

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY JANUARY 12, 2022, 10:01 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:01 a.m. on Wednesday, January 12, 2022, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. MILTON DAVIS
CHAIRMAN**

The meeting was called to order by Mr. Davis.

The invocation was delivered by Reverend Lucas Tribble of First United Methodist Church of Montgomery and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Milton Davis
Mr. Matthew Woods
Mr. Goodrich Rogers
Mr. John Mitchell (via Zoom)
Mr. Blake McAnally
Mr. Llevelyn Rhone
Dr. Yvette Richardson

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Valerie Gray, Jeb Shell, and Governor Kay Ivey.

APPROVAL OF AGENDA

On motion by Mr. Rogers, second by Mr. Rhone the Agenda was approved unanimously.

APPROVAL OF MINUTES

On motion by Mr. McAnally, second by Mr. Woods, the Board voted unanimously to adopt the Minutes of the December 8, 2021 meeting as presented without discussion.

**SECTION VI
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

SECTION VII
(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)

ADOPTED

ALABAMA COMMUNITY COLLEGE SYSTEM
APPROVAL OF INCREASE IN THE SPECIAL BUILDING FEE FOR
NORTHWEST-SHOALS COMMUNITY COLLEGE

On motion by Mr. Woods, second by Mr. Rogers, the Board unanimously authorized Northwest Shoals Community College to increase the Special Building Fee they charge their students from \$8 to \$12 per credit hour. The fee will take effect Fall Semester 2022.

Fiscal Consideration: \$213,560 estimated annual increase in revenue based on total actual credit hours for Spring Semester 2021, Summer Semester 2021, and Fall Semester 2021 of 59,310 at Northwest Shoals Community College.

NORTHWEST-SHOALS COMMUNITY COLLEGE
ADOPTION OF RESOLUTION APPROVING BOND ISSUE

On motion by Mr. Woods, second by Mr. Rhone, the Board unanimously adopted a resolution providing (1) for renovating, constructing and/or equipping of facilities on the Phil Campbell/Muscle Shoals Campuses of Northwest Shoals Community College, (2) for the financing thereof by the issuance of revenue bonds in the maximum par amount of up to \$13,500,000, (3) for securing the payment of the principal of and interest on such bonds, and (4) for payment of costs of issuing the bonds.

Fiscal consideration: Up to \$13,500,000 par value.

GADSDEN STATE COMMUNITY COLLEGE
WALLACE HALL HVAC PROJECT

On motion by Mr. Woods, second by Mr. McAnally, the Board unanimously authorized Gadsden State Community College to proceed with construction of the Wallace Hall HVAC Project.

Fiscal consideration: \$876,120.000

GADSDEN STATE COMMUNITY COLLEGE
HELDERMAN HALL AND BEVILL HALL HVAC UPGRADES PROJECT

On motion by Mr. Rhone, second by Mr. Woods, the Board unanimously authorized Gadsden State Community College to proceed with construction of the Helderman Hall & Bevill Hall HVAC Upgrades Project.

Fiscal consideration: \$3,751,022.00

NORTHWEST-SHOALS COMMUNITY COLLEGE
ROOFING RESTORATION AND REPAIRS FOR BUILDINGS 112, 115 AND 120

On motion by Mr. Rogers, second by Mr. McAnally, the Board unanimously authorized Northwest-Shoals Community College to proceed with construction of the Roofing Restoration and Repairs for Buildings 112, 115, and 120 project.

Fiscal consideration: \$652,875.00

NORTHWEST-SHOALS COMMUNITY COLLEGE
SOFTBALL FIELD AND BASEBALL FIELD ARTIFICIAL GRASS INSTALLATION

On motion by Mr. Rogers, second by Mr. McAnally, the Board unanimously authorized Northwest-Shoals Community College to proceed with the scope of construction for site preparation and subsurface work of the Softball Field and the Baseball Field Artificial Grass Installation Project at the Muscle Shoals Campus.

Fiscal consideration: \$609,951.00

WALLACE COMMUNITY COLLEGE - SELMA
WEST ALABAMA REGIONAL TRAINING CENTER

On motion by Mr. Rhone, second by Mr. Rogers, the Board unanimously authorized Wallace Community College Selma to proceed with construction of the West Alabama Regional Training Center.

Fiscal consideration: \$4,722,420.00

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

ALABAMA COMMUNITY COLLEGE SYSTEM
2022 LEGISLATIVE AGENDA

On motion by Mr. Woods, second by Mr. McAnally, the Board unanimously adopted the 2022 Legislative Agenda.

GADSDEN STATE COMMUNITY COLLEGE
NAMING OF STUDENT LOUNGE OF THE VALLEY STREET LEARNING RESOURCE CENTER

On motion by Mr. Woods, second by Mr. Rhone, the Board unanimously authorized the President of Gadsden State Community College (“Gadsden State”) to confer a named gift in accordance with ACCS Policy 519.01: Naming of Buildings and Other College Facilities by designating the Student Lounge of the Valley Street Learning Resource Center as Given in Honor of Dr. Gertie Lowe.

Fiscal consideration: \$20,000.00

COASTAL ALABAMA COMMUNITY COLLEGE
CONVEYANCE OF ROADS TO CITY OF BAY MINETTE

On motion by Mr. Rogers, second by Mr. McAnally, the Board unanimously authorized the Chancellor to execute a Quit Claim Deed to the City of Bay Minette for the roads comprising South College Drive, North College Drive and Faculty Road which traverse Coastal Alabama Community College’s Bay Minette campus.

Fiscal consideration: The City of Bay Minette will pay 20% of the cost of the repaving and repair of South College Drive, North College Drive and Faculty Road currently estimated to cost \$110,000.00. Upon completion of this initial repaving and repair, the City of Bay Minette shall thereafter be permanently responsible for the maintenance and repair of South College Drive, North College Drive and Faculty Road and all costs associated with such maintenance and repairs.

SECTION IX
PERSONNEL

None.

SECTION X
CHANCELLOR'S REPORT

Olivier Charles gave an update on enrollment. Mr. Charles advised that nationwide college enrollment for Fall semester 2021 had been down; however, the ACCS saw a 6% increase in enrollment which equates to 4700 students in headcount and over 28,000 credit hours produced. Nineteen out of 24 colleges saw an increase in headcount and 18 saw an increase in credit hour production. In comparing January 12, 2022 to January 12, 2021 enrollment numbers, the system is up 2500 students in headcount and over 3000 credit hours produced. Mr. Charles expects these numbers to continue to increase. Twenty-one out of 24 colleges are within 90% or higher of their totals for last spring and 12 of them have already surpassed the 2021 numbers. Mr. Charles anticipates a surge of students in March when the second mini-terms starts. Mr. Charles commended the Presidents, Deans of Students, and Instructors for their work on enrollment. Next Mr. Charles gave an update on the CRM project launch at Northwest-Shoals Community College, which went live on December 7, 2021. Mr. Charles reported that there has been a lot of positive feedback from the new product, such as the application process is faster and more efficient. There is less human data entry required, which frees staff up for direct contact with students. Seventy-five percent of students that inquired about Northwest-Shoals Community College have applied for admission. CRM will go live at six more colleges after January 20, 2022 and the entire system will be live by the end of the first quarter of 2022. Mr. Charles acknowledged Molly Pollard, CRM administrator, the IT Department, Cedric Arrington, Bruce Tenison and Neal Scott for their work on the project.

Chancellor Baker stated that Mr. Charles has built a staff that is all about recruiting and helping students and who are totally committed to improving the colleges across the state. Chancellor Baker thanked the Board for their commitment to bringing ACCS up to date on technology.

Chancellor Baker requested that Audrey Webb give an update on the ALAMAP grant. Ms. Webb reported that the ALAMAP grant was received in July 2019 for 12 million dollars to be used in for expanding advanced manufacturing programs by offering quick-start pre-apprenticeships, short-term apprenticeships programs and FAME apprenticeships. Ms. Webb advised that industry is having a hard time recruiting and retaining employees and skilled labor force. ALAMAP is partnering with the Manufacturing Institute, the National Association of Manufacturers and 146 industry partners to sponsor students and recruit labor for the workforce. Not only are the partners sponsoring students, they are recruiting and working with the students, as well as reviewing the curriculum offered to make sure it meets industry needs. Currently there are five programs across the state with two new programs starting in the Fall of 2022. Bishop State's program that will start in the fall of 2022 will be in Process Technology and will be the first of its kind in the nation. Ms. Webb spoke about students from the FAME program. After the students complete the FAME program, some of the Colleges have a draft day and industry partners are there to hire the students. To date, the grant has served 622 students within

17 colleges. Ms. Webb is working with Adult Education directors to start pre-apprenticeships in all the colleges and CTE programs for Advanced Manufacturing.

Mr. Davis expressed his belief that this is a great program and it will help to meet the industry needs of the state.

Chancellor Baker advised that now is the time to start looking at how to continue this program.

Ms. Webb advised that the program is in year 3 of the 4 year program, but an extension is in the works. A budget modification is also being worked on to spend the remaining funds of the grant.

Chancellor Baker requested an Innovation update from Mara Harrison. Ms. Harrison advised that the first round of training had been completed. The first program was in hospitality and tourism due to world games coming to Birmingham. Governor Ivey awarded one million dollars to help fund the training in hospitality due to staff shortages in the industry. The first course opened was in food and beverage and was held at Coastal Alabama's Gulf Shores campus. After completion of this course, students will have the training needed for positions in a restaurant or a bar. The initial course was opened to 15 students. Ms. Harrison worked with the Chamber of Commerce to identify 15 students and companies willing to hire the students once the course was completed. The students ranged in age from 19 to 68. The theory portion of the course was taken online with an eight hour lab held on Saturday following the online portion. Local business owners and Chamber members were invited to observe and participate in the lab. Two Coastal Culinary Instructors assisted with the lab. The lab day allowed the students to apply the knowledge from the theory portion of the course to a real life workplace setting. Students were awarded certificates at end of the lab day and these certificates also gave them college credit. During the lab day, one restaurant owner offered to provide tuition assistance to some of the students that might be interested in further training. This same course will be offered at Jefferson State Community College on January 29. Ms. Harrison advised that the courses will continue to be rolled out in areas such as CDL training, both Class A and Class B, two additional hospitality courses, heavy equipment operators and fiber optics.

In response to Mr. Davis' question about the students being hired following their completion of the program, Ms. Harrison advised that students were hired when they met with the Chamber and were paid to take the exam.

SECTION XI **COMMITTEE REPORTS**

Chancellor Baker advised that the legislature is meeting and that ACCS gave its budget presentation on January 11, 2022 with follow up meetings with the Chair of the Senate and the Speaker on 1/12/22.

SECTION XII

(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, February 9, 2022. The format has yet to be determined and will be announced later. A work session will follow at 10:20 a.m.

ADJOURNMENT

On motion by Mr. Rogers, second by Mr. Woods, the Board meeting was adjourned at 10:56 a.m.

Chairman

Chancellor