Golf Course and the City of Andalusia's Dream Park. The campus has a public walking trail and tennis courts. The Greenville campus, conveniently located near I-65 is only 50 miles from Montgomery. The MacArthur campus is comprised of 100 acres and joins the Opp Public Library / LBWCC MacArthur Library and includes a new walking trail. The Luverne Center houses adult education, training for business and industry classes, continuing education classes, and university transfer courses.

Lurleen B. Wallace Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award Associate degrees in Arts, Science and Applied Science.

Lurleen B. Wallace Community College offers students numerous clubs and organizations, and special events, such as the Ms. LBWCC Pageant, Saints Day, Blue/White Day, and special performances held in conjunction with the Covington Arts Council. The college participates in intercollegiate athletics in the National Junior College Athletic Association in Men's and Women's Basketball, Baseball and Softball. ☐



*Lurleen B. Wallace Community College serves more than 1,784 students annually across four campuses. This presidency provides an excellent leadership opportunity for a well-experienced administrator who is committed to successfully preparing students for career paths that meet the area's growing economic and workforce development needs.*

## *Application Procedure*

*To be considered for this position, a complete application package must be received in the ACCS Human Resources office on or before **August 19, 2019 at 12:00 p.m. CST**. Application materials will be accepted via mail delivery, hand delivery, or via e-mail ([nikita.payne@accs.edu](mailto:nikita.payne@accs.edu)). Faxed application materials will not be accepted. A complete application packet consists of:*

- 1. a letter of interest;**
- 2. a completed official presidential application form;**
- 3. a comprehensive résumé or curriculum vitae;**
- 4. a list of five references, including complete contact information for each reference;**
- 5. unofficial college transcripts, including identification of the applicant, the institution, and the degree(s) earned.**

Application forms may be obtained at [www.accs.edu](http://www.accs.edu) under “**Job Postings**” or by calling **(334) 293-4628**. A complete application packet must be submitted to:

**ACCS Human Resources**  
**Attn: Ms. Nikita Payne**  
**P. O. Box 302130**  
**Montgomery, AL 36130-2130**

*Applications may be e-mailed to [nikita.payne@accs.edu](mailto:nikita.payne@accs.edu) or hand-delivered to:*  
**135 South Union Street**  
**Montgomery, AL**

Questions regarding the application and selection processes may be referred to Ms. Nikita Payne, Director of Human Resources, by phone at **(334) 293-4603** or by email at [nikita.payne@accs.edu](mailto:nikita.payne@accs.edu).

Salary is dependent upon qualifications and experience. The salary range **is \$180,000 to \$240,000** and other allowances are provided. Benefits include retirement plan, health insurance, and others.

The successful candidate must be available to assume the position within a reasonable time and must be willing to relocate to the college community. Finalists will be required to provide official college transcripts and submit to a criminal background check.

***Selection process is subject to the Alabama Sunshine Law.***

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*The Alabama Community College System is an equal opportunity employer. It is the official policy of the Alabama Community College System that no person shall, on the grounds of race, color, gender, religion, creed, national origin, age, or disability, be excluded from participation in, be denied the benefits of, or subjected to discrimination under any program, activity, or employment.*