

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY JUNE 14, 2023, 10:00 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:00 a.m. on Wednesday, June 14, 2023, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. LLEVELYN RHONE  
CHAIRMAN**

The meeting was called to order by Chairman Rhone. Chairman Rhone welcomed the new Board members, Mr. Tim McCartney, Mr. Ron Houston and Mr. Britton Lightsey.

The invocation was delivered by Pastor Kenny Hoomes of the First Baptist Church Montgomery and followed by the pledge of allegiance.

On roll call, the following Board members were present:

Mr. John Mitchell  
Mr. Llevelyn Rhone  
Mr. Goodrich Rogers  
Mr. Britton Lightsey  
Ms. Valerie Gray  
Dr. Yvette Richardson  
Mr. Tim McCartney  
Mr. Ron Houston

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Mr. Jeb Shell and Governor Kay Ivey

**APPROVAL OF AGENDA**

On motion by Mr. Rogers, second by Mr. Houston, the Agenda was approved unanimously.

**APPROVAL OF MINUTES**

On motion by Ms. Gray, second by Mr. Rogers, the Board voted unanimously to adopt the Minutes of the May 10, 2023 meeting as presented without discussion.

**SECTION VI  
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

**SECTION VII**  
**COLLEGE SPOTLIGHT**

Dr. Mitchell thanked the Board and Chancellor Baker for the opportunity to highlight Wallace Community College - Selma and the Almojadid family. Mr. Almojadid moved from Yemen to New York at a young age. While Mr. Almojadid did not complete his high school diploma or attend college, he understood the importance of education and encouraged his 6 children to pursue their educations. On May 12, 2023 Mr. Almojadid witnessed 3 of his daughters graduate from Wallace Selma. Two with degrees in nursing and one with a degree in science. Mr. Almojadid's son is currently enrolled at Wallace Community College – Selma. Suhail and Ammer Almojadid spoke about their time at Wallace Community College - Selma and expressed their gratitude for the opportunities afforded them while attending the college.

**SECTION VIII**  
**(EXECUTIVE, LEGAL, AND PUBLIC INFORMATION)**

**ADOPTED**

**REID STATE COMMUNITY COLLEGE**  
**REVIEW AND APPROVAL OF MISSION STATEMENT**

On motion by Mr. Mitchell, second by Mr. Rogers, the Board unanimously approved the current Mission Statement of Reid State Community College.

**GEORGE C. WALLACE COMMUNITY COLLEGE - DOTAHN**  
**REVIEW AND APPROVAL OF revised MISSION STATEMENT**

On motion by Mr. Mitchell , second by Mr. McCartney, the Board unanimously approved the revised Mission Statement of George C. Wallace Community College – Dothan.

**J.F. INGRAM STATE TECHNICAL COLLEGE**  
**REVIEW AND APPROVAL OF MISSION STATEMENT**

On motion by Ms. Gray, second by Mr. Houston, the Board unanimously approved the current Mission Statement of J.F. Ingram State Community College.

**WALLACE STATE COMMUNITY COLLEGE - HANCEVILLE**  
**APPROVAL TO PURCHASE REAL PROPERTY**

On motion by Mr. Rogers, second by Mr. McCartney, the Board unanimously authorized the Alabama Community College System on behalf of Wallace State Community College - Hanceville to purchase property and a dwelling located at 717 Section Line Road N.W. in Hanceville, Al.

Fiscal Consideration: \$147,000 Purchase Price of Property plus Filing, Closing Costs, and Due Diligence Expenses to be paid from Unexpended Plant Funds

**SECTION IX**  
**(INSTRUCTION, RESEARCH AND DEVELOPMENT, ADULT EDUCATION, FACILITIES,**  
**FISCAL, INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

**ADOPTED**

**ENTERPRISE STATE COMMUNITY COLLEGE**  
**INCREASE IN SPECIAL BUILDING FEE**

On motion by Mr. Mitchell, second by Ms. Gray, the Board unanimously authorized Enterprise State Community College to increase the College's Special Building Fee from \$10 to \$12 per credit hour. The fee will take effect Fall Semester 2023.

Fiscal Consideration: \$92,532 Estimated Additional Revenue.

**SNEAD STATE COMMUNITY COLLEGE**  
**INCREASE IN DORM RENTAL AND BOARD RATES**

On motion by Mr. Lightsey, second by Mr. Rogers, the Board unanimously authorized Snead State Community College to increase the rental rate for the College's dorms and to increase the Board rate (meal plan). The rate increases will take effect Fall Semester 2023.

Fiscal Consideration: \$65,000 Additional Revenue Annually

**NORTHWEST-SHOALS COMMUNITY COLLEGE**  
**ASSOCIATE IN APPLIED SCIENCE IN CLINICAL/MEDICAL LABORATORY**  
**TECHNICIAN**

On motion by Mr. Rogers, second by Mr. Houston, the Board unanimously approved Northwest-Shoals Community College's application for an Associate in Applied Science in Clinical/Medical Laboratory Technician, to be implemented Fall Semester 2024."

Fiscal consideration: The College estimates that \$1,428,473 is required to support the program and \$1,470,827 will be available through reallocations, extramural and tuition to support the program.

**LURLEEN B. WALLACE COMMUNITY COLLEGE**  
**ASSOCIATE IN APPLIED SCIENCE IN SALON AND SPA MANAGEMENT**

On motion by Mr. Mitchell, second by Mr Lightsey, the Board unanimously approved Lurleen B. Wallace Community College's application for an Associate in Applied Science Degree in Salon and Spa Management, to be implemented Fall Semester 2023.

Fiscal consideration: No new funds are required to support the proposed program. A total of \$225,828 additional funds will be available through tuition.

**ENTERPRISE STATE COMMUNITY COLLEGE**  
**ASSOCIATE IN APPLIED SCIENCE IN NURSING**

On motion by Mr. Mitchell, second by Ms. Gray, the Board unanimously approved Enterprise State Community College's application for an Associate in Applied Science in Nursing, to be implemented Spring 2024.

Fiscal consideration: The College estimates that \$2,204,000 is required to support the program and \$2,204,000 will be available through reallocations, extramural and tuition to support the program.

**CENTRAL ALABAMA COMMUNITY COLLEGE**  
**ASSOCIATE IN APPLIED SCIENCE IN MARINE MAINTENANCE TECHNOLOGY**

On motion by Mr. McCartney, second by Ms. Gray, the Board unanimously approved Central Alabama Community College's application for an Associate in Applied Science and Certificate in Marine Industry Technology, to be implemented Fall Semester 2023.

Fiscal consideration: The College estimates that \$533,621 is required to support the program and \$622,336 will be available through tuition to support the program.

**TRENHOLM STATE COMMUNITY COLLEGE**  
**INSTALLATION OF MONUMENT SIGNAGE AT TRENHOLM CAMPUS AND**  
**PATTERSON CAMPUS**

On motion by Mr. Lightsey, second by Mr. Houston the Board unanimously authorized Trenholm State Community College to proceed with the replacement of existing signage at the

entrance of the Trenholm Campus and the Patterson Campus with new monument electronic signage/marquees.

Fiscal consideration: \$965,912 Title III HBCU Park B Funding

**TRENHOLM STATE COMMUNITY COLLEGE**  
**SECURITY SYSTEM SOLUTION FOR TRENHOLM AND PATTERSON CAMPUSES**

On motion by Mr. Mitchell, second by Mr. Rogers, the Board unanimously authorized Trenholm State Community College to proceed with the project Security System Solution for Trenholm and Patterson Campuses. The scope of work for this project will include the installation of security cameras, access controls, card swipes and thermal imaging cameras for all buildings located on the Trenholm and Patterson Campuses.

Fiscal consideration: \$1,647,425 HEERF Funds

**CHATTAHOOCHEE VALLEY COMMUNITY COLLEGE**  
**SOFTBALL FIELD RENOVATIONS**

On motion by Ms. Gray, second by Mr. Lightsey, the Board unanimously authorized Chattahoochee Valley Community College to proceed with construction of the project named Softball Field Renovation. The project scope includes repositioning the field, storm drainage, ADA compliant access to the facility, new dugouts, and back stop netting.

Fiscal consideration: \$2,217,000.00 ACCS Capital Renewal and Legislative 2023- State Funding

**CHATTAHOOCHEE VALLEY COMMUNITY COLLEGE**  
**INDUSTRIAL TRAINING CENTER WELDING SHOP**

On motion by Ms. Gray, second by Mr. Mitchell, the Board unanimously authorized Chattahoochee Valley Community College to proceed with the project named Industrial Training Center Welding Shop Renovation.

Fiscal consideration: \$1,478,880 Legislative 2023- State Funding

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**RESOLUTION APPROVING AND AUTHORIZING CAPITAL IMPROVEMENT PROJECTS**  
**FOR ENTERPRISE STATE COMMUNITY COLLEGE AND JEFFERSON STATE**  
**COMMUNITY COLLEGE**

On motion by Mr. Rogers, second by Mr. Lightsey, the Board unanimously authorized the Chancellor of the Alabama Community College System to move forward with negotiations of the final terms and conditions of the construction contracts for projects at Enterprise State Community College and Jefferson State Community College and upon completion of negotiations to award and execute final construction contracts to commence the projects.

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**SPECIAL PROCUREMENT OF PRODUCTS AND SERVICES FOR THE ACCS**  
**ENTERPRISE RESOURCE PLATFORM**

On motion by Mr. Houston, second by Mr. McCartney, the Board unanimously authorized the Chancellor to engage in a special procurement for a 5-year engagement with Ellucian for hosted subscription and cloud software. The contract will include: (1) renewal of the core and product components for the System's existing enterprise resource platform; (2) upgraded hosted, subscription, and managed cloud services for the enterprise resource platform and related software; and (3) software development maintenance services for the enterprise resource platform related services. This special procurement is for the benefit of the Alabama Community College System Office, the community and technical colleges and the Alabama Technology Network.

Fiscal consideration: Approximately \$6,500,000 annually from 2023 through 2028

**SHELTON STATE COMMUNITY COLLEGE**  
**PURCHASE OF TWO PASSENGER BUSES**

On motion by Mr. Lightsey, second by Ms. Gray, the Board unanimously authorized the President of Shelton State Community College to expend \$613,940.00 for the purchase of two 43 passenger buses.

Fiscal consideration: \$613,940.00 HEERF Funds

**SECTION X**  
**PERSONNEL**

Charlene Finkelstein introduced the following new employees to the system office:

Marlo Young, Community Outreach Navigator for Adult Education  
Michelle Tapia, Community Outreach Navigator for Adult Education  
Jonathan Catrett, Curriculum Manager for the Innovation Center  
Jeffrey Payne, Network Engineer for IT

Colin Eubank, Technical Architect for IT  
Elijah Baker, Communications, Engagement, and Special Projects Coordinator

## **SECTION XI** **CHANCELLOR'S REPORT**

Taylor Hilyer gave an enrollment update in Dr. Neils Scott's absence. Enrollment for summer semester 2023 is up 10.6 % over summer semester 2022 with 46,000 students enrolled and taking 330,000 credit hours. For fall semester 2023, the data is still incomplete, but currently there is a 15% increase in applications. Enrollment has increased not only in first time freshmen but also in transfer students and dual enrollment students. Ms. Hilyer advised that the colleges are doing a great job with community outreach. There has also been an increase in students between the ages of 45 to 54.

Mr. Rogers commended the Presidents and staff for their work in recruiting and retaining students.

Boone Kinard gave a legislative update. Mr. Kinard advised that while the 2023 session has ended, the ACCS has already started work on the 2024 session. Mr. Kinard reported that the ACCS received significant increases in the 2023 session. ACCS received just over 35.5 million dollars in year-over-year increases. Approximately 29 million dollars was for operations and maintenance funding that goes directly to the colleges. A 2% pay increase for community college employees was included as well as an additional 30-year step increase. Dual enrollment scholarships were increased by 4.5 million. Career coaches received a 2.5 million dollar increase. Marion Military Institute received a \$475,000 increase. \$200,000 was awarded for the STEAM Grant Program. Adult Education received \$150,000 and the ATN received a \$106,000 increase. The bulk of the increases came from the Supplemental Appropriations Bills. The ACCS received 486 million dollars in appropriations for one-time expenses. This unprecedented amount of funding shows the level of confidence and support that the legislature has in the ACCS. Mr. Kinard thanked the Board for their guidance and the Presidents for their hard work. Mr. Kinard advised that the legislature is expected to reconvene later in the summer to redraw Alabama's congressional map and the 2024 Legislative Session will begin in February.

Chairman Rhone commended Chancellor Baker and Mr. Kinard on their work during the session and stated that the investment that is being made by the ACCS in the lives of the people of Alabama is important and is making a difference.

Vicky Ohlson gave an update on Instruction, Research and Development. Dr. Ohlson presented information regarding enrollment by sectors. Transfer students make up 34% of the ACCS student population, 36% are audit, transient or dual enrollment students, 11% are health science program students and 20% are technical education program students. Over the last 5 years the percentage of transfer students has decreased from 43% to 34%. The audit, transient and dual

enrollment population has increased from 25% to 36% over the last 5 years. More students are enrolling in ACCS programs while in high school instead of waiting until after graduation. Dr. Ohlson covered the variety of programs in which students are enrolling and those that have seen the largest increase in participation over the last 5 years. Dr. Ohlson discussed an innovative program that Southern Union State Community College has with Auburn University. Transfer courses are capped at 50%, therefore, ACCS colleges have been encouraged to maintain a 64 hour limit on transfer programs. As part of the Pathway to the Plains program at Southern Union, a 68 credit hour program was developed wherein 53 hours are taught by Southern Union and 15 credit hours are taught by Auburn University while the student is enrolled at Southern Union. No transfer limits are violated, and the students are able to complete all of their prerequisite nursing courses prior to transferring to Auburn University. Another initiative that Dr. Ohlson gave an update for was for the Ad Astra scheduling software which will design and implement core schedules based on the needs of the students. Dr. Ohlson's division is also working on the Alabama Talent Triad, which is partnership between ACCS, the Department of Commerce and the Governor's Office of Education and Workforce Transformation, with EBSCO leading the technology on the project. This system is designed to connect students with jobs using skills based job descriptions and verified credentials. To date, 7 ACCS colleges have volunteered to serve as pilot colleges for the program. Dr. Ohlson further reported that the Instruction, Research and Development Division recently was awarded 6.3 million dollars to be the chief contractor with the Alabama Department of Economic and Community Affairs to provide training and technical assistance for the State's weatherization assistance program. In partnership with Alabama Power, Beville State will coordinate the training of people who will be going to low income households and retrofitting homes to be more energy efficient. This will be a non-credit program at first, but will hopefully be integrated into the for credit programs.

Chancellor Baker announced that Dr. Ohlson will be retiring and stated that ACCS will feel a loss after her retirement.

Dr. Ohlson thanked Chancellor Baker for the opportunities she has been provided at the ACCS and expressed her gratitude for the 30 years she has spent working with the ACCS.

Mr. Rogers congratulated Dr. Patricia Sims for being named to the Board of the American Association of Community Colleges and expressed his thanks to Dr. Mitchell for his work at Wallace – Selma as Mr. Rogers' mother is an alumni of the college.

## **SECTION XII**

### **COMMITTEE REPORTS**

None.

## **SECTION XIII**



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(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, July 12, 2023.  
A work session will follow at 10:20 a.m.

**ADJOURNMENT**

The Board meeting was adjourned at 11:15 a.m.

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Chairman

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Chancellor