

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY NOVEMBER 10, 2020, 10:05 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:05 a.m. on Wednesday, November 10, 2020, via video/teleconference. The meeting was called in accordance with Act No. 2015-125 and conducted in accordance with Governor Ivey's Proclamation of March 18, 2020.

**PRESIDING: MR. AL THOMPSON
CHAIRMAN**

The meeting was called to order by Mr. Thompson.

The invocation was delivered by Dr. Matt O'Reilly, Pastor of Hope Hull Methodist Church and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Al Thompson
Ms. Crystal Brown
Mr. Milton Davis
Ms. Susan Foy
Mr. Matthew Woods
Mr. Blake McAnally
Mr. John Mitchell
Mr. Chuck Smith
Mr. Jeff Newman

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Governor Kay Ivey.

APPROVAL OF AGENDA

On motion by Mr. Davis, second by Mr. McAnally the Agenda was approved unanimously.

APPROVAL OF MINUTES

On motion by Ms. Brown, second by Mr. Woods, the Board voted unanimously to adopt the Minutes of the October 14, 2020 meeting as presented without discussion.

**SECTION VI
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

SECTION VII
**(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

ADOPTED

**WALLACE COMMUNITY COLLEGE-DOTHAN
LEARNING RESOURCE CENTER RENOVATION**

On motion by Mr. Mitchell, second by Mr. Woods, the Board unanimously authorized Wallace Community College to proceed with construction of the Learning Resource Center Renovation project on Wallace CC's Dothan Campus. The project scope includes a full interior renovation of the 14,535 square foot facility. Construction contracts shall be executed no later than November 30, 2021 or this authorization shall expire.

Fiscal Consideration: \$2,474,581– Wallace CC Plant Funds

**INGRAM STATE TECHNICAL COLLEGE
DRAPER INSTRUCTIONAL SERVICE CENTER**

On motion by Mr. Smith, second by Mr. Davis, the Board unanimously authorized Ingram State Technical College to proceed with replacement of the mechanical system supporting the Academic/Administration Building on Ingram State TC's Draper Campus. The project scope includes replacing all existing HVAC units in the 14,405 square foot facility. Construction contracts shall be executed no later than November 30, 2021.

Fiscal Consideration: \$705,770.00 – Ingram State TC Plant Funds

**ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF FY2020-2021 INDUSTRY CERTIFICATION INITIATIVE FUNDS**

On motion by Mr. Woods, second by Mr. Smith, the Board unanimously authorized \$670,920 in FY2020-2021 Industry Certification Funds as outlined below:

Fiscal Consideration: \$670,920 – FY2020-2021 Industry Certification Initiative Funds

FY 2020-2021 Industry Certification Initiative Grant Funding Recommendations

Admin #	Community College	Description	Approved Award Amt
6	Bevill State Community College	Funds will be used to purchase a HVAC Mini-Split Heat Pump Trainer for the Air Conditioning & Refrigeration program at the Sumiton Campus	\$29,389
7	Bevill State Community College	Funds will be used to purchase nursing beds & simulators for the Jasper Campus	\$42,469
9	Bevill State Community College	Funds will be used to purchase 2 Yard Trucks (2015 Freightliner Cascadia/Day Cab Tractor) for the Truck Driver Training program	\$85,500
48	Lurleen B. Wallace Community College	Funds will be used to purchase equipment for the establishment of an Industrial Electronics (Industrial Automation) program at the Greenville Campus	\$495,090
149	John C. Calhoun Community College	Funds will be used to purchase Laptops for the FAME project and support of the ALAMAP project	\$8,520
NA	Northwest Shoals Community College	Funds will be used to purchase Materials and Supplies and supplies in support of the Department of Labor Grant (ACCS match)	\$9,952

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED
ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
BOARD OF TRUSTEES 2021 MEETING AND WORK SESSION SCHEDULE

On motion by Mr. Davis, second by Mr. McAnally, the Board unanimously approved the 2021 Alabama Community College System Board of Trustees Meeting and Work Session Schedule.

Fiscal Consideration: None.

ALABAMA COMMUNITY COLLEGE SYSTEM
RECOMMENDATION REGARDING ADOPTION OF REVISED POLICY 601.04:
HARASSMENT

On motion by Ms. Brown, second by Ms. Foy, the Board unanimously adopted Revised Policy 601.04: Harassment. It further recommended the proposed policy take effect immediately.

ALABAMA COMMUNITY COLLEGE SYSTEM
RECOMMENDATION REGARDING ADOPTION OF REVISED POLICY 602.02:
POSTING AND HIRING

On motion by Mr. Woods, second by Ms. Brown, the Board unanimously adopted Revised Policy 602.02: Posting and Hiring. It further recommended the proposed policy take effect immediately.

ALABAMA COMMUNITY COLLEGE SYSTEM
RECOMMENDATION REGARDING ADOPTION OF REVISED POLICY 620.02:
EMPLOYEE COMPLAINTS

On motion by Ms. Brown, second by Mr. Woods, the Board unanimously adopted Revised Policy 620.02: Employee Complaints. It further recommended the proposed policy take effect immediately.

ALABAMA COMMUNITY COLLEGE SYSTEM
RECOMMENDATION REGARDING ADOPTION OF POLICY 620.03: SEXUAL
HARASSMENT COMPLAINTS

On motion by Ms. Brown, second by Ms. Foy, the Board unanimously adopted Policy 620.03: Sexual Harassment Complaints. It further recommended the proposed policy take effect immediately.

COASTAL ALABAMA COMMUNITY COLLEGE
INFORMATION TECHNOLOGY INFRASTRUCTURE

On motion by Mr. Davis, second by Mr. McAnally, the Board unanimously authorized Coastal Alabama Community College to expend \$791,695.20 for the purpose of upgrading its Information Technology Infrastructure.

Fiscal Consideration: \$791,695.20 – Funding will come from the CARES Act Funding awarded to the College.

ALABAMA COMMUNITY COLLEGE SYSTEM
GENERAL LIABILITY INSURANCE

On motion by Mr. Davis, second by, Ms. Brown, the Board unanimously authorized and directed each college and Alabama Technology Network (ATN) to purchase general liability and garage liability insurance coverage under a policy recommended by the Chancellor for the coverage period November 15, 2020, and ending November 14, 2021. The Board further recommended that the annual premium be apportioned among the colleges and ATN as determined by the Chancellor.

Fiscal Consideration: \$173,789.12 – Current Unrestricted Fund

ALABAMA COMMUNITY COLLEGE SYSTEM
CYBER LIABILITY INSURANCE

On motion by Mr. Davis, second by Mr. McAnally, the Board unanimously authorized and directed each college and Alabama Technology Network (ATN) to purchase cyber liability insurance coverage under a policy recommended by the Chancellor for the coverage period November 15, 2020, and ending November 14, 2021. The Board further recommended that the annual premium be apportioned among the colleges and ATN as determined by the Chancellor.

Fiscal Consideration: \$209,986 – Current Unrestricted Fund

SECTION IX
PERSONNEL

Chancellor Baker announced three recommendations for Presidents at Lurleen B. Wallace Community College, Snead State Community College and Beville State Community College, respectively.

Chancellor Baker stated he was excited and happy to recommend Dr. Brock Kelley as President of Lurleen B. Wallace Community College. Chancellor Baker stated that Dr. Kelley currently serves as Interim President of Lurleen B. Wallace Community College.

Nikita Payne summarized Dr. Brock Kelley's experience and education.

Mr. Mitchell expressed his excitement regarding Dr. Kelley being appointed as the new President of LBW and stated he knows that Dr. Kelley will do an excellent job.

Mr. Thompson echoed Mr. Mitchell's sentiments.

On motion by Mr. Mitchell, second by Mr. Davis, the Board unanimously approved the recommendation of Chancellor Baker to fill the position of President of Lurleen B. Wallace Community College with Dr. Brock Kelley.

Dr. Kelley thanked Chairman Thompson, Chancellor Baker and the ACCS Board of Trustees for the opportunity. He stated that this is a humbling experience to be chosen to lead the College where he first started his post-secondary education. Dr. Kelley looks forward to helping LBW move forward in serving its community.

Next, Chancellor Baker recommended Mr. Joe Whitmore to fill the position of President of Snead State Community College. Chancellor Baker stated that Mr. Whitmore is not new to the System as he has served as the Chief Financial Officer at Snead State for quite some time. Mr. Whitmore currently serves as the Interim President of Snead State Community College. Chancellor Baker expressed that Mr. Whitmore has demonstrated his commitment to leadership, growth and improvement at Snead State Community College and its community.

Nikita Payne summarized Mr. Joe Whitmore's experience and education.

Mr. Woods commented that Mr. Whitmore has done an excellent job in his role as Interim President at Snead State. Mr. Woods expressed that he is excited about the direction Snead State is heading in.

On motion by Mr. Woods, second by Ms. Foy, the Board unanimously approved the recommendation of Chancellor Baker to fill the position of President of Snead State Community College with Mr. Joe Whitmore.

Mr. Whitmore thanked the Chancellor and the ACCS Board of Trustees for their confidence in putting him in this role. Mr. Whitmore expressed his excitement about the things currently happening at Snead State. Mr. Whitmore stated that he will give his best every day at Snead State.

Chancellor Baker recommended Dr. Joel Hagood to fill the position of President of Beville State Community College. Chancellor Baker stated that Dr. Hagood has been very active in his community as an elected public official.

Nikita Payne summarized Dr. Hagood's experience and education.

On motion by Mr. Woods, second by, Ms. Brown, the Board unanimously approved the recommendation of Chancellor Baker to fill the position of President of Beville State Community College with Dr. Joel Hagood.

Dr. Hagood thanked Chancellor Baker and the Board of Trustees for the opportunity and vote of confidence. Dr. Hagood expressed his humbleness and excitement to hit the ground running to work with the faculty and staff at Beville State.

SECTION X **COMMITTEE REPORTS**

None.

SECTION IX **CHANCELLOR'S REPORT**

Chancellor Baker asked Ms. Karen Becker to give an update on the ERP projects. Ms. Becker stated that Banner has been the major project for the last two years. Ms. Becker informed the Board that all 24 institutions and the System office are now live in Banner. Ms. Becker announced beginning in 2021 there will be three additional implementations of products that will be tied into the Banner ERP system. The first implementation will be the Blackboard Ultra Learning Management System (LMS). Blackboard will allow 24-hour access to students across the system. The second implementation will be Honorlock, a proctoring software tool used to assess the students in a secure manner. The third implementation is Tutor.com, a tutoring software that will give the students consistent support online for specific subjects they need help in. Ms. Becker thanked all of the Colleges for their hard work doing the Banner transition.

Next, Mr. Ben Rosebrock informed the Board of Trustees that 10,000 laptops have been purchased from Dell to be distributed to the Colleges across the state. In addition, Mr. Rosebrock mentioned that several classrooms and conference rooms at the Colleges had received technology upgrades funded by the CARES Act.

Chancellor Baker advised the Board of Trustees that at some point they are going to need to sit down and discuss capital funds that are available out of the Public Schools Authority Bonds, an estimated \$120 million dollars.

In addition, Chancellor Baker informed the Board of Trustees that he has traveled to most of the Colleges meeting with their President and cabinet discussing their priorities and the ASPIRE 2030 initiatives.

Chancellor Baker asked Mr. Olivier Charles to give a brief overview about assisting in the role of students' success and student services such as recruiting and retention efforts.

Mr. Charles presented to the Board of Trustees an overview PowerPoint presentation on Customer Relationship Management (CRM) software. Mr. Charles expressed excitement about this project and what it can do. Mr. Charles stated that they are in the process of purchasing this software. Mr. Charles discussed the CRM software and how it provides an intuitive approach to engaging the students.

Chancellor Baker commented that as we forward, we must make some basic decisions when it comes to recruiting students and retention. This is a step forward to a level of organization.

Mr. Thompson thanked Mr. McAnally for his leadership on the finance committee and its members for working hard.

SECTION XII

(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, December 9, 2020. The format has yet to be determined and will be announced later. A work session will follow at 10:20 a.m.

ADJOURNMENT

The Board meeting was adjourned at 11:23 a.m.

Chairman

Chancellor