

CHANCELLOR'S PROCEDURE FOR POLICY
804.02: Student Aid Programs: Institutional Waivers (Scholarships)

1. Colleges must ensure that all scholarship awards are within budgetary constraints.
2. An institutional waiver (scholarship) is an award that will reduce or eliminate a student's tuition, mandatory fees and, at the discretion of the college, the cost of books.
 - 2.1. Waivers (scholarships) may not exceed 57 semester credit hours per academic year (Fall, Spring, Summer).
 - 2.2. Waivers (scholarships) may be awarded on a semester by semester or annual basis not to exceed 82 semester credit hours for any one recipient.
3. Administration of Waivers (Scholarships)
 - 3.1. All waivers (scholarships) are to be awarded according to the criteria and procedures established through the institution's scholarship committee.
 - 3.2. Colleges must comply with Title IX in the awarding of institutional waivers (scholarships).
 - 3.3. The Student Financial Aid Office is responsible for the administrative processing of all student aid waivers.
 - 3.4. Each college is authorized to award up to 500 full-time equivalent institutional waivers (scholarships).
4. Athletic and Athletic Support Activities Waivers (Scholarships)
 - 4.1. Athletic waivers (scholarships) are awarded to an athlete for participation on a college-sponsored intercollegiate athletic team. Athletic waivers (scholarships) may include loan of books, a waiver of tuition, a waiver of mandatory fees, or any combination thereof. Tuition waiver for athletes includes in-state and out-of-state tuition.
 - 4.2. The number of waivers (scholarships) for a specific athletic team may not exceed the number allowed by the National Junior College Athletic Association. Refer to NJCAA Sports Procedures Chart.
 - 4.3. Athletic waivers (scholarships) will be awarded in accordance with regulations established by the National Junior College Athletic Association. Refer to NJCAA Handbook, Article VI.

5. Senior Adult Waiver (Scholarship) Program

- 5.1. Alabama residents who are 60 years of age or older and meet institutional admission requirements are eligible for the Senior Adult Scholarship Program.
- 5.2. All policies applied to the general student body will be applied to the Senior Adult Scholarship recipient including admission, grading, attendance, academic progress, financial, etc.
- 5.3. In addition to meeting the general admission standards of the institution, these students must also meet any specific admission standards established for a program of study, and any specific admission standards for a course, including prerequisites.
- 5.4. The waiver (scholarship) is limited to tuition only and does not extend to any other fees or charges applied to the general student body. This waiver (scholarship) can be used for developmental and credit courses. Waivers (scholarships) are limited based on availability of space. Required institutional fees and other expenses, including lab fees, books and supplies are the responsibility of the student.
- 5.5. The program is restricted to those courses which support the institution's approved associate degree and certificate programs. The program is not extended to continuing education, personal enrichment, recreation, or leisure classes.
- 5.6. Senior citizens granted a tuition waiver under the Senior Adult Scholarship Program may receive such waiver only one time per course.

6. Alabama Scholarships for Dependents of Blind Parents

Children of blind parents who wish to receive a waiver (scholarship) based on this criterion must present, from a licensed physician, documentation of the parent's disability.

7. Purple Heart Recipients

Colleges may award veterans who are recipients of the Purple Heart a waiver (scholarship) of tuition and fees. These recipients must be enrolled as full-time or part-time students in an undergraduate program that culminates in a degree or certificate. Recipients must currently be residents of Alabama and must have been residents at the time of the military action resulting in the Purple Heart Award. Recipients must submit the DD-214 form issued at the time of separation from service as documentation that they received the Purple Heart award.

8. Marion Military Institute

Due to the unique requirement that all cadets be housed on campus, Marion Military Institute is authorized to award room and board waivers (scholarships). The Institute must develop the criteria for awarding these waivers (scholarships) that ensures that they are awarded equitably to all students. Such criteria must be approved by the Chancellor.