

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY MARCH 8, 2023, 10:00 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:00 a.m. on Wednesday, March 8, 2023, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. BLAKE MCANALLY
CHAIRMAN**

The meeting was called to order by Chairman McAnally.

The invocation was delivered by Reverend Lucas Tribble of the First United Methodist Church of Montgomery and was followed by the Pledge of Allegiance.

On roll call, the following Board members were present:

Mr. John Mitchell
Mr. Llevelyn Rhone
Mr. Goodrich Rogers
Mr. Blake McAnally
Dr. Yvette Richardson
Mr. Milton Davis
Mr. Jeb Shell

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent were Ms. Valerie Gray and Governor Kay Ivey.

APPROVAL OF AGENDA

On motion by Mr. Rogers, second by Mr. Davis, the Agenda was approved unanimously.

APPROVAL OF MINUTES

On motion by Mr. Shell, second by Mr. Rogers, the Board voted unanimously to adopt the Minutes of the February 8, 2023 meeting as presented without discussion.

**SECTION VI
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

SECTION VIII

COLLEGE SPOTLIGHT

President Jeff Lynn presented on behalf of Central Alabama Community College. President Lynn discussed the campus locations for Central Alabama Community College and the various programs being offered at each, including the new Artificial Intelligence Program on the Prattville campus. President Lynn is proud of how the education and training being provided by Central Alabama Community College is impacting the communities around each campus and the state. President Lynn also discussed a program the College has with Benjamin Russell High School wherein students may begin dual enrollment courses in the 8th grade and could possibly obtain a college degree before graduating high school.

SECTION IX
(EXECUTIVE, LEGAL, AND PUBLIC INFORMATION)

ADOPTED

CENTRAL ALABAMA COMMUNITY COLLEGE
REVIEW OF REVISED MISSION STATEMENT

On motion by Mr. Davis, second by Mr. Rhone, the Board unanimously approved Central Alabama Community College's revised mission statement.

GADSDEN STATE COMMUNITY COLLEGE
REVIEW OF MISSION STATEMENT

On motion by Mr. Rogers, second by Mr. Shell, the Board unanimously approved Gadsden State Community College's current mission statement.

NORTHWEST-SHOALS COMMUNITY COLLEGE
REVIEW OF MISSION STATEMENT

On motion by Mr. Rogers, second by Mr. Shell, the Board unanimously approved Northwest-Shoals Community College's current mission statement.

ALABAMA COMMUNITY COLLEGE SYSTEM
ADOPTION OF REVISED POLICY 301.01

On motion by Mr. Rhone, second by Mr. Davis, the Board unanimously approved the adoption of revised policy 301.01 – Financial Management, which would take effect immediately.

BISHOP STATE COMMUNITY COLLEGE
NAMING OF THE ADVANCED TECHNOLOGY CENTER

On motion by Mr. Shell, second by Mr. Mitchell, the Board unanimously authorized the President of Bishop State Community College to name the Advanced Technology Center on the main campus as the Gene Haas Center for Advanced Manufacturing & Technology and to add appropriate signage.

Fiscal Consideration: \$1,000,000

**WALLACE COMMUNITY COLLEGE - DOTHAN
BOOKSTORE OPERATION AGREEMENT**

On motion by Mr. Mitchell, second by Mr. Davis the Board unanimously authorized the President of Wallace Community College-Dothan to enter into a bookstore operation and services agreement with Barnes & Noble College Booksellers, LLC and to charge a \$24 per credit hour fee for textbook rental to take effect Summer Semester 2023.

Fiscal Consideration: Barnes and Noble College will pay Wallace Dothan a commission of 10% of all gross sales up to \$2,000,000, 11% of all gross sales from \$2,000,000 up to \$4,000,000, 12% of all gross sales over \$4,000,000. Barnes & Noble will also offer a capital investment of up to \$150,000 to be used to design, construct, equip, and install fixtures in the bookstore.

**WALLACE STATE COMMUNITY COLLEGE- HANCEVILLE
APPROVAL TO CONTRACT FOR THE DEVELOPMENT OF DIESEL TECHNICIAN VR
TRAINING SIMULATIONS AND VR LICENSES**

On motion by Mr. Davis, second by Mr. Rhone, the Board unanimously authorized the President of Wallace State Community College- Hanceville to contract for the development of diesel technician VR training simulations and accompanying VR licenses.

Fiscal Consideration: \$740,000 approximately - Fully funded by grants from the Workforce Opportunities for Rural Communities from the Department of Labor and from Appalachian Regional Commission, and the National Science Foundation

**ALABAMA COMMUNITY COLLEGE SYSTEM
REVISED 2023 BOARD OF TRUSTEES MEETING SCHEDULE**

On motion by Mr. Rogers, second by Mr. Davis, the Board unanimously approved the adoption of the revised 2023 Board of Trustees Meetings Schedule.

**SNEAD STATE COMMUNITY COLLEGE
AEMENDMENT TO BOOKSTORE OPERATION AGREEMENT**

On motion by Mr. Rogers, second by Mr. Shell, the Board unanimously authorized the President of Snead State Community College (“Snead State”) to amend its bookstore operation and services agreement with Barnes & Noble College Booksellers, LLC (“Barnes & Noble College”) and to charge a \$24 per credit hour fee for textbook rental to take effect Fall Semester 2023.

Fiscal Consideration: Barnes & Noble College will pay Snead State, on an annualized basis, a commission of 14% of all gross sales of general merchandise up to \$200,000, 16% of all gross sales of general merchandise over \$200,000, 10% of all gross sales of course materials. In addition, Barnes & Noble will provide up to \$5,000 annually for scholarships to support the First Day Complete Program.

SECTION X
(INSTRUCTION, RESEARCH AND DEVELOPMENT, ADULT EDUCATION, FACILITIES,
FISCAL, INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)

ADOPTED

TRENHOLM STATE COMMUNITY COLLEGE
REROOF BUILDING G

On motion by Mr. Davis, second by Mr. Mitchell, the Board unanimously authorized the President of Trenholm State Community College to proceed with the reroofing of Building G on the Trenholm campus.

Fiscal Consideration: \$1,172,021 – Title III HBCU Part B Funding

NORTHEAST ALABAMA COMMUNITY COLLEGE
WORKFORCE SKILLS TRAINING CENTER

On motion by Mr. Rogers, second by Mr. Davis, the Board unanimously authorized the President of Northeast Alabama Community College to proceed with the construction of the project names Workforce Skills Training Center. Construction contracts shall be executed no later than August 1, 2023.

Fiscal Consideration: \$28,579,000 ACCS/College Funds

MARION MILITARY INSTITUTE
ELECTRICAL UTILITY UPGRADES

On motion by Mr. Rhone, second by Mr. Davis, the Board unanimously authorized the President of Marion Military Institute to proceed with the Campus Primary Electrical Services Upgrades

with Alabama Power. This is a joint project with Alabama Power and electrical contractor for non-Alabama Power related items. Construction contracts shall be executed no later than April 30, 2023.

Fiscal Consideration: \$774,741 MMI Foundation

MARION MILITARY INSTITUTE
SOFTBALL PRESS BOX REPLACEMENT

On motion by Mr. Davis, second by Mr. Rhone, the Board unanimously authorized the President of Marion Military Institute to proceed with the building/replacement of a Softball Press Box with restrooms and concession. Construction contracts shall be executed no later than August 1, 2023.

Fiscal Consideration: \$790,560 - MMI Foundation

TREHNOLM STATE COMMUNITY COLLEGE
CDL TRAINING SITE (CHANGE ORDER 2)

On motion by Mr. Mitchell, second by Mr. Shell, the Board unanimously authorized Trenholm State Community College to proceed with accepting Change Order No. 2 for work associated with the project named Trenholm State Community College – CDL Training Site. The change order is for removal of unsuitable soil and replacing with new soil to achieve compaction required for the CDL track. The change order also includes replacing failed/damaged storm drainage pipe with new storm drainage pipe for run-off of storm water above the CDL track construction site.

Fiscal consideration: \$747,498 – College Funds

SECTION X
PERSONNEL

Charlene Finkelstein introduced the following new employee:

Melody Whitten, Workforce & Economic Development Coordinator.

SECTION XI
CHANCELLOR'S REPORT

Boone Kinard gave an update on the legislative session that began March 7, 2023, and is expected to run until June. Mr. Kinard advised the Board that Chancellor Baker had provided a

presentation to the Legislature regarding the work of the ACCS and the systems budget requests. The key focus was on enrollment increases the ACCS had seen over the last few semesters and the success of the Innovation Center and Skills for Success Program. State Finance Director, Bill Pool and Kirk Fulford, Fiscal Director of the Legislative Services Agency, gave presentations following Chancellor Baker. Mr. Pool reported that workforce development and prison education were areas of priority in the Governor's recommended budget that will soon be proposed. Governor Ivey delivered her State of the State address on March 7 wherein she mentioned several additional legislative priorities such as a 2% pay raise for educators, including community college employees, targeted increases to the First-Class Pre-K Program, renewing and expanding the State's economic development incentives and a one-time state income tax rebate of \$400 per taxpayer or \$800 per family. Governor Ivey also called the Legislature into a special session beginning March 8 to appropriate the remaining 1 billion dollars of the State's portion of the American Rescue Plan funds. During the special session, no other legislation may be introduced or debated without a super majority vote. The Legislature will reconvene into their regular session on March 20. Budgets are expected to be submitted following the special session. Mr. Kinard advised that a lot of hard work went into preparing for the 2023 legislative session and thanked the college Presidents for their efforts. Mr. Kinard is confident that the ACCS is in a good position to make significant budget gains and improvements in the 2023 legislative session.

Dr. Neil Scott gave an update on enrollment. Currently the ACCS has 72,462 students enrolled in Spring semester courses, which is a 5.9% increase from Spring 2022 and a 4.8% increase year to date. 23 ACCS colleges are ahead of their Spring 2022 headcount. As of March 8, 9,758 applications had been received for Summer semester 2023, which is a 15.9% increase over Summer 2022. Fall Semester 2023 applications continue to be up approximately 25%. Dr. Scott advised that the implementation of the Target X suite was nearing completion. Next, Dr. Scott discussed the partnership with Wiley Beyond, the company that is assisting ACCS institutions in efforts to engage and recruit nontraditional students. Dr. Scott advised that since November 2022, Wiley Beyond has referred over 1,000 students to ACCS colleges and the Innovation Center. Wiley Beyond is pushing out marketing ads through social media to connect with students. Wiley Beyond will also be used to connect with students that have stopped out or have not pursued postsecondary education.

Barry May gave an update on a special pilot program which will enable employers to connect their jobs to students across the community college system. Mr. May commented that the ACCS does a great job connecting students with education and training, there is not a strong focus on connecting students with available jobs. Businesses have expressed that they have a hard time getting jobs in front of interested students. For those businesses that want to recruit across multiple colleges in a specific program, a website has been developed by Lightcast that will connect students and employers. The site will provide students with information about ACCS programs, jobs in the areas of study, duties of jobs, pay scale and employment outlook. The site will also allow students to build their resume online. Mr. May advised that the ACCS has

recently started using the employer job portal which allows employers to post jobs to the site and recruit employees. Students will be able to search for jobs in the areas of interest. The ACCS Communications Department is working to put together social media packages that will highlight this program and available jobs. Efforts are also being made to compile a database of alumni to whom this program may be introduced as well.

Karen Becker and David Walters gave a Strategic Plan update. Ms. Becker advised that she has had good conversations with ACCS presidents on issues such as how to work better together, cyber security and IT initiatives. Governance groups have been created to oversee system wide initiatives. David Walters and Keith Phillips are meeting with community stakeholders to make sure the ACCS is meeting their needs. Ms. Becker is also working with Dr. Vicky Ohlson to evaluate academic programs for IT. Beginning in May 2023, professional development through NeoEd Learn will be implemented.

Ebony Horton and David Walters gave an update on the Diamond Jubilee. Ms. Horton advised that this is one of the most exciting events of her career. The kickoff for the Diamond Jubilee is scheduled for April 17th on the steps of the State Capital and will include special speakers, Governor Ivey, Lt. Governor Will Ainsworth, Chancellor Baker and Honorary Chair Bradley Byrne. The jubilee will take course over 2023 and 2024. Besides highlighting the successes of the State of Alabama, another goal of the Jubilee is to raise \$600,000 for the Paths for Success Program to use for scholarships for students in Alabama.

SECTION XII **COMMITTEE REPORTS**

None.

SECTION XIV **(DATE AND LOCATION OF NEXT MEETING)**

The next Board meeting will be held at Northeast Alabama Community College in the Tom Bevill Lyceum, 138 Alabama Highway 35, Rainsville, AL 35986 at 10:00 a.m. on Wednesday, April 19, 2023. A work session will follow at 10:20 a.m.

ADJOURNMENT

Prior to adjourning, Chairman McAnally congratulated Mr. Milton Davis on being inducted into the Alabama Engineering Hall of Fame.

The Board meeting was adjourned at 11:27.

Minutes
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Chairman

Chancellor