

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY MARCH 9, 2022, 10:01 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:01 a.m. on Wednesday, March 9, 2022, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. MILTON DAVIS
CHAIRMAN**

The meeting was called to order by Mr. Davis.

The invocation was delivered by Pastor James Taylor of Camellia Baptist Church and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Milton Davis
Mr. Jeb Shell
Ms. Valerie Gray
Mr. Matthew Woods
Mr. Goodrich Rogers
Mr. Llevelyn Rhone
Mr. Blake McAnally
Dr. Yvette Richardson

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent were Mr. John Mitchell and Governor Kay Ivey.

APPROVAL OF AGENDA

On motion by Mr. McAnally, second by Mr. Rogers, the Agenda was approved unanimously.

APPROVAL OF MINUTES

On motion by Mr. Woods, second by Mr. Rhone, the Board voted unanimously to adopt the Minutes of the February 9, 2022 meeting as presented without discussion.

**SECTION VI
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

SECTION VII
(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)

ADOPTED

WALLACE COMMUNITY COLLEGE - DOTHAN
Drainage Improvement Project

On motion by Mr. Woods, second by Ms. Gray, the Board unanimously authorized Wallace Community College Dothan to proceed with construction of the Drainage Improvement Project to complete storm water drainage improvements on the Wallace and Sparks campuses.

Fiscal Consideration: \$1,707,010.00

JEFFERSON STATE COMMUNITY COLLEGE
Approval to Upgrade Security System

On motion by Mr. Woods, second by Mr. Shell, the Board unanimously authorized Jefferson State Community College to expend \$739,444.98 for the purpose of updating the College's security camera systems on all four campuses.

Fiscal Consideration: \$739,444.98 American Rescue Plan (ARP) Funds
Any costs not incurred before the end of the ARP grant will be paid through the College's unrestricted funds.

COASTAL ALABAMA COMMUNITY COLLEGE
Approval of Textbook Rental Fee

On motion by Mr. Shell, second by Mr. McAnally, the Board unanimously authorized Coastal Alabama Community College to charge a \$24 per credit hour fee for textbook rental to take effect Fall Semester 2022. Coastal Alabama Community College, in cooperation with its bookstore operator Barnes & Noble College, proposes to implement a new fee method, known as "First Day Complete", which allows students to pay for their course materials in one inclusive fee at the time of registration.

SOUTHERN UNION STATE COMMUNITY COLLEGE
Refinanced Bond Amendment

On motion by Ms. Gray, second by Mr. McAnally, the Board unanimously adopted an amendment to the resolution adopted by the Board on March 10, 2021, for the current Southern Union bond refinancing. Its main purpose is to amend the pledged revenues for the current and all future Southern Union bonds. This will allow Southern Union to be on the same pledged revenue basis as most other ACCS institutions. Other institutions pledge revenue from fewer fees than Southern Union to secure their bonds.

Fiscal Consideration: The existing pledge covers all fee revenues, including those from the System Reserve Fee and the ACCS Enhancements Fee, which are not pledged to secure the bonds of most colleges, and which inhibits use of those revenues for other purposes.

NORTHWEST-SHOALS COMMUNITY COLLEGE
Approval to Utilize CARES Act Funds

On motion by Mr. Rogers, second by Mr. Woods, the Board unanimously authorized the President of Northwest Shoals Community College to utilize CARES act funds in the amount of \$2,148,343.06 for the purchase of equipment and supplies for instructional programs and to replace the drinking fountains on the Shoals campus.

Fiscal Consideration: \$2,148,343.06

WALLCE STATE COMMUNITY COLLEGE - SELMA
Addition of Instructional Site

On motion by Mr. Rhone, second by Mr. Rogers, the Board unanimously approved an additional instructional site for Wallace State Community College – Selma in Demopolis at the West Alabama Regional Training Center.

Fiscal Consideration: The operation of the site proposed herein is within the budget of the college.

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

JEFFERSON STATE COMMUNITY COLLEGE
Approval for Naming the Student Success Center

On motion by Mr. Woods, second by Mr. Shell, the Board unanimously authorized the President of Jefferson State Community College to name the Student Success Center on the first floor of Lurleen Wallace Hall on the Jefferson campus for the Regions Foundation.

Fiscal Consideration: \$500,000.00

BISHOP STATE COMMUNITY COLLEGE

Approval for Naming the Computer Lab in the Advanced Manufacturing Center

On motion by Mr. Shell, second by Mr. Rhone, the Board unanimously authorized the President of Bishop State Community College to name the Computer Lab in the Advanced Manufacturing Center as the Trustmark Computer Lab and to add appropriate signage.

Fiscal Consideration: \$15,000.00

CHATTAHOOCHEE VALLEY COMMUNITY COLLEGE

Review and Approval of Mission Statement

On motion by Ms. Gray, second by Mr. McAnally, the Board unanimously approved the current Mission Statement of Chattahoochee Valley Community College.

LURLEEN B. WALLACE COMMUNITY COLLEGE

Review and Approval of Mission Statement

On motion by Mr. Shell, second by Ms. Gray, the Board unanimously approved the current Mission Statement of Lurleen B. Wallace Community College.

SNEAD STATE COMMUNITY COLLEGE

Review and Approval of Mission Statement

On motion by Mr. Woods, second by Mr. Rogers, the Board unanimously approved the revised Mission Statement of Snead State Community College.

ALABAMA COMMUNITY COLLEGE SYSTEM

Decatur Property Purchase

On motion by Mr. Rogers, second by Mr. McAnally, the Board unanimously authorized the Alabama Community College System on behalf of the Alabama Center for the Arts to purchase property located at 402 Moulton St. East, Decatur, Alabama.

Fiscal Consideration: \$879,400 purchase price plus a contingency of \$43,970 to cover closing costs for a total commitment of \$923,370.

ALABAMA COMMUNITY COLLEGE SYSTEM
Resolution Regarding the Disposition of Heritage Trail

On motion by Ms. Gray, second by Mr. Shell, the Board unanimously adopted a resolution regarding the disposition of Heritage Trail which will be listed and advertised for sale with a licensed real estate broker.

SECTION IX
PERSONNEL

Nikita Payne, Director of Human Resources, introduced new employees to the ACCS.

Kailah Dozier joined the ACCS on January 3rd as Community Engagement Coordinator for System Development and Strategic Advancement.

Jessica Perez joined the ACCS on January 3rd as the Community Engagement and Data Coordinator for System Development and Strategic Advancement. Ms. Perez previously served as an ATN Workforce Research and Data Analyst since August 2021.

Shannon Richardson joined the ACCS as the Administrative Assistant for Instruction, Research and Development on January 3, 2022.

Dr. Veronica Morin joined the ACCS as the Associate Director of STEM and Distance Education for Instruction, Research and Development on February 16, 2022.

Kathleen Jones joined the ACCS as the Central Region Director of Adult Education on March 1, 2022.

Next Chancellor Baker advised he had terminated the President of Shelton State Community College effective February 10, 2022. Chancellor Baker requested that the Board of Trustees ratify this action terminating Mr. Brad Newman's executive office contract of employment under Section 8.4 of Mr. Newman's contract. On motion by Ms. Gray, second by Mr. Rhone the Board unanimously ratified the termination of Mr. Brad Newman's executive officer contract of employment as President of Shelton State Community College.

SECTION X
CHANCELLOR'S REPORT

Chancellor Baker requested that Mr. Olivier Charles provide updates on enrollment, CRM implementation and the Pilgrim's Pride Agreement.

Mr. Charles advised that spring enrollment for 2022 is up 6% in headcount and 2% in credit hour production. Further, twenty-two out of twenty-four colleges are over 100% of spring 2021 headcount and twenty of twenty-four colleges are over 100% of spring 2021 credit hour production. Mr. Charles advised that enrollment numbers will steady as most colleges have started their second mini term, but Mr. Charles expects the percentages to hold. Mr. Charles stated that he is confident that spring 2022 will see an increase in enrollment as compared to spring 2021 for credit bearing classes. Mr. Charles advised that there are positive indicators for fall 2022 enrollment. The system is up 18% year to date compared to March 9, 2021 with regard to applications for fall enrollment. Mr. Charles advised that community college applications are submitted at a high rate between the months of March and August for fall semesters and stated that the next 5 months are critical for the ACCS to make its application numbers. Mr. Charles commended the Presidents and their teams for their efforts in increasing enrollment.

Next, Mr. Charles advised that as of March 9, 2022, seven colleges are live in CRM. The new system is more intuitive and user friendly and makes applications easier to process for the College. All Colleges will be live with CRM applications by April 1, 2022. To date there have been no complaints regarding CRM. Mr. Charles explained that CRM captures incomplete applications and will send a reminder to the student to complete their applications. After April 1, 2022, the Insight platform will be implemented which will give users a dashboard for viewing key enrollment performance indicators. Following the Insights implementation, ACCS will begin with the Retention and Student Success component of the program. Insights will allow the system to become full service. Insights will better enable advisors to communicate and advise their students.

Last Mr. Charles advised that Snead State Community College, Enterprise State Community College, and Northwest-Shoals Community College have signed agreements with their local Pilgrim's Pride plants. Pilgrim's Pride will provide tuition to employees of Pilgrim's Pride and their dependents who wish to attend their local community college for either credit or non-credit courses. This initiative began with Dr. Joe Whitmore's initial conversations with the Pilgrim's Pride plant in Guntersville, Alabama. Pilgrim's Pride is a chicken processing company headquartered in Colorado. Pilgrim's Pride has agreed to create a space for the College to create

a display and will allow College representatives time to speak to interested employees. The Colleges have agreed to create marketing materials specifically for this partnership and to frequently visit plant sites to help employees/dependents with admissions, FAFSA applications or any other needs related to their attendance at the local community college. Cory Friend of Pilgrim's Pride stated that the company sees growing their plant by growing their employees. Each College held a signing of this agreement. Mr. Charles believes that this opportunity will make a powerful impact on the lives of the employees and their dependents by increasing their wage earning capability.

Chairman Davis thanked Mr. Charles and the Presidents for the enrollment growth during a tough two years. The ACCS has exceeded the growth rate of other community college systems throughout the country, which is a testament that ACCS is doing the right thing.

Jeb Shell congratulated Mr. Charles on the Pilgrim's Pride agreement and suggested it be investigated with other businesses in Alabama.

Next, Boone Kinard gave a legislative update. Mr. Kinard advised that the session is two-thirds of the way over due to the legislature meeting three days a week instead of the normal two. On March 8, 2022, the House of Representatives debated and passed the education budget out of their chamber. Mr. Kinard advised that the House passed budget maintained positive investments for the ACCS that were included in the Governor's recommendations and many of which were included the agenda approved by the ACCS Board of Trustees earlier. Included in the budget were increases in dual enrollment scholarships, prison education funding, funding to develop more short term work force training certificate programs as well as funding for upgrading career tech equipment and expanding health care training programs. The House passed budget also increased Operation and Maintenance funding that will be provided to each of twenty-four colleges. The House passed budget also included funding for the 4% pay raise. Mr. Kinard expressed his appreciation to the House and Chairman Danny Garrett for their hard work with the budget committee. ACCS will continue to work with the Senate as the budget moves for passage. Mr. Kinard advised that the ACCS has also been involved in other major issues during the legislative session to ensure that existing authority of the ACCS and its colleges is protected. The ACCS has worked on a piece of legislation regarding gun rights. The ACCS wants to ensure that language is included in the final version of the legislation that will allow the Board of Trustees to continue to regulate possession of firearms and weapons on its College's campuses. Mr. Kinard feels confident that the suggested language will be included in the final version. Mr. Kinard advised that legislation was recently filed that would relook at the construction management legislation passed last year on which ACCS had spent considerable time and effort in supporting. The ACCS has worked with the bill sponsor to ensure that the ACCS is not impacted by the new legislation and will be allowed to continue to move forward with the processes and procedures ACCS developed last year. The legislature has been very positive as to what they have seen in place by ACCS and how ACCS has structured its

construction management. The ACCS's construction management policies and procedures are being used as a model for others.

Chancellor Baker advised that ACCS contracted with two new employees to work in the facilities operation with Mark Salmon. Chancellor Baker believes this is one of the main reasons ACCS is not involved in the existing legislation regarding construction management.

SECTION XI
COMMITTEE REPORTS

None.

SECTION XII

(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, April 13, 2022. A work session will follow at 10:20 a.m.

ADJOURNMENT

On motion by Mr. Woods, second by Mr. Rogers, the Board meeting was adjourned at 10:44 a.m.

Chairman

Chancellor