

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY JANUARY 8, 2020, 10:03 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:03 a.m. on Wednesday, January 8, 2020, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. AL THOMPSON  
CHAIRMAN**

The meeting was called to order by Mr. Thompson.

The invocation was delivered by Pastor Lester Spencer of Saint James Church of Montgomery and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Al Thompson  
Mr. Matthew Woods  
Ms. Crystal Brown  
Mr. Milton Davis  
Ms. Susan Foy  
Mr. Blake McAnally  
Mr. John Mitchell  
Mr. Chuck Smith  
Mr. Jeff Newman

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Governor Kay Ivey.

**APPROVAL OF AGENDA**

On motion by Mr. Davis, second by Ms. Brown the agenda was approved unanimously without discussion as presented.

**APPROVAL OF MINUTES**

On motion by Mr. Davis, second by Mr. Woods, the Board voted unanimously to adopt the Minutes of the December 11, 2019 meeting as presented without discussion.

**SECTION VI**  
**PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

Chairman Thompson recognized special guest Dr. Belle Wheelan, President of Southern Association on Colleges and Schools Commission on Colleges.

**SECTION VII**  
**COLLEGE SPOTLIGHT**

Dr. Patricia Sims, President of Drake State Community and Technical College, stated that she was delighted to kick off the College spotlight. Dr. Sims thanked the Chancellor for the opportunity to highlight the students that the Alabama Community College System serves and the quality of programs that they provide as they prepare the students for the workforce. Dr. Sims introduced Mr. Kirk Salmond, a recent graduate of Drake State.

Mr. Salmond addressed the Board. He stated that earning his Associate Degree has been a life changing experience. Mr. Salmond stated that over two years ago at the age of 36 he found himself working in a job that he loved but had very little opportunity for advancement. Mr. Salmond stated while attending Drake State he had to continue to work full-time to avoid going into debt. He chose Drake state because it was affordable, offered small classroom settings, had a good graduate record and offered online courses. He stated that he received an Institutional Academic Scholarship and a scholarship from the Apple Corporation. Mr. Salmond expressed that he is grateful to Drake State and its staff for their support doing his academic journey. He also expressed that he is proud of Drake State and the Alabama Community College System as they continue to train students for the workforce and offering an opportunity to a better life. Mr. Salmond is employed with the Cook Museum of Natural Science in Decatur.

Chairman Thompson thanked Mr. Salmond for sharing his story. He also thanked Dr. Sims for her leadership at Drake State. Chairman Thompson stated that the college spotlight will be featured at upcoming Board meetings.

**SECTION VIII**

**(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL,  
INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

**GADSDEN STATE COMMUNITY COLLEGE**  
**REVISION OF LEASE WITH CITY OF GADSDEN (PROPOSED LONG TERM- LEASE)**

On motion by Mr. Woods, second by Mr. McAnally, the Board unanimously authorized the President of Gadsden State Community College to revise its lease with the City of Gadsden.

Operational requirements, safety and security and maintenance of the premises are specifically defined in the revised lease.

Fiscal Consideration: TBD.

**J.F. DRAKE STATE COMMUNITY AND TECHNICAL COLLEGE**  
**ACCEPTANCE OF DONATION OF REAL PROPERTY**

On motion by Ms. Brown, second by Ms. Foy, the Board unanimously authorized the Alabama Community College System to accept, for the use and benefit of J.F. Drake State Community and Technical College, a gift deed from Alabama A&M University to include 0.752 acres of land, comprised of 8 contiguous parcels, located on Meridian Street and adjacent to the College's campus.

Fiscal Consideration: None.

**CALHOUN COMMUNITY COLLEGE**  
**WALLACE HALL DEMOLITION**

On motion by Ms. Brown, second by Mr. Smith, the Board unanimously authorized Calhoun Community College to proceed with demolition of the existing Wallace Hall on the Decatur campus. Planning shall be completed and demolition contracts executed no later than December 31, 2020 or this authorization shall expire.

Fiscal consideration: \$825,000 – Calhoun Community College Funds.

**SHELTON STATE COMMUNITY COLLEGE**  
**TECHNOLOGY CLASSROOM ADDITION/RENOVATION RESUBMITTAL**

On motion by Mr. Woods, second by Mr. Smith, the Board unanimously authorized Shelton State Community College to proceed with design and construction of an addition to and renovation of the Cafetorium on the Fredd Campus to add a new Technology Classroom. Design shall be completed and construction contracts executed no later than December 31, 2020 or this authorization shall expire.

Fiscal consideration: \$1,786,015 - Title III Funds.

**WALLACE STATE COMMUNITY COLLEGE - HANCEVILLE**  
**BOND REFINANCE**

On motion by Mr. Davis, second by Mr. Woods, the Board unanimously authorized the President of Wallace State Community College - Hanceville to refinance the remaining principal balance of \$13,740,000 on the 2010 Series Bonds (CUSIP#010488).

Fiscal consideration: \$944,690 - Approximate savings on the refinance (net present value).

**WALLACE STATE COMMUNITY COLLEGE -HANCEVILLE**  
**WELDING CENTER AND BUSINESS INCUBATOR RESUBMITTAL**

On motion by Mr. Woods, second by Ms. Brown, the Board unanimously authorized Wallace State Community College- Hanceville to proceed with design and construction of a joint Welding Center and Business Incubator at its Hanceville Campus. Design shall be completed and constructed contracts executed no later than December 31, 2020 or this authorization shall expire.

Fiscal consideration: \$7,255,814 Wallace State Community College Unexpended Plant Funds  
\$2,000,000 Grant Funding from the US Economic Development Agency  
**\$9,255,814**

**SECTION IX**  
**(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)**

**ADOPTED**

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**2020 LEGISLATIVE AGENDA**

On motion by Mr. Smith, second by Mr. McAnally, the Board unanimously adopted the Legislative Agenda for the Alabama Community College System for the 2020 Alabama Legislative Session(s). It further recommended that the Alabama Community College System Board of Trustees authorize the Chancellor to form position statements and issue directives as necessary during such legislative session(s) to further the interests of the Alabama Community College System Board of Trustees and the Alabama Community College System.

Fiscal consideration: None.

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**2020-2021 BUDGET REQUEST**

On motion by Mr. Davis, second by Mr. McAnally, the Board unanimously approved the 2020-2021 budget request for the Alabama Community College System and the Alabama Community College System Office.

Fiscal consideration: \$517,025,536 - Operations Request from the Education Trust Fund (ETF).

**MARION MILITARY INSTITUTE**  
**APPOINTMENT TO BOARD OF TRUSTEES AND ADVISORS**

On motion by Mr. Smith, second by Mr. Mitchell, the Board unanimously appointed Brigadier General John G. Zierdt, Jr. to the Marion Military Institute Board of Trustees and Advisors as provided by state law.

Fiscal consideration: None.

**TRENHOLM STATE COMMUNITY COLLEGE**  
**CONFERMENT OF TITLE OF EMERITUS**

On motion by Mr. Davis, second by Ms. Brown, the Board unanimously adopted the following resolution:

**CONFERMENT OF TITLE OF EMERITUS TO MR. SAM MUNNERLYN**  
**PRESIDENT**

WHEREAS, in special recognition of distinguished service to Trenholm State Community College (TSCC) and the Alabama Community College System (ACCS), TSCC requests the Alabama Community College System Board of Trustees to authorize TSCC to confer on Mr. Sam Munnerlyn, the title of President Emeritus; and

WHEREAS, Mr. Munnerlyn earned his Bachelor of Arts in History and Political Science from Stillman College, a Master of Arts in Guidance and Counseling from Alabama State University, and a Certificate in Vocational Education from Alabama A & M University; and

WHEREAS, Mr. Munnerlyn began and thereafter served his career at Trenholm State as an Educational Talent Search Coordinator from 1979 to 1981; Coordinator of Evening Programs from 1981 to 1982; Technical and Industrial Internship & Co-op Program Coordinator from 1982 to 1983; Program Instructor: CETA Summer Youth Program in 1983; Veterans Affairs Director and Assistant Financial Aid Director from 1983 to 1988; Instructor of Related English and Psychology 1989; Coordinator of Student Services from 1990 to 1995; Title IIIB Activity V Director from 2001 to 2007; Dean of Student Services from 1995 to 2007; and Interim President in 2007; and

WHEREAS, Mr. Munnerlyn has served as President from 2007 to present, serving as the chief administrative officer of the College in direct reporting relationship to the Chancellor of the Alabama Community College System.; and

WHEREAS, Mr. Munnerlyn has provided exemplary leadership in guiding Trenholm State to the acquisition of SACSCOC accreditation, thus opening the door to becoming a community college. Mr. Munnerlyn's other accomplishments include, enrollment has increased by an all-time high of 53 percent from 1,338 students in 2014 to 2,050 in fall 2019; the retention rate has risen from 37% to 61%; new programs have been established to include Diagnostic Medical Sonography, Medical Radiologic Technology, Respiratory Therapy, RN, Cyber Security, Advanced Manufacturing, and Business Administration; the College was awarded a grant totaling \$496,451 from the United States Department of Agriculture to create the South Central Alabama Distance Learning Network and a \$419,161 grant awarded by the Alabama Department of Commerce to create a Workforce Innovation and Opportunity Act Occupational Skills Training Program; buildings have been renovated on the Trenholm Campus at a cost of approximately \$12 million and Patterson Site renovations at approximately \$15 million including renovating facilities, improving infrastructure and constructing the Automotive Manufacturing Center; the Culinary Arts program was moved to Downtown Montgomery, giving the college a downtown presence; a seven-acre truck driving track was added to increase truck driving graduates from 76 to 106; transfer relationships were established with Troy University Montgomery, Auburn University Montgomery, Faulkner University, Alabama State University, University of West Alabama and Huntingdon College; a pedestrian bridge was constructed connecting the library to main campus; a Legacy Garden was constructed on the campus; the Workforce Development Division increased offerings; the Upward Bound program received funding; and an instructional site was established in Macon County; and

WHEREAS, Mr. Munnerlyn served the Alabama Community College System as Past-President and Treasurer of the Alabama Community College System Presidents Association and the Alabama Dean of Student Affairs Association; and

WHEREAS, Mr. Munnerlyn has served in several professional organizations to include the American Association of Minority Veteran Program Administrators Vice Chairman, Alabama Association of Collegiate Registrars and Admissions Officers, National Association of Equal Opportunity in Higher Education, Alabama Skills USA, National Coalition of Advanced Technology Centers (NCATC); Alabama Association of Montgomery County Department of Human Resources Board (Active); Job Corps Advisory Board (Active); United Way (Past Board Member); Family Guidance Center Board (Two Terms); Tukabatchee Boy Scout Council (Past Board Member); Tutor STEP Program at Dexter Avenue King Memorial Baptist Church; Substance Abuse Youth Networking Organization (SAYNO); Partners in Education; Leadership Montgomery (Past Board Member); Leadership Alabama (Past Member); Youth Leadership Montgomery (Past Board Member); Omega Psi Phi Fraternity; Montgomery Chamber of Commerce Board of Directors (Active); Montgomery Chamber of Commerce Committee of 100 (Active); Montgomery Chamber of Commerce Committee of 100 Board of Control (Active); Jubilee Board of Directors (Past Board Member); Region 5 Workforce Development Council (Past Board Member); CoC Education & Workforce Development Council (Active); Capital City Club Board of Governors (Past Board Member); Small Business Resource Center (Past Board Member); Montgomery Metro YMCA Board (Active); and Montgomery Area Business Committee for the Arts

(Active); and

WHEREAS, Mr. Munnerlyn has received numerous achievement awards including the Lakin Institute presented by the Presidents Round Table 2004 and Alabama Community College Leadership Academy 2000-2001;

WHEREAS, Mr. Munnerlyn has served as a presenter and guest speaker at the Alabama Deans of Students Association Rotary International; Noel Levitz Conference; the National Association of Veterans Program Administrators; the Alabama Veterans Affairs Association; and the Louisiana Veterans Affairs Association; and

WHEREAS, Mr. Munnerlyn has exhibited strong support of student services for Trenholm State Community College by coordinating the Honors Day Program; Veterans Day Program; Black History Celebration; Coronation of Miss Trenholm and Valentine's Ball; Counselors' Night Out (Recruitment via High School Counselors); SGA Elections; Christmas Feast (for Trenholm students); Tech Prep Day; Red Cross Blood Drive; Annual Back to School Festival; Faculty and Staff Awards Program; Annual Career Day; Parent Orientation; Student Orientation; Drug Awareness Program; Instituted the Adopt-a-School Program; Founder and Organizer of the "*Trenholm Tops*" Student Ambassadors; Alabama Skills Olympics; Who's Who Among Students in American Junior Colleges; Outstanding Students Awards; Outstanding Alumni Awards; All Academic Team; and Student Leadership Institute (sponsored by Alabama Deans Of Students Association); and

WHEREAS, Mr. Munnerlyn demonstrated a commitment to excellence, personal accountability, passion for community college education, unwavering support for students, respect for follow employees, and servant leadership to Trenholm State for 40 years.

NOW THEREFORE, BE IT RESOLVED that the Alabama Community College System Board of Trustees hereby recognizes and honors Mr. Sam Munnerlyn by authorizing Trenholm State Community College to confer on him the title of President Emeritus.

BE IT FURTHER RESOLVED that the Board of Trustees extends its deep appreciation to Mr. Sam Munnerlyn for his dedication and service to Trenholm State Community College and the Alabama Community College System and the citizens of Alabama.

Mr. Danny Perry- Dean of Workforce and Technical Education at Trenholm State Community College read the Resolution for Conferment of Title of Emeritus to Mr. Sam Munnerlyn.

Mr. Sam Munnerlyn addressed the Board. Mr. Munnerlyn thanked everyone for the honor. He stated that he has spent over 40 years in education most of them spent at Trenholm State Community College. Mr. Munnerlyn expressed that without the dedication of those at Trenholm he could not have done it alone. Mr. Munnerlyn stated that the work the community college system is changing the lives of students, their families, their friends, their communities and the State of Alabama.

Mr. Munnerlyn stated that he started his journey 40 years ago when there were 44 colleges in the System. At that time Trenholm State had an enrollment of 698 and tuition costs were \$90.00 per quarter. Mr. Munnerlyn stated during his years at Trenholm, he required those that worked under his leadership to put students first. His second rule was that everyone should be treated with dignity and respect. In addition, Mr. Munnerlyn stated after obtaining SACSCOC accreditation the College has made many accomplishments.

Chairman Thompson thanked Mr. Munnerlyn and recognized his family that were in attendance to include his wife, Marielle Munnerlyn, daughters, Samarria Munnerlyn Dunson and Lloria Munnerlyn James and son in law, Kendal Dunson.

### **SECTION X** **PERSONNEL**

Charlene Finkelstein introduced new System office employee, Ms. Dana Wolfe – Interim State Director of Adult Education.

### **SECTION XI** **(CHANCELLOR’S REPORT)**

Chancellor Baker introduced Mrs. Anita Archie, Interim President at Trenholm State Community College. Chancellor Baker expressed that he is excited about her opportunity for leadership at Trenholm State. Chancellor Baker stated that Mrs. Archie worked for the System some years ago in government affairs. He stated that Mrs. Archie has unique credentials, expertise and is very knowledgeable in state government. Mrs. Archie addressed the Board. She thanked the Chancellor and the Board of Trustees for the opportunity to be a part of the System family and she thanked Mr. Munnerlyn for his great leadership at Trenholm State.

Chairman Thompson introduced Dr. Belle Wheelan. Dr. Wheelan addressed the Board by thanking each of them for inviting her back to the Alabama Community College System. Dr. Wheelan stated there are some changes coming and wanted to discuss a few of them. Dr. Wheelan thanked Dr. Colagross for her service to the SACSCOC Board. In addition, Dr. Wheelan welcomed Mr. Roger Bates and Dr. Kemba Chambers to the SACSCOC Board and Dr. Pat Sims to the Executive Council.

Dr. Wheelan stated there is a lot going on with accreditation, specifically, in higher education in regard to the process. Dr. Wheelan presented an overview of accreditation in general of the Southern Association of Colleges and Schools (SACSCOC), specifically, understanding the requirements of each of the Principles of Accreditation and the role of the institution’s board in the accreditation process. She discussed the three types of accrediting agencies to include national, regional and specialized or professional. Dr. Wheelan stated as of July 1, there will no longer be national or regional accreditation. The SACOSOC has now been classified as an institutional accreditor. Dr. Wheelan stated that institutional accreditation will allow an



institution to apply for membership with an institutional accreditor regardless of where they are located. Dr. Wheelan discussed the structure of SACSCOC and its Board of Trustees. Dr. Wheelan stated that she reports to a 77-member Board that represents 11 states.

In addition, Dr. Wheelan discussed the principles of accreditation and the reaffirmation process. She explained the roles of the Board as it relates to policy- making, evaluation of CEO and its fiduciary responsibility. More importantly, she discussed the principles relating to the role of the governing Board. Finally, Dr. Wheelan discussed the institutional issues that impact student success.

Dr. Wheelan thanked the ACCS Board of Trustees for doing a tough job and doing it very well. She expressed that the Alabama Community College System is a great example of how working together as a System can continue to move them forward.

Chairman Thompson commented that he still has a letter Dr. Wheelan wrote commending the new governance for the Alabama Community College System. Chairman Thompson thanked Dr. Wheelan for her vision and leadership as well as her guidance.

Matt Woods stated that Dr. Wheelan's presentation from a previous year was a big help to him as a new Board member.

Blake McAnally commented on the amount of work that goes into the accreditation process and he commends Dr. Wheelan for her work.

Dr. Wheelan noted that Mrs. Jackie Screws, President of Chattahoochee Valley Community College is also a member of the SACSCOC Board.

Dr. Wheelan thanked the Chancellor and the Alabama Community College System Board of Trustees for the work they are doing on behalf of all the students that they serve.

## **SECTION XII** **(DATE AND LOCATION OF NEXT MEETING)**

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, February 12, 2020, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 10:30 a.m. and will also be held in the Board Room.

## **ADJOURNMENT**

The Board meeting was adjourned at 11:41 a.m.

Minutes  
Alabama Community College System Board of Trustees  
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Chairman

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Chancellor