

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY SEPTEMBER 14, 2022, 10:00 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:00 a.m. on Wednesday, September 14, 2022, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. BLAKE MCANALLY
CHAIRMAN**

The meeting was called to order by Chairman McAnally.

The invocation was delivered by Dr. Duran K. Odoms of Sandy Grove Missionary Baptist Church, and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. Milton Davis
Mr. Jeb Shell
Mr. John Mitchell
Ms. Valerie Gray
Mr. Matthew Woods
Mr. Goodrich Rogers
Mr. Llevelyn Rhone
Mr. Blake McAnally
Dr. Yvette Richardson

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Governor Kay Ivey.

APPROVAL OF AGENDA

On motion by Mr. Rogers, second by Mr. Davis, the Agenda was approved unanimously.

APPROVAL OF MINUTES

On motion by Mr. Shell, second by Mr. Davis, the Board voted unanimously to adopt the Minutes of the August 10, 2022 meeting as presented without discussion.

**SECTION VI
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

SECTION VII
COLLEGE SPOTLIGHT – NORTHEAST ALABAMA COMMUNITY COLLEGE

Dr. David Campbell, President of Northeast Alabama Community College, thanked the Board for the honor of spotlighting Northeast Alabama Community College. Accompanying Dr. Campbell were Sherie Grace (Dean of Student Services), Barbara Kilgore (Associate Dean of Instruction), Chad Gorham (Dean of Instruction), Rodney Bone (Business Manager), Patricia Falk (Educational Technology Director), Jared Blackpool (Multimedia Specialist) and Dr. Campbell's wife, Carol. Dr. Campbell began by stating that Northeast Alabama Community College was formed in 1965 and is located on Sand Mountain, Alabama which is part of the Southern Appalachian chain. The Aspen Institute has named Northeast Alabama Community College as one of the top community colleges in America five times, making it one of 40 community colleges to be recognized that many times. The College recently led the ACCS in student retention. The College enrolls approximately 2,650 students in credit programs and approximately 1,500 to 2,000 students in non-credit programs. Dr. Campbell discussed various programs and activities that are hosted by the College, including musical and theater programs, Southern Writer's, Community Gala for raising scholarships, Garden and Fashion Design soiree, Summer Children's Theater Workshop, Social Graces program, Visit with Santa Claus, Storybook Walk and Latino Festival. Dr. Campbell showed a video of the Latino Festival.

Northeast Alabama Community College has been described by Judge John Graham as the heart and soul of Dekalb and Jackson Counties. Dr. Campbell thanked Chancellor Baker for including Northeast Alabama Community College in the first round of workforce development centers and advised that the College has a strong workforce development program on campus and is partnering with many companies in the area, including Google. Both Senator Steve Livingston and House Majority Leader Nathaniel Ledbetter gave video comments about the important role Northeast Alabama Community College holds in the community.

Dr. Campbell gave an update for all Roscoe the campus dog fans that he had passed in May of 2022, but that the College had erected a statue in his honor along with one of Trooper the Mustang. Roscoe's memory continues to live on as the College Foundation is planning a fundraiser in his honor.

At the close of Dr. Campbell's presentation, Chancellor Baker announced that Google had expressed a desire to make a contribution to Northeast Alabama Community College.

SECTION VIII
(EXECUTIVE, LEGAL, AND PUBLIC INFORMATION)

ADOPTED

NORTHEAST ALABAMA COMMUNITY COLLEGE
REVIEW OF MISSION STATEMENT

On motion by Mr. Rogers, second by Mr. Woods, the Board unanimously approved the current Mission Statement of Northeast Alabama Community College.

WALLCE STATE COMMUNITY COLLEGE - SELMA
REVIEW OF MISSION STATEMENT

On motion by Mr. Davis, second by Mr. Rhone, the Board unanimously approved the current Mission Statement of Wallace State Community College – Selma.

BISHOP STATE COMMUNITY COLLEGE
REVIEW OF MISSION STATEMENT

On motion by Mr. Shell, second by Mr. Davis, the Board unanimously approved the revised Mission Statement of Northeast Alabama Community College.

SNEAD STATE COMMUNITY COLLEGE
BOOKSTORE OPERATION AGREEMENT – BARNES & NOBLE

On motion by Mr. Woods, second by Mr. Rogers, the Board unanimously authorized the President of Snead State Community College to enter into a bookstore operation and services agreement with Barnes & Noble College Booksellers, LLC for the period beginning October 1, 2022, and ending on September 30, 2027.

JEFFERSON STATE COMMUNITY COLLEGE
BOOKSTORE OPERATION AGREEMENT – BARNES & NOBLE

On motion by Mr. Davis, second by Mr. Shell, the Board unanimously authorized the President of Jefferson State Community College to enter into a bookstore operation and services agreement with Barnes & Noble College Booksellers, LLC for the period beginning October 1, 2022, and ending on September 30, 2027.

WALLACE COMMUNITY COLLEGE - SELMA
BOOKSTORE OPERATION AGREEMENT – BARNES & NOBLE

On motion by Mr. Rhone, second by Mr. Rogers, the Board unanimously authorized the President of Wallace Community College-Selma to enter into a bookstore operation and services

agreement with Barnes & Noble College Booksellers, LLC for the period beginning October 1, 2022, and ending on September 30, 2027.

SECTION IX
(INSTRUCTIONAL, RESEARCH AND DEVELOPMENT, ADULT EDUCATION,
FACILITIES, FISCAL, INFORMATION TECHNOLOGY, AND WORKFORCE
DEVELOPMENT)

ADOPTED

SOUTHERN UNION STATE COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE DEGREE IN VETERINARY/ANIMAL HEALTH
TECHNOLOGY/TECHNICIAN AND VETERINARY ASSISTANT

On motion by Mr. Davis, second by Mr. Rhone, the Board unanimously approved Southern Union State Community College's application for an Associate in Applied Science Degree in Veterinary/Animal Health Technology/Technician and Veterinary Assistant, to be implemented Fall Semester 2023.

Fiscal consideration: The College projects that a total of \$1,813,000 is required to support the program and \$2,321,054 will be available through reallocations, extramural funds, and tuition.

ALABAMA COMMUNITY COLLEGE SYSTEM
2022-2023 ACCS OPERATION BUDGETS

On motion by Mr. Rogers, second by Mr. Davis, the Board unanimously approved the 2022-2023 budgets as presented by the Chancellor for the community and technical colleges, Alabama Technology Network (ATN) and Marion Military Institute (MMI).

Fiscal Consideration: \$1,103,196,080

ALABAMA COMMUNITY COLLEGE SYSTEM
2022-2023 SYSTEM OFFICE BUDGETS

On motion by Mr. Davis, second by Mr. Shell, the Board unanimously approved the 2022-2023 budget for the Alabama Community College System Office and limit expenditures to available revenues.

Fiscal consideration: \$144,038,548

Mr. McAnally commented that in comparing the ACCS with systems all across the country, the ACCS operates efficiently from a financial perspective with an average cost of 41%. He thanked the schools and the system office for their hard work in making the system efficient and cost effective.

ALABAMA COMMUNITY COLLEGE SYSTEM
ANNUAL FINANCIAL AND SINGLE AUDITS

Prior to the vote, Sara Calhoun addressed the Board. Ms. Calhoun began by thanking the Board for the support it provides to the system. Ms. Calhoun advised that the system office is working with the College Presidents and the CFOs to select private CPA firms to perform audits. The Colleges will only engage firms with higher education audit experience and ones that are able to meet the audit timeline requirement. The audit process is slated to begin October 1, 2022 so that financial statement audits will be finalized and published by January 17, 2023.

The Chancellor commented that the system is working to ensure that the processes in place are the most efficient in managing ACCS financial operations and being totally accurate.

Chairman McAnally commented that this is a necessary move as delayed audits affects Federal funding which is a third of some of the Colleges' budgets. Further, there remains some statutory requirements where the Examiner's office will still review the audits prepared by the outside firms. Chairman McAnally advised that most four year colleges use outside CPA firms for audits.

Mr. Shell expressed his support for engaging outside CPA firms.

On motion by Mr. Woods, second by Mr. Davis, the Board unanimously approved the Alabama Community College System Institutions and System Office to engage Certified Public Accounting Firms to conduct annual Financial and Federal Single Audits, beginning with audit year 2021-2022.

Fiscal consideration: Final fiscal consideration cannot be determined until contracts for professional services have been negotiated.

SHELTON STATE COMMUNITY COLLEGE
RENOVATION TO BUILDING 100 AT THE C.A. FREDD CAMPUS

On motion by Mr. Woods, second by Mr. Rhone, the Board unanimously authorized Shelton State Community College to proceed with the full renovations of the existing Building 100, including relocation and upgrades to the library, new classrooms and offices, scaling of the exterior building envelope, upgraded finishes and technology.

Fiscal consideration: \$6,471,873 Total Project Cost

WALLACE STATE COMMUNITY COLLEGE - DOTHAN
HVAC REPLACEMENT FOR COMPUTER TECHNOLOGY CENTER

On motion by Mr. Mitchell second by Mr. Davis, the Board unanimously authorized Wallace Community College-Dothan to proceed with construction of the project named HVAC Replacement for the Computer Technology Center. This project will replace the entire HVAC system in the Computer Technology Center on the Wallace Dothan Campus due to the excessive failures of the existing undersized system, freon type, equipment age (37 years), and need for new controls. Construction contracts shall be executed no later than March 31, 2023 or this authorization shall expire.

Fiscal consideration: \$1,461,930.00 Total Project Cost

TRENHOLM STATE COMMUNITY COLLEGE
TRENHOLM CAMPUS CDL TRAINING TRACK CHANGE ORDER NO. 1

On motion by Mr. Mitchell second by Mr. Shell, the Board unanimously authorized Trenholm State Community College to proceed with work associated of the project named Trenholm State Community College – CDL Training Site. The scope of work for the project includes approval of change order No. 1 that is over 10% of the original contract price.

Fiscal consideration: \$687,216.00

BISHOP STATE COMMUNITY COLLEGE
MAIN CAMPUS LANDSCAPE AND HARDSCAPE IMPROVEMENTS

On motion by Mr. Shell second by Mr. Davis, the Board unanimously authorized Bishop State Community College to proceed with construction of the project named Landscape and Hardscape Improvements. The scope of work for improvements at the Center for Advanced Manufacturing building and the Allied Health Sciences building on the main campus of Bishop State Community College. Construction contracts shall be executed no later than January 31, 2023, or this authorization shall expire.

Fiscal consideration: \$576,742.00

COASTAL ALABAMA COMMUNITY COLLEGE
HVAC UPGRADES BID PACKAGE CHANGE ORDER NO. 2

On motion by Mr. Davis second by Mr. Shell, the Board unanimously authorized Coastal Alabama Community College to proceed with work associated of the project named Coastal Alabama Community College – HVAC Projects. The scope of work for the project includes to approval of change order No. 2 that is over 10% of the original contract to the original scope for upgrading the ventilation systems in buildings across the Coastal AL CC footprint to increase fresh air intake and install Natural Catalytic Converters that emit hydrogen peroxide.

Fiscal consideration: \$3,460,413.00

TRENHOLM STATE COMMUNITY COLLEGE
CARES ACT FOR HVAC IMPROVEMENTS – PATTERSON CAMPUS

On motion by Mr. Mitchell second by Mr. Rhone, the Board unanimously authorized Trenholm State Community College to proceed with the renovation of the project named CARES Act HVAC Improvements at Patterson Campus. The scope of work for this project is to modernize, replace building systems and replace obsolete electrical that contribute to improved air quality and reduce the transmission of COVID in Trenholm State Community College Patterson campus buildings.

Fiscal consideration: \$8,111,255.00

J.F. DRAKE STATE COMMUNITY & TECHNICAL COLLEGE
CARES ACT FOR COVID RELATED CAPITAL RENEWAL

On motion by Mr. Rogers second by Mr. Davis, the Board unanimously authorized J.F. Drake State Community & Technical College to proceed with construction of the project named CARES Act for COVID Related Capital Renewal. The scope of work for this project is to modernize and replace building systems that contribute to improved air quality and reduce the transmission of COVID in multiple buildings at the campus of J.F. Drake State Community & Technical College. Construction contracts shall be executed no later than January 31, 2023, or this authorization shall expire.

Fiscal consideration: \$326,971.00

LAWSON STATE COMMUNITY COLLEGE
CARES ACT FOR COVID RELATED CAPITAL RENEWAL

On motion by Mr. Davis second by Mr. Rhone, the Board unanimously authorized Lawson State Community College to proceed with construction of the project named CARES Act for COVID Related Capital Renewal. The scope of work for this project is to modernize and replace building systems that contribute to improved air quality and reduce the transmission of COVID

in multiple buildings at the Birmingham and Bessemer campuses of Lawson State Community College. Construction contracts shall be executed no later than January 31, 2023, or this authorization shall expire.

Fiscal consideration: \$36,538,960.00

J.F. INGRAM STATE TECHNICAL COLLEGE
THOMASVILLE CDL PAD, EMERGENCY WATER LINE AND PROPERTY FENCE

On motion by Mr. Woods second by Mr. Rhone, the Board unanimously authorized J.F. Ingram Technical College to proceed with construction of the project named CDL Pad, Emergency Water Line and Property Fence. The scope of work for this project will construct a Commercial Driver's License (CDL) pad, install a new water line to serve the dining hall, and install a new property fence. Construction contracts shall be executed no later than March 31, 2023, or this authorization shall expire.

Fiscal consideration: \$825,808.00

BEVILL STATE COMMUNITY COLLEGE
RAPID TRAINING FACILITY RENOVATIONS

On motion by Mr. Woods second by Mr. Shell, the Board unanimously authorized Beville State Community College to proceed with the range of accelerated workforce skill training programs that provide industry-recognized credentials for high-quality, in-demand jobs. Construction contracts shall be executed no later than January 31, 2023, or this authorization shall expire.

Fiscal consideration: \$3,209,950.00

BISHOP STATE COMMUNITY COLLEGE
CARES ACT FOR COVID RELATED CAPITAL RENEWAL

On motion by Mr. Davis second by Mr. Shell, the Board unanimously authorized Bishop State Community College to proceed with construction of the project named CARES Act for COVID related Capital Renewal. The scope of work for this project is to modernize and replace building systems that contribute to improved air quality and reduce the transmission of COVID in multiple buildings at the campuses of Bishop State Community College. Due to non-compliant bids for electrical panels and a generator the College is authorized to negotiate a price, as outlined by Title 39. Any negotiation will be for a price lower than the rough order of magnitude established for Item 2 – ROM Electrical Equipment (Pkg 1) bid.

Fiscal Consideration: \$763,038.00

SECTION X
PERSONNEL

Charlene Finkelstein introduced the following three new employees to the system office:

Felandria Ware – Communications and Public Relations Coordinator for Adult Education

Kim Gaines – Administrative Assistant for Adult Education

Russell Moore – Communications and Public Affairs Coordinator

Chancellor Baker congratulated Dr. Linga Young, President of Wallace Community College – Dothan, for being named by Yellowhammer News as an Honoree for Women of Impact.

SECTION XI
CHANCELLOR'S REPORT

Chancellor Baker asked David Walters to provide an update on Adult Education. Mr. Walters introduced Commissioner Nancy Buckner with Alabama Department of Human Resources and Ken Sealy and Mark McGee with the State Department of Education. Both Commissioner Buckner and Mr. Sealy expressed their thanks for the invitation to attend the meeting and confirmed their commitments to work closely with ACCS to enhance the educational needs of the people of the State of Alabama. Mr. Walters presented a power point presentation based on the ACE (Alabama Career Essentials) program that reflected a student's road map for Adult Education. Mr. Walters discussed various agencies that are partnering with ACCS for Adult Education initiatives, such as the State Board of Education, Department of Labor and Department of Human Resources. Mr. Walters advised that one of ACCS's core missions is to stay up to date with Alabama's business and industry's training and educational needs which is an ongoing challenge facing our industry sector. The ACE project was started to address these needs and will help get learners on track to employment, a job promotion or a specific career pathway credential. The course offers flexible learning options, such as online, hybrid or in person, and can be individualized to meet each learner's needs. Students who complete the course will earn the Alabama Certified Employee credential. Students will also have options to earn their work key certifications, and move on to earn other certifications, or begin a skills for success. The ACE course will get students started on the pathway to success. Mr. Walters advised that Governor Ivey had declared September 18-24, 2022 as National Adult Education and Family Literacy week.

Next, Chancellor Baker requested an update from Dr. Neal Scott. Dr. Scott advised that as of September 14, 2022, 76,947 students were enrolled for Fall Semester 2022 for an approximate 688,000 credit hours which is a 7% increase over Fall Semester 2021. Next, Dr. Scott updated the Board of Target X. Eight colleges will implement Target X by September 16, 2022, with the 16 remaining Colleges rolling out implementation by the end of September 2022 and will be live by December 2022. Mr. Scott gave an update on the ACCS's initiative regarding non-traditional students which are students 24 or older. Additionally, Dr. Scott advised that it is expected that high school graduation rates will continue to decline, so attention needs to be put toward serving both those populations. ACCS has entered into a partnership with Wiley-Beyond that will recruit prospective students. The partnership has been test piloted at Beville State, Shelton State and Wallace Selma and has seen fantastic initial success. Dr. Scott introduced Devin Flowers, Assistant Director for Strategic Enrollment Management, who will be specifically focusing on nontraditional students. This program is currently being rolled out to the remaining Colleges, with plans to have all College's using the program by November 18, 2022.

In response to a question by Chancellor Baker, Dr. Scott advised that enrollment at Bishop State Community College is up substantially and that he expects the increase to be approximately 15-19% .

Mr. Davis advised that on September 1, 2022, President Joe Biden announced his intent to appoint Dr. Pat Sims, President of J.F. Drake State Community & Technical College, to the President's National Infrastructure Advisory Council. Dr. Sims will join 26 other appointees on the council and is the only representative from Alabama.

SECTION XII **COMMITTEE REPORTS**

Mr. McAnally stated he is excited what is going on in the ACCS. About 14% above the national enrollment. He complimented the Presidents and their staff for their hard work. Mr. McAnally further stated that workforce is vital to the state and that there are hundreds of thousands of Alabamians without credentials and that it is the job of the ACCS to help people overcome obstacles.

SECTION XIII

(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, October 12, 2022 at Southern Union State Community College, Opelika Campus, 301 Lake Condy Road,

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Opelika, AL 36801 in the Southern Room of the Business Technology Center. A work session will follow at 10:20 a.m.

ADJOURNMENT

On motion by Mr. Davis, second by Mr. Woods, the Board meeting was adjourned at 11:41 a.m.

Chairman

Chancellor