



## **SURGICAL TECHNOLOGY**

### **PROGRAM DIRECTORS MEETING**

**November 15, 2019 10:05 am – 10:45 am (CST)**

#### **MEETING MINUTES**

**Meeting Format:** Teleconference

**Facilitator:**

Kenneth Kirkland – Alabama Community College System

**In Attendance:**

- Penne Mott – Beville State Community College
- Grant Wilson – Calhoun Community College
- Marissa Early – Lurleen B. Wallace Community College
- Yvette Jackson – Coastal Alabama Community College
- Brenda Young – Gadsden State Community College

**I. Call to order**

- Mr. Kirkland called the meeting to order at 10:05 am and thanked attendees for their time this morning as many of the participants are coming straight from class, lab, or other meetings to attend today's teleconference.

**II. Administrative Update**

- Mr. Kirkland mentioned meeting minutes would be distributed after any meetings held (in-person or teleconference) as a draft for 48-hours following the meeting to allow for revisions to be made as needed. After 48-hours, if no revisions were needed the "draft" water mark will be removed and the meeting minutes will stand as submitted.
- Mr. Kirkland discussed the need to evaluate plans-of-instruction (POIs) and the course directory for the SUR classes and where meeting minutes are prepared to reflect needed changes and/or POIs be left as is currently available on the website. These meetings minutes could then be available for program directors to use in college/program level accreditation and administrative functions.
- Mr. Kirkland discussed the creation of a "one-stop center" for health programs on the ACCS website
  - o Access to the health programs link can be found by going to accs.edu → staff resource library → healthcare link. <https://www.accs.edu/resources/resource-library/#healthcare>
- Mr. Kirkland mentioned there will always be four years of program minutes available with the oldest year rolling off. Those minutes will be archived in the event of need. Every health discipline, including nursing, minutes will be stored under the year of their meeting to allow Deans and other instructional officers to quickly determine which health programs have met that year without the burden of going through multiple links.



### III. Curriculum Overview

- Mrs. Jackson (Coastal) – Discussion on CRCST certification regarding number of students who leave versus continuing on in the program
- Wilson (CCC) – starting with CST I SUR 150/SUR 152 with semester before, complete the first semester Anatomy & Instrumentation in first semester might be able to be a good pre introductory while moving through the program. Sub other courses for 151. SUR 107 and 102 for SUR 151. Require them additional Central Service Lab Hours.
  - o Mr. Kirkland mentioned we could leave SUR 152 hours as is and let the student complete the remaining 250 hours with employer in the form of an Alabama Industry Recognized Apprentice Program (AIRAP)
- Penne (BSCC) – Bevill in the past, we have done sterile instrumentation course in the summer, we admit twice a year in fall and spring, we did it for fall admission,
- Grant Wilson (CCC) stackable gets better long-term success.
- ARC/STSA
  - o **Not Substantive Change**
  - o G. Wilson – this would be just another course offering with your programs of study
    - May give points towards admission
  - o STC – needs to be a minimum of 10-hours
    - Kirkland – mentioned as sub 107/102 might impact enrollment? Wilson clarified this would not affect as students taking central sterile courses would still need SUR 107/102
    - Marissa (LBW) – 1-person program, this might help to grow programs that are only one person and allow them to get an adjunct
      - Kirkland (ACCS) - Adult Education and connecting with WIOA might be able to help with the funding for this
    - G. Wilson leave it as 150, 151, 152 and students would still need to take 107/102.
- POI and Directory
  - o Review of SUR 150, SUR 151, and SUR 152 courses:
  - o Comparison of Central Sterile Courses to the first semester of SUR courses
- Review of Central Sterile Processing Courses & Certification
  - o International Association of Healthcare Central Service Material Management (IAHCSMM) – Certified Central Service Technician (CRCST)
    - <https://www.iahcsmm.org/certification-menu/crcst-certification.html>
  - o Requires 400 hours of experience before or after certification which affirms the minimum of 10 weeks of experience
    - Mr. Kirkland mentioned we could leave SUR 152 hours as is and let the student complete the remaining 250 hours with employer in the form of an Alabama Industry Recognized Apprentice Program (AIRAP)

### IV. Discussion, Questions, and/or Concerns

- Mr. Kirkland opened the floor for discussion
- Calhoun, Coastal, Bevill interested in piloting this program to obtain best practices for all programs to implement
  - o Gadsden would like to evaluate at a later date when details are available following the pilot.

### V. Adjourn

- With no further need for discussion and/or questions/concerns, Mr. Kirkland thanked participants for their time and adjourned the meeting at 10:40 am.