

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY MARCH 10, 2021, 10:03 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:03 a.m. on Wednesday, March 10, 2021, via video/teleconference. The meeting was called in accordance with Act No. 2015-125 and conducted in accordance with Governor Ivey's Proclamation of March 18, 2020.

**PRESIDING: MR. AL THOMPSON
CHAIRMAN**

The meeting was called to order by Mr. Thompson. Chairman Thompson welcomed Dr. Yvette Richardson as the new ex-officio member to the Alabama Community College Board of Trustees. Dr. Yvette Richardson represents District 4 on the Alabama State Board of Education where she serves as the President Pro Tem.

The invocation was delivered by Joey Byrd, Pastor of Victory Baptist Church, Millbrook, Alabama and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Al Thompson
Ms. Crystal Brown
Mr. Milton Davis
Ms. Susan Foy
Mr. Matthew Woods
Mr. Blake McAnally
Mr. John Mitchell
Mr. Chuck Smith
Dr. Yvette Richardson (Via Zoom)

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Governor Kay Ivey.

APPROVAL OF AGENDA

On motion by Mr. Davis, second by Ms. Brown the Agenda was approved unanimously.

APPROVAL OF MINUTES

On motion by Mr. Smith, second by Mr. McAnally, the Board voted unanimously to adopt the Minutes of the February 10, 2021 meeting as presented without discussion.

SECTION VI
PUBLIC COMMENT

There were no individuals registered to speak during the Public Comment portion of the meeting.

SECTION VII
**(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

ADOPTED

GADSDEN STATE COMMUNITY COLLEGE
BUILDING DEMOLITION

On motion by Mr. Smith, second by Ms. Brown, the Board unanimously authorized Gadsden State Community College to proceed with the Building Demolition project on Gadsden State CC's Wallace Drive and East Broad Campuses. The project scope includes the demolition of Browder Hall (30,999 square feet), Mitchell Hall (14,619 square feet), and Real Time Reporting (8,879 square feet). The project will remove 54,497 total square feet of unused and dilapidated building space from Gadsden State CC's campuses. Construction contracts shall be executed no later than March 31, 2022 or this authorization shall expire.

Fiscal consideration: \$689,374.00 Gadsden State CC Local Funds

GADSDEN STATE COMMUNITY COLLEGE
NAYLOR HALL HVAC

On motion by Mr. Davis, second by Mr. Woods, the Board unanimously authorized Gadsden State Community College to proceed with construction of the Naylor Hall HVAC project on Gadsden State CC's Wallace Drive Campus. The project scope includes the replacement of the entire HVAC system serving the approximately 33,000 square foot building. Construction contracts shall be executed no later than March 31, 2022 or this authorization shall expire.

Fiscal consideration: \$1,654,673.00 Gadsden State CC Local Funds

SHELTON STATE COMMUNITY COLLEGE
COOLING TOWER REPLACEMENT

On motion Mr. Davis, second by Mr. Smith, the Board unanimously authorized Shelton State Community College to proceed with construction of the Cooling Tower Replacement project on Shelton State CC's Martin Campus. The project scope includes demolition of the existing

cooling towers, and the installation of new towers at ground level. Construction contracts shall be executed no later than March 31, 2022 or this authorization shall expire.

Fiscal consideration: \$1,247,923.00 Shelton State CC Plant Funds

CENTRAL ALABAMA COMMUNITY COLLEGE
REFUNDING FOR AUTHORIZED RESOLUTION, BOND SERIES 2012

On motion by Mr. McAnally, second by Ms. Foy, the Board unanimously approved the Authorization Resolution which set forth details regarding refunding the previously approved issuance of approximately \$2,075,000 limited obligation Alabama Community College System revenue bonds, Series 2005, and \$6,735,000 Bond Series 2012, for the benefit of Central Alabama Community College.

Fiscal consideration: \$675,000 – 2005 Revenue Refunding Bonds & 5,125,000 2012 Revenue Refunding

Estimated average annual debt service is \$415,672. The proposed refunding has been amortized to produce proportional annual debt service savings. The current average annual debt service is \$463,880. The Present Value savings is estimated to be \$687,035.

LURLEEN B WALLACE COMMUNITY COLLEGE
REFUNDING FOR AUTHORIZED RESOLUTION, BOND SERIES 2005 and
FOUNDATION 2013 USDA LEASE

On motion by Mr. Mitchell, second by Ms. Brown, the Board unanimously approved the Authorizing Resolution which set forth details regarding refunding the previously approved issuance of approximately \$3,700,000 limited obligation Alabama Community College System revenue bonds, Series 2005, and \$3,527,877 USDA Foundation Lease, 2013, for the benefit of Lurleen B Wallace Community College for the benefit of Lurleen B Wallace Community College.

Fiscal consideration: \$1,000,000, Revenue Refunding Bonds & \$2,499,711 USDA Lease

Estimated average annual debt service is \$179,881. The proposed refunding has been amortized to produce proportional annual debt service savings. The current average annual debt service is \$201,377. The Present Value savings is estimated to be \$239,614.

NORTHEAST ALABAMA COMMUNITY COLLEGE
REFUNDING FOR AUTHORIZED RESOLUTION, BOND SERIES 2012

On motion by Mr. Woods, second by Ms. Foy, the Board unanimously approved the Authorizing Resolution which sets forth details regarding refunding the previously approved issuance of approximately \$8,270,000 limited obligation Alabama Community College System revenue bonds, for the benefit of Northeast Alabama Community College.

Fiscal consideration: \$8,270,000 – 2012 Revenue Refunding Bonds

Estimated average annual debt service is \$583,288. The proposed refunding has been amortized to produce proportional annual debt service savings. The current average annual debt service is \$670,778. The Present Value savings is estimated to be \$1,328,603.

SOUTHERN UNION STATE COMMUNITY COLLEGE
REFUNDING FOR AUTHORIZED RESOLUTION, BOND SERIES 2012

On motion by Mr. Davis, second by Ms. Foy, the Board unanimously approved the Authorization Resolution which set forth details regarding refunding (on either a tax-exempt or a taxable basis) the previously approved issuance of approximately \$32,628,000 limited obligation Alabama Community College System revenue bonds, for the benefit of Southern Union State Community College.

Fiscal consideration: \$22,295,000 – 2012 Revenue Refunding Bonds

Estimated average annual debt service is \$2,221,561. The proposed refunding has been amortized to produce proportional annual debt service savings. The current average annual debt service is \$2,329,751. The Present Value savings is estimated to be \$1,175,238.

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
REFUNDING FOR AUTHORIZED RESOLUTION, BOND SERIES 2012

On motion by Mr. Woods, second by Ms. Brown, the Board unanimously approved the Authorizing Resolution which sets forth details regarding refunding the previously approved issuance of approximately \$25,190,000 limited obligation Alabama Community College System revenue bonds, for the benefit of Wallace State Community College – Hanceville.

Fiscal consideration: \$15,315,000 – 2012 Revenue Refunding Bonds

Estimated average annual debt service is \$1,439,279. The proposed refunding has been amortized to produce proportional annual debt service savings. The current average annual debt service is \$1,581,815. The Present Value savings is estimated to be \$1,344,326.

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

CENTRAL ALABAMA COMMUNITY COLLEGE
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Ms. Foy, second by Mr. Smith, the Board unanimously approved the current Mission Statement of Central Alabama Community College.

Fiscal consideration: None.

GADSDEN STATE COMMUNITY COLLEGE
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Mr. Woods, second by Mr. Davis, the Board unanimously approved the current Mission Statement of Gadsden State Community College.

Fiscal consideration: None.

NORTHWEST SHOALS COMMUNITY COLLEGE
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Ms. Brown, second by Mr. Woods, the Board unanimously approved the current Mission Statement of Northwest Shoals Community College.

Fiscal consideration: None.

ALABAMA COMMUNITY COLLEGE SYSTEM
RECOMMENDATION REGARDING ADOPTION OF PROPOSED POLICY 302.01

On motion by Mr. Woods, second by Ms. Brown, the Board unanimously adopted proposed Policy 302.01: Insurance and Fidelity Bonds. The Board further recommended that the proposed policy take effect immediately.

Fiscal consideration: None.

ALABAMA COMMUNITY COLLEGE SYSTEM
RECOMMENDATION REGARDING ADOPTION OF PROPOSED POLICY 304.01

On motion by Ms. Brown, second by Mr. Woods, the Board unanimously adopted proposed Policy 304.01: Financial Reporting. The Board further recommended that the proposed policy take effect immediately.

Fiscal consideration: None

ALABAMA COMMUNITY COLLEGE SYSTEM
RECOMMENDATION REGARDING ADOPTION OF PROPOSED POLICY 308.01

On motion by Ms. Brown, second by Mr. McAnally, the Board unanimously adopted proposed Policy 308.01: Cash and Investment Management. The Board further recommended that the proposed policy take effect immediately.

Fiscal Consideration: None.

ALABAMA COMMUNITY COLLEGE SYSTEM
RECOMMENDATION REGARDING ADOPTION OF PROPOSED POLICY 320.01

On motion by Mr. Davis, second by Mr. Woods, the Board unanimously adopted the proposed Policy 320.01: Auxiliary Services. The Board further recommended that the proposed policy take effect immediately.

Fiscal Consideration: None.

ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
SELF -EVALUATION RESOLUTION

On motion by Mr. Davis, second by Ms. Brown, the Board unanimously adopted the Resolution evidencing its undertaking to define and self-evaluate the Board's responsibilities and expectations in compliance with SACSCOC principle 4.2(g).

Fiscal consideration: None.

SECTION IX
PERSONNEL

Chancellor Baker made a recommendation that Dr. Cynthia Anthony be appointed as permanent president at Lawson State Community College. Chancellor Baker commented that Dr. Anthony

is one of the most experienced persons in the System. In addition, Chancellor Baker stated that Dr. Anthony is a tremendous asset to the System, and he is excited by what she can do.

Nikita Payne gave a brief overview of Dr. Anthony's qualifications. Dr. Anthony has served as Interim President of Lawson State Community College since September 2020. Her previous roles at Lawson State include Executive Vice President and Dean of Students. Because of her exceptional leadership skills and commitment to the mission of the Alabama Community College System, Dr. Anthony was appointed to serve as Interim President of Drake State Community and Technical College, Shelton State Community College and Enterprise State Community College. She has been employed in post-secondary education for twenty-nine years.

Dr. Anthony is actively involved in numerous professional organizations, state and local educational committees, social service organizations, and volunteer entities.

Dr. Anthony earned a Bachelor of Arts degree in Psychology from Talladega College. She received both her Educational Specialist degree in Educational Leadership and her Master of Education degree in Counseling from the University of Alabama at Birmingham. Dr. Anthony completed her Doctorate in Educational Leadership through a joint program at the University of Alabama at Birmingham and the University of Alabama.

On motion by Mr. Davis, second by Mr. Smith, the Board unanimously approved the recommendation of Dr. Cynthia Anthony as President of Lawson State Community College.

Dr. Anthony addressed the Board of Trustees. Dr. Anthony thanked the Chancellor and the Alabama Community College System Board of Trustees for their acclamation of her as the permanent President of Lawson State Community College. Dr. Anthony stated that she is extremely touched and inspired by the Board's vote of confidence and support. She is humbled and honored to serve as the next President of Lawson State Community College.

Dr. Anthony expressed that Lawson State Community College has a rich history of strong leadership and outstanding accomplishments. Dr. Anthony stated she clearly understands the challenge before her and accepts the charge. She expressed that Lawson State has a solid foundation to build on for the future which is brighter than its past. Dr. Anthony looks forward to leading Lawson State Community College to greater heights. She will embrace the opportunities before her as Lawson State engages the community, strengthens the workforce and remains laser focused on the student experience.

Next, Chancellor Baker made a recommendation that Mr. Brad Newman be appointed as President at Shelton State Community College.

Chancellor Baker expressed his expectations to bring long term service with stable leadership to Shelton State Community College. In addition, Chancellor Baker envisions great things for Shelton State moving forward in working with the community.

Nikita Payne gave a brief overview of Mr. Newman's qualifications. Mr. Newman has served in the public and private sector in a career that spans 28 years. For the past 10 years he has served as the Plant Manager for ZF Chassis Systems, LLC in Tuscaloosa.

Mr. Newman is a recognized leader in the local community serving as chairman of West Alabama Works, vice chair of Education and Workforce Development for the West Alabama Chamber of Commerce, and a member of the West Alabama Regional Workforce Council/Workforce Innovation and Opportunity Act (WIOA) Board.

Mr. Newman is actively engaged in developing young leaders, co-lead a statewide effort to improve the process for prisoner re-entry, volunteers his time through prison ministry, and established the OnTrack Process for juvenile delinquents and undeserved youth.

Mr. Newman earned a bachelor's and master's degree in Industrial Engineering from the University of Alabama.

On motion by Mr. Davis, second by Mr. Woods, the Board unanimously approved the recommendation of Mr. Brad Newman as President of Shelton State Community College.

Mr. Newman addressed the Board. Mr. Newman thanked the Board for the opportunity. Mr. Newman stated he understands the needs of the community and will humbly serve all areas. He expressed that he would do his best to serve the people in the community. Mr. Newman stated he has had significant success at previous positions, but none of those will compare to this opportunity to bring a certain level of success.

SECTION X
COMMITTEE REPORTS

None.

SECTION XI
CHANCELLOR'S REPORT

Chancellor Baker asked Mr. Olivier Charles to give an update on the things the Alabama Community College System is doing to improve the overall recruitment of students at the Colleges.

Mr. Charles addressed the Board of Trustees. Mr. Charles informed the Board on the status of purchasing the Customer Relationship Management (CRM) software. Mr. Charles presented a Power Point overview of the Customer Relationship Management (CRM) software. Mr. Charles noted that the CRM will help track the life cycle of prospective students from the start until the time of enrollment.

Next, Mr. Keith Phillips discussed Rapid Training. Mr. Phillips presented an overview of Rapid Training. Mr. Phillips stated that during the 2019-2020 academic year, the Alabama Community College System collectively served over 159,000 Alabamians. Mr. Phillips noted that of those served, approximately 49,000 were adult students needing basic skills training to better prepare them for employment. In addition, Mr. Phillips reported that there is a need for workforce training focused on short-term, non-credit training. Mr. Phillips stated that the regional training centers are designed and customized with input from local businesses and industries. These centers would serve incumbent workers already employed who need an upskill, dislocated workers who have lost a job and need new employment and unemployed citizens with little to no skill needing instant employment. Mr. Phillips commented that the Regional Rapid Training Centers will enhance the colleges and the Alabama Community College System's ability to serve a broader population of individuals as well as better serve businesses and industry needs.

Dr. Vicky Ohlson gave an update on the ACCS ASPIRE 2030 Initiative. Dr. Ohlson reminded the Board that this initiative was launched in response to the issuance of approximately 120 million dollars of PSCA funding to ACCS last year. She stated that Chancellor Baker saw this funding as an opportunity for the System to make significant, meaningful investments for the benefit of local communities and the State of Alabama. Additional funding from the Advancement and Technology Fund and from System Office resources will be added to the PSCA bond funds to make an even more significant impact. Rather than take the easy route of distributing the funding to colleges using a formula based on enrollment or some other metrics, the Chancellor led the System Office in developing the ASPIRE 2030 initiative, which is designed to inspire community-focused strategic planning for capital improvement projects. Dr. Ohlson stated that ASPIRE 2030 is being carried out in phases, with Phase 1 requiring colleges to intentionally engage with their communities (both internal and external stakeholders), conduct a critical self-analysis of their institution's operations, and perform a thorough examination of their needs. In addition, Dr. Ohlson conveyed that the ASPIRE initiative encourages colleges to "dream big" and envision where they need to be ten years from now in order to be successful in serving their communities. Dr. Ohlson commented that Phase 1 had concluded with all colleges submitting their self-analysis narratives in mid-December 2020 and the Chancellor and System Office staff evaluating them and providing feedback to the presidents by the first week in March. Colleges are now embarking on Phase 2 of ASPIRE, which is when colleges actually develop capital improvement projects and submit proposals for funding. The formal Request for Proposals (RFP) has been issued and responses are due from the colleges by April 15, 2021.

Chancellor Baker commented that the Presidents, four at a time will be meeting with his senior staff starting next week. Following those meetings, Chancellor Baker indicated that he would meet with the Presidents individually to discuss their thoughts on what their needs are.

Vice Chairman Davis commented that this is exciting and inquired as to when the recommendations regarding the Aspire 2030 initiative would come before the Board.

SECTION XII
(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, April 14, 2021. The format has yet to be determined and will be announced later. A work session will follow at 10:20 a.m.

ADJOURNMENT

The Board meeting was adjourned at 11:36 a.m.

Chairman

Chancellor