



## **EMERGENCY MEDICAL SERVICES**

### **PROGRAM DIRECTORS MEETING**

**June 17, 2019 3:00 – 3:30 pm (CST)**

#### **MEETING MINUTES**

**Meeting Format:** Teleconference

**Facilitator:**

Kenneth Kirkland – Alabama Community College System

**In Attendance:**

- Alabama Fire College – Bailey Price
- Bevill State Community College - Scott Karr
- Calhoun Community College – Richard Mosley, Brittany Prater, Drew Prater
- Coastal Alabama Community College – Vince Parker, Kimberly Spratlin
- Enterprise-Ozark State Community College – Chris Davis
- Jefferson State Community College – Pete Norris
- Lurleen B. Wallace Community College – Wayne Godwin
- Northeast Alabama Community College – Tom Dixon, Roger Wooten
- Southern Union Community College – Steve Simpson, Rhonda Davis
- H. Council Trenholm State Community College – Ryan Moore
- University of South Alabama – Jonathan Powell
- Wallace Community College: Dothan – Vince Feggins

**I. Call to order**

- Mr. Kirkland called the meeting to order at 3:05 pm and thanked attendees for their time this afternoon as many of the schools are coming straight from class, lab, or other meetings to attend today's teleconference.

**II. Administrative Update**

- Mr. Kirkland introduced himself as the new Director of Health Programs for ACCS
- Mr. Kirkland opened the floor to discussion on future meetings and formats (i.e. teleconference versus in-person).
  - Mr. Kirkland asked participants to mark their calendars for October 2, 2019 for the Statewide Professional Development for Health Faculty which is planned to be held at the Jeff State – Clanton Campus. CEU's are planned for licensed individuals.



- Discussion was held that in-person meetings, when feasible, should be held biannually with further discussion planned at the October 2<sup>nd</sup> professional development.
- Teleconferences can be utilized during the summer or when appropriate and/or in-person meetings are not feasible due to college activities/state events/etc.
- Mr. Kirkland mentioned meeting minutes would be distributed after any meetings held (in-person or teleconference) as a draft for 48-hours following the meeting to allow for revisions to be made as needed. After 48-hours, if no revisions were needed the “draft” water mark will be removed and the meeting minutes will stand as submitted.
- Mr. Kirkland discussed the need to evaluate plans-of-instruction (POIs) and the course directory for the EMS classes and where meeting minutes are prepared to reflect needed changes and/or POIs be left as is currently available on the website. These meetings minutes could then be available for program directors to use in college/program level accreditation and administrative functions.

### **III. Volunteer Rescue Student Tuition Reimbursement Act**

- Mr. Kirkland discussed a brief overview of the EMT Tuition Reimbursement Act to give background information for those new to Act 2018-524 and its purpose.
- Discussion was had concerning the amount of tuition reimbursement the student received and an overview of the reimbursement process was discussed.
- Mr. Kirkland discussed the strategy of developing a revised student agreement with additional information provided by the student and program directors. Additionally, Mr. Kirkland discussed the new brochure for programs to utilize when advertising the program to their students and to guide the students through the process for seeking reimbursement.
- Mr. Wayne Godwin (LBW) requested further information concerning what documents were needed in the agreement and if they [students] had to be approved prior to starting the EMT programs. Mr. Kirkland provided an overview of the documents needed to file for reimbursement and that students did not require prior approval before beginning an EMT program.
- Brief discussion of University of West Alabama being left out of the participating institutions with Mr. Kirkland discussing they would most likely be added if the program funding is continued in the next legislative session.
- Mr. Kirkland added that ACCS Public Relations is interview students who have completed the program to compile a 1-2-minute promotional video that EMS programs can utilize to advertise to their students.

### **IV. Discussion, Questions, and/or Concerns**

- Mr. Kirkland opened the floor for discussion
- Scott Karr (BSCC) requested feedback from other EMS program directors on how they open Advanced EMT registry opportunities for their Paramedic students who have not participated in an Advanced EMT program.

### **V. Adjourn**

- With no further need for discussion and/or questions/concerns, Mr. Kirkland thanked participants for their time and adjourned the meeting at 3:30 pm