

**CHANCELLOR'S PROCEDURES FOR
POLICY
309.01: Purchasing**

Personal property acquisitions estimated to exceed \$500,000 must have Board of Trustees approval prior to acquisition. Care must be taken in planning for such expenditures in order to schedule items on Board agendas in accordance with *Due Dates for Board Action Requests* prepared by the Alabama Community College System (ACCS) Office. Instructions for submission are included in *Procedure for Requesting State Board of Education Action* prepared by the ACCS.