

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY JUNE 12, 2024, 10:00 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:00 a.m. on Wednesday, June 12, 2024, in the Advanced Manufacturing and Workforce Skills Center Room 109 at Gadsden State Community College in Gadsden, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. GOODRICH ROGERS, CHAIRMAN**

The meeting was called to order by Chairman Rogers.

The invocation was delivered by Pastor Mark Gidley of Faith Worship Center in Glencoe, Alabama, followed by the pledge of allegiance.

On roll call, the following Board members were present:

Mr. Goodrich Rogers  
Ms. Valerie Gray  
Mr. John Mitchell  
Mr. Tim McCartney  
Mr. Ron Houston  
Mr. Jeb Shell  
Mr. Llevelyn Rhone  
Dr. Yvette Richardson (via telephone)

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Mr. Britton Lightsey and Governor Kay Ivey.

**APPROVAL OF AGENDA**

Motion was made by Mr. Shell, second by Mr. Houston, to approve the agenda. The agenda was approved unanimously.

**APPROVAL OF MINUTES**

On motion by Mr. Shell, second by Mr. McCartney, the Board voted unanimously to adopt the Minutes of the April 10, 2024 meeting as presented without discussion.

**SECTION VI  
PUBLIC COMMENT**

None.

**SECTION VII  
COLLEGE SPOTLIGHT**

Dr. Kathy Murphy, President of Gadsden State, introduced a presentation showcasing the college. She began by thanking everyone for their continued support for Gadsden State. She thanked her faculty and staff for meeting and exceeding her expectations. She also thanked her community and various cities in the area for their support, as well as support from chambers, industrial development authorities, and legislators. Dr. Murphy added that Gadsden State is doing well regarding enrollment, retention, credit hour production, etc. She stated that their strategic plan includes two critical pieces - excellence and accountability, and she believes that service is vital and that their calling is to make people's lives better.

Dr. Murphy introduced two Gadsden State FAME students and a video highlighting three more students. First, Mr. Anthony Burns spoke about his experience at Gadsden State. He is a non-traditional student who did not enter college immediately after graduating from high school, but

served four years in the Marines. He later completed the EMS program at Gadsden and served in EMS for several years afterwards. He returned later and completed the Surgical Tech program as well. After desiring a career change, he entered the FAME program at Gadsden, which helped him get hired at General Dynamics and he was able to work and go to college at the same time.

Ms. Hope Jenkins gave a brief summary of her experience at Gadsden State. She stated that she followed her brother's path into the FAME program after being impressed with his success, and she was offered a job in maintenance at Koch Foods before she completed the program. She thanked Gadsden State for helping her choose a career path.

**SECTION VIII**  
**(EXECUTIVE, LEGAL, AND PUBLIC INFORMATION)**

**ADOPTED**

**TRENHOLM STATE COMMUNITY COLLEGE**  
**APPROVAL OF MISSION STATEMENT**

On motion by Mr. Mitchell, second by Ms. Gray, the Board of Trustees approved the current Mission Statement of H. Council Trenholm State Community College.

**Fiscal Consideration: None**

**SOUTHERN UNION STATE COMMUNITY COLLEGE**  
**APPROVAL OF REVISED MISSION STATEMENT**

On motion by Ms. Gray, second by Mr. Houston, the Board of Trustees approved the revised Mission Statement of Southern Union State Community College.

**Fiscal Consideration: None**

**BEVILL STATE COMMUNITY COLLEGE**  
**APPROVAL OF MISSION STATEMENT**

On motion by Mr. Mitchell, second by Mr. Houston, the Board of Trustees approved the current Mission Statement of Bevill State Community College.

**Fiscal Consideration: None**

**TRENHOLM STATE COMMUNITY COLLEGE**  
**APPROVAL OF AGREEMENT WITH BAPTIST HEALTH FOR MLT PROGRAM**

On motion by Mr. Mitchell, second by Mr. Rhone, the Board of Trustees authorized the President of Trenholm State Community College to enter into an agreement with Baptist Health to implement a Medical Laboratory Technology Program.

**Fiscal Consideration: Baptist Health will pay for all faculty members and provide classroom/laboratory space. Tuition from the program will be split 80% to Baptist Health and 20% to Trenholm State Community College.**

**REID STATE TECHNICAL COLLEGE**  
**CONTINUATION OF AND INCREASE IN SPECIAL BUILDING FEE**

On motion by Mr. McCartney, second by Mr. Mitchell, the Board of Trustees authorized Reid State Technical College to continue the collection of the Special Building Fee and to increase the fee from \$11 to \$15 per credit hour. The increased fee will take effect Fall Semester 2024.

**Fiscal Consideration: \$331,321 Estimated additional revenue annually**

**NORTHWEST SHOALS COMMUNITY COLLEGE**  
**NAMING OF WALKING TRAIL**

On motion by Mr. Houston, second by Mr. Rhone, the Board of Trustees authorized the President of Northwest Shoals Community College to name the Patriot Park Walking Trail as the TVA Community Credit Union Trail and to add appropriate signage.

**Fiscal Consideration: \$25,000 Gift by TVA Community Credit Union**

**GADSDEN STATE COMMUNITY COLLEGE**  
**NAMED GIFT OPPORTUNITY ADJUSTMENT**

On motion by Mr. McCartney, second by Mr. Rhone, the Board of Trustees authorized the President of Gadsden State Community College to adjust the College's naming opportunities by gift level.

**Fiscal Consideration: None**

**CALHOUN COMMUNITY COLLEGE**  
**APPROVAL OF PRYOR FIELD HANGAR LEASE AGREEMENT**

On motion by Mr. Houston, second by Mr. McCartney, the Board of Trustees authorized the President of Calhoun Community College to enter into a corporate hangar rental agreement with Pryor Field Airport Authority. The term of the lease is five (5) years.

**Fiscal Consideration: \$2,430 monthly rental fee ( \$.45 per sf x 5400 sf total)**

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**RECOMMENDATION REGARDING ADOPTION OF REVISED POLICY 204.01:**  
**APPOINTMENT OF LOCAL ADMINISTRATIVE STAFF**

On motion by Mr. Shell, second by Ms. Gray, the Board of Trustees adopted the revised Policy 204.01: Appointment of Local Administrative Staff to become effective July 1, 2024.

**Fiscal Consideration: None**

**SECTION IX**  
**(INSTRUCTION, RESEARCH AND DEVELOPMENT, ADULT EDUCATION, FACILITIES,**  
**FISCAL, INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

**CALHOUN COMMUNITY COLLEGE**  
**ASSOCIATE IN APPLIED SCIENCE IN SOCIAL WORK TECHNICIAN**

On motion by Mr. Houston, second by Ms. Gray, the Board of Trustees approved Calhoun Community College's application for an Associate in Applied Science Degree in Social Work Technician to be implemented Fall Semester 2024.

**Fiscal Consideration: The College estimates \$743,248 is required to support the program, and \$822,034 will be available through tuition for the program.**

**CALHOUN COMMUNITY COLLEGE**  
**ASSOCIATE IN APPLIED SCIENCE IN AIRFRAME TECHNOLOGY**

On motion by Mr. McCartney, second by Ms. Gray, the Board of Trustees approved Calhoun Community College's application for an Associate in Applied Science Degree in Airframe Technology to be implemented Fall Semester 2024.

**Fiscal Consideration: The College estimates \$2,745,084 is required to support the program, and \$2,755,605 will be available through extramural and tuition for the program.**

**CALHOUN COMMUNITY COLLEGE**  
**ASSOCIATE IN APPLIED SCIENCE IN AVIATION POWERPLANT TECHNOLOGY**

On motion by Mr. Rhone, second by Mr. McCartney, the Board of Trustees approved Calhoun Community College's application for an Associate in Applied Science Degree in Aviation Powerplant Technology to be implemented Fall Semester 2024.

**Fiscal Consideration: The College estimates \$2,745,084 is required to support the program, and \$2,755,605 will be available through extramural and tuition for the program.**

**ENTERPRISE STATE COMMUNITY COLLEGE**  
**ASSOCIATE IN APPLIED SCIENCE AND CERTIFICATE IN AUTOMOTIVE TECHNOLOGY**

On motion by Mr. Mitchell, second by Mr. Houston, the Board of Trustees approved Enterprise State Community College's application for an Associate in Applied Science Degree in Automotive Technology to be implemented Fall Semester 2024..

**Fiscal Consideration: The College estimates that the funds required to support the program is \$1,030,000 and \$1,073,530 will be available through tuition and reallocations to support the program.**

**ENTERPRISE STATE COMMUNITY COLLEGE**  
**ASSOCIATE IN APPLIED SCIENCE AND CERTIFICATE IN WELDING**

On motion by Mr. Mitchell, second by Mr. Houston, the Board of Trustees approved Enterprise State Community College's application for an Associate in Applied Science Degree and Certificate in Welding to be implemented Fall Semester 2024..

**Fiscal Consideration: The College estimates that \$1,030,000 will be required to support the program and \$1,073,530 will be available through reallocations and tuition to support the program.**

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**ALLOCATION OF FY2023-2024 INDUSTRY CERTIFICATION INITIATIVE FUNDS**

On motion by Mr. Houston, second by Mr. Rhone, the Board of Trustees authorized the allocation of a portion of the FY2023-2024 Industry Certification Initiative Funds. J.F. Drake State Community & Technical College is requesting funds to purchase a Cab & Chassis, a Wabasch Van Body Air Ride Trailer, and a Conversion Sleeper Cab to support the establishment

of a comprehensive truck driving training program in Madison County. Funding request also includes materials, supplies, advertising and promotions, contractual services and initial maintenance and repairs. This award will address critical workforce development needs in Region 1 by establishing a training program tailored to meet industry needs.

**Fiscal Consideration: \$209,400 – FY2023-2024 Education Trust Fund Industry Certification Initiative Funds**

**CHATTAHOOCHEE VALLEY COMMUNITY COLLEGE**  
**ADAMS HALL RENOVATION**

On motion by Ms. Gray, second by Mr. McCartney, the Board of Trustees authorized Chattahoochee Valley Community College to proceed with the project named Adams Hall Renovation – interior demolition bid. Construction contracts for the demolition bid shall be executed no later than July 30, 2024, or this authorization shall expire.

**Fiscal Consideration: Total Project Cost \$675,357.82**

**JEFFERSON STATE COMMUNITY COLLEGE**  
**IMPROVEMENTS AT BETHUNE-DERAMUS HALL AND GEORGE LAYTON BUILDING**

On motion by Mr. Houston, second by Mr. Rhone, the Board of Trustees approved Change Order No. 5 (curtain wall) for the project named Jefferson State Community College Exterior Improvements of Bethune-Deramus Hall and George Layton Building.

**Fiscal Consideration: Total Project Cost \$3,782,972.57**

**SOUTHERN UNION STATE COMMUNITY COLLEGE**  
**GROUND LEASE AGREEMENT WITH AUBURN UNIVERSITY FOR NEW AVIATION MAINTENANCE TRAINING HANGAR PROJECT**

On motion by Ms. Gray, second by Mr. McCartney, the Board of Trustees approved the Southern Union State Community College – Opelika Campus Ground Lease Agreement with Auburn University for the New Aviation Maintenance Training Hangar Project. The lease agreement shall be executed no later than September 1, 2024, or this authorization shall expire.

**Fiscal Consideration: The annual rental amount of \$22,377.51 for the initial year is due and payable in equal monthly payments of one thousand eight hundred sixty four and 79/100 Dollars (\$1,864.79).**

**BISHOP STATE COMMUNITY COLLEGE**  
**CARVER CAMPUS AND SOUTHWEST CAMPUS CARES ACT FOR COVID RELATED CAPITAL RENEWAL**

On motion by Mr. Shell, second by Mr. Houston, the Board of Trustees authorized Bishop State Community College to approve Change Order #1 for the project named Carver Campus and Southwest Campus CARES Act for COVID Related Capital Renewal.

**Fiscal Consideration: Total Project Cost \$29,893,314**

**BISHOP STATE COMMUNITY COLLEGE**  
**CARVER CAMPUS ROBERSON BUILDING EXTERIOR IMPROVEMENTS**

On motion by Mr. Shell, second by Mr. Houston, the Board of Trustees authorized Bishop State Community College to proceed with the work associated of the project named Carver Campus

Roberson Building Exterior Improvements. The Construction contracts shall be executed no later than July 31, 2024, or this authorization shall expire.

**Fiscal Consideration: Total Project Cost \$572,594**

**BISHOP STATE COMMUNITY COLLEGE**  
**MAIN CAMPUS GYMNASIUM RENOVATION**

On motion by Mr. Shell, second by Mr. Rhone, the Board of Trustees authorized Bishop State Community College to proceed with the project named Main Campus Gymnasium Renovation. Construction contracts for the project shall be executed no later than July 30, 2024, or this authorization shall expire.

**Fiscal Consideration: Total Project Cost \$2,056,994**

**SHELTON STATE COMMUNITY COLLEGE**  
**FREDD CAMPUS BUILDING RENOVATIONS**

On motion by Mr. Rhone, second by Mr. Houston, the Board of Trustees authorized Shelton State Community College to proceed with the roofing work for the project named Fredd Campus Building Renovations. Construction contracts shall be executed no later than August 1, 2024, or this authorization shall expire.

**Fiscal Consideration: \$11,267,034**

**SHELTON STATE COMMUNITY COLLEGE**  
**MARTIN AND FREDD CAMPUSES CONTROL EQUIPMENT REPLACEMENT**

On motion by Mr. Rhone, second by Mr. Mitchell, the Board of Trustees authorized Shelton State Community College to proceed with the project named Martin & Fredd Campuses Controls Equipment Replacement. Contracts for the project will be executed no later than September 1, 2024, or this authorization shall expire.

**Fiscal Consideration: Total Project Cost \$6,229,076**

**TRENHOLM STATE COMMUNITY COLLEGE**  
**PATTERSON CAMPUS BUILDING G REROOFING**

On motion by Mr. Mitchell, second by Mr. Houston, the Board of Trustees authorized Trenholm State Community College to proceed with the project named Patterson Campus Building G Reroofing. Construction contracts shall be executed no later than August 1, 2024, or this authorization shall expire.

**Fiscal Consideration: Total Project Cost \$610,780**

**BEVILL STATE COMMUNITY COLLEGE**  
**MASTER AGREEMENT FOR SHARED FACILITY AND INSTRUCTIONAL SERVICES**  
**AND PROGRAMS BETWEEN BEVILL STATE COMMUNITY COLLEGE AND WALKER**  
**COUNTY BOARD OF EDUCATION AND JASPER CITY BOARD OF EDUCATION**

On motion by Mr. Rhone, second by Mr. Houston, the Board of Trustees authorized the President of Bevill State Community College to enter into a Shared Facility and Instructional Services and Programs Agreement with Walker County Board of Education and Jasper City Board of Education.

**Fiscal Consideration: Shared cost for training equipment maintenance, repairs and parts replacement.**

**BEVILL STATE COMMUNITY COLLEGE**  
**SUMITON CAMPUS BUILDING 800 RENOVATION FOR WELDING PROGRAM**

On motion by Mr. Houston, second by Mr. McCartney, the Board of Trustees authorized Bevill State Community College to proceed with approval of Change Order #5 for the project named Sumiton Campus Building 800 Renovation for Welding Program.

**Fiscal Consideration: The actual Construction Cost is \$420 per square foot. The cost of Change Order #5 was \$155,241.79**

**WALLACE STATE COMMUNITY COLLEGE**  
**HANCEVILLE CAMPUS COLISEUM SEATING REPLACEMENT**

On motion by Mr. McCartney, second by Mr. Houston, the Board of Trustees authorized Wallace State Community College to proceed with the project named Hanceville Campus Coliseum Seating Replacement. Construction contracts for the project shall be executed no later than December 1, 2024, or this authorization shall expire.

**Fiscal Consideration: Total Project Cost \$1,152,720**

**SECTION X**  
**PERSONNEL**

None.

**SECTION XI**  
**CHANCELLOR'S REPORT**

Dr. Neil Scott gave an update on enrollment numbers. Per Dr. Scott, 2024 Summer enrollment is strong with 48,571 students registered for Summer classes, 4.64% ahead of last summer. He further stated that credit-hour production is 4.43% ahead of last year. Fall 2024 registration is still uncertain, but over 30,000 have already registered for Fall. Per Dr. Scott, there are some challenges with the roll-out of FAFSA simplification, but the colleges are responsible for communicating with the students. Applications are over 10.5% ahead for Fall YTD, with key increases in dual-enrollment, first-time freshmen, and transfer students.

Per Dr. Scott, 2,957 students have registered for Workforce and Adult Education programs, and since students may be enrolled in multiple programs, the total number of registrations is actually over 3,400 for Summer. Since August 1, 2023, the non-credit enrollment is 34,823 students. This totals 41,202 unique registrations.

**SECTION XII**  
**COMMITTEE REPORTS**

NONE.

**SECTION XIII**  
**(DATE AND LOCATION OF NEXT MEETING)**

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, July 10, 2024. A work session will follow at 10:20 a.m.

**ADJOURNMENT**

On motion by Mr. Houston, second by Ms. Gray, the Board meeting was adjourned at 10:45 a.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Chancellor