

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON
WEDNESDAY OCTOBER 18, 2023, 10:00 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:02 a.m. on Wednesday, October 18, 2023, at Wallace Community College, Selma, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. LLEVELYN RHONE
CHAIRMAN**

The meeting was called to order by Chairman Rhone.

The invocation was delivered by Dr. Tonya Chestnut, co-pastor at Fresh Anointing House of Worship in Selma and followed by the pledge of allegiance.

On roll call, the following Board members were present:

Mr. Llevelyn Rhone
Mr. Goodrich Rogers
Mr. Britton Lightsey
Ms. Valerie Gray
Mr. Tim McCartney
Mr. Ron Houston

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent were Mr. John Mitchell, Mr. Jeb Shell, Dr. Yvette Richardson and Governor Kay Ivey.

APPROVAL OF AGENDA

On motion by Mr. Rogers, second by Mr. Houston, the Agenda was approved unanimously.

APPROVAL OF MINUTES

On motion by Mr. Lightsey, second by Mr. McCartney, the Board voted unanimously to adopt the Minutes of the September 13, 2023 meeting as presented without discussion.

**SECTION VI
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

**SECTION VII
COLLEGE SPOTLIGHT**

Dr. James Mitchell, along with Jennifer Reynolds and Darlie Rudolph, presented the college spotlight for Wallace State Community College Selma. Dr. Mitchell gave a brief background of the College which was originally founded in 1963 as the William Rufus King Vocational Technical School and discussed the initiatives the college has in place which have resulted in increased enrollment, retention and graduation rates. Ms. Reynolds and Ms. Rudolph discussed the Student Success Program and how it has benefited the students at Wallace Selma.

SECTION VIII
(EXECUTIVE, LEGAL, AND PUBLIC INFORMATION)

ADOPTED

COASTAL ALABAMA COMMUNITY COLLEGE
BOOKSTORE OPERATION AGREEMENT – BARNES & NOBLE COLLEGE
BOOKSELLERS, LLC

On motion by Mr. Houston, second by Mr. Lightsey, the Board authorized the President of Coastal Alabama Community College (“CACC”) to enter into a new bookstore operation and services agreement with Barnes & Noble College Booksellers, LLC (“Barnes & Noble College”) for the period beginning December 1 2023, and ending on November 30, 2028, with an option for an additional five one year renewals and to charge a \$24 per credit hour fee for textbook rental. This agreement would take effect at the end of the current agreement with Barnes & Noble College.

Fiscal Consideration: On an annualized basis, Barnes & Noble College will pay Coastal Alabama the greater of either (A) Guaranteed Amount of \$275,000 or (B) Calculated Commission as follows:

A. Guaranteed Amount:

Contract Year 1 (2023 – 2024): **\$275,000**

After Contract Year 1, Barnes & Noble College will provide a Guaranteed Amount in all future years of this Agreement equal to ninety percent (90%) of the Calculated Commission of the prior contract year.

B. Calculated Commission:

7.0% of all Gross Sales of Course Materials AND **12.5%** of all Gross Sales of General Merchandise up to **\$200,000**; **14.5%** of all Gross Sales of General Merchandise from **\$200,000** to **\$250,000** ; **15.5%** of all Gross Sales of General Merchandise over **\$250,000**

Barnes & Noble College will also provide a one time signing bonus to Coastal Alabama in the amount of \$50,000 which will be amortized on a straight line basis over the 5 year period of the agreement. Barnes & Noble College will provide \$5,000 for annual textbook scholarships and donations to be awarded at the discretion of Coastal Alabama.

SECTION IX
(INSTRUCTION, RESEARCH AND DEVELOPMENT, ADULT EDUCATION, FACILITIES,
FISCAL, INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)

ADOPTED

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF \$103,000,000.00 OF FY2022-2023 EDUCATION SUPPLEMENTAL
APPROPRIATION FUNDS TO BE TRANSFERRED TO THE ALABAMA CORRECTIONS
INSTITUTION FINANCE AUTHORITY (“ACIFA”)

On motion by Mr. Houston, second by Mr. Lightsey, the Board approved a Resolution and Memorandum of Understanding authorizing the Chancellor to execute a Memorandum of Understanding with the Alabama Corrections Institution Finance Authority (ACIFA) and the Alabama Department of Corrections (ADOC) to transfer \$103,000,000 to the Alabama Corrections Institution Finance Authority as required by Act No. 2023-378, the Supplemental Appropriations Act.

Fiscal Consideration: \$103,000,000

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF \$15,000,000.000 OF FY2022-2023 EDUCATION SUPPLEMENTAL
APPROPRIATION FUNDS TO BE TRANSFERRED TO THE MOBILE AIRPORT
AUTHORITY

On motion by Mr. Houston, second by Mr. McCartney, the Board unanimously approved a Resolution and Memorandum of Understanding authorizing the Chancellor to execute a Memorandum of Understanding with the Mobile Airport Authority to transfer \$15,000,000 to the Mobile Airport Authority as required by Act No. 2023-378, the Supplemental Appropriations Act.

Fiscal Consideration: \$15,000,000

BISHOP STATE COMMUNITY COLLEGE
PURCHASE OF REAL PROPERTY

On motion by Mr. Rogers, second by Mr. Houston, the Board unanimously authorized the Alabama Community College System to purchase for the benefit of Bishop State Community College property located at 977 Congress Street, Mobile, AL 36603 comprising 4,933 square feet.

Fiscal Consideration: \$10,000

CENTRAL ALABAMA COMMUNITY COLLEGE
ADDITIONAL INSTRUCTIONAL SITE

On motion by Ms. Gray, second by Mr. McCartney, the Board unanimously approved the addition of a new instructional site for Central Alabama Community College located at the Talladega City High School Career Technical Center.

Fiscal Consideration: None.

TRENHOLM STATE COMMUNITY COLLEGE
CDL TRAINING SITE

On motion by Mr. Lightsey, second by Mr. Houston, the Board unanimously authorized change order #3 for the project named Trenholm State Community College – CDL Training Site. The change order is for the addition of a concrete flume and some site excavation work for erosion control.

Fiscal Consideration: \$22,959.29 for Change Order No. 3

JEFFERSON STATE COMMUNITY COLLEGE
AIR HANDLER REPLACEMENTS

On motion by Mr. Houston, second by Mr. Rogers, the Board unanimously authorized Jefferson State Community College to proceed with the project named Air Handler Replacements. The scope of work will replace 14 units in three buildings located on the Jefferson campus.

Fiscal Consideration: \$2,352,820.00

BEVILL STATE COMMUNITY COLLEGE
FAYETTE CAMPUS NURSING LAB RELOCATION AND RENOVATION

On motion by Mr. Lightsey, second by Mr. McCartney, the Board unanimously authorized Bevill State Community College to proceed with the project named Fayette Campus Nursing Lab Relocation and Renovation. The scope of the work will relocate the nursing simulation lab from the Main Building to a renovated and modernized nursing space in the Bevill Building.

Fiscal Consideration: \$1,284,381

BEVILL STATE COMMUNITY COLLEGE
SUMITON BUILDING 400 RENOVATION FOR MACHINE TOOL

On motion by Mr. Lightsey, second by Mr. McCartney, the Board unanimously authorized Bevill State Community College to proceed with the project named Sumiton Building 400 Renovation for Machine Tool. The scope of work will provide updated electrical, necessary utilities, building life safety systems, and installation of new equipment.

Fiscal Consideration: \$2,875,669

ALABAMA COMMUNITY COLLEGE SYSTEM
GENEVA ARMORY PROPERTY PURCHASE

On motion by Mr. Houston, second by Mr. McCartney, the Board unanimously authorized the Alabama Community College System to purchase from the Alabama Armory Commission property located at West Maple Avenue, Geneva, Al. The property parcel is approximately 6.1 acres and contains 4 structures.

Fiscal Consideration: \$2,000,000 plus closing costs

MARION MILITARY INSTITUTE
SOFTBALL PRESS BOX REPLACEMENT

On motion by Ms. Gray, second by Mr. Houston, the Board unanimously authorized Marion Military Institute to proceed with the new construction of the Softball Press Box Replacement project. The scope of the work includes new restrooms and concession space.

Fiscal Consideration: Total Project Cost \$684,996

SECTION X
PERSONNEL

None

SECTION XI
CHANCELLOR'S REPORT

Dr. Neil Scott gave an update on enrollment. Dr. Scott reported that as of October 16, 2023, the system has 84,201 students registered for Fall 2023 which is 7.2% ahead of final head count for Fall 2022. Credit hour production is up by 5.7% from Fall 2022. Dr. Scott commended Wallace Selma for their work in increasing the college's enrollment, which is the highest it has been since 2011.

SECTION XII
COMMITTEE REPORTS

None.

SECTION XII
(DATE AND LOCATION OF NEXT MEETING)

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, November 8, 2023. A work session will follow at 10:20 a.m.

ADJOURNMENT

On motion by Mr. Rogers, second by Mr. Houston, the Board meeting was adjourned at 10:45 a.m.

Chairman

Chancellor