

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY OCTOBER 9, 2019, 10:01 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:01 a.m. on Wednesday, October 9, 2019, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. AL THOMPSON
CHAIRMAN**

The meeting was called to order by Mr. Thompson.

The invocation was delivered by Pastor Daniel Atkins of Taylor Road Baptist Church and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Al Thompson
Mr. Matthew Woods
Ms. Crystal Brown
Mr. Milton Davis
Ms. Susan Foy
Mr. Blake McAnally
Mr. John Mitchell
Mr. Chuck Smith
Mr. Jeff Newman

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Governor Kay Ivey.

APPROVAL OF AGENDA

On motion by Mr. Davis, second by Mr. Smith the agenda was approved unanimously without discussion as presented.

APPROVAL OF MINUTES

On motion by Ms. Brown, second by Mr. McAnally, the Board voted unanimously to adopt the Minutes of the September 11, 2019 meeting as presented without discussion.

**SECTION VI
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

SECTION VII

(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL, INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)

GADSDEN STATE COMMUNITY COLLEGE
AUTHORIZATION FOR NEGOTIATIONS TO EXPAND LEASE AGREEMENT WITH THE CITY OF GADSDEN.

On motion by Mr. Woods, second by Mr. Davis, the Board unanimously authorized the President of Gadsden State Community College to proceed with discussions and negotiations to expand its lease with the City of Gadsden, and to work with System office personnel to present to the Alabama Community College System Board of Trustees a final lease with terms/provisions that serve the interests of the City of Gadsden, the College, and the community.

Fiscal Consideration: TBD

Mr. McAnally commented, prior to the vote, that this seems like a great opportunity for the College and he is excited about the partnership.

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF FY2019-2020 INDUSTRY CERTIFICATION INITIATIVE FUNDS

On motion by Mr. Smith, second by Mr. Woods, the Board unanimously authorized the allocation of a portion of the FY2019-2020 Industry Certification Initiative Funds as outlined below.

Fiscal Consideration: **\$2,914,605** – FY2019-2020 Education Trust Fund Industry Certification Initiative Funds

Control #	Community College	Description	Req. Amt.
99	Bevill State	Funds will be used to purchase a Luna Neonatal Simulator for Emergency Medical Services (EMS).	\$44,910
101	Bevill State	Funds will be used to purchase Nursing Beds & Patient Simulators.	\$22,803
128	Calhoun Community College	Funds will be used to purchase equipment for the expansion of the FAME AMT Program. Purchases include 3 Robotics Training Systems, 5 PLC Troubleshooting Learning Systems and a Classroom Communication System.	\$222,186

Minutes

Alabama Community College System Board of Trustees

October 9, 2019

Page 3

138	Chattahoochee Valley Community College	Funds will be used to purchase an Automated Delivery Interactive Manikin (SIM-MOM).	\$11,566
112	Coastal Alabama Community College	Funds will be used to purchase High-Fidelity Adult and Pediatric Human Patient Simulators; specifically SimMan Essential Equipment, Sim Junior Manikin with equipment, as well as software and warranties for Manikins.	\$92,941
114	Coastal Alabama Community College	Funds will be used to purchase 2 sets of machining equipment for the expansion of the Machine Tool Program.	\$282,787
7	Enterprise State Community College	Funds will be used to purchase training equipment for the Mechatronics Program.	\$300,000
97	Jefferson State Community College	Funds will be used to purchase specific equipment to enhance nursing education training. Purchases include SimMan, Alaris Pumps, lifting system, Pediatric Crash Cart, etc.	\$164,676
100	Jefferson State Community College	Funds will be used to purchase equipment for Medical Skills Lab for training non-credit Healthcare students. Purchases include Nursing Anne Simulator, ECG Placement Trainer, Hill-Rom Advanced Bed with Scale/Mattress, Curtain Swing-Away, etc.	\$26,398
107	Lawson State Community College	Funds will be used to purchase equipment for the Nursing Career Training Initiative. Purchases include an Apollo Training Manikin, Wireless Patient Monitor, Apollo Training Manikin, Alaris Medley Pump, Demo Dose Medication Dispensing System, etc.	\$107,339
5	Lurleen B. Wallace Community College	Funds will be used to purchase equipment for Surgical Technology Program.	\$27,898
141	Marion Military Institute	Funds will be used to purchase equipment for First Responder Career Development Program. (Trailer not included)	\$57,409
119	Northeast Alabama Community College	Funds will be used to purchase 25 Laptops and a charging station for Expanding and Enhancing the Nursing Student Educational Experience.	\$28,190
127	Northwest-Shoals Community College	Funds will be used to purchase equipment for the expansion of the FAME AMT Program. Purchases include 7 Mechanical Drive 1 Systems – Full Bench, 7 Mechanical Drive 2 Systems, 7 Laser Shaft Alignment Learning Systems, 7 Mechanical Drive 3 Systems, 7 Predictive Maintenance Vibration Analysis Systems, and 5 Pumps Training Packages.	\$624,287

108	Reid State Technical College	Funds will be used to purchase equipment for the Nursing Revitalization Project. Purchases include KERI Manikins, Venipuncture/Injection Arm, Field Synergy Multiposition 4 rail bed, wheelchairs, etc.	\$68,919
109	Reid State Technical College	Funds will be used for equipment, salary and benefits, supplies, computers/technology, public relation materials, and train the trainer associated travel expenses for the implementation of a Nursing Assistant Program.	\$71,893
140	Southern Union State Community College	Funds will be used to purchase an Advanced Pediatric Simulator, computers, staff development and service plans.	\$68,185
142	Trenholm State Community College	Funds will be used to purchase equipment for a new Registered Nurse Training Program.	\$183,308
8	George C. Wallace Community College Dothan	Funds will be used to purchase equipment to enhance Industrial Maintenance Technology with NC3 Certifications.	\$78,981
130	Wallace State Community College Hanceville	Funds will be used to purchase equipment for the expansion of the FAME program. Purchases include 10 Mechanical Drive Training Systems and 10 AC/DC Training Systems.	\$429,929
		Total	\$2,914,605

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF FY2019-2020 INDUSTRY CERTIFICATION INITIATIVE FUNDS-
CAREER COACH PROGRAM

On motion by Mr. Davis, second by Brown, the Board unanimously authorized the allocation of a portion of the 2019-2020 Industry Certification Initiative Funds for the Career Coach program as outlined below.

Fiscal Consideration: \$600,006 – 2019-2020 Industry Certification Initiative Funds

COLLEGE	AWARD AMOUNT
Bevill State Community College	\$27,273
Bishop State Community College	\$27,273
John C. Calhoun Community College	\$27,273

Central Alabama Community College	\$27,273
Chattahoochee Valley Community College	\$27,273
Coastal Alabama Community College	\$27,273
J. F. Drake State Community & Technical College	\$27,273
Enterprise State Community College	\$27,273
Gadsden State Community College	\$27,273
Jefferson State Community College	\$27,273
T. A. Lawson State Community College	\$27,273
Lurleen B. Wallace Community College	\$27,273
Northeast Alabama Community College	\$27,273
Northwest-Shoals Community College	\$27,273
Reid State Technical College	\$27,273
Shelton State Community College	\$27,273
Snead State Community College	\$27,273
Southern Union State Community College	\$27,273
H. Councill Trenholm State Community College	\$27,273
George C. Wallace Community College	\$27,273
Wallace State Community College	\$27,273
George Corley Wallace State Community College	\$27,273
Total:	\$600,006

Prior to the vote, Mr. Smith commented that this is a good program and that he would like to see this become a full-time position.

SOUTHERN UNION STATE COMMUNITY COLLEGE
PURCHASE OF REAL PROPERTY

David O'Brien advised the Board that the College had received letters from the City of Opelika Planning Division addressing the rezoning issue and the reserved right-of-way. Mr. O'Brien advised that the College received a favorable forecast for the rezoning of the property for institutional uses. The second letter addressed the reserved right-of-way and the vacation of that right of way. The engineer for the City of Opelika is prepared to recommend to the Council that vacation of the right-of-way take place once the college files its application for the vacation. Mr. O'Brien advised that the process should take 60-90 days.

On motion by Ms. Foy, second by Mr. Davis, the Board unanimously authorized the Alabama Community College System to purchase for the benefit of Southern Union State Community College (“Southern Union”), 3.2 acres of vacant lot and cleared land located adjacent to Southern Union’s truck driving range. The Board of Trustees approval to purchase the property is conditioned on the property being rezoned for use as part of the College’s campus and the City of Opelika conveying to the College the reserved right-of-way running between this property and the College’s campus or otherwise granting the College the right to use the reserved right-of-way.

Fiscal Consideration:

Cost of Property	\$ 60,000	Unexpended plant funds
Closing Costs - estimated	\$ 1,154	
Phase I Environmental Assessment	\$ 2,600	
Appraisal (1 st)	\$ 1,500	
Appraisal (2 nd)	\$ 2,000	
Total	\$67,254	

SOUTHERN UNION STATE COMMUNITY COLLEGE
MAINTENANCE SHOP REPLACEMENT AND MISCELLANEOUS SMALL PROJECTS

On motion by Mr. Smith, second by Ms. Brown, the Board unanimously authorized the President of Southern Union State Community College to proceed with design and construction of a replacement Maintenance Shop at the Opelika Campus of Southern Union State Community College and four additional small work items included as Add Alternates to the Base Bid. These items include a Welding System Manifold, a Small Storage Building, Concrete Work and Repairs at the SUSCC Truck Driving Range, and the extension of a Sewer Line. Design shall be completed and construction contracts executed no later than October 31, 2020 or this authorization shall expire.

Fiscal Consideration:

Insurance Proceeds	\$1,400,000
Southern Union State CC Funds	\$2,063,262
Total	\$3,463,262

Ms. Brown and Mr. McAnally expressed their appreciation to Ed Whatley for consolidating the projects to save money.

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

GADSDEN STATE COMMUNITY COLLEGE
SOLICITATION OF FACILITY NAMING OPPORTUNITIES

On motion by Mr. Woods, second by Ms. Foy, the Board unanimously authorized the President of Gadsden State Community College to embark on a Major Gifts Campaign to include naming opportunities for building, rooms and other facilities on campus to donors at various monetary levels.

Fiscal Consideration: None

SNEAD STATE COMMUNITY COLLEGE
RESOLUTION RECOGNIZING MEN'S AND WOMEN'S BASKETBALL COACH JOHN
KITCHENS

President Exley advised that he was delighted to be able to recognize Coach John Kitchens. President Exley welcomed Representative Wes Kitchens, Coach Kitchens' grandson, to the meeting and proceeded to read the resolution honoring Coach Kitchens.

On motion by Mr. Mitchell, second by Mr. Woods, the Board unanimously approved the resolution recognizing Men's and Women's Basketball Coach John Kitchens' lifetime achievements and contributions through authorizing the naming of the basketball court of the Snead State Community College Wallace-Plunkett Gymnasium as the "John Kitchens Court".

Coach Kitchens thanked Chancellor Baker, the Board of Trustees, President Exley, and his family for the honor which he stated he never thought he would see in his lifetime. Coach Kitchens stated that he is a great supporter of the junior college system and recounted a story of a young man named Roy Walker and his achievements coming from Snead State. Coach Kitchens stated that he is grateful for the honor of having his name along with those of Emmett Plunkett and Lurleen B. Wallace on the same facility. Coach Kitchens' grandson, Representative Wes Kitchens, introduced the family in attendance and shared that it was Coach Kitchen's 83rd birthday.

Chairman Thompson thanked Coach Kitchens for the legacy and contributions he made at Snead State.

ENTERPRISE STATE COMMUNITY COLLEGE - HANCEVILLE
NAMING OF BLACK BOX THEATER

On motion by Mr. Mitchell, second by Mr. Woods, the Board unanimously authorized the President of Enterprise State Community College to name the Black Box Theater located in the Forrester Hall Building as the ESCC Foundation Theater.

Fiscal Consideration: None.

SECTION IX
PERSONNEL

Charlene Finkelstein introduced Dr. Courtney Griffin, Data Analyst for Research Grants and Development.

SECTION X
(CHANCELLOR'S REPORT)

Chancellor Baker asked Dr. Cynthia Anthony to speak about the Division of Student Success, Dr. Anthony advised that the division is putting a deliberate focus on students and that it exists to provide system wide leadership, coordination and support for all Student Success programs and activities that occur within ACCS colleges. The division seeks to identify and implement innovative approaches and best practices to improve overall outcomes in enrollment management, student retention and graduation retention. Dr. Anthony stated that the Division of Student Success is laser focus on the student experience. It is the division's belief that student success largely depends on the experiences that students have both inside and outside of the classroom. Dr. Anthony continued by stating that student success is about what is done all day, everyday, beginning with the first contact with students through matriculation at system colleges and on to graduation and the entering into the workforce. The division's objective is to make sure that ACCS is purposeful in reaching students, in recruiting students, in onboarding students properly through orientation, and in making sure students are provided with the services they need. Another major concern of the division is academic advising and counseling services. Dr. Anthony stated that the division must assist colleges by providing the resources needed to help students. Dr. Anthony commented that a large percentage of students rely heavily on financial aid, Veteran's Affairs and WIOA funds. The division intends to assist students in obtaining the needed financial aid. With dual enrollment students, the division will help Colleges get students enrolled and matriculate to ACCS colleges after high school graduation. Dr. Anthony feels that another important area for student success is student life. Dr. Anthony stated that when students are fully engaged in the college experience, they are more likely to graduate. The division is looking to build a system of colleges that is designed for student success. The division will focus on building successful colleges, from which will also flow student success, community success and work force success. Dr. Anthony advised that the four foundational pillars of student

Minutes

Alabama Community College System Board of Trustees

October 9, 2019

Page 9

success are high impact teaching and learning strategies in the classroom, comprehensive student support services, student focused operations, practices and policies and external partnerships that help ACCS to better serve students. Dr. Anthony believes that once these four pillars are right within the entire ACCS then there will be an improvement in student success which will provide a better way of life for students, increase work opportunities for students and for the state at large. Dr. Anthony is looking forward to the great things to come for the colleges, the students and the state as a whole as the division is built.

In response to Mr. Davis' question, Dr. Anthony advised that the division looks at a wide gamut of resources to measure student success, such as retention, enrollment, persistence, and students that went on to a four-year college or went on to the workforce. Dr. Anthony confirmed for Mr. McAnally that once the ERP system is finalized, it will be better able to provide the metrics by which success is measured.

Next, Chancellor Baker asked Keith Phillips to speak regarding ATN. Mr. Phillips advised that in 2016 all Manufacturing Extension Partnership Programs (MEP) had to recompetete, which is the process by which ATN receives its federal funds. After a 9 month recompetete process, ATN was awarded \$8.9 millions dollars for a 5 year period. Mr. Phillips advised that this award requires a 1:1 match, so ATN has taken the mindset that ATN's MEP is an \$18 million dollar client and they are implementing a process by which to properly serve their client. ATN recently underwent a peer panel review and received recognition by the panel in 4 of the 7 categories evaluated. Mr. Phillips commended the ATN staff on their hard work.

Mr. Davis commended ATN on work they are doing across the state and advised that while attending the Manufacture Alabama meeting he heard other attendees talking about the value of ATN and the benefits that employees are receiving through services provided by ATN.

In response to Chancellor Baker's question regarding the ATN staff, Mr. Phillips stated that ATN has 51 employees that come from different backgrounds. Mr. Phillips advised that the field staff engineers have over 600 years of industry experience in the areas of textile, steel mill, chemical, and electrical and have recently added an industrial hygienist to team. ATN has dedicated 26,000 man hours to client project work.

Chancellor Baker asked Dr. Karolewics to give a report on the Alabama Commission on Artificial Intelligence & Associated Technologies created by the legislature. Dr. Karolewics advised that over the course of the last decade more than ten thousand new jobs have been created as a result of technology in Alabama. That correlates to an annual economic impact of \$13.4 billion dollars, which is 6.8% of Alabama's economy and a little better than 7% of the state's work force. The legislature recognized that Alabama's future investment in artificial intelligence is critical to the prosperity of the state. Artificial intelligence is big data and the analysis of same. Dr. Karolewics advised that she was appointed to the committee by Lt. Governor Will Ainsworth. The first committee meeting was held in September wherein Secretary Greg Canfield was elected as chair and Senator Jabo Waggoner as vice chair. There are

5 subcommittees and Dr. Karolewics will serve on the Education and Workforce Development committee.

Chancellor Baker asked Boone Kinard and David Walters to speak about ACCS's participation in the State Bicentennial events. ACCS's contribution to the bicentennial events will be the Clean Home Alabama initiative which will focus on beautification and clean up projects across the state. Mr. Kinard and Mr. Walters would like to see projects in all 67 counties of the state. The event will happen from November 1 through November 11. All of the ACCS colleges are partnering to host an event such as litter pick up, adopt a mile or river and streams clean up. Clean Home Alabama is working with Alabama People Against a Littered State with whom ACCS has previously partnered for Coastal Clean Up. This event will be an opportunity to show that ACCS is about more than just education and training, but a real part of the communities in which we live and work. This will be a great marketing tool for ACCS and will give people an opportunity to engage with ACCS. Many of the ACCS colleges have committed to an Adopt-a-Mile program or Adopt-a-Stream program which is a two-year commitment. Additionally, Mr. Kinard and Mr. Walters have connected with other statewide organizations and put members of external organizations on the planning committee. They have also spoken with other city or county organizations that are going to do separate projects under the umbrella of Clean Home Alabama.

Chairman Thompson applauded Chancellor Baker on the Clean Home Alabama Project.

SECTION XI
(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, November 13, 2019, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 10:30 a.m. and will also be held in the Board Room. Following the November, 13, 2019 meeting and work session, the ACCS Board of Trustees will host a joint meeting and luncheon with the State Board of Education at the State Archives.

ADJOURNMENT

The Board meeting was adjourned at 10:55 a.m.

Chairman

Minutes
Alabama Community College System Board of Trustees
October 9, 2019
Page 11

Chancellor