



CHILDHOOD DEVELOPMENT

PROGRAM DIRECTORS MEETING

MAY 8, 2019 at 10:00 am – 10:28 (CST)

MEETING MINUTES

Meeting Format: Teleconference

Facilitator:

Kenneth Kirkland – Alabama Community College System

In Attendance:

- Mrs. Sheria Mitchell – Bishop State Community College
- Mrs. Susan Satterfield – Calhoun Community College
- Dr. Shirley Armstrong – Chattahoochee Valley Community College
- Dr. Ann Guy – Lawson State Community College
- Mrs. Diann Durdunji – Northwest-Shoals Community College
- Mrs. Holly Glasgow – Shelton State Community College
- Dr. Karen Watts – Snead State Community College
- Mrs. Cindy Calhoun – Southern Union Community College
- Mrs. Doris Pinkston – Trenholm State Community College

I. Call to order

- Mr. Kirkland called the meeting to order at 10:05 am and thanked attendees for their time this morning as many of the schools are working through finals, grade submissions, and commencement ceremonies this week.

II. Administrative Update

- Mr. Kirkland introduced himself as the new Director of Health Programs for ACCS
- Mr. Kirkland opened the floor to discussion on future meetings and formats (i.e. teleconference versus in-person).
 - Dr. Karen Watts from Snead State Community College mentioned Mr. Thompson (previous Director of Health programs) had met with the program directors in October and a meeting was originally scheduled to be held in February before Mr. Thompson left the ACCS Offices.
 - Discussion was held and agreed that in-person meetings, when feasible, should be held biannually with fall's meeting being in October and spring's meeting being held in February.
 - Teleconferences can be utilized when appropriate or when in-person meetings are not feasible due to college activities/state events/etc.



- Mr. Kirkland mentioned meeting minutes would be distributed after any meetings held (in-person or teleconference) as a draft for 48-hours following the meeting to allow for revisions to be made as needed. After 48-hours, if no revisions were needed the “draft” water mark will be removed and the meeting minutes will stand as submitted.
- Mr. Kirkland discussed the need to evaluate plans-of-instruction (POIs) and the course directory for Childhood Development on a 5-year evaluation plan where meeting minutes are prepared to reflect needed changes and/or POIs be left as currently available on the website.

III. Programs seeking NAEYC Accreditation

- Mr. Kirkland mentioned eight of our community colleges in the system are working through NAEYC initial accreditations. These programs were awarded grant funding to be able to allow them to initiate this process.
- Mr. Kirkland mentioned needing to collaborate with Dr. Vickie Ohlson (ACCS Offices) to find available grant funding initiatives for programs who were not able to secure grants to seek further opportunities to seek accreditation
- Mrs. Diann Durdunji (Northwest-Shoals Community College) mentioned Mr. Thompson had mentioned reaching out to the presidents of colleges seeking initial NAEYC accreditation to support release times for the program directors to work on their self-study's. Mr. Kirkland commented he would look further into what this process would look like as this is typically handled on a college level.
- Mrs. Holly Glasgow (Shelton State Community College) mentioned the need for us to take into consideration how the “One ACCS” initiative to bring all the colleges in the state to a unified system may impact/slow down the ability of the program directors to initiate/submit self-study's for NAEYC accreditation due to the time frame of some courses getting through the Quality Matters process for online courses and how that might affect articulation between the schools (i.e. CHD 201 having a key assessment at one school versus another). Mr. Kirkland commented that the Quality Matters certified courses are a process utilized at each school and he would contact Mr. Chris Alexander (Director of Virtual College Programs – ACCS) to obtain further information.

IV. Strategic Planning for CHD Programs

- Mr. Kirkland introduced the potential need for programs across the system to develop a unified strategic plan for childhood education programs. The benefits to doing so would allow program directors to have a shared vision and plan for achieving improvements within their own programs in the areas of:
 - 4-Year college articulation agreements
 - K12/Dual-Enrollment articulation agreements
 - Recruiting strategies to increase enrollment in CHD plans of study
 - This strategy could take form in many ways such as video segments, brochures, flyers, etc. This would be determined later by the group during the planning process
- Mr. Kirkland mentioned developing the strategic plan would start with the program directors and once developed be vetted through the college presidents for their overall support moving forward.



- Comments from the group participating on the call were in favor of a strategic plan to benefit all CHD programs

V. Professional Development for CHD Programs

- Mr. Kirkland sought feedback from the CHD Program Directors for the types of professional development opportunities and formats for delivery they felt they needed to empower them in their fields of study
- Mrs. Diann Durdunji (Northwest Shoals Community College) mentioned it would be helpful to have someone from NAEYC come to speak to the program directors regarding the accreditation process.
 - o Mr. Kirkland mentioned he would reach out to NAEYC to see if this is a possibility in the near future
- Those in attendance mentioned favor of webinars and/or in-person professional development when feasible

VI. Discussion, Questions, and Concerns

- Mr. Kirkland discussed the Alabama State Department of Education needing qualified reviewers to evaluate grant applications for the 21st Century Learning Centers process. Training would be done via webinar on June 12th and honorariums of \$100/application reviewed would be available to those who participated.
- Mr. Kirkland will forward the information and sign-up link to this following the teleconference.
- Mr. Kirkland opened the floor to further discussion/questions/concerns. No further questions/concerns were mentioned.

VII. Adjourn

- Mr. Kirkland thanked participants for their time and adjourned the meeting at 10:28 am