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| POLICY NAME: | **214.01: Records: State Records Commission** |
| EFFECTIVE: | 12-14-2016 |
| SUPERSEDES: |  |
| SOURCE: | [*Code of Alabama Section 41-13-21*](https://codes.findlaw.com/al/title-41-state-government/al-code-sect-41-13-21.html) |
| CROSS REFERENCE: |  |

No state record may be destroyed by any state officer or agency head without first obtaining approval of the State Records Commission. (NOTE: The Records Management Division of the Alabama Department of Archives and History serves as the administrative body of the State Records Commission.)