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**Jimmy H. Baker**  
CHANCELLOR

**MEMORANDUM #2020-EXE-027**

DATE: April 17, 2020  
TO: Presidents, Alabama Community College System  
FROM: Jimmy H. Baker, Chancellor   
RE: Summer College Operations

Recent news reports and continuous updates provided by local and state officials indicate a cautious optimism that the social distancing efforts in Alabama are working to slow the trajectory of the coronavirus in our state. At the same time, these sources emphasize that the time has not yet come to let our guard down in our efforts to ebb this disease. A review of Alabama's COVID-19 Data and Surveillance Dashboard maintained by the Alabama Department of Public Health reveals the impact of COVID-19 varies from community to community.

One of the hallmarks of our System is that our colleges can respond to the unique needs of the communities they serve. I am asking each college president – after careful consideration of local, state and federal guidance; of the diversity of the college's student body and employees; of classroom space; and, **subject to guidance issued by Governor Ivey** - to determine how their institution will offer classes in the upcoming summer term.

If you decide to conduct classes on campus, you must develop and implement a plan that details the precautionary measures you will take to protect students and employees. Our Board of Trustees expects us to use our resources to act in the best interests of our students and employees.

Before you make an official announcement regarding Summer Term to your faculty, staff, students and community, please notify my office of your decision, specifically Rachel Adams, [rachel.adams@accs.edu](mailto:rachel.adams@accs.edu) and Susan Price, [susan.price@accs.edu](mailto:susan.price@accs.edu).

I am continually grateful for the efforts of our colleges to adapt, innovate, serve and safeguard our students and employees during this difficult and unprecedented time.

cc: Board of Trustees, Alabama Community College System  
Presidents' Assistants, Alabama Community College System