



JIMMY H. BAKER
Chancellor

MEMORANDUM#2024-FIS-011

DATE: April 3, 2024
TO: Presidents and Chief Financial Officers, Alabama Community College System
FROM: Sara Calhoun, Chief Financial Officer *Sara Calhoun*
RE: FY24 Micro-Purchasing Certification

In accordance with 2 CFR §200.320(a)(1)(iv), which allows non-federal entities to establish a threshold higher than the micro-purchase threshold provided in Federal Acquisition Regulation Public institutions that are non-federal entities are permitted to increase their micro-purchase threshold of any amount up to \$50,000 annually.

Further, the Code of Alabama §41-4-124 allows educational institutions, governed by a board of trustees, to establish their own procurement office and adopt their own procedures related to purchasing and procurement. The Alabama Community College System, governed by a board of trustees, has established the Alabama Community College System Purchasing Manual which maintains a bid threshold of \$50,000.

As provided in 2 CFR §200.320(a)(1)(iv), Code of Alabama §41-4-124, and the Alabama Community College System's Purchasing Manual, the ACCS institution qualify as a non-federal, public institution and have elected to increase its micro-purchase threshold to \$50,000.

Presidents and agency heads of each System institution retain the authority to make purchasing thresholds more restrictive, at their discretion. Any purchasing variations to the ACCS System Purchasing Manual must be documented and maintained by the institution.