

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY AUGUST 11, 2021, 10:03 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:02 a.m. on Wednesday, August 11, 2021, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. MILTON DAVIS
CHAIRMAN**

The meeting was called to order by Mr. Davis.

The invocation was delivered by Pastor Courtney Meadows of Hutchinson Missionary Baptist Church and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Milton Davis
Mr. Matthew Woods
Mr. Blake McAnally
Ms. Valerie Gray
Mr. Goodrich Rogers
Mr. Jeb Shell
Mr. Lleveyn Rhone
Dr. Yvette Richardson
Mr. John Mitchell

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Governor Kay Ivey.

APPROVAL OF AGENDA

On motion by Mr. Rogers, second by Mr. Woods the Agenda was approved unanimously.

APPROVAL OF MINUTES

On motion by Mr. Rogers, second by Mr. McAnally, the Board voted unanimously to adopt the Minutes of the July 14, 2021 meeting as presented without discussion.

**SECTION VI
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

SECTION VII

ADOPTED

(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL, INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)

ALABAMA COMMUNITY COLLEGE SYSTEM
Allocation of 2020-2021 Industry Certification Initiative Funds

On motion by Mr. Woods, second by Ms. Gray, the Board unanimously authorized the Chancellor to provide scholarships for 2021 SkillsUSA Virtual Competition winners who are entering or have entered postsecondary education.

Fiscal Consideration: \$100,000 Industry Certification Initiative Funds

ALABAMA COMMUNITY COLLEGE SYSTEM
2021-2022 ACCS Salary Schedules

On motion by Mr. McAnally, second by Mr. Woods, the Board unanimously adopted the 2021-2022 ACCS Salary Schedules for the community and technical colleges and the Alabama Technology Network

ALABAMA COMMUNITY COLLEGE SYSTEM
Adoption of the Facilities Division Manual of Procedures

On motion by Mr. Shell, second by Mr. Rhone, the Board unanimously approved the Facilities Division Manual of Procedures with an effective date of August 1, 2021.

Mr. McAnally commended the committee for the tremendous amount of work in compiling the manual. Mr. McAnally advised that the Board members had ample opportunity to review the manual and make comments.

SECTION VIII

ADOPTED

(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

BISHOP STATE COMMUNITY COLLEGE
Procurement of the Process Technology Training System

On motion by Mr. Rhone, second by Mr. Shell the Board unanimously authorized the President of Bishop State Community College to purchase an integrated Process Technology Pilot Plant and associated Distributed Control (Room) System (DCS) for its new Advanced Manufacturing Technology Center (AMTC), a state of the art, 80,000 square foot facility approved by the Board of Trustees in 2019. This system will be housed in the 6,000 sq. ft. high bay Process Technology Center laboratory part of the AMTC.

Fiscal Consideration: \$2,350,000 Purchase Amount from Institutional Funds

ENTERPRISE STATE COMMUNITY COLLEGE
Request for Authority to Sell Property to the City of Enterprise for Use as Recreational Facilities

On motion by Mr. Mitchell, second by Mr. Rogers the Board unanimously authorized the Alabama Community College System on behalf of Enterprise State Community College (“Enterprise State”) to proceed with the sale of approximately 25 acres of land to the City of Enterprise for the construction of City owned recreational facilities.

Fiscal Consideration: The City of Enterprise will construct a parking area to service the College’s baseball/softball complex.

SECTION IX
PERSONNEL

None.

SECTION X
CHANCELLOR’S REPORT

Olivier Charles gave an update on the Chancellor’s Challenge, Fall 2021 Enrollment and the CRM implementation. The Chancellor’s Challenge is a competition with a goal being that each college increase its own growth percentages in the following four categories from Fall Semester 2020 to Fall Semester 2021: new student headcount, credit hour production, retention and total headcount. The colleges are not competing against each other, but against its 2020 numbers. The college with the largest increase wins that category. The winning colleges will be awarded funds to be used for student success initiatives such as a career closet to help students prepare for interviews, a food pantry, a new website or any other appropriate initiative. The winners will be announced at the ACCA conference and will be given a banner to display on campus. Next, Mr.

Charles provided an update on the Fall Semester 2021 enrollment numbers. As of the date of the meeting, enrollment numbers were at 85% of the Fall 2020 Semester numbers. The numbers are trending upwards, but Mr. Charles advised that the next 3 to 4 weeks would be critical to the community college system as that is when approximately 30% to 40% of enrollment comes in. Mr. Charles also advised that several of the colleges are holding vaccination clinics on campus to encourage students to get vaccinated and some are also offering incentives for vaccination. Last, Mr. Charles gave an update on the CRM implementation. Molly Pollard has been hired as the CRM administrator and all colleges have identified someone at each college as a CRM administrator. Target X has held meetings with each of the colleges. Mr. Charles advised that the pilot implementation at Northwest-Shoals is going well and that the project is ahead of schedule for implementation at the remaining institutions. The original projected date for full implementation at Northwest-Shoals had been November 2021, but Mr. Charles hopes of that happening by mid to late October 2021. The CRM administrators from each college will receive a three day training program. The ACCS Marketing Division has prepared emails for each college to send out once the roll out of Target X begins.

SECTION XI
COMMITTEE REPORTS

Blake McAnally gave an update on behalf of the Finance Committee

SECTION XII
(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, September 8, 2021, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 10:20 a.m. and will also be held in the Board Room.

ADJOURNMENT

The Board meeting was adjourned at 10:22 a.m.

Chairman

Chancellor