

POLICY NAME:	602.01: Appointment and Assignment of Personnel
EFFECTIVE:	January 13, 2021
SUPERSEDES:	
SOURCE:	<i>Code of Alabama 16-60-111.4 and 16-60-111.7</i>
CROSS REFERENCE:	Policies 203.02: President: Line of Authority and 204.01: Appointment of Local Administrative Staff

1. The President of each institution shall appoint the faculty and staff of the institution and shall make assignments of faculty and staff at the local level. Faculty and staff will be appointed according to the qualifications and policies approved by the Alabama Community College System Board of Trustees and the credentials, experience, and/or demonstrated competencies determined by the President. Any appointment or assignment of personnel determined to be contrary to any statute, ACCS policy or procedure, or college policy may be reversed, and the Chancellor will be notified of any reversals of appointments or assignments resulting from this policy.
2. A full-time consenting employee may be transferred from one college to another college, from the Alabama Community College System office to a college, or from a college to the Alabama Community College System office with the agreement of both the transferring and receiving Presidents or Chancellor, and with the approval of the Chancellor.
3. A full-time Alabama Community College System office employee seeking transfer to an institution must submit a written request for transfer and receive written approval from the receiving President and Chancellor. A full-time institution employee seeking transfer to the System office must submit a written request for transfer and receive written approval from the transferring President and the Chancellor.