

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY MARCH 11, 2020, 10:00 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:00 a.m. on Wednesday, March 11, 2020, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. AL THOMPSON
CHAIRMAN**

The meeting was called to order by Mr. Thompson.

The invocation was delivered by Pastor Michael Trull of Thorington Road Baptist Church of Montgomery and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Al Thompson
Mr. Matthew Woods
Ms. Crystal Brown
Mr. Milton Davis
Ms. Susan Foy
Mr. Blake McAnally
Mr. John Mitchell
Mr. Chuck Smith
Mr. Jeff Newman

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Governor Kay Ivey.

APPROVAL OF AGENDA

On motion by Mr. Davis, second by Mr. Smith the agenda was approved unanimously.

APPROVAL OF MINUTES

On motion by Ms. Brown, second by Mr. McAnally, the Board voted unanimously to adopt the Minutes of the February 12, 2020 meeting as presented without discussion.

**SECTION VI
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

Chairman Thompson recognized Wallace State - Hanceville Community College's Leadership Class. Chairman Thompson thanked the Leadership Class for attending.

SECTION VII
COLLEGE SPOTLIGHT

Mr. Thompson recognized Mr. Thomas Hartline, a student at Northeast Alabama Community College. Also, in attendance from Northeast Alabama Community College were Mr. Chad Gorham, Interim Dean of Instruction and Ms. Sherie Grace, Dean of Students.

Mr. Hartline addressed the Board of Trustees. He stated that he is currently attends Northeast Alabama Community College, is in his 5th semester of Nursing School and is expecting to graduate in May 2020. Mr. Hartline expressed his appreciation for Dr. Campbell, President of Northeast Alabama Community College in choosing him for the College Spotlight. Mr. Hartline is a graduate of Plainview High School in Rainsville, Alabama and has always dreamed of being in the medical field. He stated while in high school he enrolled in the College's dual enrollment program. Mr. Hartline stated he is inspiring to be a Nurse Practitioner with the hopes of giving back to his community by operation his own medical practice. Mr. Hartline expresses that he is grateful to the staff at Northeast Alabama Community College for being apart of his academic journey.

Chairman Thompson expressed on behalf of the Board of Trustees their gratitude for Mr. Hartline sharing his story and it was indeed a tribute to Mr. Hartline's self-discipline and ambition that he has gotten this far, but is also a tribute to Dr. Campbell, his staff and the faculty at Northeast Alabama Community College.

SECTION VIII

**(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

LAWSON STATE COMMUNITY COLLEGE
**ASSOCIATE IN APPLIED SCIENCE AND CERTIFICATE IN MEDICAL RADIOLOGIC
TECHNOLOGY**

On motion by Mr. Davis, second by Mr. Woods, the Board unanimously approved Lawson State Community College's application for an Associate in Applied Science and Certificate in Medical Radiologic Technology, to be implemented Fall Semester 2020. Fiscal consideration: The College estimates that a total of \$905,516 is required to support the program and \$1,118,900 is projected to be available through internal allocations, tuition, and extramural funds.

GADSDEN STATE COMMUNITY COLLEGE
REQUEST TO INCREASE RESIDENCE HALL ROOM AND BOARD RATES

On motion by Mr. Woods, second by Ms. Foy, the Board unanimously authorized Gadsden State Community College to increase residence hall room and board rates to \$2,400 per semester for Fall and Spring Semesters and \$1,500 for Summer Semesters. Fiscal consideration: \$138,693 estimated addition revenue in FY2021.

CALHOUN COMMUNITY COLLEGE
SPARKMAN ROOF AND WALL UPGRADES AND APPROVAL OF RESOLUTION FOR
BOND ISSUE

On motion by Mr. Smith, second by Ms. Brown, the Board unanimously authorized Calhoun Community College to proceed with design and construction of renovations and repairs to the Sparkman Building on Calhoun's Huntsville campus. The project scope will include building envelope, roof, and exterior improvements. Design shall be completed and construction contracts executed no later February 28, 2021 or the authorization shall expire. The Board further recommended and adopted a resolution providing for (1) the financing, in part, of the renovations and repairs to the Sparkman Building through the issuance of revenue bonds in the principal amount of up to \$10,000,000;(2) for securing the payment of the principal of and interest on such bonds, and (3) for payment of costs of issuing the bonds.

Fiscal consideration:

| | |
|---------------------|------------------------|
| \$10,100,000 | Calhoun CC Funds |
| <u>\$10,000,000</u> | <u>2020 Bond Issue</u> |
| \$20,100,000 | TOTAL |

ENTERPRISE STATE COMMUNITY COLLEGE
RENOVATION OF THE COURTYARDS

On motion by Mr. Mitchell, second by Mr. Smith, the Board unanimously authorized Enterprise State Community College to proceed with design and construction for renovations to the interior courtyards on ESCC's Main Campus. The project scope will include hardscape and landscaping improvements to the interior courtyards. Design shall be completed and construction contracts executed no later than February 28, 2021 or the authorization shall expire.

Fiscal consideration:

| | |
|------------------|----------------------------------|
| <u>\$693,750</u> | <u>Enterprise State CC Funds</u> |
| \$693,750 | TOTAL |

ENTERPRISE STATE COMMUNITY COLLEGE
RENOVATION OF THE RUFUS BARNETT BUILDING

On motion by Mr. Mitchell, second by Mr. Woods, the Board unanimously authorized Enterprise State Community College to proceed with design and construction for renovations to the Rufus Barnett Building on ESCC's Ozark Campus. The project scope will include mechanical, electrical and plumbing repairs, replacement of windows and doors, and renovation and addition of classroom and lab spaces. Design shall be completed and construction contracts executed no later than February 28, 2021 or the authorization shall expire.

Fiscal consideration:

| | |
|--------------------|-------------------------------|
| \$91,250 | Enterprise State CC Funds |
| <u>\$1,110,000</u> | <u>State of Alabama Grant</u> |
| \$1,201,250 | TOTAL |

BISHOP STATE COMMUNITY COLLEGE
CONVERSION OF MINNIE SLADE BISHOP LIBRARY TO
ALLIED HEALTH SCIENCES RESUBMITTAL

On motion by Mr. Davis, second by Ms. Brown, the Board unanimously authorized Bishop State Community College to proceed with design and construction for renovations to the Minnie Slade Bishop Library to allow this facility to house the Bishop State Community College Allied Health Sciences programs. Design shall be completed and construction contracts executed no later than February 28, 2021 or the authorization shall expire.

Fiscal consideration:

| | |
|--------------------|--------------------------------------|
| \$3,048,778 | Bishop State Community College Funds |
| <u>\$2,225,000</u> | <u>Bond Proceeds</u> |
| \$5,273,778 | TOTAL |

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF FY2019-2020 INDUSTRY CERTIFICATION INITIATIVE FUNDS

On motion by Mr. Smith, second by Mr. Woods, the Board unanimously authorized the allocation of a portion of the FY2019-2020 Industry Certification Initiative Funds as outlined below.

FISCAL CONSIDERATION

\$914,141 – FY2019-2020 Education Trust Fund Industry Certification Initiative Funds

The below listed projects address priority workforce development needs in their region.

| COLLEGE | Description | AWARD AMOUNT |
|---|--|---------------------|
| John C. Calhoun Community College | Funds will be used to cover registration and assessment fees for MSSC Training Initiatives | \$25,000 |
| J. F. Drake State Community & Technical College | Funds will be used to cover registration and assessment fees for MSSC Training Initiatives | \$25,000 |
| Northeast Alabama Community College | Funds will be used to cover registration and assessment fees for MSSC Training Initiatives | \$12,750 |
| Coastal Alabama Community College | Funds will be used to support Aviation Technology Program Upgrades to include the purchase of an Operational Engine, Alternator Test Bench, JT15 T/D Engine with stand, manuals and tooling, Pneumatic System, Heater and A/C System Trainer, Ice and Rain Protection System Trainer, Hydraulic System Trainer, Anti-skid Brake System, Turbine Fuel System trainer, NCATT Content Development and Flight Safety POT licenses and Hasps. | \$251,391 |
| Shelton State Community College | Funds will be used to purchase a HAAS UMC 500 machining center | \$120,000 |
| Central Alabama Community College | Funds will be used to purchase a HAAS UMC 500 machining center | \$120,000 |
| Northeast Alabama Community College | Funds will be used to purchase a HAAS UMC 500 machining center | \$120,000 |
| John C. Calhoun Community College | Funds will be used to purchase a HAAS UMC 500 machining center | \$120,000 |
| Southern Union State Community College | Funds will be used to purchase a HAAS UMC 500 machining center | \$120,000 |
| | Total: | \$914,141 |
| | | |

SECTION IX
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED
BISHOP STATE COMMUNITY COLLEGE
PURCHASE OF PROPERTY

On motion by Mr. Davis, second by Ms. Brown, the Board unanimously authorized the Alabama Community College System to purchase for the benefit of Bishop State Community College property located at 272 North Broad Street, Mobile, Alabama 33603. The property is located directly across from the main campus of Bishop State and is comprised of 1.48 acres of land and a building that is approximately 11,429 sf. The building will house three future Allied Health Programs and the land will allow for additional parking and continuation of the adjacent properties owned by Bishop State.

Fiscal consideration:

| | |
|--|---|
| Cost of Property | \$250,000 Less Cost of Asbestos Removal |
| Closing Costs, Appraisal and Structural Engineer Evaluation and Other Required Assessments | Not to exceed \$10,000 – to be split with Mobile County Health Department |

| | |
|---------|--------------------------|
| Funding | Unrestricted Plant Funds |
|---------|--------------------------|

WALLACE COMMUNITY COLLEGE - DOTHAN
APPROVAL TO NAME PROPOSED INDOOR ATHLETIC FACILITY

On motion by Mr. Mitchell, second by Mr. Woods, the Board unanimously authorized the President of Wallace Community College – Dothan to name a proposed indoor athletic facility for Coach Johnny Oppert.

Fiscal Consideration: None.

CHATTAHOOCHEE VALLEY COMMUNITY COLLEGE
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Ms. Foy, second by Mr. Woods, the Board unanimously approved the current Mission Statement of Chattahoochee Valley Community College. Fiscal consideration: None.

SNEAD STATE COMMUNITY COLLEGE
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Mr. Woods, second by Ms. Foy, the Board unanimously approved the current Mission Statement of Snead State Community College. Fiscal consideration: None.

**LURLEEN B. WALLACE COMMUNITY COLLEGE
REVIEW AND APPROVAL OF MISSION STATEMENT**

On motion by Mr. Mitchell second by Mr. McAnally, the Board unanimously approved the current Mission Statement of Lurleen B. Wallace Community College.
Fiscal consideration: None.

**J.F. DRAKE STATE COMMUNITY & TECHNICAL COLLEGE
BOOKSTORE OPERATION AGREEMENT WITH eCAMPUS ONLINE**

On motion by Ms. Brown, second by Mr. Davis, the Board unanimously authorized the President of J.F. Drake State Community & Technical College to execute an online Bookstore Operation Agreement with A Book Company LLC d/b/a eCampus.com.

Fiscal consideration: Drake State shall receive a 7% commission on new, used and rental print book sales and other physical course materials and a 2.5% commission on digital book sales. In addition, Drake State shall receive a 10% commission on book buybacks (both onsite and online) and a 5% commission on marketplace purchases. Drake State shall receive a 10% commission on branded apparel and branded merchandise.

**SECTION X
PERSONNEL**

Charlene Finkelstein introduced new System office employees, Ms. Angelique Griggsby, Secretary for ALAMAP Project, Dr. Brock Kelley, Regional Workforce Director and Dr. Rolundus Rice, Interim Central Region Director of Adult Education.

**SECTION XI
(ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES COMMITTEE
REPORTS)**

Vice Chairman Milton Davis read the performance review report of Chancellor Baker. Vice Chairman Davis stated that the personnel committee consisting of himself, Ms. Susan Foy and Mr. Blake McAnally initiated the performance review of Chancellor Baker on December 9th. Vice Chairman Davis stated that the performance review was in accordance to Section 6 of the Chancellor's employment agreement which requires an annual review to be completed by December 31st of each calendar year. Vice Chairman Davis commented that the committee utilized the Alabama Community College System's customary evaluation process which provides each member of the Board of Trustees the opportunity to objectively evaluate and have input into the Chancellor's performance review in regards to the following matrix; (1) the Chancellor's embracement, promotion and advancement of the vision and mission of the Alabama Community College System; (2) the Chancellor's efforts to secure the necessary capital, legislative appropriations and other resources for the proper management and operation

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of the Alabama Community College System; (3) the Chancellor's leadership and direction in building a culture of integrity and excellence throughout the ACCS; (4) the Chancellor's financial efficiency in managing the budget and appropriated funds in a manner to be a good steward of the State and the Alabama Community College System's resources; (5) the Chancellor's efforts and intentions to work cooperatively with the Board to develop and implement a fiscally responsible plan for the Alabama Community College System.

Vice Chairman Davis expressed he was proud to report the Board of Trustees' collective evaluation of Chancellor Baker as being exceptional. He stated the rating scale used was 1 being the lowest and 5 as the highest. The Chancellor's composite score was 4.81. Vice Chairman Davis stated the Board has complete confidence in Chancellor's ability as he continues to lead the Alabama Community College System. Vice Chairman Davis congratulated Chancellor Baker.

Chancellor Baker expressed his appreciation to the Board of Trustees for their support of him and the Alabama Community College System. Chancellor Baker stated he is excited about what the Alabama Community College System has done and what the Alabama Community College System must do going forward.

SECTION XII (CHANCELLOR'S REPORT)

Chancellor Baker asked Mr. Boone Kinard to address the Board of Trustees. Mr. Kinard updated the Board regarding Safety and Security initiatives for the Alabama Community College System. Mr. Kinard stated that they are doing security audits at the colleges as well as implementing state-wide threat assessments and interventions initiatives. In addition, Mr. Kinard informed the Board of Trustees that security enhancements will be evaluated at the System office. Mr. Kinard stated that all of the ACCS colleges have active updated emergency plans that include continued training. Mr. Kinard recognized Mr. Chester Vrocher for spearheading the Safety and Security initiatives at the colleges as well as Chief Bailey from Jefferson State who has been instrumental in helping the ACCS provide statewide training at the colleges.

Mr. Kinard stated that committees have been formed to initiate guidance from the State regarding the coronavirus. Chancellor Baker commented that the colleges have made preparations if the colleges would have to close due to the coronavirus.

Chancellor Baker asked Mr. Kenneth Kirkland, Director of health Programs to address the Board. Mr. Kirkland addressed the Board of Trustees regarding the Alabama Community College System's partnership with hospitals and nursing homes associations. Mr. Kirkland states that the nursing homes associations have approached the ACCS about their workforce needs, particularly, a shortage of nurses. Mr. Kirkland discussed the Alabama Nursing Career Pathway initiatives. Mr. Kirkland informed the Board of Trustees that local employers near the colleges

are recruiting students for paid externships and scholarships. In addition, employers have said that they will pay for license exams for students as well.

Chancellor Baker stated that it has been an exciting opportunity to work with the hospitals and nursing home associations.

Dr. Cynthia Anthony introduced Mr. Olivier Charles, Associate Vice Chancellor for Student Success. Mr. Charles presented a PowerPoint presentation overview of the Student Success division and the current initiatives that they are implementing. Mr. Charles stated that the Student Success Division provides leadership, guidance and support to the colleges. Mr. Charles commented that enrollment management is the number one topic at the colleges concerning student growth. Mr. Charles expressed that advising modules for retention is the focus at a lot of the campuses. He indicated that staff development and training is being implemented at the colleges as well.

Vice Chairman Davis commended Mr. Charles on the student success initiatives and expressed the Board of Trustees' appreciation to the instructors. Vice Chairman Davis commented that while visiting the campuses of Calhoun Community College and Drake State Community and Technical College, he, Mr. McAnally and Mrs. Brown had the opportunity to interact with professors and observed their passion for their students which is the reason for their students' success stories.

SECTION XIII

(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, April 8, 2020, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 10:30 a.m. and will also be held in the Board Room.

ADJOURNMENT

The Board meeting was adjourned at 11:25 a.m.

Chairman

Chancellor