

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY DECEMBER 14, 2022, 10:00 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:02 a.m. on Wednesday, December 14, 2022, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. BLAKE MCANALLY  
CHAIRMAN**

The meeting was called to order by Chairman McAnally. Chairman McAnally thanked Dr. Eric Mackey for attending the joint meeting between the Alabama Community College System Board of Trustees and the Alabama State Board of Education.

The invocation was delivered by Pastor Chris Erwin of Church of the Highlands – Montgomery and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. John Mitchell  
Mr. Jeb Shell  
Mr. Llevelyn Rhone  
Mr. Goodrich Rogers( via Zoom)  
Mr. Blake McAnally  
Dr. Yvette Richardson  
Mr. Milton Davis

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Ms. Valerie Gray and Governor Kay Ivey

**APPROVAL OF AGENDA**

On motion by Mr. Davis, second by Mr. Rhone, the Agenda was approved unanimously.

**APPROVAL OF MINUTES**

On motion by Mr. Shell, second by Mr. Davis, the Board voted unanimously to adopt the Minutes of the November 9, 2022 meeting as presented without discussion.

**SECTION VII  
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

**SECTION VIII**  
**STUDENT SPOTLIGHT**  
**MS. MARIETA WHEAT FROM REID STATE TECHNICAL COLLEGE :**

Dr. Coretta Boykin thanked the Chancellor and the Board for the opportunity to spotlight Reid State Technical College student, Ms. Marieta Wheat. Dr. Boykin commented that Ms. Wheat's story is a testament that what we do through Alabama's community colleges "not only changes lives, but also generations. Dr. Boykin introduced a video of Ms. Wheat and following the video Ms. Wheat addressed the Board. Ms. Wheat is a cancer survivor who was diagnosed shortly after signing up for classes at Reid State. Ms. Wheat advised that she was trying to balance, school, work, family, and chemotherapy and at times she felt like giving up, but the faculty and students at Reid State wouldn't let her. Ms. Wheat is grateful to all the faculty and staff that supported her through her journey and kept her going when she didn't want to. Ms. Wheat commended her adult children for taking on some hard roles and for providing for Ms. Wheat and the family during her illness.

**SECTION IX**  
**(EXECUTIVE, LEGAL, AND PUBLIC INFORMATION)**

**ADOPTED**

**JEFFERSON STATE COMMUNITY COLLEGE**  
**REVIEW AND APPROVAL OF MISSION STATEMENT**

On motion by Mr. Davis, second by Mr. Mitchell, the Board unanimously approved the current mission statement of Jefferson State Community College.

**WALLACE STATE COMMUNITY COLLEGE - HANCEVILLE**  
**REVIEW AND APPROVAL OF MISSION STATEMENT**

On motion by Mr. Davis, second by Mr. Rhone, the Board unanimously approved the revised mission statement of Wallace State Community College - Hanceville.

**J.F. DRAKE STATE COMMUNITY & TECHNICAL COLLEGE**  
**REVIEW AND APPROVAL OF MISSION STATEMENT**

On motion by Mr. Davis, second by Mr. Rogers, the Board unanimously approved the revised mission statement of J.F. Drake State Community & Technical College.

**SOUTHERN UNION STATE COMMUNITY COLLEGE**  
**NAMING THE TEAM CONFERENCE ROOM**  
**IN THE CENTER FOR INTEGRATED MANUFACTURING**

On motion by Mr. Mitchell, second by Mr. Davis, the Board unanimously authorized the President of Southern Union State Community College to name the TEAM Conference Room in the Center for Integrated Manufacturing after The West Fraser Integrated Lumber Company (“West Fraser”) and to add appropriate signage.

Fiscal Consideration: \$150,000

**SOUTHERN UNION STATE COMMUNITY COLLEGE**  
**NAMING THE WELDING TECHNOLOGY LAB**  
**IN THE CENTER FOR INTEGRATED MANUFACTURING**

On motion by Mr. Mitchell, second by Mr. Davis, the Board unanimously authorized the President of Southern Union State Community College to name the Welding Technology Lab in the Center for Integrated Manufacturing after Quentin L. Shackett and to add appropriate signage.

Fiscal Consideration: \$75,000

**SOUTHERN UNION STATE COMMUNITY COLLEGE**  
**NAMING THE AUTOMOTIVE TECHNOLOGY LAB**  
**IN THE CENTER FOR INTEGRATED MANUFACTURING**

On motion by Mr. Shell, second by Mr. Rhone, the Board unanimously authorized the President of Southern Union State Community College to name the Automotive Technology Lab in the Center for Integrated Manufacturing after Glynn Smith and to add appropriate signage.

Fiscal Consideration: \$75,000

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**ADOPTION OF REVISED POLICY 801.01 – ADMISSION : GENERAL**

On motion by Mr. Davis, second by Mr. Shell the Board unanimously adopted revised Policy 801.01 – Admission-General, which would take effect immediately.

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**ADOPTION OF REVISED POLICY 511.01 – FIREARMS ON CAMPUS**

On motion by Mr. Davis, second by Mr. Mitchell the Board unanimously adopted revised Policy 511.01 – Firearms on Campus, which would take effect January 1, 2023.

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**2023-2024 BUDGET REQUESTS**

On motion by Mr. Rhone, second by Mr. Shell the Board unanimously approved the 2023-2024 budget request for the Alabama Community College System and the Alabama Community College System Office.

Fiscal Consideration: \$580,640,508 - Operations Request from the Education Trust Fund (ETF)

**SECTION X**  
**(INSTRUCTION, RESEARCH AND DEVELOPMENT, ADULT EDUCATION, FACILITIES,**  
**FISCAL, INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

**ADOPTED**

**CALHOUN COMMUNITY COLLEGE**  
**ASSOCIATED IN APPLIED SCIENCE DEGREE IN RESPIRATORY**  
**THERAPY/THERAPIST**

On motion by Mr. Davis, second by Mr. Mitchell, the Board unanimously approved Calhoun Community College 's application for an Associate in Applied Science Degree in Respiratory Therapy/Therapist, to be implemented Spring Semester 2023.

**COASTAL ALABAMA COMMUNITY COLLEGE**  
**ASSOCIATED IN APPLIED SCIENCE DEGREE IN SALON AND SPA MANAGEMENT**

On motion by Mr. Shell, second by Mr. Davis, the Board unanimously approved Coastal Alabama Community College 's application for an Associate in Applied Science Degree in Salon and Spa Management, to be implemented Spring Semester 2023.

**BISHOP STATE COMMUNITY COLLEGE**  
**CARES ACT FOR COVID RELATED CAPITAL RENEWAL**

On motion by Mr. Rhone, second by Mr. Shell, the Board unanimously authorized Bishop State Community College to proceed with construction for the project named CARES Act for COVID related Capital Renewal.

Fiscal consideration: \$30,266,109

**BEVILL STATE COMMUNITY COLLEGE**  
**RENOVATION OF BUILDING 500 – ELECTRICAL/ROBOTICS PROGRAM**

On motion by Mr. Davis, second by Mr. Shell, the Board unanimously authorized Bevill State Community College to renovate vacant space in Building 500 for a new welding program on the Sumiton Campus. The work will provide a contemporary lab for instruction in all welding sciences needed for local industry.

Fiscal consideration: \$879,957

**BEVILL STATE COMMUNITY COLLEGE**  
**RENOVATION OF BUILDING 800 - WELDING**

On motion by Mr. Davis, second by Mr. Shell, the Board unanimously authorized Bevill State Community College to renovate Building 800 for up-to-date electrical and robotics programs needed to meet workforce industry needs.

Fiscal consideration: \$2,242,695

**TRENHOLM STATE COMMUNITY COLLEGE**  
**STUDENT SERVICES RENOVATION**

On motion by Mr. Mitchell, second by Mr. Davis, the Board unanimously authorized Trenholm State Community College to proceed with the renovation of the project named Student Services Renovation at the Patterson Campus. The scope of work is to renovate the Building F for the Student Services Department.

Fiscal consideration: \$2,326,435

**COASTAL ALABAMA COMMUNITY COLLEGE**  
**CONVERT OLD CAFETERIA SPACE TO COSMETOLOGY LAB –**  
**BAY MINETTE CAMPUS**

On motion by Mr. Shell, second by Mr. Davis, the Board unanimously authorized Coastal Alabama Community College to proceed with work associated with the project named Convert Old Cafeteria Space to Cosmetology Lab - Bay Minette Campus. The scope of work is to repurpose vacated space in the old cafeteria for a needed Cosmetology Lab at the Bay Minette Campus.

Fiscal consideration: \$567,566

**SECTION XI**

## PERSONNEL

Charlene Finkelstein introduced new employee Jessica Carroll, who will be the Associate Director of Computer/Information Technology Instructional Programs.

## **SECTION XII** CHANCELLOR'S REPORT

Chancellor Baker asked Dr. Neil Scott to provide an update on enrollment. Dr. Scott began by commenting that Ms. Wheats' story reminded him of the impact the ACCS is making in the lives of people of the State of Alabama. Dr. Scott advised to date enrollment is up by 3,800 students and 25,000 credit hours. Spring enrollment continues to look good also, with applications received being up 16.5%. Dr. Scott advised he is very pleased with how the numbers look for the ACCS. ACCS is continuing to buck the national downward trend for enrollment. Nationally enrollment continues to decline, but at a slower rate.

Next Chancellor Baker asked Ms. Sara Calhoun for an update. Before giving her update, Ms. Calhoun thanked Dr. Boykin for spotlighting Ms. Wheat and commented that her story brought into perspective the mission of the ACCS. Ms. Calhoun began her report by stating that the progress that is being made by the ACCS started with ERP which allowed ACCS to build a foundation for timely reporting and where students have accelerated enrollment and constant communication through Target X. Ms. Calhoun stated that the ACCS is able to reach more students due to the ability to culminate information in a standardized manner. Ms. Calhoun advised that audits are currently underway at the Colleges, following the Board's decision to move to public CPA firms. Ms. Calhoun advised that the audits are halfway finished and are on schedule for publication on January 17, 2023. Ms. Calhoun commended the College Presidents and staff for their work in preparing information for the audits. Ms. Calhoun advised that she expects audit findings this year as we are using a new process and new people with a different perspective. Ms. Calhoun hopes to use those findings to fine tune the ACCS' processes.

Both Chairman McAnally and Mr. Shell expressed their appreciation for the efforts made in the audit process.

Chancellor Baker advised that David Walters had taken on a new responsibility of developing a strategic plan for the future of ACCS. Mr. Walters addressed the Board and advised that he is currently working on plans for the 60<sup>th</sup> anniversary of the community college system which has been called various things since its inception in 1963. Mr. Walters plans to not only celebrate the history of the system but also what is currently going on and the vision for the future. The celebration will be called the Diamond Jubilee and it will be used as a fund raising opportunity with a goal to raise \$600,000.

**SECTION XIII**  
**REMARKS BY DR. ERIC MACKEY AND CHANCELLOR JIMMY BAKER**

Chairman McAnally invited Dr. Eric Mackey, State Superintendent, to deliver his remarks earlier in the meeting due to Dr. Mackey's schedule. Dr. Mackey opened by saying it was good to join the ACCS BOT meeting. Dr. Mackey believes that the partnership between the ACCS and the Alabama K-12 system is stronger than ever and that both systems work together for the good of the people of Alabama. Dr. Mackey appreciates the opportunities that the ACCS is able to provide to Alabama's high school students, such as dual enrollment and career technical courses. Dr. Mackey advised that the graduating class of 2026 will have to demonstrate that they are college or career ready prior to graduation, with dual enrollment being one of the ways that students may prove their readiness. Dr. Mackey commended Chancellor Baker for his work with ACCS and for the relationship that has been established between the two systems. Dr. Mackey believes that as long as the focus remains on the students of Alabama we will continue to see progress in the State.

Chancellor Baker thanked Dr. Mackey for attending the meeting. Chancellor Baker commented that he enjoys working with the State Board of Education and the superintendents across the state.

Chairman McAnally also thanked Dr. Mackey for attending and expressed his pleasure in having Dr. Yvette Richardson as part of the ACCS Board of Trustees.

**SECTION XIV**  
**COMMITTEE REPORTS**

Mr. Milton Davis advised that the Personal Committee is in the process of completing the Chancellor's evaluation and plans to present the report at the next Board meeting.

Mr. Llevelyn Rhone advised that the Facilities Committee had been working closely with Mark Salmon on projects across the system. Mr. Rhone advised that Mr. Salmon has made the Board more involved in the overall capital projects on the college campuses. Mr. Salmon is also working to increase the number of contractors and sub-contractors that are taking advantage of the many capital projects and other projects going on at the system and collegiate levels. In October and November of 2022, Mr. Salmon put together two outreach sessions to garner interest in the ACCS projects and to give instruction about the overall bidding process. There was a good turn out for both session. These efforts will hopefully increase interest by minority and women owned contractors and subcontractors in ACCS projects and provide for more bid competition for these projects. A third outreach session is in the works and will be held in North Alabama. Mr. Rhone commended Mr. Salmon for his work.

**SECTION XV**

(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, January 11, 2023. A work session will follow at 10:20 a.m.

**ADJOURNMENT**

Prior to adjournment Chairman McAnally thanked Wallace State Community College-Hanceville for the beautiful poinsettias. Chairman McAnally opined about the joy of giving and thanked the other Board members for the giving of their time and their dedication to the ACCS. Chairman McAnally commented to Ms. Wheat that he was blessed by her story and it confirmed that the ACCS is doing good things for people.

On motion by Mr. Davis, second by Mr. Rhone, the Board meeting was adjourned at 11:13 a.m.

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Chairman

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Chancellor