

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY FEBRUARY 8, 2023, 10:00 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:00 a.m. on Wednesday, February 8, 2023, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. BLAKE MCANALLY
CHAIRMAN**

The meeting was called to order by Chairman McAnally.

The invocation was delivered by Pastor James Taylor of Camellia Baptist Church and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. John Mitchell
Mr. Llevelyn Rhone
Mr. Goodrich Rogers
Mr. Blake McAnally
Ms. Valerie Gray
Dr. Yvette Richardson
Mr. Milton Davis
Mr. Jeb Shell (via Zoom)

Absent was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System and Governor Kay Ivey.

APPROVAL OF AGENDA

On motion by Mr. Rogers, second by Mr. Davis, the Agenda was approved unanimously.

APPROVAL OF MINUTES

On motion by Ms. Gray, second by Mr. Rogers, the Board voted unanimously to adopt the Minutes of the January 11, 2023 meeting as presented without discussion. Mr. Rogers clarified that he was present in person for the January 11, 2023 meeting and the minutes were corrected.

**SECTION VI
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

SECTION VIII
COLLEGE SPOTLIGHT

None.

SECTION IX
(EXECUTIVE, LEGAL, AND PUBLIC INFORMATION)

ADOPTED

ALABAMA COMMUNITY COLLEGE SYSTEM
2023 LEGISLATIVE AGENDA

On motion by Mr. Rogers, second by Mr. Davis, the Board unanimously adopted the Alabama Community College System’s Legislative Agenda for the 2023 Legislative session.

ALABAMA COMMUNITY COLLEGE SYSTEM
PROFESSIONAL LEGAL LIABILITY INSURANCE

On motion by Mr. Rogers, second by Mr. Rhone, the Board unanimously authorized the Chancellor and his appropriate staff members to negotiate the terms of and obtain professional legal liability insurance within certain prescribed parameters and report such to the Board. The Board also unanimously authorized the Alabama Community College System to direct each college and the Alabama Technology Network to purchase professional legal liability insurance under the policy recommended by the Chancellor for the coverage period March 1, 2023, to March 1, 2024.

Fiscal consideration: Maximum of \$376,690 – Current Unrestricted Funds

ALABAMA COMMUNITY COLLEGE SYSTEM
ADOPTION OF REVISED POLICY 309.01 – ADMISSION : GENERAL

On motion by Ms. Gray, second by Mr. Rhone the Board unanimously adopted revised Policy 801.01 – Purchasing, which would take effect immediately.

SECTION X
**(INSTRUCTION, RESEARCH AND DEVELOPMENT, ADULT EDUCATION, FACILITIES,
FISCAL, INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

ADOPTED

TRENHOLM STATE COMMUNITY COLLEGE
ADDITION OF INSTRUCTIONAL SITE

On motion by Mr. Mitchell, second by Mr. Davis, the Board unanimously approved an additional instructional site for Trenholm State Community College at the Baptist Health Institute for Patient Safety and Medical Simulation in Montgomery, Alabama.

Fiscal Consideration: None

CALHOUN COMMUNITY COLLEGE
DECATUR CAMPUS KELLEY GYM LOCKER ROOM IMPROVEMENTS

On motion by Mr. Rogers, second by Mr. Rhone, the Board unanimously authorized the President of Calhoun Community College to proceed with construction of the project named Decatur Campus Kelly Gym Locker Room Improvements. The project scope will repurpose the old printshop for new locker rooms and modernize existing lockers in the building.

Fiscal Consideration: \$1,382,500 College Funds

CENTRAL ALABAMA COMMUNITY COLLEGE
RESOLUTION APPROVING AND AUTHORIZING CHANCELLOR TO COMPLETE
NEGOTIATIONS AND EXECUTE FINAL CONSTRUCTION CONTRACTS FOR CAPITAL
IMPROVEMENT PROJECTS

On motion by Mr. Davis, second by Ms. Gray, the Board unanimously approved a resolution approving and authorizing the Chancellor to complete negotiations and execute final construction contracts for capital improvement projects.

LAWSON STATE COMMUNITY COLLEGE
BIRMINGHAM CAMPUS ADULT EDUCATION BUILDING REROOF

On motion by Mr. Rhone, second by Mr. Davis, the Board unanimously authorized Lawson State Community College to proceed with the project called Birmingham Campus Adult Education Building Reroof.

Fiscal consideration: \$497,466 HBCU Funding and Local College Funds

LAWSON STATE COMMUNITY COLLEGE
BESSEMER CAMPUS – BUILDING B REROOFING PROJECT

On motion by Mr. Davis, second by Mr. Rogers, the Board unanimously authorized Lawson State Community College to proceed with the project called Bessemer Campus – Building B Reroofing Project.

Fiscal consideration: \$788,000 ACCS Funds

TRENHOLM STATE COMMUNITY COLLEGE
RESOLUTION APPROVING PURCHASE OF REAL PROPERTY
FROM DWIGHT D. SANDLIN

On motion by Mr. Mitchell, second by Mr. Rhone, the Board unanimously approved a resolution approving the purchase of real property from Dwight D. Sandlin.

Fiscal Consideration: \$248,000

SECTION X
PERSONNEL

Charlene Finkelstein introduced the following new employees:

Shawn Mounce – Special Assistant to the Chancellor

Gillette Samms – Director of Aviation Programs

SECTION XI
CHANCELLOR'S REPORT

Senior Vice Chancellor Susan Price advised that Chancellor Baker was absent from the meeting for the first time since 2015 as he was undergoing knee surgery. During Chancellor Baker's brief absence from the system office he will be working remotely.

Boone Kinard gave an update on the partnership with Alabama Association of RC&D Councils to host 30 workshops for military and veterans across the state. To date, eight events have been held with approximately 150 veterans, active military, guardsmen or dependent have attended these events. The ACCS Workforce Division is giving away a \$2,000 scholarship at each of the events which may be used for credit or non-credit programs. Mr. Kinard advised that there had been great turn out and participation by the community and industry partners. Mr. Kinard also

thanked Taylor Hilyer for her work in coordinating these events with the Colleges and RC&D Councils.

Sara Calhoun gave an update of on audits and fiscal matters. Ms. Calhoun had previously asked the Board's permission to make a major adjustment to the ACCS audit processes by moving away from the Examiner's office to utilizing private CPA firms. Ms. Calhoun explained the critical goals that were established for 2023, which are to ensure every College's financial reporting is current, timely report of financial statements and single audits and to build the strength of the financial management operations throughout the ACCS. Ms. Calhoun advised that it had been 3 years since all of the Colleges have had their audits published by the June 30th deadline and over the past 10 years only one College has delivered their audits in the month of January. Ms. Calhoun commented that with the implementation of the ERP system, along with a standard chart of accounts, the introduction of shared services and the transition to private CPA firms, 23 Colleges were able to deliver their audits in the month of January. Three of those also include the federal single audits which are not due until June 30th. Ms. Calhoun expressed her pride in the accomplishments made over the past few years. Ms. Calhoun advised that the next focus will be on long lasting improvements by expanding statewide partnership, additional support effort for Presidents and improvements in processes and cost saving practices. The expansion of shared services included the addition of 5 more Regional CFOs, resulting in 7 total Regional CFOs representing 21 of the 26 ACCS institutions. Ms. Calhoun admitted that everyone involved was nervous about the new changes, but the changes have been met with success. Ms. Calhoun commented that this was a phenomenal achievement given the time frame of 3 months to complete the audits. Ms. Calhoun discussed the future improvements for financial operations.

Susan Price commented that the accomplishments made in the last four months shows the strength and determination of the ACCS and went on to commend everyone involved for their work in improving the audit processes.

President James Mitchell, President Kathy Murphy and President Olivier Charles delivered remarks about each of their Colleges' experiences during the new audit process.

Dr. Neil Scott gave an enrollment update. As of February 7, 2023, 71,779 students were registered for Spring 2023 courses. This is an increase of 3,351 more students than in Spring 2022. Headcount for Spring 2023 is ahead by 4.9% and 5.64% year to date. Twenty-two of the ACCS institutions are ahead of their final 2022 Spring headcount. Additionally, Dr. Scott advised that as of February 7, 2023, the ACCS institutions had received 28,565 applications for Fall 2023, which represents a 26.3% increase over this same date in 2022. Dr. Scott discussed the progress of TargetX implementation and Wiley Beyond. Wiley Beyond has been implemented at all colleges. TargetX is nearing the end of implementation at all the colleges. Dr. Scott advised that the focus will now move to providing quality professional development to everyone involved in all areas of student services. Effective professional development will result

in well trained employees which will help the Presidents set long terms goals and enable employees to understand their roles in the Presidents' vision of the College. It will improve enrollment and retention. It will also allow the Colleges to retain higher caliber employees and to prepare for retirements and resignations of high level student services employees. Dr. Scott also discussed coming improvements and training in the Financial Aid area of the Colleges, as well as Title IX training.

Keith Phillips provided a report on the Economic Impact Study commissioned by the Presidents' Ad Hoc Committee. The reason for the study was to determine the true economic impact the ACCS creates in the state and relay that information to students, parents, communities and ACCS stakeholders. Lightcast was chosen to conduct the study for ACCS and used a two pronged approach that involved an economic analysis and an investment analysis. The study found that the ACCS adds a \$6.6 billion impact to the state, which represents about 2.7% of Alabama's gross state product through the direct impact of 98,923 jobs. Additionally, taxpayers see a net benefit of \$1.1 billion in added tax revenue from our students' higher lifetime earnings and increased output to Alabama business and industry. Mr. Phillips advised that 95% of students attending ACCS institutions live or work in Alabama.

SECTION XII
COMMITTEE REPORTS

None.

SECTION XIV
(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, March 8, 2023. A work session will follow at 10:20 a.m.

ADJOURNMENT

On motion by Mr. Davis, second by Mr. Rogers, the Board meeting was adjourned at 11:16 a.m.

Chairman

Chancellor