

**CHANCELLOR'S PROCEDURES FOR POLICY 713.02:  
GRADING SYSTEM: REPETITION OF COURSES AND COURSE FORGIVENESS**

Course forgiveness is implemented when a student repeats a course and the higher/highest grade awarded (excluding the grades of W and WP) replaces all previous grades for that course in the computation of the cumulative grade point average. The official transcript will list the course and grade each time it is attempted.

When a student completes a course more than once, the highest grade will be counted in the GPA and all other grades excluded from the GPA. Official transcripts will list each course in which a student was enrolled.

A student may repeat a course more than once, but the course may be counted only once toward fulfillment of credit hours for graduation.

**NOTE: STUDENTS SHOULD CHECK FINANCIAL AID REGULATIONS REGARDING REPETITION OF COURSES.**