

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY JUNE 9, 2021, 10:03 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:03 a.m. on Wednesday, June 9, 2021, via video/teleconference. The meeting was called in accordance with Act No. 2015-125 and conducted in accordance with Governor Ivey's Proclamation of March 18, 2020.

**PRESIDING: MR. MILTON DAVIS
CHAIRMAN**

The meeting was called to order by Mr. Davis.

The invocation was delivered by Pastor Justin Law of First Baptist Church Montgomery and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Milton Davis
Mr. Matthew Woods
Mr. Blake McAnally
Ms. Valerie Gray
Mr. Goodrich Rogers
Mr. Jeb Shell
Mr. Llevelyn Rhone (by phone)
Dr. Yvette Richardson

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent were Governor Kay Ivey and Mr. John Mitchell.

APPROVAL OF AGENDA

Mr. Rogers made a motion to amend the agenda to include Coastal Alabama Community College's action item VIII.A.9 – Atmore Conference and Education Center. The Motion was seconded by Mr. Woods, the amended Agenda was approved unanimously.

APPROVAL OF MINUTES

On motion by Mr. Woods, second by Mr. McAnally, the Board voted unanimously to adopt the Minutes of the May 19, 2021 meeting as presented without discussion.

**SECTION VI
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

SECTION VII
NEW BUSINESS

Due to technical difficulties experienced during the May 19, 2021, Mr. McAnally made a motion to ratify all actions approved by the Board of Trustees on May 19, 2021. On motion by Mr. McAnally, second by Mr. Rogers the Board of Trustees ratified all items approved at the May 19, 2021 ACCS Board of Trustees Meeting.

SECTION VIII

ADOPTED

**(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

J.F. DRAKE STATE COMMUNITY AND TECHNICAL COLLEGE

Certificate in Patient Care Technician (Nursing Assistant)

On motion by Mr. Rogers, second by Mr. Shell, the Board unanimously approved J.F. Drake State Community and Technical College's application for a Certificate in Patient Care Technician (Nursing Assistant), to be implemented Fall Semester 2021.

ENTERPRISE STATE COMMUNITY COLLEGE

Associate in Applied Science in Digital Arts

On motion by Mr. Rogers, second by Mr. Woods, the Board unanimously approved Enterprise State Community College's application for an Associate in Applied Science in Digital Arts , to be implemented Fall Semester 2021.

NORTHEAST ALABAMA COMMUNITY COLLEGE

Associate in Applied Science and Certificate in Building Construction Technology

On motion by Mr. Rogers, second by Mr. Woods, the Board unanimously approved Northeast Alabama Community College's application for an Associate in Applied Science and Certificate in Building Construction Technology, to be implemented Fall Semester 2021.

Mr. McAnally commented that he was very excited about this program as it was needed in this area of the state.

SOUTHERN UNION STATE COMMUNITY COLLEGE

Associate in Applied Science and Certificate in Airframe Mechanics and Aircraft Maintenance Technology/Technician with Options in Airframe and Powerplant

On motion by Mr. Rogers, second by Mr. Shell the Board unanimously approved Southern Union State Community College's application for an Associate in Applied Science and Certificate in Airframe Mechanics and Aircraft Maintenance Technology/Technician with Options in Airframe and Powerplant, to be implemented Fall Semester 2021.

WALLACE STATE COMMUNITY COLLEGE - SELMA

Certificate in Heating, Ventilation, Air Conditioning, and Refrigeration

On motion by Mr. Rogers, second by Mr. Woods, the Board unanimously approved Wallace State Community College – Selma's application for a Certificate in Heating, Ventilation, Air Conditioning, and Refrigeration, to be implemented Fall Semester 2021

ALABAMA COMMUNITY COLLEGE SYSTEM

Allocation of 2020-2021 Industry Certification Initiative Funds – ARC STRONG Program

On motion by Mr. Woods, second by Ms. Gray, the Board unanimously authorized the allocation of \$646,178 from the 2020-2021 Industry Certification Initiative Funds for the ARC Strong Program. The funds will be allocated and awarded to Shelton State, Lawson State, Beville State and Jefferson State Community College as well as the Alabama Technology Network for the purpose of conducting activities provided by the Alabama STRONG Initiative in alignment with their approved budgets under the ARC Power Grant awarded to ACCS in 2019.

ALABAMA COMMUNITY COLLEGE SYSTEM

Allocation of 2020-2021 Industry Certification Initiative Funds –
Trenholm State Line Worker Program

On motion by Mr. Woods, second by Mr. McAnally, the Board unanimously authorized the allocation of \$165,000 from the 2020-2021 Industry Certification Initiative Funds to Trenholm State Community College's Line Worker Program. The funds will be used to support a new line worker program in partnership with Alabama Power and other electrical utility services.

ALABAMA COMMUNITY COLLEGE SYSTEM

Allocation of the 2021-2022 Two-Year College System and Prison Education Operations and Maintenance Appropriation

On motion by Ms. Gray, second by Mr. McAnally, the Board unanimously approved the allocation of \$378,541,374 from the 2021-2022 Education Trust Fund appropriation for operations and maintenance of the two-year colleges and the prison education appropriation.

Fiscal Consideration: \$363,007,759 - College Operations and Maintenance (ETF)
15,533,615 - Prison Education Operations and Maintenance (ETF)
\$378,541,374

COASTAL ALABAMA COMMUNITY COLLEGE
ATMORE CONFERENCE AND EDUCATION CENTER

On motion by Mr. Rogers, and second by Mr. Shell, the Board unanimously authorized Coastal Alabama Community College to proceed with construction of the Atmore Conference and Education Center project on Coastal Alabama's Atmore Campus.

Fiscal Consideration: \$4,644,603.00 Coastal Alabama's Plant Funds Unexpended

This item was discussed during the April 14, 2021 ACCS Board of Trustees Work Session. Mr. Davis advised that the facilities committee recommends that this project be approved to move forward.

SECTION IX

ADOPTED

(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

REID STATE TECHNICAL COLLEGE
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Mr. Shell, second by Mr. Woods, the Board unanimously approved the current Mission Statement of Reid State Technical College.

Fiscal consideration: None.

J.F. INGRAM STATE TECHNICAL COLLEGE
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Mr. Rogers, second by Ms. McAnally, the Board unanimously approved the current Mission Statement of J.F. Ingram State Technical College.

Fiscal consideration: None.

GEORGE C. WALLACE COMMUNITY COLLEGE - DOTHAN
REVIEW AND APPROVAL OF MISSION STATEMENT

On motion by Mr. Woods, second by Mr. McAnally, the Board unanimously approved the current Mission Statement of George C. Wallace Community College - Dothan.

Fiscal consideration: None.

JEFFERSON STATE COMMUNITY COLLEGE
APPROVAL TO ENTER INTO LEASE AGREEMENT WITH HINDS & CAMPBELL
PROPERTIES

On motion by Mr. McAnally, second by Ms. Gray, the Board unanimously authorized the Alabama Community College System for the benefit of and on behalf of Jefferson State Community College to enter into a lease agreement with Hinds & Campbell Properties, Inc. for the purpose of updating the current antenna site on the campus of Jefferson State Community College, Birmingham, Alabama. The lease provides for an initial term of 10 years with 4 renewable terms of 5 years.

Fiscal consideration: Communications Equipment for the Jefferson State Police and Maintenance Departments valued at \$175,000 and monthly rent of \$1,200 beginning in the sixth year of the lease.

SECTION X
PERSONNEL

Chancellor Baker announced Jimmy Hodges as the Interim President at Calhoun Community College. Chancellor Baker advised that Mr. Hodges is one of the foremost people in the system with regard to workforce training.

Mr. Hodges addressed the Board. He advised that he is a machinist by trade and worked in various manufacturing industry roles, including aerospace, until becoming employed as a drafting instructor with the Jackson County Board of Education in 2000. In 2009, Mr. Hodges joined the faculty at Wallace State – Hanceville as the Drafting Department Chairman and Instructor and later as Dean of Applied Technologies. Mr. Hodges stated that he looks forward to working at Calhoun and getting to know the staff and community. Mr. Hodges was accompanied by his wife of 38 years, Lynn Hodges.

Mr. Rogers recalled working with Mr. Hodges years ago on a design for a business sign and that Mr. Hodges provided a good work product then and Mr. Rogers believes he will continue to do so at Calhoun Community College.

Mr. Davis and Mr. McAnally congratulated Mr. Hodges on being named Interim President at Calhoun Community College.

SECTION XI **CHANCELLOR'S REPORT**

Chancellor Baker asked Olivier Charles to update the Board on Title IX training, the CRM project and summer enrollment.

Mr. Charles advised that in the last year Title IX was overhauled by the previous President's administration. The new rules have required changes and updates to all the Colleges' policies and procedures as well as added a training element for the entire system. It was discovered that there was a discrepancy in training across the system. The training is now being provided by vendor through a program called Title IX University. The training will be executed in in multiple phases. With the new rules, the number of people required to be responsible for Title IX issues has increased to around 350 system wide. The first phase, Level 1, was launched and completed the first week of June 2021 with 58 Title IX Coordinators received training. The second phase will be geared toward Title IX investigators and was scheduled to begin June 9, 2021. By scaling this training to deliver it systemically from the system office, ACCS was able to save over one million dollars.

Mr. Charles' second update was regarding the customer relationship management software that is in the process of being implemented by Target X. This software will manage the lifecycle of the student, including communications with the student and tracking their progress within the system. Northwest Shoals Community College is the pilot institution and will use the software first with all other institutions being brought up to date by November 2021. Mr. Charles advised that this software will level the playing field as it will allow each College, despite its size, to receive the same benefits and have access to the same information. Again, by scaling this software to system wide, ACCS was able to save millions of dollars.

The final update by Mr. Charles was regarding summer enrollment which is currently at 98% of entire summer enrollment from 2020. Mr. Charles expects an overall increase in enrollment from the 2020 summer semester enrollment. As of the date of the meeting, 18 colleges were within 90% of last years enrollment numbers and 9 of those 18 colleges were over 100% of where they were last year.

Next, Chancellor Baker asked Chris Cox to update the Board on the workforce training initiative for expanding training throughout the state and allow the Colleges to reach people that might not

otherwise have the opportunity for training. The focus has been on how to provide rapidly delivered workforce credentialing to students across the state in a consortium type format to provide short straight paths to higher wages and better jobs. This credentialing initiative will be a way to recruit non-traditional students and provide them with a resource for articulating that training into a for credit program. One example of training requested came from Rosemary Elebash with NFIB and was for butcher training. Mr. Cox advised that a young person working in a grocery store could be recruited for butcher training credentials which could lead to for credit training and/or a Bachelor's degree. This type training could take a person in an entry level position that they perceive as an end and provide a pathway to a more successful career. Mr. Cox advised that he has met with several associations across Alabama for their input and has received good responses. Mr. Cox advised that the colleges can deliver statewide credentialing to all areas despite where the training is actually delivered. Mr. Cox expressed his appreciation for Mara Harrison and her hard work as well as all the departments within ACCS that are working together on this initiative.

Mr. Davis commented that he believes this to be a good program and one that would benefit workforce development in the state.

Chancellor Baker advised that ACCS has hired recruiters to recruit students that need training and that DHR has expressed interest in this credentialing initiative as part of the Adult Education Program and has offered provide funding for some types of training. Also, Chancellor Baker reported that as part of this initiative, ACCS will be involved in providing economic development training for mayors and city council members who are a part of the League of Municipalities.

Boone Kinard next spoke regarding the safety and security initiative across the ACCS. Mark Bailey, Chief of Safety and Security at Jefferson State Community College has been essential in helping with this initiative and in making sure the colleges are in compliance with regulations and policies and procedures regarding safety. Most recently, Chief Bailey has been tasked with working with the Colleges on the Clery Act and its reporting requirements so that the colleges are in compliance with the act and that the reports are in order for the next reporting cycle.

Chief Bailey addressed the Board and advised that Jefferson State was involved in a Clery Act audit following a 2019 incident. Although Jefferson State came out good in that audit, it prompted the Chancellor to request that Chief Bailey look at every college to make sure that they were aware of the Clery Act requirements and were in compliance. Chief Bailey uncovered some inconsistencies and discrepancies regarding the reporting requirements under the Clery Act. His first step in correcting the issues was to develop online training which launched in early 2021. There is now training via a portal that can be had at any time.

SECTION XII
COMMITTEE REPORTS

Mr. McAnally advised that the Finance Committee had not yet met yet, but that the ad hoc committee on replacing the DCM had and was moving rapidly forward.

SECTION XIII
(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, July 14, 2021, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 10:20 a.m. and will also be held in the Board Room.

ADJOURNMENT

The Board meeting was adjourned at 10:53 a.m.

Chairman

Chancellor