

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY JANUARY 13, 2021, 10:03 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:03 a.m. on Wednesday, January 13, 2021, via video/teleconference. The meeting was called in accordance with Act No. 2015-125 and conducted in accordance with Governor Ivey's Proclamation of March 18, 2020.

**PRESIDING: MR. AL THOMPSON  
CHAIRMAN**

The meeting was called to order by Mr. Thompson.

The invocation was delivered by Dr. James Troglen, Pastor of First Baptist Church in Wetumpka, Alabama and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Al Thompson  
Ms. Crystal Brown  
Mr. Milton Davis  
Ms. Susan Foy  
Mr. Matthew Woods  
Mr. Blake McAnally  
Mr. John Mitchell  
Mr. Chuck Smith  
Mr. Jeffrey Newman

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Governor Kay Ivey.

**APPROVAL OF AGENDA**

On motion by Mr. Davis, second by Mr. McAnally the Agenda was approved unanimously.

**APPROVAL OF MINUTES**

On motion by Mr. Davis, second by Ms. Brown, the Board voted unanimously to adopt the Minutes of the December 9, 2020 meeting as presented without discussion.

**SECTION VI  
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

**SECTION VII**  
(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL,  
INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)

**ADOPTED**

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
ALLOCATION OF FY2020-2021 INDUSTRY CERTIFICATION INITIATIVE FUNDS

On motion by Ms. Brown, second by Mr. Woods, the Board unanimously authorized the allocation of a portion of the FY2020-2021 Industry Certification Initiative Funds to Calhoun Community College for the purchase of equipment to support the related technical instruction (RTI) in apprenticeship programs.

Fiscal Consideration: \$466,555 – FY2020-2021 Education Trust Fund Industry Certification Initiative Funds

**COASTAL ALABAMA COMMUNITY COLLEGE**  
CAFETERIA RENOVATION

On motion by Mr. Mitchell, second by Mr. Davis, the Board unanimously authorized Coastal Alabama Community College to proceed with construction of the Cafeteria Renovation project on the College's Bay Minette Campus. The project scope includes the conversion of an existing administration building into a cafeteria. The existing 8,755 square foot space will be renovated into a dining area while a 4,980 square foot addition provides space for a new kitchen, food serving area and support spaces. The scope also includes 1,648 square feet of new exterior porches for outside dining and a covered entrance. Construction contracts shall be executed no later than January 31, 2022 or the authorization will expire.

Fiscal consideration: \$4,639,893.00 - Coastal Alabama CC Plant Funds Unexpended

**SECTION VIII**  
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

**ADOPTED**

**WALLACE COMMUNITY COLLEGE - DOTHAN**  
APPROVAL FOR NAMING OF SCIENCE BUILDING

On motion by Mr. Mitchell, second by Mr. Smith, the Board unanimously authorized the President of Wallace Community College-Dothan to name its Science Building as the Watson Family Science Building and to add appropriate signage to the existing facility.

Fiscal consideration: TBD

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**RECOMMENDATION REGARDING ADOPTION OF PROPOSED POLICY 602.01**

On motion by Ms. Brown, second by Ms. Woods, the Board unanimously adopted proposed policy 602.01: Appointment and Assignment of Personnel. The Board further recommended that the proposed policy take effect immediately.

Fiscal consideration: None.

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**RECOMMENDATION REGARDING ADOPTION OF PROPOSED POLICY 610.01**

On motion by Ms. Brown, second by Ms. Foy, the Board unanimously adopted revised policy 610.01: Leaves with Pay. The Board further recommended that the proposed policy take effect immediately.

Fiscal consideration: None.

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**RECOMMENDATION REGARDING ADOPTION OF PROPOSED POLICY 611.01**

On motion by Ms. Foy, second by Mr. Woods, the Board unanimously adopted Proposed Policy 611.01: Leaves Without Pay. The Board further recommended that the proposed policy take effect immediately.

Fiscal consideration: None.

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**2021-2022 BUDGET REQUEST**

On motion by Mr. McAnally, second by Mr. Davis, the Board unanimously approved the 2021-2022 budget request for the Alabama Community College System and the Alabama Community College System Office.

Fiscal consideration: \$472,514,025 – Operations Request from the Education Trust Fund (ETF)

**SECTION IX**  
**PERSONNEL**

Chancellor Baker asked Ms. Susan Price to update the Board of Trustees on the status of the presidential searches. Ms. Price addressed the Board of Trustees. Ms. Price informed the Board of Trustees that there are currently several presidential searches that are in the works with the expectation of filling the vacancies very soon. The presidential searches include Central Alabama Community College which recently closed its announcement. Applications are being reviewed at the present time with interviews to occur toward the end of the month.

In addition, Ms. Price announced the vacancies for President of Lawson State Community College and Shelton State Community College with an expectation of closing the application deadlines on February 11<sup>th</sup> with interviews beginning sometime in March.

Ms. Price informed the Board that within the next several days the presidential vacancies at Reid State Technical College and Calhoun Community College will be announced. The vacancy announcements will close in February and interviews will start sometime in March.

Chancellor Baker informed the Board that Interim President Jeff Rhodes of Reid State Technical College is within a year of retirement. Chancellor Baker has been in discussion with Interim President Rhodes concerning shared services. In addition, Chancellor Baker mentioned that the presidents at Lurleen B. Wallace Community College and Enterprise State Community College have agreed to work together to begin developing a model for shared services. The sharing of services includes IT, financial issues, HR and purchasing and how this approach can help benefit the colleges financially by reducing the overhead costs at each of their respective institutions and having more available funds to put toward their instructional services.

**SECTION X**  
**COMMITTEE REPORTS**

Vice Chairman Davis informed the Board of Trustees that the Chancellor's performance evaluation, in accordance with the Board of Trustees by-laws, was completed in December 2020. Vice Chairman Davis stated that he will schedule a meeting with the Chancellor to review the evaluation prior to the next scheduled Board meeting and will provide a report at the February Board meeting. Chairman Thompson thanked Vice Chairman Davis for his leadership and the work of the other Board members on the Chancellor's evaluation.

**SECTION IX**  
**CHANCELLOR'S REPORT**

Chancellor Baker asked Mr. Olivier Charles to provide an update on enrollment at the Alabama Community College System's institutions.

Mr. Charles gave a snapshot PowerPoint presentation on the enrollment numbers at the colleges. Mr. Charles discussed enrollment numbers for Spring 2020 to include headcount, credit hours and FTE at each individual college and collectively as a system. Mr. Charles indicated that the numbers compare final enrollment from current registrations from Spring 2020 to Spring 2021. Mr. Charles mentioned to the Board the data is shared frequently with the presidents at each college.

Chancellor Baker suggested that Mr. Charles provide a weekly report for the next several weeks to the Board on the enrollment status at the Colleges. Mr. Charles stated that the enrollment data was generated from the ERP system.

Mr. Smith commented that he is eager to see the data concerning non-credit enrollment as soon as it is available.

Chancellor Baker commented that the numbers for non-credit students is an important issue. Chancellor Baker expressed that generally what has been reported to the legislative body has been data reported by the Alabama Commission of Higher Education (ACHE), which is data regarding general credit seeking students only. In addition, Chancellor Baker stated for the first time the system can verify information accumulated and compiled which will change the number of students the ACCS touches at significant levels each year which will be more realistic than the numbers reported in the past.

Chancellor Baker conveyed to the Board that the System office is working to put together an aggressive approach for non-credit training programs and how to evaluate them.

Next, Chancellor Baker asked Ms. Price to provide an update on COVID-19 conditions at the ACCS institutions regarding its staff and students. Ms. Price informed the Board that the Colleges have been adhering to a color code module for re-opening status and in person instruction. Ms. Price stated that the colleges have developed contingency plans and are now prepared to adjust their status should the need arises.

Ms. Price mentioned that out of an abundance of caution at the System Office, Chancellor Baker had directed personnel to transition to remote work only on December 18, 2020 to the end of December which was extended through January 8, 2021. Currently, system office employees are reporting to work with staggered work schedules through the end of January. Those schedules consist of working 2 ½ days physically in the office and the other 2 ½ days remotely. Each division will have the goal of maintaining 50 percent of its staff in the office of any given day.

Chancellor Baker mentioned that the Director of Pardons and Paroles has changed, and the issue of Life Tech reopening is being re-evaluated.

Before adjournment of the meeting, Chairman Thompson announced that ex officio Board member, Jeffrey Newman, would be leaving from his term of office at the end of January. Chairman Thompson expressed his appreciation to Mr. Newman for his consistent and solid service. Chairman Thompson thanked Mr. Newman for his great qualities of character, and stated that he will be certainly missed. Also, Chairman Thompson gave recognition to Mr. Newman's lifetime exemplary service as a teacher, superintendent, and member of the State Board of Education. Finally, Chairman Thompson expressed on behalf of the Board of Trustees their gratitude for Mr. Newman's service to the Board and wishes him the very best.

Mr. Woods thanked Mr. Newman for his service to the State as an educator and his positive influence on students throughout his various roles in education. Mr. Woods wished Mr. Newman the very best.

Mr. Smith thanked Mr. Newman for his friendship and leadership, and expressed it was a joy to work with him.

Mr. McAnally thanked Mr. Newman for his level of engagement as an ex officio Board member and he will be missed.

Ms. Brown expressed that she had learned a great deal from Mr. Newman and wishes him the very best.

Ms. Foy expressed that Mr. Newman had been a role model for her personally and she will keep him in her prayers.

Mr. Newman commented that it was a privilege and honor to be part of such an elite group. Mr. Newman thanked the entire staff at the Alabama Community College System and the presidents for their contributions to the ACCS mission from the bottom of his heart. Mr. Newman expressed that he is a better person after serving on the Alabama Community College System Board of Trustees.

## **SECTION XII**

### **(DATE AND LOCATION OF NEXT MEETING)**

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, February 10, 2021. The format has yet to be determined and will be announced later. A work session will follow at 10:20 a.m.

**ADJOURNMENT**

The Board meeting was adjourned at 10:56 a.m.

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Chairman

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Chancellor