Please accept the enclosed response to the Joint Purchasing Agreement Request for Bid # ACCS-2024-01. This response is the original copy.

Rick Romano

2-7-2024

Date

Letter of Transmittal

Business Systems and Consultants, Inc.

113 little Valley court

Hoover, Alabama 35244

205.988.3300

www.bscsolutions.com

Rick Romano   President

rickromano@bscsolutions.com

205.988.3300 x 203

Same as above

Same as above

BSC acknowledges the acceptance of the Conditions Governing the Procurement section in the letter of transmittal. In addition, BSC shall be solely responsible for fulfillment of the responsibilities under the terms and conditions of the contract.

Rick Romano

We acknowledge receipt of any and all amendments to this RFP

6.5 Appendix E - Evaluation Submission Form

The purpose of this form is to provide a single summary document per submitting vendor, that references required materials. This document is intended to assist the Evaluation Committee easily find specific items of information during the evaluation process and to assist participating agency personnel in locating specific vendor information after the award of the bid.

Vendor Contact Information
This will be published for participating agencies to streamline the vendor contact process. Please complete this information as accurately as possible. If the information below changes, please send a revised version of this page to jpa-notification@accs.edu

Vendor Name: Business Systems & Consultants, Inc.   Date: 2-7-24

Website Address: www.bscsolutions.com

	Name(s)	Phone Number(s)	E-Mail Address(s)
Primary Contract Executive(s)	Rick Romano	205-988-3300	rickromano@bscsolutions.com
Senior Account/Sales Manager(s) (by region if necessary)	"		
Account/Sales Manager(s) (by region if necessary)	"		
Technical Support	Joseph LeCroy	205-988-3300	josephlecroy@bscsolutions.com

BID INFORMATION INDEX

Please complete the following form to assist the Evaluation Committee in finding specific information related to your bid response.

	Document Name	Page Number(s)
Product and Services Delivery Overview		
Geographic Coverage		
Availability of Technical Support		
Problem Resolution		
Customer Satisfaction		
Value Added Services		
Reporting		
Electronic Commerce		
Breadth of Offering		
Primary Account Representative		
References		
Pricing Level and Guarantee		

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Microfilm Scanners

Book Scanners

Wide Format Scanners

Data Security

Nexsan Assureon

RestorVault

ECM Software

Team ia content management software

FileBound cloud-based content management software

Professional Services

Document and Microfilm Scanning Services

Software Support Services

Hardware Support Services

Canon imageFORMULA Document Scanners

	OFFICE					PRODUCTION		
Products	**ScanFront 400**	**ScanFront 400 CAC/PIV**	**DR-M1060**	**DR-6010C**	**DR-6030C**	**DR-G2090 USB**	**DR-G2110 / DR-G2110 USB**	**DR-G2140 / DR-G2140 U**
Canon SKU	1255C002	1255C012	9392B002	3801B002	4624B002	3151C002	3150C002 / 3150C009	3149C002 / 3149C00
MSRP	$1,995	$2,395	$2,195	$2,895	$3,995	$4,995	$5,995 / $5,995	$8,995 / $8,
QUICK SPECIFICATIONS								
Maximum Speed (ppm / ipm)	45 / 90[1]	45 / 90[1]	60 / 120[2]	60 / 120[1]	80 / 160[2]	90 / 180[2]	110 / 220[2]	140 / 280
ADF Capacity (max. sheets)	85	85	80	100	100	300	500	500
ADF Page Size (max.)	8.5" x 14"	8.5" x 14"	11.8" x 17"	8.5" x 14"	11.8" x 17"	12" x 17"	12" x 17"	12" x 17
Daily Scan Volume (est.)**	6,000	6,000	7,500	7,500	10,000	30,000	50,000	70,000
Interface (USB, Ethernet)	3 x USB 2.0, 10/100/1000Base-T	3 x USB 2.0, 10/100/1000Base-T	USB 2.0	USB 2.0	USB 2.0	USB 3.1	USB 3.1, 10/100/1000Base-T[4]	USB 3.1 10/100/1000B
Warranty (std.)	1-Year Adv. Exch.	1-Year Adv. Exch.	1-Year Adv. Exch.	1-Year Adv. Exch.	90-Day Adv. Exch.	90-Day Onsite	90-Day Onsite	90-Day On
BUNDLED SOFTWARE: Win. – Windows; Mac – Mac; Andr. – Android; iOS; d/l – Download								
CaptureOnTouch Pro			Win.		Win.	Win.	Win.	Win.
ISIS / TWAIN			Win.	Win.	Win.	Win.	Win.	Win.
Kofax Power PDF			Win. via d/l					
CapturePerfect			Win.	Win.	Win.			
Kofax VRS			Basic w/ AIPE Win.	Basic w/ AIPE Win.	Basic w/ AIPE Win.	Professional Win.	Professional Win.	Professional W
Utilities & Tools	Admin Tool Win.	Admin Tool Win.		Job Reg. Tool Win.				
OPTIONS AND OTHER FEATURES								
Options	(a)[5] (b)[5] (c)	(c)	(a) (b) (c) (f) (g)	(a) (b) (c)	(a) (b) (c)	(a)[8] (b)[8] (c) (d) (e)	(a)[8] (b)[8] (c) (d) (e)	(a)[8] (b)[8] (c) (
EPEAT Level	Gold	Gold	Silver			Gold	Gold	Gold
Other Features	Plastic Cards, Passports, Color Touchscreen	Plastic Cards, Passports, Color Touchscreen, Secure Authentication[6], Sign and Encrypt Email[6]	Plastic Cards, Long Documents	Plastic Cards, Long Documents	Plastic Cards, Barcode Module III	Auto Color and Double Feed Detection, Batch Separation	Auto Color and Double Feed Detection, Batch Separation	Auto Color and Double Feed Detection, Bat Separation

OPTIONS: (a) Flatbed 102 (8.5" x 14") SKU: 2152C002 ($495) • (b) Flatbed 201 (11" x 17") SKU: 6240B002 ($1,095) • (c) Extended Warranty SKUs / prices vary • (d) Scan Kiosk Expansion Pack SKU: 2294C002 • (e) Scan Kiosk II Network Adapter SKU: 3613C004 (f) NA10 Network Adapter SKU: 2998C002 ($169) • (g) WA10 Network Adapter SKU: 2999C002 ($199)

[1] Based on LTR / portrait [2] Based on LTR / landscape [3] DR-C225W II only [4] DR-G2xxx only [5] ScanFront 400 only [6] CAC/PIV only

Canon | ≋ ImageFORMULA Document Scanners

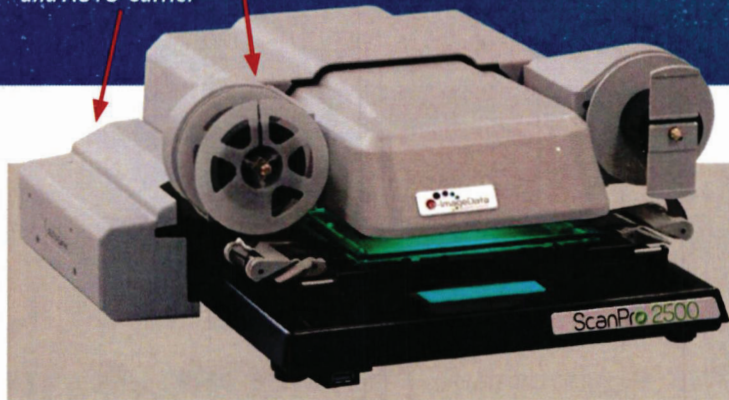|	**MOBILE**		**OFFICE**					
Products	**P-208II**	**P-215II**	**DR-F120**	**DR-C225 II**	**DR-C225W II**	**DR-C230**	**DR-C240**	**DR-S150**
Canon SKU	9704B007	9705B007	9017B002	3258C002	3259C002	2646C002	0651C002	4044C002
MSRP	$199	$299	$439	$449	$549	$495	$795	$895
QUICK SPECIFICATIONS								
Maximum Speed (ppm / ipm)	8 / 16[1]	15 / 30[1]	20 / 36[1]	25 / 50[1]	25 / 50[1]	30 / 60[1]	45 / 90[1]	45 / 90[1]
ADF Capacity (max. sheets)	10	20	50	45	45	60	60	60
ADF Page Size (max.)	8.5" x 14"	8.5" x 14"	8.5" x 14"	8.5" x 14"	8.5" x 14"	8.5" x 14"	8.5" x 14"	8.5" x 14"
Daily Scan Volume (est.)**	100	500	1,000	1,500	1,500	3,500	4,000	4,000
Interface (USB, Ethernet)	USB 2.0	USB 2.0	USB 2.0	USB 2.0	USB 2.0	USB 2.0	USB 2.0	USB 3.2, 10/100/1000Base-T
Interface (Wi-Fi)*					802.11 b/g/n[3]			802.11 b/g/n
Warranty (std.)	1-Year Adv. Exch.	1-Year Adv. Exch.	1-Year Adv. Exch.	3-Year Adv. Exch.	3-Year Adv. Exch.	3-Year Adv. Exch.	1-Year Adv. Exch.	3-Year Adv. Exch.
BUNDLED SOFTWARE: Win. – Windows; Mac – Mac; Andr. – Android; iOS; d/l – Download								
CaptureOnTouch Standard	Win. / Mac	Win. / Mac	Win.	Win. / Mac	Win. / Mac	Win. / Mac	Win. / Mac	
CaptureOnTouch Lite	Win. / Mac	Win. / Mac						
CaptureOnTouch Pro							Win.	
CaptureOnTouch Mobile					Andr. iOS			
ISIS / TWAIN	Win. / Win., Mac	Win. / Win., Mac	Win. / Win.	Win. / Win., Mac	Win. / Win., Mac	Win. / Win., Mac	Win. / Win., Mac	Win. / Win.
KOFAX Power PDF				Win. via d/l	Win. via d/l		Win. via d/l	
Cardiris	Win. via d/l	Win. via d/l		Win. via d/l	Win. via d/l			
CapturePerfect						Win.	Win.	
Kofax VRS							Basic w/ AIPE Win.	Basic w/ AIPE Win.
Utilities & Tools								Job Tool Andr. iOS
OPTIONS AND OTHER FEATURES								
Options	(c)	(c)	(c)	(a) (b) (c)	(a) (b) (c)	(a) (b) (c) (f) (g)	(a) (b) (c) (f) (g)	(a) (c)
EPEAT Level			Silver	Silver	Silver	Silver	Silver	Silver
Other Features	USB Cable Power, Plastic Cards	USB Cable Power, Plastic Cards	Built-in flatbed	Plastic Cards, Top Feed / Eject	Plastic Cards, Top Feed / Eject	Plastic Cards, Passports	Plastic Cards, Passports	Plastic Cards, Passports, Color Touchscreen

OPTIONS: (a) Flatbed 102 (8.5" x 14") SKU: 2152C002 ($495) • (b) Flatbed 201 (11" x 17") SKU: 6240B002 ($1,095) • (c) Extended Warranty SKUs / prices vary • (d) Scan Kiosk Expansion Pack SKU: 2294C002 • (e) Scan Kiosk II Network Adapter SKU: 3613C004 (f) NA10 Network Adapter SKU: 2998C002 ($169) • (g) WA10 Network Adapter SKU: 2999C002 ($199)

[1] Based on LTR / portrait   [2] Based on LTR / landscape   [3] DR-C225W II only   [4] DR-G2xxx only   [5] ScanFront 400 only   [6] CAC/PIV only

Introducing Bookeye® 5

Full featured, production book scanners in three flexible models and two sizies

Fully reengineered, the Bookeye 5 family is a new generation of eco-friendly, ergonomic and easy to operate book scanners. Bookeye 5 book scanners are true scanner solutions, not just a digicam mounted on an expensive frame. Specifically designed for fast scanning and intuitive operation, all Bookeye 5 book scanners deliver professional image results.

Live Preview function uses a second matrix camera to present a live video view of the document position before scanning.

Dark mode operation, new to the Bookeye hances scan quality through less light reflecti ration by reducing eye strain.

Multilingual operation, with over 20 langua unique Scan2Net and ScanWizard user inter interfaces to comply with corporate identity

Laser-assisted book fold correction effectiv shadows and distortions in the middle of a book when operators are scanning thick bou ting in a perfectly flat scanned image.

Bookeye® 5 V3

Bookeye® 5 V2

Bookeye® 5 V3

Fully reengineered, the Bookeye® 5 V3
generation of eco-friendly, easy to
Available in either the Basic, Kiosk
Bookeye 5 V3 is a true scanner solu
on an expensive frame. Specifically de
book scanner for formats 50 % larger
/ 15.3 x 18.9 inch), it delivers profess
Bookeye 5 V3 book scanner is fast ar
dable, but with the power of a product

Scanner Optics	CCD camera, scans in co
Resolution	400 x 400 dpi scanner res 600 x 600 dpi scanner res
Document Size	390 x 480 mm (15.3 x 18.
Fastest Speed	A3+ @ 150 dpi: 0.8 secon
Color Depth	48 bit color, 16 bit graysc
Scan Output	24 bit color, 8 bit grayscal tone
Output Formats	Multipage PDF (PDF/A) ar PNM, PNG, BMP, TIFF (Ra AutoCAD DWF, JBIG, DjV EPS, Raw data
Size H x W x D & Weight	720 x 510 x 540 mm (28 x 29 kg (64 lbs.)
Quality (min.)	ISO 19264-1 level B, FAD
Power Consumption	< 0.5 W (Sleep) / 1.5 W (S scan) / 110 W (Scanning)

✓ Color book scanner for formats up to A3+, easily upgradable to 600 dpi professional version

✓ V-shaped magnetically coupled book cradle 120 - 180 degrees

✓ Book fold correction, automatic finger & thumb removal, auto crop & deskew and anti-reflection mode

✓ Large 21" full HD multitouch screen, 2nd preview screen optional

✓ Fulfills all criteria of the FADGI *** and Metamorfoze Light guidelines and ISO 19264-1 level B

✓ Scan Wizard for intuitive self service. Output to FTP, mail, SMB drives, USB 3.0 port

✓ Scan2Pad/Scan2Mobile—Wireless operation & storage (optional)

✓ Operation in dark mode, 20 languages supported

✓ Digital color balance, integrated ICC profile

✓ Easy installation via Scan2Net® technology

Bookeye® B

The Bookeye® 5 V2 book scanner now scans faster and delivers the highest quality image results, while offering smart, new functionality. It is a true scanner solution, not just a digicam mounted on an expensive frame. Bookeye 5 V2 was specifically designed as a self-service book scanner for formats 14 % larger than A2 (460 x 620 mm or 18 x 24 inch), intuitive built in operating system. Its modular product concept enables an easy upgrade from the Basic model to the Kiosk version or to the Professional version, depending on your budget and scanning requirements.

Booke

Scanner Optics	CCD camera, scans in color, grayscale, B&W
Resolution	400 x 400 dpi scanner resolution 600 x 600 dpi scanner resolution (optional)
Document Size	460 x 620 mm (18 x 24 inches)
Fastest Speed	A2+ @ 150 dpi: 0.9 seconds
Color Depth	48 bit color, 16 bit grayscale
Scan output	24 bit color, 8 bit grayscale, bitonal, enhanced half-tone
Output Formats	Multipage PDF (PDF/A) and TIFF, JPEG, JPEG 2000, PNM, PNG, BMP, TIFF (Raw, G3, G4, LZW, JPEG), AutoCAD DWF, JBIG, DjVu, DICOM, PCX, Postscript, EPS, Raw data
Size H x W x D & Weight	720 x 655 x 645 mm (28 x 26 x 25 inches) 33 kg (73 lbs.)
Quality (min.)	ISO 19264-1 level B, FADGI ***, Metamorfoze Light
Power Consumption	< 0.5 W (Sleep) / 1.5 W (Standby) / 40 W (Ready to Scan) / 110 W (Scanning)

✓ Color book scanner for formats up to A2
  600 dpi Professional version

✓ V-shaped magnetically coupled book cr

✓ Bookfold correction, automatic finger &
  crop & deskew and anti-reflection mode

✓ Large 21" full HD multitouch screen, 2nd

✓ Fulfills all criteria of the FADGI *** and M
  lines and ISO 19264-1 level B

✓ Scan Wizard for intuitive self service. Ou
  drives, two USB 3.0 ports

✓ Scan2Pad/Scan2Mobile—Wireless oper

✓ Operation in dark mode, 20 languages s

✓ Digital color balance, integrated ICC pro

✓ Easy installation via Scan2Net® technol

WideTEK®36CL-MF1

For Canon TX Series Printers

The WideTEK® 36CL-600-MF1 mounts on top of a Canon TX3100/4100 or iPF 4100(S) wide format printer. Together with the integrated 64bit Linux-PC and the 21 inch touchscreen, the result is an economical MFP solution, featuring the fastest and best scanning capabilities in the industry.
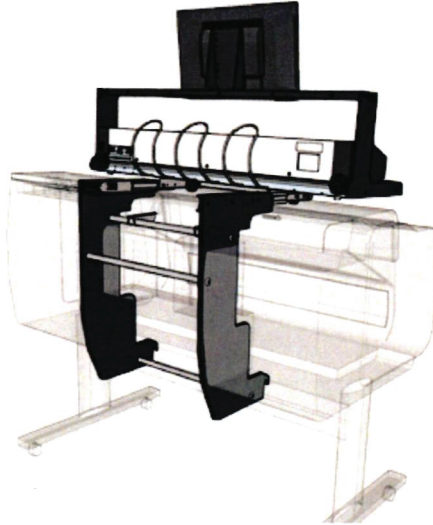
The WideTEK 36CL-600-MF1 includes the Canon TX stand, which was developed specifically for the TX series printers, to give this MFP solution the smallest footprint possible. It also features a built-in closed loop color calibration function, producing the best possible copies for your selected printer and paper combination. Select media type, printing quality and more and watch the ink levels via printer integrated functionality in ScanWizard. All required software option keys are factory installed, making this the simplest MFP solution to implement.

WideTEK®36C

For Canon TM Series Printers

The WideTEK® 36CL-600-MF5 mounts on to
series printer. Together with the integrated 6
inch touchscreen, the result is an economica
the best in industry scanning capabilities.

The WideTEK 36CL-600-MF5 includes th
brackets for the TM series printers, to
the smallest footprint possible. Unlike th
on from Canon, this scanner is not limited.
the printer and sends images to SMB, FTF
printers. The WideTEK 36CL-600-MF5 s
built-in closed loop color calibration funct
possible copies for your selected printer

WideTEK® Wide Format M

WideTEK®36

✓ Face up scanning with on the fly rotation and modification of images without rescanning. Automated crop & deskew.

✓ Scans 36 inch widths, feeds 37.4 inch widths, nearly unlimited lengths (scans in "endless mode")

✓ Real time display of images and modification, no rescanning

✓ Fastest color scanning at 200 dpi, 15 inches per second

✓ Touchscreen enhanced versions of ScanWizard, PrintWizard and EasyScan

✓ Scan2USB for walk up scanning to USB 3.0, Scan2Print for output to any connected printer, Scan2Network for output to network drives, Scan2FTP, Scan2Mail

✓ 7" built-in 1280*800 color multitouch screen, optional 21" full HD touchscreen for simplified operation

✓ Easy installation via Scan2Net® technology

WideTEK® 36 scans documents up to
mm). State of the art illumination u
guarantees long lifetime and allow low
there are practically no consumables
of the product. Cutting edge camera
protected, fully sealed camera box hold
use a patented stitching procedure, de
to 1200 dpi optical. A recently develo
black or white background drum never

Scanner Optics	CCD camera, scans in col
Resolution	1200 x 1200 dpi scanner r 1200 x 600 dpi optical reso 9600 x 9600 dpi interpolat
Document Size	950 mm (37.4 inch) width f lengths in "endless mode" Scans 915mm (36 inch) wi
Scanning Speed	200 dpi - 22.9 m/min (15 i 600 dpi - 6 m/min (4 inch/s
Color Depth	48 bit color, 16 bit graysca
Scan output	24 bit color, 8 bit grayscale tone
Output Formats	Multipage PDF (PDF/A) an PNM, PNG, BMP, TIFF (Ra AutoCAD DWF, JBIG, DjVu EPS, Raw data and more
Size H x W x D & Weight	228 x 1095 x 507 mm (9 x 41 kg (90 lbs.)
Quality (min.)	ISO 19264-1 level B, FAD
Power Consumption	< 0.5 W (Sleep) / 5.2 W (St scan) / < 95 W (Scanning)

WideTEK®44

The WideTEK® 44 CCD scanner sca[...]
44 inches wide (1118 mm) astonishi[...]
ly upgradable to a 48 inch scanner. B[...]
nation ensures long lifetime and best [...]
44 gently scans due to special transp[...]
pressure points for safe document [...]
background drum protects the glas[...]
ches and stops document skew. F[...]
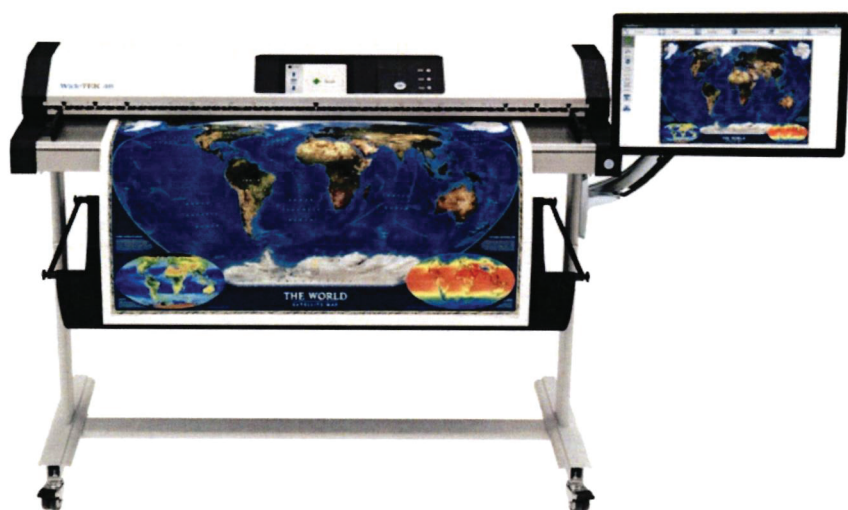sepias and film based documents, the bl[...]
exchanged with a white drum, with no too[...]

✓ Face up scanning with on the fly rotation and modification of images without rescanning. Automated crop & deskew.

✓ For high resolution scans up to 44 inches (1118 mm) in width, 1200 x 1200 dpi scanner resolution

✓ Real time display of images and modification, no rescanning

✓ Fastest color scanning, 11.2 inches per second at 200 dpi

✓ Touchscreen enhanced versions of ScanWizard, PrintWizard and EasyScan

✓ Scan2USB for walk up scanning to USB 3.0, Scan2Print for output to any connected printer, Scan2Network for output to any network drive, Scan2FTP, Scan2Mail

✓ 7" built-in 1280*800 color multitouch screen, optional 21" full HD touchscreen for simplified operation in optional bundles

✓ Standalone device with its own integrated computer

✓ Easy installation via Scan2Net® technology

Scanner Optics	CCD camera, scans in colo[...]
Resolution	1200 x 1200 dpi scanner re[...] 1200 x 600 dpi optical reso[...] 9600 x 9600 dpi interpolate[...]
Document Size	1270 mm (50 inch width), [...] "endless mode". Scans 11[...]
Scanning Speed	200 dpi - 17 m/min (11.2 in[...] 600 dpi - 4,6 m/min (3 inch[...]
Color Depth	48 bit color, 16 bit graysca[...]
Scan output	24 bit color, 8 bit grayscale[...] tone
Output Formats	Multipage PDF (PDF/A) and[...] PNM, PNG, BMP, TIFF (Raw[...] AutoCAD DWF, JBIG, DjVu[...] EPS, Raw data and more
Size H x W x D & Weight	228 x 1425 x 507 mm (9 x [...] 53 kg (117 lbs.)
Quality (min.)	ISO 19264-1 level B, FADG[...]
Power Consumption	< 0.5 W (Sleep) / 6.5 W (Sta[...] Scan) / < 120 W (Scanning[...]

WideTEK® Wide Format M[...]

WideTEK®25

The WideTEK® 25 flatbed scans the full b
18½ x 25 inch) at 300 dpi color in less th
times faster than the closest competition.
rial of all kinds with the WT25-BACKLIGHT
glass negatives, 35 mm microfilm apertu
stencils and film. The revolutionary 3D s
new applications in the printing and indus
The new scratch resistant, non-reflectiv
expanded to reach the edges of the sc
protective of the documents laid on it.

Scanner Optics	CCD camera, scans in colo
Resolution	1200 x 1200 dpi scanner re 1200 x 600 dpi optical reso
Document Size	635 x 470 mm (25 x 18.5 in
Fastest Speed	300 dpi, full bed < 3 sec in 300 dpi, full bed < 6 sec in
Color Depth	48 bit color, 16 bit graysca
Scan output	24 bit color, 8 bit grayscale, tone
Output Formats	Multipage PDF (PDF/A) and PNM, PNG, BMP, TIFF (Raw AutoCAD DWF, JBIG, DjVu, EPS, Raw data
Size H x W x D & Weight	225 x 760 x 795 mm (8.9 x 45 kg (100 lbs.)
Quality (min.)	ISO 19264-1 level A, FADG
Power Consumption	< 0.5 W (Sleep) / 4,8W (Star scan)/ 72 W (Scanning)

✓ Fits on any desktop: 31 inch depth, only 6 inches more than the scanning area.

✓ Captures 3D surfaces for industrial quality inspection: material weaves, patterns and textures, Braille print, etc.

✓ Optional backlight unit for transparencies, films, photos, X-rays

✓ Two LED lamps with diffusors, no warm up, IR/UV free

✓ 7" built-in 1280*800 color multitouch screen, optional 21" full HD touchscreen

✓ Scan2USB for walk up scanning to USB 3.0, Scan2Print for output to any connected printer, Scan2Network for output to network drives, Scan2FTP, Scan2Mail

✓ Automatic crop & deskew, on the fly rotation of images

✓ Real time display & modification of images without having to rescan

✓ Easy installation via Scan2Net® technology

WideTEK®12

The WideTEK® 12 flatbed scanner has a
scanning speed of the WideTEK 25 in a
highly competitive price. WideTEK 12 s
more than A3, 313 x 470 mm / 12.3 x 18.5
less than 3 seconds, twice as fast as the
revolutionary 3D scanning mode opens n
ting and industrial inspection markets. T
non-reflective glass plate has been exten
the scanner, making it 100% protective of

✓ Fits on any desktop: 79 cm / 31 inch depth, slightly more
than the scanning area but scans 18% more surface area than A3.

✓ Captures 3D surfaces for industrial quality inspection: fabric
weaves, patterns and textures, Braille print, etc.

✓ Optional backlight unit for transparencies, films, photos, X-rays

✓ Two LED lamps with diffusors, no warm up, IR/UV free

✓ 7" built-in 1280*800 color multitouch screen, optional 21" full HD
touchscreen

✓ Scan2USB for walk up scanning to USB 3.0, Scan2Print for output
to any connected printer, Scan2Network for output to any
network drive, Scan2FTP, Scan2Mail

✓ Automatic crop & deskew, on the fly rotation of images

✓ Real time display & modification of images without having to
rescan

✓ Easy installation via Scan2Net® technology

Scanner Optics	CCD camera, scans in col
Resolution	1200 x 1200 dpi scanner r 1200 x 600 dpi optical res
Document Size	313 x 470 mm (12.3 x 18.5
Fastest Speed	300 dpi, full bed < 3 sec in 300 dpi, full bed < 6 sec ir
Color Depth	48 bit color, 16 bit graysca
Scan output	24 bit color, 8 bit grayscal tone
Output Formats	Multipage PDF (PDF/A) an PNM, PNG, BMP, TIFF (Ra AutoCAD DWF, JBIG, DjVu EPS, Raw data
Size H x W x D & Weight	222 x 440 x 795 mm (8.7 x 28 kg (62 lbs.)
Quality (min.)	ISO 19264-1 level A, FADC
Power Consumption	< 0.5 W (Sleep) / 2.5 W (St scan) / 55 W (Scanning)

WideTEK®36 *Art*

The WideTEK® 36ART was designed reproduction of works of art. Originals ar CCD camera elements, protecting the ar making it possible to scan a painting that as it is framed or dry enough to place o In cooperation with large format printers fror SON, the WideTEK® 36ART provides the bas reproduction. A scan table extension can be lows originals up to a length of 2224 mm (87.6 i

✓ Contact-free scanning of fragile material or even wet artwork

✓ Document thickness of 200 mm / 8 inches (Canvas up to max. 100 mm in a frame up to 200 mm thickness)

✓ Large 15" color touchscreen for simple, ergonomic operation and previews

✓ Single path 3D like texture scanning, stitching

✓ Dual LED lamps with integrated natural light diffusor, no warm up, IR/UV free

✓ Scan table can be moved manually or motorized, scans art or other material 914 x 1524 mm / 36 x 60 inches wide

✓ Fastest color scanning at 42.2 mm/s / 1.66 inch/s @ 300 dpi

✓ Easy installation via Scan2Net® technology

Scanner Optics	CCD camera, scans in color, g
Resolution	600 x 600 dpi optical resolutic
Document Size	914 x 1524 mm (36 x 60 inche 87.6 inches) with optional sca
Scanning Speed	300 dpi - 42.2 mm/s / 1.66 in 300 dpi - 21.1 mm/s / 0.83 in
Color Depth	48 bit color, 16 bit grayscale
Scan output	24 bit color, 8 bit grayscale, b tone
Output Formats	Multipage PDF (PDF/A) and T PNM, PNG, BMP, TIFF (Raw, AutoCAD DWF, JBIG, DjVu, D EPS, Raw data
Size H x W x D & Weight	with runway: 1380 x 3275 x 1 50.4 inches) without runway: 1380 x 690 x 50.4 inches) Scan table: 1000 x 2100 mm 200 kg (440 lbs.) Scan table:
Quality (min.)	ISO 19264-1 level B, FADGI *
Power Consumption	< 0.5 W (Sleep) / 5.2 W (Stan scan) / < 110 W (Scanning)

NEXSAN
A StorCentric Company

ASSUREON.
SUPERIOR DATA PROTECTION IN THE CLOUD, HYBRID CLOUD, AND ON-PREMISE.

There is some data that is too important to lose, too critical to be tampered with and too private to be seen.

ASSUREON® ACTIVE DATA VAULT OVERVIEW

The Nexsan Assureon® active data vault storage system is ideal for any organization that needs to protect data and backups from cyberattacks and ransomware, implement regulatory and corporate compliance, long-term archiving of unstructured data, or storage optimization. Users do not need to learn anything new, change how they access data or learn any new processes.

Assureon's unique file fingerprinting and asset serialization process, in conjunction with metadata authentication, private blockchain and a robust data verification algorithm, securely protects your digital assets. Data stored in the Assureon is immutable and cannot be corrupted by malicious malware.

ASSUREON CLOUD EDITION

Assureon Cloud Edition gives you the flexibility of selecting a deployment option that best fits your organization's infrastructure strategy. Assureon can be implemented in the cloud as a hybrid cloud, or on-premise. Every deployment option delivers all of the unique data protection benefits to protect unstructured data and backups from cyberattacks, user error, or for compliance.

Cloud

Hybrid Cloud

On-premise
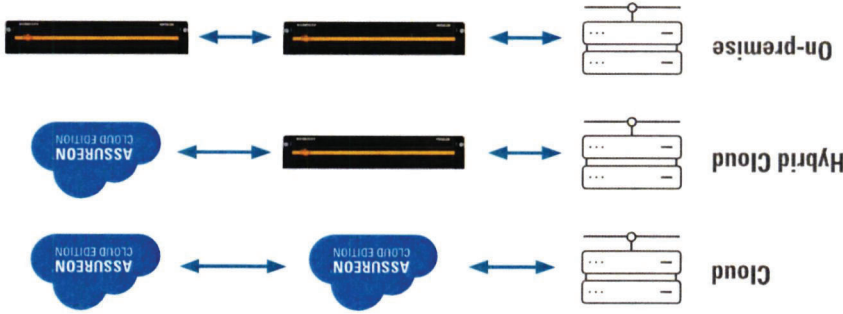
UNBREAKABLE BACKUP

As malware is now also targeting backups, Assureon, in conjunction with Unity™, provides the last line of defense to protect backups from any malware, ransomware attacks, or user error so organizations can recover backups from a worst-case scenario.

REGULATORY AND CORPORATE COMPLIANCE

Assureon complies with the toughest governmental regulatory requirements including HIPAA, GDPR, CCPA, GLBA, Sarbanes-Oxley, Federal Rules of Civil Procedure (FRCP), CJIS, SEC 17A-4 and PCI DSS. Additionally, Assureon makes it easy and automatic for organizations to adhere to their internal guidelines for data retention, deletion, privacy, protection and risk mitigation. Assureon exceeds even the strictest regulatory requirements for data integrity, protection, privacy, security, longevity and availability with full audit trails.

ENTERPRISE FEATURES

Cloud Edition	Assureon can be deployed in the cloud or implemented in conjunction with an on-premise solution as a second site for business continuity.
Failover/Failback	Native active/active replication protects against site disasters with automatic read failover and manual write failover.
Performance	Optional RoCE (RDMA over Converged Ethernet) connectivity delivers blazing-fast 40GbE read functionality for virtual shortcuts.
Private Blockchain	Protect and secure digital assets with the immutable data structure utilizing cryptography to secure transactions. Automated integrity audits and redundant sites maintain data integrity and transparency.
Regulatory Compliant	Assureon complies with governmental regulatory requirements including HIPAA, GDPR, CCPA, GLBA, Sarbanes-Oxley, Federal Rules of Civil Procedure (FRCP), CJIS, SEC 17A-4 and PCI-DSS.
Geographic Separation	Two active Assureon systems can continuously replicate to each other to protect against site (cloud) outage.
Scalable Capacity	Scale capacity up to multiple petabytes and add performance by using multiple Assureon archive storage systems together. All nodes across sites are managed through a seamless management interface.
Storage Optimization	Transparently offload inactive unstructured data from Tier-1 or cloud storage for a more cost effective solution that's easily retrieved.
Unbreakable Backup	Assureon protects from ransomware attacks and can be implemented in various configurations including tiered, replicated and high availability.

DATA INTEGRITY

Chain of Custody	Self-healing integrity checks and file availability audits along with digitally signed metadata files and third-party secure time stamps work together for the utmost protection of files within Assureon. Together, this applies a verifiable chain of custody to each data set throughout the retention period.
Data Verification	Files are continually verified against their fingerprints, repaired using their copies and safeguarded by RAID disk arrays for days or decades.
Fingerprints	Each time a file is saved, a unique fingerprint is generated using both an MD5 and SHA1 hash of its contents and metadata, so history and contents cannot be altered after the fact (WORM storage).
Secure Time	Tampering with the system time clock is prevented by using a global, redundant, secure time source.
File Audit	Each file is assigned a serial number which is used to ensure no files are missing or inappropriately added.
Two Copies	Each file and its fingerprint is stored twice in the Assureon. The second copy is either stored in a separate RAID disk set in the same Assureon or on a remote Assureon.

CLOUD EDITION SPECIFICATIONS

Cloud Resources Minimum Requirements	**Compute** • 4 vCPU • 16GB RAM • No temporary storage • OS/Cache/DB - SSDs • Store - HDDs

ABOUT NEXSAN, A STORCENTRIC COMPANY

Nexsan® is a global enterprise storage leader since 1999 delivering the most reliable, cost-effective and highly efficient storage solutions. Nexsan's solution portfolio empowers enterprises to securely store, protect and manage valuable business data with a broad product line of all-flash NVMe, unified storage, block storage, and secure archiving. Nexsan is a proud member of the StorCentric Family. www.nexsan.com

Virtual Cloud Storage

restorVault

VULNERABLE AND WASTEFUL

OFFSITE BACKUP

$$$$$$

PRIMARY STORAGE   LOCAL BACKUP   ARCHIVE   DR   TRAINING   QA / DEV

TAMPERPROOF & EFFICIENT

$

PRIMARY STORAGE   LOCAL BACKUP   DR   TRAINING   QA / DEV

Reduce cloud storage **costs up to 80% and recover 500x** faster from Ransomware.

Storage, Archive and DR in one

According to IDC more than 80% of data on primary and cloud storage is unstructured and 60% of that is *copy data*. You don't need even more copies in order to put it in the cloud.

- Save up to 80% of the cost of storing unstructured data in the cloud
- Access archive and backup repositories from any multi-cloud server
- Recoup wasted capacity on primary and backup storage
- Avoid costly upgrades to your storage infrastructure
- Recover from disasters or Ransomware in minutes vs. days
- Access copies of protected data without using more storage

Storage Savings

Up to 80% less primary, backup and cloud capacity required

More Protection

Tamperproof cloud storage with stringent retention policies

Faster Recovery

Full recovery with 80% less downtime than conventional backups

Regulatory Compliance and Risk Mitigation

restorVault is ideal for organizations that must comply with regulatory requirements in different industries, including Healthcare (HIPAA), Financial Services (GLBA, arbanes-Oxley, SEC 17A-4, PCI DSS), and Legal (FRCP, CJIS).

restorVault exceeds the strictest requirements for data integrity, protection, privacy, security, retention and availability with full audit trails. Additionally, our automated process makes it effortless for organizations to adhere to internal and external compliance guidelines.

Reduce the cost of storing high-value and compliance data in the cloud with Virtual Cloud Storage

Trusted Storage

restorVault provides two ways to store compliance data and other high-value unstructured data in trusted cloud vaults. They differ in version control and retention policies they apply.

Compliant Cloud Archive (CCA)

CCA provides long-term retention and on-demand access to unstructured compliance data, that must be retained for long periods of time and may not be altered in any way.

- Legal retention 7-30 years
- Automatic retention policies
- Impervious to Ransomware
- Secure real-time file access
- *Trusted Systems* compliant
- Compliance audit trail

Tamperproof Cloud Storage (TCS)

TCS provides a daily sync to a tamper-proof cloud vault that immunizes your data from Ransomware and allows for complete disaster recovery in mins or hours not days or weeks.

- 30-day version regression
- 500x faster DR than typical
- Impervious to Ransomware
- Secure real-time file access
- No data recovery fees

Virtualized Access

CCA or TCS data vaults are fully accessible from any server in the multi-cloud. So now you don't need copies of files on cloud servers any more, especially not inactive ones. They are replaced by tiny Virtual Data Files which fetch the original from a CCA or TCS vault on-demand as you use them.

Offload Data Virtualization (ODV)

ODV frees-up precious capacity on primary servers by offloading inactive files to a CCA or TCS vault, based on ageing policies.

- Only active files stay local
- Conserves primary capacity
- Allows on-demand access
- Prolongs system lifespan

Copy Data Virtualization (CDV)

CDV allows fast server replication in the cloud through the use of Virtual Data Files. With each VDF occupying only 1K in size, you can replicate a server for DR, Training, eDiscovery and other use cases, in just a few minutes, while the original files remain safely protected in trusted CCA or TCS vaults.

- Avoids data duplication
- Uses 95% less cloud storage
- Slashes cloud servers costs
- Spin up new servers in mins
- More copy servers, more savings

Data Integrity Assured

Beyond using immutable WORM drives that are impervious to Ransomware, Virtual Cloud Storage employs a combination of techniques to assure data integrity, like no conventional cloud storage can.

- **Fingerprints** – Each time a file is saved, a unique fingerprint is generated using both an MD5 and SHA1 hash of its contents and metadata, so history and contents cannot be altered after the fact.

- **Serial Numbers** – Each file is assigned a serial number to ensure no files are missing or tampered.

- **Secure Time** – System time clock is secured by using a global, redundant, authenticated time source (Stratum Level I hardware time sources).

- **Encryption** – 256 AES encryption in flight and optionally at rest.

- **Data Verification** – Files are verified every 90 days against their fingerprints, repaired using their copy if necessary, and retained per customer-defined policies.

- **Two Copies** – Each file and its fingerprint are kept twice on restorVault infrastructure, with each copy being stored in a different datacenter for redundancy.

TEAM ia

Helping Higher Education Work Flow

Proud Ellucian/Colleague/Banner Business Partner

User/Student Benefits

- ❖ Enhanced User Experience
- ❖ Secure Access with Ease
- ❖ Self-Service Web Portal
- ❖ Mobile Friendly

School, College, University Benefits:

- ❖ Process Automation
- ❖ Configurable Portal for Students and Staff
- ❖ Ease of eForm and Workflow Configurations
- ❖ Secure Document Repository
- ❖ Real-Time Database Integration
- ❖ Timely/Friendly Technical Support
- ❖ Custom Configurations Available

*ia*Internet Connector

TEAM *ia*'s Internet Connector solution is a powerful tool to add to your workflow process – what we like to call the magic behind the scenes. With a full range of customizable designs at your fingertips, combined with state-of-the-art security, the possibilities for automating your processes are endless!

Portals

❖ With *ia*InternetConnector, you can have an unlimited number of portals for different user bases. User roles are configured to determine what options the user sees when they log in.

Self-Registration

❖ Self-registration profiles can be used for external users to sign up for an account, or anonymous users can submit forms for instances in which an account is not available for registration.

eForms and Workflow

❖ eForms can be designed for use in the portal, accessible to both internal and external users to the network, for submission into a workflow process.

Tasks with Rules

❖ Users can perform various tasks, such as completing eForms and uploading documents. Rules can be configured to control what a user completes before submitting.

Secure Access

❖ *ia*Internet Connector sits outside the firewall to allow for public access, but securely interfaces with TEAM *ia*'s core software through an API.

ia Integration with *ia*Folder

❖ The eForms can be pushed to *ia*Folder, TEAM *ia*'s document management repository, or they can be decoupled from the repository. Specifically, TEAM *ia*'s products can be integrated with Ellucian software offerings.

Document & Workflow Automation

Improve efficiency through end-to-end content and process automation

Upland's FileBound delivers document and workflow automation applications that improve the operation of any organization by connecting users with the information they need to work more efficiently and effectively.

With FileBound, customers can build automated workflow processes and centrally manage documents to improve compliance, collaboration and access to information. FileBound applications can be deployed locally or as a cloud-based service and have been implemented by organizations of all sizes around the world.

Benefits

Unlike legacy products, FileBound's simplified, flexible approach to usability, configurability and licensing delivers fast, game-changing results:

- **Easy-to-use configuration tools** give you greater control and agility by reducing reliance on IT when responding to changing business needs

- **Device-agnostic mobile solutions** seamlessly support BYOD policies and remote users at no additional cost

- **Analytics tools** provide meaningful, timely and actionable insights into all workflow processes to harness the full value of the data to make better business decisions

- **Contemporary interface design** makes it easy to adapt to automation technology and controls what you see when logging on, making it easier to complete work

- **Easy-to-understand, all-in-one licensing options** meet the needs of businesses of all kinds

- **Strong integration capabilities** allow you to build end-to-end automation solutions that maximize productivity by eliminating "data silos"

"The product is clean and intuitive. After we bought FileBound, three of us went in for training and left less than an hour later — it was so simple."

— **Keith Dey, IT Manager
Nebraska DMV**

The Upland Product Family

Automating the flow of work, connecting people through technology and bringing visibility to all aspects of the organization.

Our family of products helps teams run their operations smoothly, adapt to change quickly and achieve more every day. Each product is built with a specific need in mind. See what you can do with Upland.

upland

Workflow Automation

Automated workflow functionality allows your organization to reengineer and streamline work processes.

Decision-Making Intelligence

Turn workflow data into decision-making intelligence with analytics that deliver meaningful, timely, actionable business insights into all work processes.

Drag & Drop Electronic Form Creation

In just minutes, create forms with drag and drop ease to collect data from anyone, anywhere.

Mobile Support

Support BYOD with a superior user experience, however and wherever you want to access FileBound, including apps for Android and iOS.

About Upland Software

Upland is a leading provider of cloud-based enterprise work management software. With more than 1,200 enterprise customers around the globe, and over 200,000 users, Upland helps teams in IT, marketing, finance, professional services and process excellence run their operations smoothly, adapt to change quickly and achieve better results every day. Contact us at 855-944-7526 or info@uplandsoftware.com.

Delivering Agile, Secure Document and Workflow Automation in the Cloud

Cloud technology has become ubiquitous. Once seen only as an opportunity for SMB organizations to scale effectively and affordably, it has become a standard for enterprises of all sizes to become more agile and focus resources more effectively.

Long before most people had even heard the term cloud, Upland was developing cloud-native solutions, making Upland's FileBound one of the most mature and robust on-demand information management applications.

Why Cloud?

- Not all work is done sitting at a desk in a central location. Cloud software is always available no matter where, when or how you want to work.

- Deploying traditional premises-based software often relies on the availability of internal resources, ranging from provisioning hardware to training administrators. Cloud Software is ready when you are, so you don't have to wait to get the benefits of your software investment.

- Needs change quickly. You might need to add new projects, additional volumes of work or new users — or maybe even a whole new division if there is an acquisition or merger. With cloud software, you can respond quickly because you don't have to wait for the system to be scaled to meet your need as it can grow to meet your needs.

- The traditional software licensing model can be a roller coaster ride of expensive upfront purchases, maintenance fees and upgrade cycles. Cloud software lets you take advantage of the economies of scale and pay a smaller, predictable fee incrementally. You realize even more savings by relying on product experts to administer the system, rather than having to train and hire additional IT resources.

Why FileBound's Cloud?

- FileBound's state-of-the-art data centers meet exacting standards for outstanding security, reliability and performance and are overseen by FileBound software experts.

- Software in the FileBound Cloud isn't just a hosted version of a legacy solution. Because FileBound is cloud-native, you don't have to compromise on functionality when you opt for a hosted solution.

- Based on your usage needs, FileBound's flexible, predictable subscription pricing is easy to understand and doesn't "nickel and dime" you by making you pay extra for every capability.

upland

Concerned About Cloud Security? So are We!

Many studies show that despite the broad awareness and use of cloud solutions, security remains a major concern for most potential users. It's a major concern at FileBound too, as are performance, reliability and disaster recovery.

To safeguard our customers' critical data, FileBound has invested in best-of-breed products and services that meet the needs of customers in some of the most highly regulated industries:

- Daily vulnerability tests are performed by MacAfee, the world's largest dedicated security technology company.

- FileBound employs four independent monitoring systems, including uptime and responsiveness monitoring, from 10 locations worldwide.

- The FileBound Cloud is built using best-of-breed equipment for maximum performance and uptime, including industry-leading technology from companies like F5, Cisco, Dell, IBM and VMWare.

- Independent auditors conduct regular SSAE 16 SOC 1 Type II audits of FileBound processes ranging from product development to data center management. SSAE 16 is the standard for reporting on controls in service organizations.

- Quarterly third-party vulnerability assessments exceed industry security standards.

- Encryption capabilities are employed to ensure that in the unlikely event that that documents are accessed by an unauthorized person, s/he won't be able to view any data.

- IP-based access restriction ensures that the most sensitive data isn't shared in less secure environments, such as a mobile device connected via free airport or coffee shop Wi-Fi, by limiting the physical locations from which data can be accessed.

- Patented route control technology selects best routing path over 11 major bandwidth suppliers for optimal responsiveness.

- Data centers in Chicago, San Diego, Montreal and London backed up to secondary data centers in real time to ensure business continuity.

- Customer data stores are segregated to create a multi-tenant environment without having your data shared in the same logical location with someone else's.

About FileBound

Upland's FileBound delivers document and workflow automation applications that improve the operation of any organization by connecting users with the information they need to work more efficiently and effectively. With FileBound, customers can build automated workflow processes and centrally manage documents to improve compliance, collaboration and access to information.

About Upland Software

Upland is a leading provider of cloud-based enterprise work management software. With more than 1,600 enterprise customers around the globe, and over 225,000 users, Upland helps teams in IT, marketing, finance, professional services and process excellence run their operations smoothly, adapt to change quickly and achieve better results every day. Contact us at 855-944-7526 or info@uplandsoftware.com.

upland

Document Scanning Services

BSC
BUSINESS SYSTEMS & CONSULTANTS

Scanning Services

Paper to Digital

Converting your paper-based records into electronic docu-ments can yield significant benefits. Square footage is freed for other purposes, information is available at the click of a mouse, and each document can be protected, with offsite back-up to insure disaster recovery.

Data Entry

If your documents are already scanned, we're happy to assist you in indexing the additional information. We provide indexing services to simplify the process of retrieving documents.

Large Format and Bound Material Scanning

BSC provides large-format scanning services. When seeking companies that provide document scanning services that suit their needs, contractors, engineers, architects, libraries, museums, etc. expect reliable service and quality images. BSC is a leader in document management and boasts years of experience in comprehensive wide-format scanning. We can convert your engineering drawings, maps, architectural drawings, records, files, etc. into Tiff's or PDF's. In addition, bound material can also be digitized by our conversion services staff.

Microfilm

Converting valuable microfilm images to a digital format provides end users easy access to archived information. Let BSC convert your roll microfilm, microfilm jackets, aperture cards, or microfiche to a digital format. In addition, for an archival disaster recovery solution BSC can create microfilm from digital images. This eye-readable back solution provides an alternative to storing original hard-copy documents.

Managing information is about managing change.

Changing information and changing regulations often leaves offices overwhelmed. That's why we offer a wide array of sophisticated conversion services from scanning services, microfilming services, and much more. BSC has offered conversion services since 1976.

Our conversion staff knows how to handle each document, smoothing every system transition. The resulting records will be of the highest quality, produced by the most advanced imaging equipment. We have the capacity to transfer documents or microfilm images - from a small office to a multi-national firm, we can handle any conversion need!

Benefits of Digitization

Repurposing Space. Using Prime office real estate to store business records is costly. Scanning your documents frees up office space so it can be used to generate more revenue for your organization.

Enhanced Information Preservation. Important Historical documents can be preserved. Physical deterioration of physical documents no longer a concern. Improving legibility of old hard copy records.

Improved Disaster Recovery. Paper documents are vulnerable to fires floods and natural disasters. Document scanning offers enhanced disaster recovery for your business. Digital images can be backed up to hard drive or protected electronically.

Better Data Security. Scanned documents can be encrypted, password protected and stored securely in the Cloud.

Bound Material Scanning Services
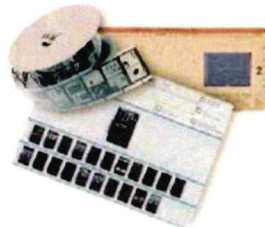
Microfilm Scanning Services

Document Scanning Services

Large Format Scanning Services
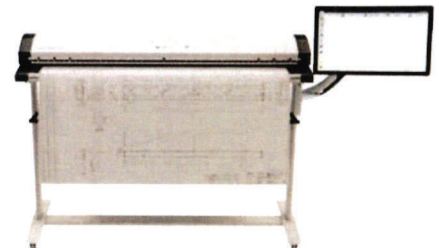
BSC
BUSINESS SYSTEMS & CONSULTANTS

bscsolutions.com/digital-mailroom

DIGITAL MAILROOM SERVICES

Let BSC help address challenges that are allowing mail piling up in the mailroom while your team works remotely.

Mail is delivered every day, and while we work from home, no one is there to process it, which means you may be missing a lot: Bills, invoices, contacts, and more—accumulating while your employees go without access to the information they need.

BSC provides the profession services to transform your mail into an unstoppable digital workflow.

→ Capture and classify your mail

→ Process incoming documents faster than ever

→ Securely access critical information anywhere

We're experts in ECM, data and document capture, and records retention requirements.

SCAN

SORT

STREAMLINE

START

RECEIVE

SCAN INCOMING MAIL

END

ROUTE TO APPROPRIATE RECIPIENT(S)

CLASSIFY

How We Make It Happen
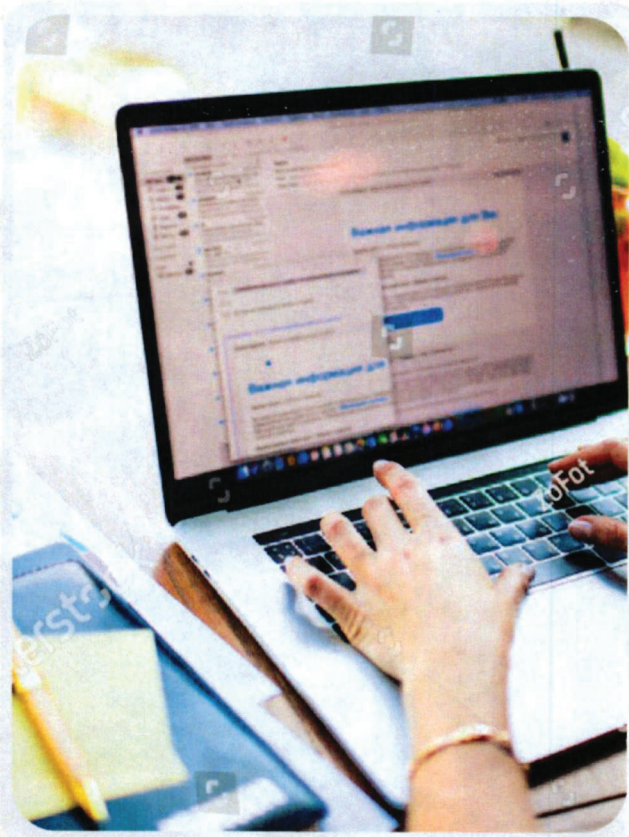
1. We use the latest scanners, optical character recognition tools, and workflow software to digitize your incoming mail.

2. We use our automation technology to categorize and classify your mail and route it to the right people in your team.

3. We scan and route documents digitally to the appropriate recipient(s).

How Will Digital Mailroom Services Help Your Business?

When you outsource and digitize your incoming mail, it frees up your team to focus on core business functions. Even once you're back in the building, you can devote more time to:

→ Value-added work

→ Better customer experience

→ **Improved efficiency**

→ Faster turnaround times

→ Ensuring compliance

→ Automating your processes

→ Gaining a competitive edge on the competition

→ Reducing business costs

→ **Reclaiming your mailroom for reduced office space**

GET STARTED

BSC
BUSINESS SYSTEMS & CONSULTANTS

☎ 205.988.3300
✉ info@bscsolutions.com

CONTACT BSC FOR A NO CHARGE CONSULTATION

Custom Solutions

We never take the "one size fits all" approach. The key to implementing efficient workflow solutions is a deep analysis of your business. At BSC, our expertise in system design, implementation, and workflow automation supports your unique information-centric applications.

About BSC

<u>Delivering Digital Transformation Solutions and Content Services</u>

Since 1976, Business Systems & Consultants has provided clients with automating processes, information management & conversion services.

Our hardware and software solutions help organizations manage millions of transactions every year. We help organizations process information, streamline business processes, and meet information governance and preservation requirements. At the end of the day, we help our customers win the information management battle that ultimately provide cost efficiencies, and risk mitigation. Our team of experts are versed in ECM, Data and Document capture, and records retention requirements, data security and can help you transform and innovate your operations.

According to AIIM (Association for Information and Image Management), "ECM is the technology used to Capture, Manage, Store, Preserve and Deliver content and documents related to organizational processes."

Enterprise Content Management Software (ECM) can:

- Enhance the quality of decisions

- Increase customer service levels

- Improve employee productivity

- Easily access documents

ECM solutions can streamline the content management requirements allowing your workforce to perform more efficiently and effectively.

We provide professional services and support anywhere in the southeast region. BSC continues to evolve, adding innovative products, programs, and services to keep pace with your changing needs. Our dedicated employees are here to help you improve the productivity, performance, and throughput of your information processes. What sets us apart? It's our continuing commitment to treat our customers as business partners and to always provide the very best in products and service. Our management and support team bring over 75 years of experience to our clients.

We pledge to customize our services to create a document management system to fit your needs across the southeast. We will listen to your priorities. We will tailor today's technology to help you develop the most effective, cost-efficient strategies to manage your information and storage needs. We are committed to helping you create a more productive work environment. And in the process, we'll make sure your information is more easily accessed and more secure than ever before.

General Requirements and Specifications

BSC acknowledges the acceptance of the Conditions Governing the Procurement section in the letter of transmittal. In addition, BSC shall be solely responsible for fulfillment of the responsibilities under the terms and conditions of the contract.

If selected as a finalist, BSC agrees to provide the Evaluation Committee the opportunity to meet with and question the proposed primary account representative at the oral presentation (if deemed necessary by the Evaluation Committee). The proposed primary account manager will conduct the presentation. BSC will demonstrate their reporting capabilities to the Evaluation Committee.

Hardware and Software Solutions Offerings:

1) Document Scanners
   BSC resells the complete line of Canon document scanners. Canon provides everything from desktop to full production scanners. All Canon imageFormula scanners are supplied with industry standard ISIS and TWAIN drivers. Canon imageFORMULA scanners also provide easy integration with many third-party software applications. An enclosed line card will provide the various models and pricing structure available to meet the various needs of each application for document scanning. BSC has been a reseller for Canon products for over 45 years to include document scanners and microfilm equipment.

2) Microfilm Scanner:
   e-ImageData offers multi-award-winning microfilm scanners for libraries and archives. The award-winning ScanPro® Microfilm Scanner is highly regarded among librarians and researchers for its superior image quality and user-friendly interface. The ScanPro microfilm equipment is provided with a complete package of hardware and software (excluding PC and printer). The ScanPro can be used for collections containing mixed micrographic media formats including 16mm and 35mm roll film, cartridge film, fiche, jacketed fiche, aperture cards, and micro-opaque.

3) Book Scanner
   The Bookeye is a full-fledged book scanner or book copier, ready for use anywhere for grayscale or color scanning or coping. Libraries will have a high demand need for this scanner devise.
   Equipped with a standard scanning application, Bookeye scans documents, such as magazines, files, folders, bound documents, contracts, and accounting ledgers at a resolution up to 600 dpi at high speeds. The clearly structured menus on the touchscreen guide the user intuitively through the operation of the scanner. Scanned images can be stored directly on the device to a USB flash drive or sent via eMail, uploads to an FTP server, printing to any network or connected printer and saving the images to network drives are also standard Bookeye functions. Optional Growth If scanner requirements become more demanding over time, the Bookeye can be quickly and easily upgraded. This protects your investment while allowing you to add functionality, like software options or interfacing with BatchScanWizard or other capturing clients.

4) Large Format Scanners

WideTEK scanners scans documents up to sixty inches wide. It is quiet and compact, making it ideal for applications in any office or production environment. It is the fastest high-end color
scanner with three CCD cameras. State of the art illumination using bright white LEDs guarantees long lifetime and a low cost of ownership, since there are practically no consumables necessary over the life of the product. Available in several models depending on your requirements. This scanner is ideal for libraries, facility departments or other areas that have requirements to scan drawings, maps, or other large format documents.

5) Data Storage:

Assureon's advanced archive and security features is ideal for primary storage optimization, regulatory, and the secure, long-term retention of files. It offloads data from primary storage to free up space for active data and reduces the size, cost, and complexity of backups. Security features comply with governmental regulatory requirements including HIPAA, CJIS, PCI-DSS, SOX and SEC-17.
Assureon Software gives you the flexibility of selecting a deployment option that best fits your organization's infrastructure strategy. Assureon software can be implemented in a public cloud or on-premises. The software can be deployed on any standard or virtualized server.

A cloud-based solution offering we have available is restorVault. restorVault provides two ways to economically store compliance data and other high-value unstructured data in the cloud, in protected vaults. It offers the same data integrity features as the Assureon but requires no hardware. Cloud based software only.

6) Enterprise Content Software (ECM)

BSC is a reseller for TEAM **ia** ECM software. TEAM **ia**'s **ia**Folder solution includes full Ethos integration within the document repositor, with an emphasis on process automation. The solution offerings provide access to unlimited electronic forms, workflow modules, and a secure Internet Connector portal page. Working in tandem with Ethos as an Ellucian Business Partner, TEAM **ia** solutions integrate with your systems of record, while providing near real-time sync capabilities to streamline student service across departmental boundaries. Developed using ASP.net technology. We know you currently have in place the Banner software solution. Team **ia** will simply complement this product and fill some gaps where Banner leaves you short.

Some real applications that have been completed in other school systems are:

On-line portal for application for classes and any on-line portal access by students, staff, parents, potential students
Employee Contract Automation
HR Life Cycle Management
Time and Leave Automation
Direct Integration with Banner

We would welcome an opportunity to discuss ways we could automate processes in your colleges that Banner is not able to assist with. We can fill a void that Banner can't provide a solution.

FileBound is a document management and automated workflow software that helps you eliminate manual work, improve daily processes. Designed to help you locate, control, optimize and protect valuable information, FileBound's powerful cloud based or on prem platform saves records to a central repository, integrating seamlessly with your existing business systems System provides unlimited user access, eliminating the need to buy user licenses. Access documents using any internet-enabled device with FileBound's cloud-based platform. Smartphones, tablets, laptops, and desktops can be used to instantly access important and critical information wherever you are.

Electronic forms
Create digital forms to collect data from internal users and external customers.
Data capture
Convert any physical document into a digital record for easy handling.
Integrations
Connect FileBound to your existing enterprise systems for convenience.
Mobile access
Access FileBound with mobile access capability.

Granular search
Conduct detailed metadata searches to quickly locate specific records.
User security rules
Configure user rules & security settings to control access and security.

Professional Services

Professional services are in-house services that BSC will provide to all users / clients.

Business Systems & Consultants is committed to providing expert services and support for their robust enterprise document management systems and hardware solutions. BSC's software team is available to install, train, and provide ongoing support for Enterprise Content Management Software (ECM) systems and applications sold by BSC as well as any hardware. BSC offers on-going annual support service agreements.

The first step in the process for the BSC technical team is to ensure that a successful implementation of the solution that satisfies the requirements of our customers has been completed. Once implementation is complete whether it is a hardware or software solution, our next step in the process is to provide End-user Training. Complete knowledge of how to use the product is key to a successful installation. End user training hours and scope will depend on the type of product(s), complexity of the solution and number of people to be trained.

The BSC team has extensive content management software experience as well as hardware experience and maintains a help desk so that customers can have access to our technical team as first line of support.

Ongoing support of the solution, hardware or software once installed will be provided by the BSC technical team. Products initially have anywhere from a 90 day to one year warranty of parts and or labor. Once the warranty period expires BSC will offer an extended warranty to cover parts and labor for periods of one-year increments. To place a service call, an end user can either make a phone call to BSC or go online and register the service call on the BSC website. The call will be logged into our software program (Heat). A technician will reach out to the end user first by telephone to see if the issue can be resolved over the phone. If the issue needs an onsite visit, it will then be scheduled with the end user / customer. On average the initial phone call is made within one hour timeframe (during normal business hours) of the call being placed by the customer. An onsite response time on average will occur by next business day depending on the customer's schedule.

BSC working hours are 7.30 – 4.30 Monday through Friday excluding holidays.

See attached map as to the area coverage which is the entire state of Alabama which will include all members of the ACCS system.

Document / Microfilm Scanning Services

BSC has been in the conversion services business for over 45 years. Initially we were converting paper records to microfilm. Today's market depends on digital information.

Customers do not have to be spending immeasurable hours digging through physical file cabinets or going through piles of papers. BSC can convert your physical documents into digital images by scanning and indexing your files. A centralized digital file room of records provides flexibility for employees to locate files in the timeliest manner. We offer document scanning services for all types of documents including:

Paper Document Scanning Services

Microfilm Scanning Services

Microfiche Scanning Services

Aperture Card Scanning Services

Large Format Scanning Services

Book Scanning Services

Converting your paper-based / microfilm records into electronic documents can yield innumerable benefits:

Repurpose space
By digitizing documents you can reduce the cost floor space or repurpose the space
Share Information
Share and distribute information easily and securely .
Disaster Recovery
Prevent data loss and keep documents protected from disaster threats.
Reduce Costs
Reduce costs spent on paper, file folders, filing systems and associated staff.
Document retrieval
Reduce the amount of time spent searching for documents
Security
Keep documents from being misfiled or lost
Client Response
Respond timely to your clients

Reporting

BSC agrees to provide quarterly utilization reports to the System based upon the schedule and minimum content as described in this request. Quarterly reports will be submitted to The System Office to JPA-Notification@accs.edu. The electronic copy will be in the form of a PDF file
BSC will count quarters from the calendar. BSC will track all orders that are produced from any member of ACCS in an internal excel spreadsheet that will allow us to create the required reporting.

Business Systems & Consultants
Quarlterly Usage Report
First Quarter

Jan 2022-Mar 2022
Contract#: ACCS2022-99T

Troy University			
	Document Scanner	$5,000	
	Book Scanner	$10,000	
	Document Scanning Services	$5,000	
			$20,000.00
Jacksonville State Univeristy			
	Microfilm Scanner	$7,000	
UAB			$7,000.00
	Scanning Services	$5,000	
	Document Scanner	$1,500	
			$6,500.00
		Grand Total:	$33,500.00

Electronic Commerce

BSC's website: www.bscsolution.com

On the website one can request a service call for hardware or software, request information on products or request information concerning our scanning services. In addition, there is information on our products and services. For placing orders this will need to be emailed or phoned in to BSC.

Primary Account Representative

Rick Romano   President

rickromano@bscsolutions.com 205.988.3300 x 203

Michelle Lee   Marketing

michellelee@bscsolutions.com 205.988.3300 x 214

References:

Troy University

600 University Ave

Steve McQueen IT

smcqueen@troy.edu

334.670.3507

Current user of document management software and scanning services

Metro Nashville Public Schools

2601 Bransford Ave

Nashville Tn

Lisa Few IT

lisafew@mnps.org

615.259.8640

Current user of document management software, scanning services and scanners

UAB

 BSC has provided Scanning Services for many departments on the UAB campus. Here are a few to contact:

School of Dentistry   Kathy Champion kwc@uab.edu 205-934-3387

Graduate Medical Education   Jennie Craft jcraft@uabmc.edu 205.934.4793

Department of Surgery   Rachael McDonald ramcdonald@uabmc.edu

JF Drake (Book Scanner in the Library)

Akeem Alexander Akeem.Alexander@drakestate.edu (256) 551-3130 3421 Meridian St

Jacksonville State University   (Microfilm Scanners in the Library)

John Upchurch jupchurch@jsu.edu 256.782.5781 700 Pelham Road

Pricing Level and Guarantee

BSC will provide an 10% discount on all hardware and 20% on software products. Hardware to include Canon scanners, microfilm scanners wide format and book scanners. Pricing matrix is included in package. Data security hardware and software will also receive 10% discount structure but there is no published pricing schedule, it is priced by the project.

Professional services to be added to the project based on the complexity of the project and location of the project. This will be quoted separate of the hardware and software products.

In addition, BSC is willing to work on volume discount opportunities. Where multiple units of a product need to be purchased at a single time BSC can provide addition discount terms for the project. This will be a project based opportunity.

The procuring entity shall pay the lower of the prices contained in the ESS or an announced promotion price, educational discount price, general price reduction or large order negotiated price. Only general price reduction decreases will apply to all subsequent orders accepted by BSC after the date of the issuance of the revised prices. BSC agrees to maintain ESS product prices in accordance with the volume price discount guarantees filed. Prices set forth in the ESS are subject to decrease without prior notice. Special pricing discounts offered by BSC after the award of bid shall remain in effect for a minimum of 30 days.

See pricing modules in response.

Business Systems & Consultants, Inc.
Document Management Solutions

SERVICES

BSC shall provide the following services for the digital conversion of paper documents and microfilm:

PICKUP SERVICE

1. BSC will perform pickup at customer site

2. Pickup will be coordinated between the BSC and customer primary contact

3. Optionally BSC will box up the records for the client

DOCUMENT PREPARATION

1. All paper is removed from boxes

2. Binding material is removed (ie: staples, paper clips, etc.)

3. Any post-it notes or items covering other information will be moved and taped to a clean area of the document (or back)

4. Creases, "dog ears", etc. will be straightened to the best of our ability

5. Tom documents will be taped if it will hinder the scanning process

6. Small documents will be taped either to the back of preceding document or on a clean sheet of copy paper to ensure they are not "lost" nor create a double feed for the scan operator.

SCANNING

1. Paper documents to be scanned in an industry-standard PDF or TIFF format.

2. Documents will be scanned as bi-tonal images, with a 300-dpi resolution.

3. All items within boxes will be scanned in the order received

4. Documents scanned image counts recorded for volume.

QUALITY ASSURANCE

1. The purpose of the Quality Assurance (QA) step is to assure that the best quality image possible is produced

2. Images are reviewed at the document level

3. Applicable images will be rotated to correct and saved to ensure appropriate orientation

4. Any documents found lacking in quality or having slight imperfections due to scanner errors, will be re-scanned for improved quality

Business Systems & Consultants, Inc.
Document Management Solutions

DATA ENTRY

1. Data Entry of appropriate index fields designed by client

OUTPUT

1. Upon completion of all above phases of the conversion process, the final step is Output
2. All output batches will be copied to thumb drive, hard drive or FTP for delivery

FILE REQUESTS

- Request records from BSC by contacting BSC during Normal Business Hours, Monday through Thursday 7:00 a.m. until 4:15 p.m. and Friday 7:00 a.m. until 12:00 p.m.

- Process all file requests within one (1) business day

- Requests should be emailed to stefanievickery@bscsolutions.com or may be called into BSC at (205) 988-3300. An authorized list of requestors will be presented to BSC.

STORAGE & SHREDDING

- Records shall be stored in a secure environment at 113 Little Valley Court, Birmingham, Alabama 35244. Upon the expiration of said 6-month storage period, BSC will shred all documents unless client wants them returned.

Indemnification

BSC (vendor) shall indemnify and hold harmless the System from any loss, cost or expense suffered or incurred in connection with any claim, suit or proceeding brought against the System so far as it is based on defects in products provided to the System.

BSC hereby covenants and agrees, at its sole cost and expense during the term of this agreement, to indemnify and hold harmless the System and its officers, agents and employees against and from any and all claims or demands by or on behalf of any person, firm, corporation or governmental authority, arising out of, attributable to or in connection with the use, occupation, possession, conduct or management of the vendor concerning the equipment or services performed and rendered hereunder, including, but without limitation, any and all claims for injury or death to persons or damage to property or any and all claims for Patent, Trademark, Copyright, Intellectual Property, or Trade Secret Infringement. The vendor also covenants and agrees, at its sole cost and expense, to hold the System and its officers, agents, and employees from and against all judgments, costs, counsel fees, expense and liabilities incurred in connection with any such claim and any action or proceeding brought thereon, and in case any action is brought against the System or against any of its officers, agents, or employees, by reason of any such claim, the vendor upon notice from the System will resist and defend such action or proceeding by qualified counsel. However, the provisions of this Section shall not apply to any claims arising from the negligent or willfully wrongful acts or omissions of the System, or its officers, agents, or employees.

For the purposes of paragraph 3.44, the term, the System, shall include all entities listed in Appendix A or any subsequent revision thereof and their respective officers, directors, employees, agents and assigns.

Website Maintenance

BSC agrees to maintain and support an Internet website for access to the ESS, configuration assistance, product descriptions, product specifications and service call placement.

Ethics

BSC warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this agreement. If any owner, officer, partner, board or director member, employee, or holder of more than 5% of the fair market value of your firm or any member of their households is a public official or public employee (including the System) as defined by the Code of Alabama Section 36-25-1, this information must be included in your response. Failure to disclose this information in your response will result in the elimination of your response from evaluation. If your firm is awarded any contract as a result of this request, the System reserves the right to furnish a copy of any resulting contract to the State of Alabama Ethics Commission as directed in the Code of Alabama, Section 36-25-11, within ten (10) days of award.
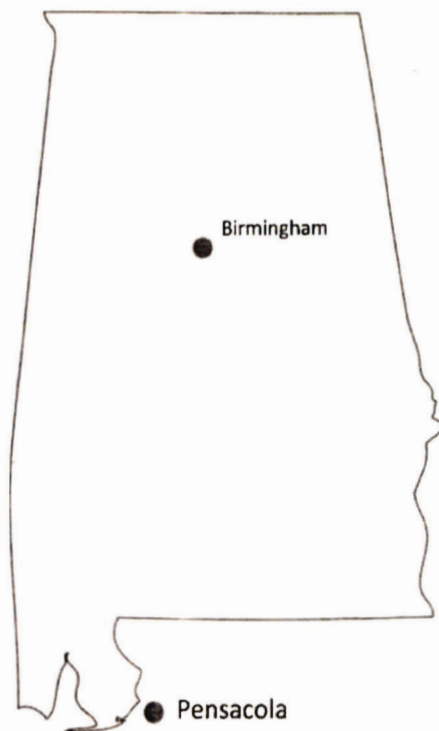
System employees are not allowed to accept personal gifts or gratuities.

Full State Coverage For Products and Services

Birmingham Headquarters

5 Technicians

3 Sales Reps

Pensacola

1 Sales Rep