|  |  |
| --- | --- |
| POLICY NAME: |  **623.01 Background Checks** |
| EFFECTIVE: |  03-13-2024 |
| SUPERSEDES: |  Policy 623.01, issued April 13, 2016 |
| SOURCE: |  *Fair Credit Reporting Act* |
| CROSS |  |

A background check shall be conducted prior to employment through a service selected by the Chancellor on all new hires and volunteers at each institution. A background check may also be conducted for selected internal candidates or if the institution has reasonable suspicion that a current employee or volunteer has been convicted of a felony or a crime involving moral turpitude. Individuals convicted of a felony or crime involving moral turpitude will not be eligible for employment or volunteering except with the Chancellor's approval. Adjunct or temporary employees will be subject to background checks yearly.