

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY DECEMBER 11, 2019, 10:04 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:04 a.m. on Wednesday, December 11, 2019, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. AL THOMPSON  
CHAIRMAN**

The meeting was called to order by Mr. Thompson.

A moment of silence for Aniah Blanchard, student at Southern Union State Community College was held prior to the invocation by Dr. Shawn Merithew, Senior Pastor of Morningview Baptist Church and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Al Thompson  
Mr. Matthew Woods  
Ms. Crystal Brown  
Mr. Milton Davis  
Ms. Susan Foy  
Mr. Blake McAnally  
Mr. John Mitchell

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent were Mr. Chuck Smith, Mr. Jeffrey Newman and Governor Kay Ivey.

**APPROVAL OF AGENDA**

On motion by Mr. Davis, second by Ms. Brown the agenda was approved unanimously without discussion as presented.

**APPROVAL OF MINUTES**

On motion by Mr. McAnally, second by Mr. Mitchell, the Board voted unanimously to adopt the Minutes of the November 13, 2019 meeting as presented without discussion.

**SECTION VI  
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

**SECTION VII**

**(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL,  
INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

**SHELTON STATE COMMUNITY COLLEGE  
ASSOCIATE IN APPLIED SCIENCE DEGREE AND CERTIFICATE –  
ADVANCED MANUFACTURING**

On motion by Mr. Woods, second by Mr. Davis, the Board unanimously approved Shelton State Community College's application for an Associate in Applied Science Degree and Certificate in Advanced Manufacturing, to be implemented Fall Semester 2020.

**BEVILL STATE COMMUNITY COLLEGE  
ASSOCIATE IN APPLIED SCIENCE DEGREE - WELDING**

On motion by Mr. Woods, second by Ms. Brown, the Board unanimously approved Bevill State Community College's application for an Associate in Applied Science Degree in Welding, to be implemented Spring Semester 2020.

**BEVILL STATE COMMUNITY COLLEGE  
ASSOCIATE IN APPLIED SCIENCE DEGREE AND CERTIFICATE –  
ADVANCED MANUFACTURING**

On motion by Mr. Woods, second by Mr. Davis, the Board unanimously approved Bevill State Community College's application for an Associate in Applied Science Degree and Certificate in Advanced Manufacturing, to be implemented Spring Semester 2020.

**ALABAMA COMMUNITY COLLEGE SYSTEM  
ALLOCATION OF FY2019-2020 INDUSTRY CERTIFICATION INITIATIVE FUNDS**

On motion by Mr. Mitchell, second by Mr. McAnally, the Board unanimously authorized the allocation of a portion of the FY2019-2020 Industry Certification Initiative Funds for Lurleen B. Wallace Community College to purchase equipment and supplies necessary to support Automotive and Welding Programs at its Luverne and Enterprise High School dual enrollment sites.

Fiscal Consideration: \$100,000

**SECTION VIII**  
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

**ADOPTED**

**CALHOUN COMMUNITY COLLEGE**  
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Ms. Brown, second by Mr. McAnally, the Board unanimously approved the Mission Statement of Calhoun Community College.

**LAWSON STATE COMMUNITY COLLEGE**  
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Ms. Brown, second by Mr. Woods, the Board unanimously approved the Mission Statement of Lawson State Community College.

**COASTAL ALABAMA COMMUNITY COLLEGE**  
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Mr. Davis, second by Ms. Foy, the Board unanimously approved the Mission Statement of Coastal Alabama Community College.

**MARION MILITARY INSTITUTE**  
APPOINTMENT TO BOARD OF TRUSTEES AND ADVISORS

On motion by Mr. Woods, second by Ms. Foy, the Board unanimously approved the appointment of Samuel P. Givhan to the Marion Military Institute Board of Trustees and Advisors.

**SECTION IX**  
PERSONNEL

Charlene Finkelstein introduced new employees Chris Cheatwood, Director of Enterprise Reporting, and Dr. Terri Dunn, Interim Executive Director of Adult Education.

**SECTION X**  
(CHANCELLOR'S REPORT)

Chancellor Baker asked Bonne Kinard to give an update on the Clean Home Alabama initiative. Mr. Kinard stated that Clean Home Alabama was a great success and played a video prepared by

the Communications Department. Mr. Kinard thanked the Colleges for their participation. Chairman Thompson complimented Chancellor Baker, staff and College Presidents on the Clean Home Alabama initiative. Chairman Thompson stated that that while achieving some good environmental objectives it also gave ACCS an opportunity to interact with civic groups and other organizations in the state.

Chancellor Baker announced that effective January 2, 2019 Chris Cox will assume the position of Interim President at Lurleen B. Wallace Community College. Chancellor Baker commented that Mr. Cox has many years of experience at the K-12 level and postsecondary level. Mr. Cox's assignment has been well received by the leadership in the area, as he had spent time at the College when the position first became vacant. Mr. Bryan Helms, who had been serving in this position dually, will return full-time to his position at the System Office.

Chancellor Baker called Dr. Vicky Ohlson to speak about a new project involving the 2020 census. Dr. Ohlson advised that the colleges will be undertaking to assist with registering people for the 2020 census. If the state is undercounted, there is a possibility of losing representation in Congress. The colleges will each set up centers on campus and at other locations to assist people with the completion of the census. Dr. Ohlson stated that the hope is to reach people in some of the underserved populations. Tents will be set up at Walmarts, homeless shelters, and any location where people that are traditionally undercounted will be found. Laptops will be used to complete the census at these sites. Dr. Ohlson advised that ADECA has provided ACCS with a grant for \$80,000 to help with this initiative. This initiative will involve some marketing to get the message out to the people. Dr. Ohlson stated that the ACCS would have been involved with the census even without the grant, but the grant fund will help to support the initiative. Chancellor Baker stated that this is very important issue and if Alabama doesn't do an extremely good job of registering, the State could lose one or more seats in Congress. Dr. Ohlson and David Walters will be working on this initiative. Mr. Mitchell advised that when working on this initiative, we need to reach out to the military for completing the census.

Mr. Davis advised that Huntsville-Madison Initiatives magazine highlighted J.F. Drake State Community College and Dr. Sims.

Chairman Thompson thanked Dr. Karolewics for the poinsettias provided to each board member.

**SECTION XI**  
**(DATE AND LOCATION OF NEXT MEETING)**

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, January 8, 2020, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 10:30 a.m. and will also be held in the Board Room.

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**ADJOURNMENT**

The Board meeting was adjourned at 10:30 a.m.

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Chairman

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Chancellor