

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY OCTOBER 9, 2024, 10:00 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:00 a.m. on Wednesday, October 9, 2024, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. GOODRICH ROGERS, CHAIRMAN**

The meeting was called to order by Chairman Rogers.

The invocation was delivered by Pastor Dewayne Rembert of Flatline Church in Chisholm, Alabama, followed by the pledge of allegiance.

On roll call, the following Board members were present:

Mr. Goodrich Rogers  
Ms. Valerie Gray  
Mr. John Mitchell  
Mr. Britton Lightsey (via telephone)  
Mr. Tim McCartney  
Mr. Ron Houston  
Mr. Llevelyn Rhone  
Mr. Jeb Shell  
Dr. Yvette Richardson

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Governor Kay Ivey.

**APPROVAL OF AGENDA**

On motion by Mr. Houston, second by Mr. McCartney, the Board of Trustees voted unanimously to approve the agenda.

**APPROVAL OF MINUTES**

On motion by Mr. Shell, second by Mr. McCartney, the Board voted unanimously to approve the minutes of the September 11, 2024 meeting as presented without discussion.

**SECTION VI  
PUBLIC COMMENT**

None.

**SECTION VII**  
**COLLEGE SPOTLIGHT**

Dr. Aaron Milner, President of Coastal Alabama Community College, introduced a video showcasing one of their outstanding students. Per Dr. Milner, on June 7, 2024, he and his wife were vacationing at Panama City Beach when they witnessed the rescue of a young girl from a shark attack. Later, they were informed that a Coastal Alabama graduate, Delaney Quinley, played a vital role in saving the girl's life.

Ms. Quinley is a Registered Nurse at the mother/baby unit at Children's and Women's Hospital in Mobile. She stated that she was at the beach when she heard screams and saw a girl being pulled from the water. Ms. Quinley said she remembered her training and took the necessary actions to keep the girl alive before the EMT's arrived. She stated she will never forget that day, and it reminded her of why she became a nurse.

Ms. Quinley further stated that she chose Coastal because of their great reputation, especially in the Nursing field. She added that because of her training at Coastal, she was able to land her dream job and she feels prepared for anything.

Dr. Milner introduced Ms. Sara Davis, Chief Communications Officer; Dr. Natalie Dukes, Director of Allied Health; Dr. Tyler Sturdivant, Director of Nursing; and Dr. Tiffany Scarborough, Dean of Nursing and Allied Health. Dr. Milner stated that these are the leaders who empowered Ms. Quinley to make the decisions she made on that day at the beach.

Dr. Milner thanked Chancellor Baker and the Board for the support they give the colleges and their employees.

**SECTION VIII**  
**(EXECUTIVE, LEGAL, AND PUBLIC INFORMATION)**

**ADOPTED**

**WALLACE STATE COMMUNITY COLLEGE - HANCEVILLE**  
**INCREASE IN SPECIAL BUILDING FEE**

On motion by Mr. McCartney, second by Mr. Houston, the Board of Trustees authorized Wallace State Community College-Hanceville to increase its Special Building Fee from \$10 to \$16 per credit hour. The fee will take effect Spring Semester 2025.

**Fiscal Consideration: \$730,000 additional revenue annually**

**SOUTHERN UNION STATE COMMUNITY COLLEGE**  
**ENDOWMENT FOR THE ARTS CAMPAIGN**

On motion by Ms. Gray, second by Mr. Rhone, the Board of Trustees authorized the President of Southern Union State Community College to launch a naming opportunity initiative for the Endowment for the Arts.

**Fiscal Consideration: \$1,000 - \$1,500 per naming opportunity**

**NORTHEAST ALABAMA COMMUNITY COLLEGE**  
**NAMING OF WOMEN'S SOFTBALL STADIUM**

On motion by Mr. Houston, second by Ms. Gray, the Board of Trustees authorized the President of Northeast Alabama Community College to name the new women's softball stadium as the Nathaniel Ledbetter Stadium and to add appropriate signage.

**Fiscal Consideration: None**

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**REVISED POLICY 222.01 – OPEN RECORDS REQUESTS**

On motion by Ms. Gray, second by Mr. Shell, the Board of Trustees adopted the revised Policy 222.01 – Open Records Requests. It is further recommended that the policy be deemed effective as of October 1, 2024.

**Fiscal Consideration: None**

**GADSDEN STATE COMMUNITY COLLEGE**  
**NAMING OF PRECISION MACHINING LABORATORY**

On motion by Mr. McCartney, second by Mr. Shell, the Board of Trustees authorized the President of Gadsden State Community College to name the Precision Machining Laboratory in the Advanced Manufacturing Workforce Skills Training Center as the Gene Haas Center for Advanced Machining and Engineering Technology and to add appropriate signage.

**Fiscal Consideration: \$1,000,000 Gift from the Gene Haas Foundation**

**SHELTON STATE COMMUNITY COLLEGE**  
**AMENDMENT TO BOOKSTORE OPERATION AGREEMENT – BARNES & NOBLE**  
**BOOKSELLERS, LLC**

On motion by Mr. Rhone, second by Mr. Houston, the Board of Trustees authorized the President of Shelton State Community College (“Shelton State”) to amend its bookstore operation and services agreement with Barnes & Noble College Booksellers, LLC (“Barnes & Noble College”) entered into on April 4, 2022 to include the First Day Complete textbook rental program beginning with the Spring 2025 semester and to charge a \$24 per credit hour fee for textbook rental.

**Fiscal Consideration: None**

**SECTION IX**  
**(INSTRUCTION, RESEARCH AND DEVELOPMENT, ADULT EDUCATION, FACILITIES,**  
**FISCAL, INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**2024-2025 ACCS REVISED SALARY SCHEDULES**

On motion by Ms. Gray, second by Mr. Rhone, the Board of Trustees adopted the 2024-2025 revised salary schedules for the community and technical colleges.

**Fiscal Consideration: This revision requires no change to the previously approved fiscal consideration.**

**WALLACE COMMUNITY COLLEGE - DOTHAN**  
**ADDITION OF INSTRUCTIONAL SITE (DALE MEDICAL CENTER-OZARK)**

On motion by Mr. Mitchell, second by Mr. Shell, the Board of Trustees approved an additional instructional site for Wallace Community College-Dothan (Dale Medical Center – Ozark).

**Fiscal Consideration: No charge to the institution.**

**REID STATE TECHNICAL COLLEGE**  
**ADDITION OF INSTRUCTIONAL SITE (GEORGIANA INSTRUCTIONAL SERVICE**  
**CENTER)**

On motion by Mr. Mitchell, second by Mr. McCartney, the Board of Trustees approved an additional instructional site for Reid State Technical College (Georgiana Instructional Service Center).

**Fiscal Consideration: \$3,500 per month. The operation of this site proposed herein is within the budget of the college.**

**COASTAL ALABAMA COMMUNITY COLLEGE**  
**BREWTON CAMPUS MULTI-BUILDING REROOFING AND REPAIR**

On motion by Mr. Shell, second by Mr. Houston, the Board of Trustees authorized Coastal Alabama Community College to proceed with Phase II of the project named Brewton Campus Multi Building Reroofing and Repair (Auditorium Building Bid Package).

**Fiscal Consideration: Phase II (Auditorium Building) \$1,118,900**

**REID STATE TECHNICAL COLLEGE**  
**BUILDING 900 RENOVATION**

On motion by Mr. Mitchell, second by Mr. Shell, the Board of Trustees authorized Reid State Technical College to proceed with the project named Building 900 Renovation (Demolition/Hazardous Bid Package).

**Fiscal Consideration: Demolition/Hazardous Bid - \$105,300**

**SHELTON STATE COMMUNITY COLLEGE**  
**MARTIN CAMPUS 2<sup>ND</sup> FLOOR RENOVATIONS**

On motion by Mr. Rhone, second by Mr. Houston, the Board of Trustees authorized Shelton State Community College to proceed with the project named Martin Campus 2<sup>nd</sup> Floor Renovations (Swing Space FF&E & Telecom/Audio Visual).

**Fiscal Consideration: TOTAL PROJECT COST \$1,799,000**

**SECTION X**  
**PERSONNEL**

Charlene Finkelstein, HR Generalist, introduced the following new personnel:

**Morgan Bowman – Information Technology Operations Technician**  
**Drew Whitt – Internal Communications Coordinator**  
**Nick Nowlin – Regional Project / Facilities Director**  
**Alan Bates – Special Assistant to the Chancellor**

**SECTION XI**  
**CHANCELLOR'S REPORT**

Dr. Neil Scott gave an update on enrollment. Per Dr. Scott, there were 90,384 students enrolled in for-credit courses as of October 3, 2024. This is an 8.4% increase over Fall 2023 and is the highest Fall headcount since 2011. Currently, there are students registered in 765,148 credit hours, which is a 6.13% increase from Fall 2023. This is the highest Fall credit-hour production since 2017. Dr. Scott added that our enrollment increases are accelerating year-to-year.

Key growth areas as of September, 2024, indicate that new first-time freshmen show a 6.87% increase. Dual enrollment had a 17.66% increase. Non-Traditional students saw an 8.02% increase and Traditional students increased 7.81%.

Dr. Scott added that 7,006 students have enrolled in Workforce Development programs since August 1, 2024. Skills for Success through the Innovation Center had 4,307 registrations. There are also almost 8,000 registrations for Adult Education, including Adult Basic Education, GED, and English as a Second Language programs.

Dr. Scott commended the colleges and the Presidents for this growth.

Chancellor Baker added that the Board spends hours of time looking at construction projects, which is part of why the enrollment numbers are up. He added that new buildings, like the recently dedicated Workforce Center at Northeast, draw people in and create a new environment for students.

**SECTION XII**  
**COMMITTEE REPORTS**

None.

**SECTION XIII**  
**(DATE AND LOCATION OF NEXT MEETING)**

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, November 13, 2024. A work session will follow at 10:20 a.m.

**ADJOURNMENT**

On motion by Mr. Houston, second by Mr. Mitchell, the Board meeting was adjourned at 10:35 a.m.

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Chairman

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Chancellor