



Alabama Advanced Manufacturing Apprenticeship Program Standard of Apprenticeship (Non-Registered)

Thank you for participating in the Alabama Advanced Manufacturing Apprenticeship Program. This form verifies that the training provided within this work-based learning program satisfies the 5 Hallmarks of a Quality Apprenticeship as defined by the U.S. Department of Labor for the Scaling Apprenticeship grant.

Company Name

Manufacturing Occupation

(e.g. Machinist, Tool & Die, Industrial Maintenance, Advance Manufacturing, Electrical, Welding, IT)

Program Name*

*For Program Name use naming convention: Program Name-College Name (Ex: AMP-Calhoun, Industrial Maintenance-Trenholm, EPIC-Bishop, etc.)

The 5 Hallmarks of a Quality Apprenticeship

Paid Work Component: The employer will pay apprentices at least the applicable federal, state, and local minimum wage, describe the wage progression requirements to apprentice(s), and describe the participant(s) opportunity to gain upward mobility in the industry.

Work-Based Learning and Mentorship: While learning on the job, the program will provide a mentor to support participant(s) and provide guidance on an industry or company culture, and the industry or workplace policies and procedures.

Safety, Supervision and Equal Opportunity: The program will ensure adequate and safe equipment and facilities for training and supervision and provide safety training for apprentice(s) on the job and in related technical instruction. Ensure there are qualified training personnel and adequate supervision on the job.

The company and college will not discriminate against apprenticeship applicants based on race, color, national origin, sex (including pregnancy and gender identity), sexual orientation, genetic information or because they are an individual with a disability or a person 40 years or older.

Educational and Instructional Component: The program will provide high quality instruction and adequate training space and resources to help apprentice(s) achieve their proficiency goals or earn credentials or certifications. (This information will be provided by the community/technical college partner.)

Industry Recognized Credential: The program must provide apprentice(s) the opportunity to earn an industry-recognized credential. (The college certificate or degree earned through completion of the education and instructional component of the program is widely considered to be one of the most valuable industry-recognized credential.)

By signing this form, I agree to adhere to the 5 Quality Hallmarks listed above.

Employer Name (Print)

Employer Signature

Date

College Signature

Date

The Alabama Advanced Manufacturing Apprenticeship Program (ALAMAP) is a collaboration of the Alabama Community College System and USDOL established to address Alabama's advanced manufacturing workforce shortage. The ACCS works directly with all statewide networks of manufacturing industry sector partnerships and is focused on meeting local employment and skills needs. The ALAMAP project is funded by a grant awarded by USDOL/ETA. This product was created by the recipient and does not reflect the official position of the USDOL. The USDOL makes no guarantees, warranties, or assurances of any kind, express or implied with respect to such information, including information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness usefulness, adequacy, continued availability, or ownership. This product is copyrighted by ACCS and the institution that created it.